

SECTION 01 33 23
SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES

- 1-1. Refer to Articles titled SPECIFICATIONS AND DRAWINGS FOR CONSTRUCTION (FAR 52.236-21) and, SPECIAL NOTES (VAAR 852.236-91), in GENERAL CONDITIONS.
- 1-2. For the purposes of this contract, samples (including laboratory samples to be tested), test reports, certificates, and manufacturers' literature and data shall also be subject to the previously referenced requirements. The following text refers to all items collectively as SUBMITTALS.
- 1-3. Submit for approval, all of the items specifically mentioned under the separate sections of the specification, with information sufficient to evidence full compliance with contract requirements. Materials, fabricated articles and the like to be installed in permanent work shall equal those of approved submittals. After an item has been approved, no change in brand or make will be permitted unless:
 - A. Satisfactory written evidence is presented to, and approved by Contracting Officer, that manufacturer cannot make scheduled delivery of approved item or;
 - B. Item delivered has been rejected and substitution of a suitable item is an urgent necessity or;
 - C. Other conditions become apparent which indicates approval of such substitute item to be in best interest of the Government.
- 1-4. Forward submittals in sufficient time to permit proper consideration and approval action by Government. Time submission to assure adequate lead time for procurement of contract - required items. Delays attributable to untimely and rejected submittals (including any laboratory samples to be tested) will not serve as a basis for extending contract time for completion.
- 1-5. Submittals will be reviewed for compliance with contract requirements by Architect-Engineer, and action thereon will be taken by Resident Engineer on behalf of the Contracting Officer.
- 1-6. Upon receipt of submittals, Architect-Engineer will assign a file number thereto. Contractor, in any subsequent correspondence, shall refer to this file and identification number to expedite replies relative to previously approved or disapproved submittals.
- 1-7. The Government reserves the right to require additional submittals, whether or not particularly mentioned in this contract. If additional submittals beyond those required by the contract are furnished pursuant to request therefor by Contracting Officer, adjustment in contract price and time will be made in accordance with Articles titled CHANGES (FAR 52.243-4) and CHANGES - SUPPLEMENT (VAAR 852.236-88) of the GENERAL CONDITIONS.
- 1-8. Schedules called for in specifications and shown on shop drawings shall be submitted for use and information of Department of Veterans Affairs and Architect-Engineer. However, the Contractor shall assume responsibility for coordinating and verifying schedules. The Contracting Officer and

Architect- Engineer assumes no responsibility for checking schedules or layout drawings for exact sizes, exact numbers and detailed positioning of items.

- 1-9. Submittals must be submitted by Contractor only and shipped prepaid. Contracting Officer assumes no responsibility for checking quantities or exact numbers included in such submittals.
 - A. Submit samples in single units unless otherwise specified. Submit shop drawings, schedules, manufacturers' literature and data, and certificates in quadruplicate, except where a greater number is specified.
 - B. Submittals will receive consideration only when covered by a transmittal letter signed by Contractor. Letter shall be sent via first class mail or FAX and shall contain the list of items, name of Medical Center, name of Contractor, contract number, applicable specification paragraph numbers, applicable drawing numbers (and other information required for exact identification of location for each item), manufacturer and brand, ASTM or Federal Specification Number (if any) and such additional information as may be required by specifications for particular item being furnished. In addition, catalogs shall be marked to indicate specific items submitted for approval.
 1. A copy of letter must be enclosed with items, and any items received without identification letter will be considered "unclaimed goods" and held for a limited time only.
 2. Each sample, certificate, manufacturers' literature and data shall be labeled to indicate the name and location of the Medical Center, name of Contractor, manufacturer, brand, contract number and ASTM or Federal Specification Number as applicable and location(s) on project.
 3. Required certificates shall be signed by an authorized representative of manufacturer or supplier of material, and by Contractor.
 - C. In addition to complying with the applicable requirements specified in preceding Article 1.9, samples which are required to have Laboratory Tests (those preceded by symbol "LT" under the separate sections of the specification shall be tested, at the expense of Contractor, in a commercial laboratory approved by Contracting Officer.
 1. Laboratory shall furnish Contracting Officer with a certificate stating that it is fully equipped and qualified to perform intended work, is fully acquainted with specification requirements and intended use of materials and is an independent establishment in no way connected with organization of Contractor or with manufacturer or supplier of materials to be tested.
 2. Certificates shall also set forth a list of comparable projects upon which laboratory has performed similar functions during past five years.
 3. Samples and laboratory tests shall be sent directly to approved commercial testing laboratory.
 4. Contractor shall forward a copy of transmittal letter to Resident Engineer simultaneously with submission to a commercial testing laboratory.
 5. Laboratory test reports shall be sent directly to Resident Engineer for appropriate action.

6. Laboratory reports shall list contract specification test requirements and a comparative list of the laboratory test results. When tests show that the material meets specification requirements, the laboratory shall so certify on test report.
 7. Laboratory test reports shall also include a recommendation for approval or disapproval of tested item.
- D. If submittal samples have been disapproved, resubmit new samples as soon as possible after notification of disapproval. Such new samples shall be marked "Resubmitted Sample" in addition to containing other previously specified information required on label and in transmittal letter.
- E. Approved samples will be kept on file by the Resident Engineer at the site until completion of contract, at which time such samples will be delivered to Contractor as Contractor's property. Where noted in technical sections of specifications, approved samples in good condition may be used in their proper locations in contract work. At completion of contract, samples that are not approved will be returned to Contractor only upon request and at Contractor's expense. Such request should be made prior to completion of the contract. Disapproved samples that are not requested for return by Contractor will be discarded after completion of contract.
- F. Submittal drawings (shop, erection or setting drawings) and schedules, required for work of various trades, shall be checked before submission by technically qualified employees of Contractor for accuracy, completeness and compliance with contract requirements. These drawings and schedules shall be stamped and signed by Contractor certifying to such check.
1. For each drawing required, submit one legible photographic paper or vellum reproducible.
 2. Reproducible shall be full size.
 3. Each drawing shall have marked thereon, proper descriptive title, including Medical Center location, project number, manufacturer's number, reference to contract drawing number, detail Section Number, and Specification Section Number.
 4. A space 120 mm by 125 mm (4-3/4 by 5 inches) shall be reserved on each drawing to accommodate approval or disapproval stamp.
 5. Submit drawings, ROLLED WITHIN A MAILING TUBE, fully protected for shipment.
 6. One reproducible print of approved or disapproved shop drawings will be forwarded to Contractor.
 7. When work is directly related and involves more than one trade, shop drawings shall be submitted to Architect-Engineer under one cover.
- 1-10. Shop drawings, test reports, certificates and manufacturers' literature and data, shall be submitted for approval to

AES Group, Inc.

11031 South Pikes Peak Drive #202

Parker CO 80138

1-11. At the time of transmittal to the Architect-Engineer, the Contractor shall also send a copy of the complete submittal directly to the Resident Engineer.

1-12. Samples for approval shall be sent to Architect-Engineer, in care of Resident Engineer, VA Medical Center,

Roy Steiner, PE

3687 Veterans Drive

Helena MT 59636

1-13. List of Submittals

Table 01 33 23A – List of Submittals

**CO indicates Contracting Officer and RE indicates Resident Engineer

RSN	Clause or Section Title	Submittals Required	Due date or delivery time	Responsible code	No. of sets to be sent to: **	
					A/E	RE
01 32 16.15	Computer Produced Schedules	Computer produced time/cost schedules and reports	Within 45 days, then monthly	RE	0	3
01 57 19	1.4 Submittals	Environmental Protection Plan	Within 20 days of meeting with RE	RE	0	1
01 74 19	1.5 Submittals	Written Demolition Debris Plan	Within 20 days of meeting with RE	RE	0	1
01 91 00	1.13 Submittals	Preliminary Commissioning Plan	Within 20 days of meeting with RE	RE	0	3
01 91 00	1.13 Submittals	Final Commissioning Report	30 days after Contract	RE	0	4
02-41-00	1.5 Submittals	Arborist Qualifications	Within 20 days of meeting with RE	RE	0	1
03 30 53	1.5 Submittals	Concrete Mix Design	14 days before placement	RE	1	1
03 30 53	1.5 Submittals	Shop Drawings: Reinforcing Steel	14 days before placement	RE	1	1
03 30 53	1.5 Submittals	Manufacturer's Certificates: Air-entraining admixture, chemical admixtures, curing compounds	With shop drawings	RE	1	1
05 40 00	1.4 Submittals	Shop Drawings:	14 days before placement	RE	1	1
05 40 00	1.4 Submittals	Manufacturer's Literature and Data	14 days before placement	RE	1	1
05 40 00	1.4 Submittals	Cold-formed metal framing sealed structural analysis	With shop drawings	RE	1	1

08 90 00	1.3 Submittals	Shop Drawings	14 days before placement	RE	1	1
08 90 00	1.3 Submittals	Manufacturer's Literature and Data	With shop drawings	RE	1	1
09 91 00	1.3 Submittals	Manufacturer's Literature and Data	14 days before placement	RE	1	1
09 91 00	1.3 Submittals	Sample Panels	14 days before placement	RE	0	1
09 91 00	1.3 Submittals	Manufacturer's Certificates	14 days before placement	RE	1	1
13 05 41	1.3 Submittals	Equipment Anchorage and Bracing Drawings	14 days before placement	RE	1	1
13 05 41	1.3 Submittals	Design Calculations	With above drawings	RE	1	1
13 05 41	1.3 Submittals	Concrete anchors, reports, etc.	With above drawings	RE	1	1
26 05 11	1.12 Submittals	Manufacturer's cut sheets for equipment and anchors	14 days before ordering	RE	1	5
26 05 11	1.12 Submittals	Elementary and interconnection wiring diagrams and parts list	14 days before ordering	RE	1	5
26 23 00	1.5 Submittals	Shop Drawings	14 days before placement	RE	1	5
26 23 00	1.5 Submittals	Certifications	14 days prior to final inspection	RE	0	5
26 05 26	1.4 Submittals	Shop Drawings	14 days before placement	RE	1	5
26 05 26	1.4 Submittals	Test Reports	14 days prior to final inspection	RE	1	5
26 05 26	1.4 Submittals	Certifications	Within 10 days of completion	RE	0	6
26 05 41	1.4 Submittals	Shop Drawings	14 days before placement	RE	1	5
26 05 41	1.4 Submittals	Certifications	14 days prior to final inspection	RE	1	5
26 24 13	1.5 Submittals	Shop Drawings	14 days prior to placement	RE	1	5
26 24 13	1.5 Submittals	Manuals	With shop drawings	RE	1	5
26 24 13	1.5 Submittals	Certifications	14 days prior to final inspection	RE	0	6
26 24 16	1.4 Submittals	Shop Drawings	14 days prior to placement	RE	1	5
26 24 16	1.4 Submittals	Manuals	With shop drawings	RE	1	5
26 24 16	1.4 Submittals	Certifications	14 days prior to final inspection	RE	0	6
26 32 13	1.5 Submittals	Shop Drawings	14 days prior to placement	RE	1	5
26 32 13	1.5 Submittals	Diagrams	With shop drawings	RE	1	5
26 32 13	1.5 Submittals	Technical Data	With shop drawings	RE	1	5
26 32 13	1.5 Submittals	Calculations	With shop drawings	RE	1	5

26 32 13	1.5 Submittals	Manuals	With shop drawings	RE	1	5
26 32 13	1.5 Submittals	Test Reports	14 days prior to final inspection	RE	1	5
26 32 13	1.5 Submittals	Certifications	14 days prior to final inspection	RE	0	6
26 36 23	1.5 Submittals	Shop Drawings	14 days prior to placement	RE	1	5
26 36 23	1.5 Submittals	Manuals	With shop drawings	RE	1	5
26 36 23	1.5 Submittals	Certifications	With shop drawings	RE	1	5
26 43 13	1.4 Submittals	Shop Drawings	14 days prior to placement	RE	1	5
26 43 13	1.4 Submittals	Manuals	With shop drawings	RE	1	5
26 43 13	1.4 Submittals	Certifications	14 days prior to final inspection	RE	0	6
31 20 11	1.6 Submittals	Procedure and location for disposal of unused material, etc.	14 days prior to work	RE	0	1
31 23 23.33	1.5 Submittals	Flowable fill mix design	14 days prior to work	RE	1	1
31 23 23.33	1.5 Submittals	Supplier experience	14 days prior to work	RE	0	1
31 23 23.33	1.5 Submittals	Manufacturer's Certificates	14 days prior to work	RE	0	1
32 05 23	1.5 Submittals	Manufacturer's Certificates and Data, Jointing Plan, Concrete Mix Design, Test Reports, Staking Notes, Data and Test Reports	14 days prior to work	RE	1	1
32 12 16	1.5 Submittals	Data and Test Reports, Certifications, State Hwy Dept Specs, MSDS	14 days prior to work	RE	1	1
32 17 23	1.2 Submittals	Paint	14 days prior to work	RE	1	1
32 84 00	1.8 Submittals	Product data package	14 days prior to work	RE	0	1
32 90 00	1.7 Submittals	Product data	14 days prior to work	RE	1	1
32 90 00	1.7 Submittals	Samples and manufacturer's data	14 days prior to work	RE	0	1
32 90 00	1.7 Submittals	Qualification data, notarized certificates for materials	Prior to delivery	RE	0	1
32 90 00	1.7 Submittals	Material Test Reports	14 days prior to work	RE	0	1
32 90 00	1.7 Submittals	Maintenance Instructions	Within 10 days of completion	RE	0	1
33 30 00	1.6 Submittals	Manufacturer's Literature and Data package	14 days prior to work	RE	1	1
33 40 00	1.8 Submittals	Manufacturer's Literature and Data package	14 days prior to work	RE	1	1

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