

**Upgrade 4 East #232**  
**Pre-Bid Conference & Site Meeting Minutes**  
**October 3, 2013**

Introduction:

Contracting Officer: Danne Smith  
Project Manager/COR: Andrew Cullipher

Attendees: SIGN-IN SHEET ATTACHED.

Established rules of communication and the roles of the CO & COR:

All questions and answers shall be directed at the Contracting Officer to record  
Contracting Officer will address questions concerning the contract  
COR will address questions concerning scope of the project  
All Q&As will be posted in an amendment.  
Photos of the project site are allowed as long as no patients are in the photo.

Solicitation highlights:

- NAICS Code: 236220 Commercial and Institutional Building Construction
- Size Standard: \$33.5M
- Magnitude of Construction: Between \$100k-\$250k
- Type of Set Aside: 100% Service-Disabled Veteran Small Business (SDVOSB)
- CVE Certification required at time of bid opening
- SAM registration required (including R&C)
- OSHA – EMR (Experience Modification Rate)
- Buy American Act – Construction materials must be made in America
- 52.211-12 LDs \$190.56 for each calendar day of delay until the work is completed or accepted.
- GPS: NONE
- GFP: NONE
- Davis Bacon: YES, General Decision #PA23 BUILDING, Mod #11, 08/23/2013
- Brand Name Clauses: para 4.12, pg 33 of 55:
  - ALTRO WHITEROCK heat formable wall system
  - ACROVYN SM-20AM corner guards

Brief overview of project scope was provided by COR, Andrew Cullipher.

Questions due by 4/10/2013, amendment to be issued 4/12/2013.

Bids Due by 12:30PM on Tuesday, October 15, 2013.

Bid Opening will be held at ~~12:30PM on Tuesday, October 15, 2013, in room C5-75.~~

Amendment A00001 - Bid opening will be held at 1:00PM local time, in Room C5-72 (5<sup>th</sup> floor media room) at the Wilkes Barre VA Medical Center.

**SAC EAST****SERVICE AREA OFFICE \*EAST**

Thursday, October 3, 2013, 1:00PM

SITE VISIT - VA244-13-B-1661 #232 Upgrade 4East

Please record your name and contact information so that we can get back to you with more information.

	FIRST NAME	LAST NAME	COMPANY NAME	PHONE #	EMAIL ADDRESS
1	BOB	DORMAN	H.T. LYONS	410-972-8985	
2	Bruce	Powell	RF Hyland & Sons	585-469-7475	b.powell@RFHSONS.COM
3	Tom	Ostroski	HTLYONS	410-972-8985	TAOSTROSKI@HTLYONS.COM
4	KEVIN	FISHER	VCSI	570-550-1222	VETSCONSTS@AOL.COM
5	JERRY	RAYMOND	RAYMOND & Son	570-343-1191	RAYMOND801@comcast.NET
6	BILL	BELKNAP	aEONRG, LLC	610-517-0242	bill.belknap@aeonrg.com
7	ALBERT	TURICK	M. ER. LT INC	570-243-8051	ATURICK@mentoperations.com
8	MARK	BURROKIBRIDGE	MERT INC	570-243-8051	MARKBC@MERTOPERATIONS.COM
9	BRIAN	BRISTER	SCANDALE ASSOC	570-383-0259	Brian.Scandale@comcast.net
10	J. Van Duzer		RLSG	570-614-3217	J. Van Duzer at RLSG.com
11	HAROLD	JONES	M ABRAHAM FLOORS	570-398-2523	h.jones@MABRAHAMFLOORS.COM
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					