

**Pre-Bid Site Visit Notes and Agenda**  
**Solicitation Number: VA-260-14-B-0062**  
**Project Title: Renovate Bldg 100, 4E MICU/CCU, Seattle VAMC**

**Topics:**

- Introductions:
  - Kenneth Chapman, Contract Specialist
  - Nguyen Huynh, Project Manager and Contracting Officer Representative (COR)

No oral statements made by the contract parties or other interested parties will take precedence over the written terms and conditions of the solicitation or resultant contract. All questions must be submitted in writing. No answers or general discussion to questions asked will change the terms or conditions unless a written amendment is issued.

The cut-off date and time for questions is December 12, 2013 by 4:00 PM local time. Questions shall be submitted in writing to e-mail: [kenneth.chapman3@va.gov](mailto:kenneth.chapman3@va.gov).

- This procurement is 100% set aside for Service Disabled Veteran Owned Small Business Concerns. All SDVOSB must be CVE certified to be considered for an award.
- IAW VAAR 836.204, the Construction Magnitude for this project is between \$5,000,000 & \$10,000,000.
- The procurement will be awarded prior to December 31, 2013. The Government is not obligated to award if no SDVOSB firms are found to complete this job.
- Bids opening date is December 20, 2013 at 2:00 PM PST. A public bid opening will be held at the Contracting Office Conference Room, 1495 Wilmington Dr., Suite 360, DuPont, Washington.
- Submission of Bids: Bids and bid modifications shall be submitted in sealed envelopes or packages. Electronic bids (e.g. e-mail or fax) are not authorized and will not be considered. Bids must be hand-carried or submitted to the address shown in Block 7 of the SF1442. The outside of the bid envelope must show the name and address of the bidder, IFB number, title, and date and time of the bid opening. Bidders using commercial carrier services shall ensure that the bid is addressed and marked on the outermost envelope or wrapper with the previous information requirement.
- Documents required are:
  - Completed SF1442.
  - Complete pricing in Block 17 on page 2 of the SF1442
  - Bid Bond
  - Acknowledge all amendments either by completing on the SF1442 or by signing and dating the SF30.

- Project Overview discussed by Nguyen Huynh.
  - Provided an overview of the project.

The government anticipates issuing the NTP for Phase 2 between May 01 and 10, 2014. However, the NTP for Phase 2 cannot be issued until the subsequent seismic upgrade work is completed. The government reserves full rights to further delay issuance of the NTP for Phase 2 past the anticipated date at NO COST TO THE GOVERNMENT until all work is completed for the subsequent project
- Other Comments and Issues:
  - Nguyen Huynh escorted the potential bidders to the Building 100, 4<sup>th</sup> floor in the location of the project area.
  - She identified the project area that was to be completely gutted out, reviewed potential areas for demo removal.
  - The attendees were able to view the electrical room to identify where the electrical connections and shutoffs are located.
- Site visit adjourned at approximately 11:45 pm



Kenneth Chapman

Contract Specialist