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**SECTION 01 00 00  
GENERAL REQUIREMENTS**

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**SECTION 01 00 00**  
**GENERAL REQUIREMENTS**

**1.1 GENERAL INTENTION**

- A. Contractor shall furnish labor and materials and perform work for replace exhaust duct Building 1 serving Lab and replace pipe insulation in kitchen Building 1. Pipe insulation and duct work as required by specifications.
- B. Visits to the site by Bidders may be made only by appointment with the Contracting Officers Representative (COR).
- C. Before placement and installation of work subject to tests by testing laboratory retained by Department of Veterans Affairs, the Contractor shall notify the Resident Engineer in sufficient time to enable testing laboratory personnel to be present at the site in time for proper taking and testing of specimens and field inspection. Such prior notice shall be not less than three work days unless otherwise designated by the Resident Engineer.
- D. All employees of general contractor and subcontractors shall comply with VA security management program and obtain permission of the VA police, be identified by project and employer, and restricted from unauthorized access.
- E. Prior to commencing work, general contractor shall provide proof that a OSHA designated "competent person" (CP) (29 CFR 1926.20(b)(2)) will maintain a presence at the work site whenever the general or subcontractors are present.
- F. Training:
  - 1. All employees of general contractor or subcontractors shall have the 10-hour or 30-hour OSHA Construction Safety course and other relevant competency training, as determined by RE/COR acting as the

Construction Safety Officer with input from the facility  
Construction Safety Committee.

2. Submit training records of all such employees for approval before the start of work.

G. VHA Directive 2011-36, Safety and Health during Construction, dated 9/22/2011 in its entirety is made a part of this section

#### **1.2 STATEMENT OF BID ITEM(S)**

- A. ITEM I, Contractor shall furnish labor and materials and perform work for replace exhaust duct serving lab B02WN building 1 and replace pipe insulation in kitchen room B05E building 1. Pipe insulation and duct work as required by specifications.

#### **1.3 SPECIFICATIONS AND DRAWINGS FOR CONTRACTOR**

- A. AFTER AWARD OF CONTRACT, \_\_1\_\_ set of specifications will be furnished.

#### **1.4 CONSTRUCTION SECURITY REQUIREMENTS**

##### **A. Security Plan:**

1. The security plan defines both physical and administrative security procedures that will remain effective for the entire duration of the project.
2. The General Contractor is responsible for assuring that all sub-contractors working on the project and their employees also comply with these regulations.

##### **B. Security Procedures:**

1. General Contractor's employees shall not enter the project site without appropriate badge. They may also be subject to inspection of their personal effects when entering or leaving the project site.
2. For working outside the "regular hours" as defined in the contract, The General Contractor shall give 3 days notice to the Contracting

Officer so that security escort can be provided for the employees. This notice is separate from any notices required for utility shutdown described later in this section.

3. No photography of VA premises is allowed without written permission of the Contracting Officer.
4. VA reserves the right to close down or shut down the project site and order General Contractor's employees off the premises in the event of a national emergency. The General Contractor may return to

C. Document Control:

1. Before starting any work, the General Contractor/Sub Contractors shall submit an electronic security memorandum describing the approach to following goals and maintaining confidentiality of "sensitive information".
2. The General Contractor is responsible for safekeeping of all drawings, project manual and other project information. This information shall be shared only with those with a specific need to accomplish the project.
3. Certain documents, sketches, videos or photographs and drawings may be marked "Law Enforcement Sensitive" or "Sensitive Unclassified". Secure such information in separate containers and limit the access to only those who will need it for the project. Return the information to the Contracting Officer upon request.
4. These security documents shall not be removed or transmitted from the project site without the written approval of Contracting Officer.
5. All paper waste or electronic media such as CD's and diskettes shall be shredded and destroyed in a manner acceptable to the VA.
6. Notify Contracting Officer and Site Security Officer immediately when there is a loss or compromise of "sensitive information".
7. All electronic information shall be stored in specified location following VA standards and procedures using an Engineering Document Management Software (EDMS).

- a. Security, access and maintenance of all project drawings, both scanned and electronic shall be performed and tracked through the EDMS system.
- b. "Sensitive information" including drawings and other documents may be attached to e-mail provided all VA encryption procedures are followed.

#### D. Motor Vehicle Restrictions

- 1. Vehicle authorization request shall be required for any vehicle entering the site and such request shall be submitted 24 hours before the date and time of access. Access shall be restricted to picking up and dropping off materials and supplies.
- 2. Separate permits shall be issued for General Contractor and its employees for parking in designated areas only.

### 1.5 FIRE SAFETY

A. Applicable Publications: Publications listed below form part of this Article to extent referenced. Publications are referenced in text by basic designations only.

#### 1. American Society for Testing and Materials (ASTM):

E84-2009.....Surface Burning Characteristics of Building  
Materials

#### 2. National Fire Protection Association (NFPA):

10-2010.....Standard for Portable Fire Extinguishers

30-2008.....Flammable and Combustible Liquids Code

51B-2009.....Standard for Fire Prevention During Welding,  
Cutting and Other Hot Work

70-2011.....National Electrical Code

101-2012.....Life Safety Code

241-2009.....Standard for Safeguarding Construction,  
Alteration, and Demolition Operations

3. Occupational Safety and Health Administration (OSHA):

29 CFR 1926.....Safety and Health Regulations for Construction

4. VHA Directive 2005-007

- B. Fire Safety Plan: Establish and maintain a fire protection program in accordance with 29 CFR 1926. Prior to start of work, prepare a plan detailing project-specific fire safety measures, including periodic status reports, and submit to Engineer for review for compliance with VHA Directive 2005-007, NFPA 101 and NFPA 241. Prior to beginning work, all employees of the contractor and/or any subcontractors shall undergo a safety briefing provided by the general contractor's competent person per OSHA requirements. This briefing shall include information on the construction limits, VAMC safety guidelines, means of egress, break areas, work hours, locations of restrooms, use of VAMC equipment, etc. Provide documentation to the Resident Engineer that all construction workers have undergone contractor's safety briefing.
- C. Site and Building Access: Maintain free and unobstructed access to facility emergency services and for fire, police and other emergency response forces in accordance with NFPA 241.
- D. Separate temporary facilities, such as trailers, storage sheds, and dumpsters, from existing buildings and new construction by distances in accordance with NFPA 241. For small facilities with less than 6 m (20 feet) exposing overall length, separate by 3m (10 feet).
- E. Temporary Construction
1. Close openings in smoke barriers and fire-rated construction to maintain fire ratings. Seal penetrations with listed through-penetration firestop materials in accordance with Section 07 84 00, FIRESTOPPING.
- F. Temporary Heating and Electrical: Install, use and maintain installations in accordance with 29 CFR 1926, NFPA 241 and NFPA 70.

- G. Means of Egress: Do not block exiting for occupied buildings, including paths from exits to roads. Minimize disruptions and coordinate with COR.
- H. Egress Routes for Construction Workers: Maintain free and unobstructed egress. Inspect daily. Report findings and corrective actions weekly to COR.
- I. Fire Extinguishers: Provide and maintain extinguishers in construction areas and temporary storage areas in accordance with 29 CFR 1926, NFPA 241 and NFPA 10.
- J. Flammable and Combustible Liquids: Store, dispense and use liquids in accordance with 29 CFR 1926, NFPA 241 and NFPA 30.
- k. Existing Fire Protection: Do not impair automatic sprinklers, smoke and heat detection, and fire alarm systems, except for portions immediately under construction, and temporarily for connections. Provide fire watch for impairments more than 4 hours in a 24-hour period. Request interruptions in accordance with Article, OPERATIONS AND STORAGE AREAS, and coordinate with COR. All existing or temporary fire protection systems (fire alarms, sprinklers) located in construction areas shall be tested as coordinated with the medical center. Parameters for the testing and results of any tests performed shall be recorded by the medical center and copies provided to the Resident Engineer.
- l. Smoke Detectors: Prevent accidental operation. Remove temporary covers at end of work operations each day. Coordinate COR.
- m. Hot Work: Perform and safeguard hot work operations in accordance with NFPA 241 and NFPA 51B. Coordinate with COR. Designate contractor's responsible project-site fire prevention program manager to permit hot work.
- n. Fire Hazard Prevention and Safety Inspections: Inspect entire construction areas weekly. Coordinate with, and report findings and corrective actions weekly to COR.
- o. Smoking: Smoking is prohibited in and adjacent to construction areas inside existing buildings and additions under construction. In separate

and detached buildings under construction, smoking is prohibited except in designated smoking rest areas.

- p. Dispose of waste and debris in accordance with NFPA 241. Remove from buildings daily.
- q. Perform other construction, alteration and demolition operations in accordance with 29 CFR 1926.

#### **1.6 OPERATIONS AND STORAGE AREAS**

- A. The Contractor shall confine all operations (including storage of materials) on Government premises to areas authorized or approved by the Contracting Officer. The Contractor shall hold and save the Government, its officers and agents, free and harmless from liability of any nature occasioned by the Contractor's performance.
- B. Temporary buildings (e.g., storage sheds, shops, offices) and utilities may be erected by the Contractor only with the approval of the Contracting Officer and shall be built with labor and materials furnished by the Contractor without expense to the Government. The temporary buildings and utilities shall remain the property of the Contractor and shall be removed by the Contractor at its expense upon completion of the work. With the written consent of the Contracting Officer, the buildings and utilities may be abandoned and need not be removed.
- C. The Contractor shall, under regulations prescribed by the Contracting Officer, use only established roadways, or use temporary roadways constructed by the Contractor when and as authorized by the Contracting Officer. When materials are transported in prosecuting the work, vehicles shall not be loaded beyond the loading capacity recommended by the manufacturer of the vehicle or prescribed by any Federal, State, or local law or regulation. When it is necessary to cross curbs or sidewalks, the Contractor shall protect them from damage. The Contractor shall repair or pay for the repair of any damaged curbs, sidewalks, or roads.

**(FAR 52.236-10)**

- D. Working space and space available for storing materials shall be as determined by the Resident Engineer.
- E. Workmen are subject to rules of Medical Center applicable to their conduct.
- F. Execute work so as to interfere as little as possible with normal functioning of Medical Center as a whole, including operations of utility services, fire protection systems and any existing equipment, and with work being done by others.
  - 1. Do not store materials and equipment in other than assigned areas.
  - 2. Schedule delivery of materials and equipment to immediate construction working areas within buildings in use by Department of Veterans Affairs in quantities sufficient for not more than two work days. Provide unobstructed access to Medical Center areas required to remain in operation.
  - 3. Where access by Medical Center personnel to vacated portions of buildings is not required, storage of Contractor's materials and equipment will be permitted subject to fire and safety requirements.
- G. Utilities Services: Maintain existing utility services for Medical Center at all times. Provide temporary facilities, labor, materials, equipment, connections, and utilities to assure uninterrupted services. Where necessary to cut existing water, steam, gases, sewer or air pipes, or conduits, wires, cables, etc. of utility services or of fire protection systems and communications systems (including telephone), they shall be cut and capped at suitable places where shown; or, in absence of such indication, where directed by Resident Engineer.
  - 1. No utility service such as water, gas, steam, sewers or electricity, or fire protection systems and communications systems may be interrupted without prior approval of Resident Engineer. Electrical work shall be accomplished with all affected circuits or equipment de-energized. When an electrical outage cannot be accomplished, work on any energized circuits or equipment shall not commence without the Medical Center Director's prior knowledge and written approval.

2. Contractor shall submit a request to interrupt any such services to Resident Engineer, in writing, 48 hours in advance of proposed interruption. Request shall state reason, date, exact time of, and approximate duration of such interruption.
  3. Contractor will be advised (in writing) of approval of request, or of which other date and/or time such interruption will cause least inconvenience to operations of Medical Center. Interruption time approved by Medical Center may occur at other than Contractor's normal working hours.
  4. Major interruptions of any system must be requested, in writing, at least 15 calendar days prior to the desired time and shall be performed as directed by the Resident Engineer.
  5. In case of a contract construction emergency, service will be interrupted on approval of Resident Engineer. Such approval will be confirmed in writing as soon as practical.
  6. Whenever it is required that a connection fee be paid to a public utility provider for new permanent service to the construction project, for such items as water, sewer, electricity, gas or steam, payment of such fee shall be the responsibility of the Government and not the Contractor.
- H. Abandoned Lines: All service lines such as wires, cables, conduits, ducts, pipes and the like, and their hangers or supports, which are to be abandoned but are not required to be entirely removed, shall be sealed, capped or plugged. The lines shall not be capped in finished areas, but shall be removed and sealed, capped or plugged in ceilings, within furred spaces, in unfinished areas, or within walls or partitions; so that they are completely behind the finished surfaces.
- I. To minimize interference of construction activities with flow of Medical Center traffic, comply with the following:
1. Keep roads, walks and entrances to grounds, to parking and to occupied areas of buildings clear of construction materials, debris and standing construction equipment and vehicles.

2. Method and scheduling of required cutting, altering and removal of existing roads, walks and entrances must be approved by the Resident Engineer.

J. Coordinate the work for this contract with other construction operations as directed by Resident Engineer. This includes the scheduling of traffic and the use of roadways, as specified in Article, USE OF ROADWAYS.

#### **1.7 ALTERATIONS**

A. Survey: Before any work is started, the Contractor shall make a thorough survey with the COR and a representative of VA Supply Service, of areas of building in which alterations occur and areas which are anticipated routes of access, and furnish a report, signed by both to the Contracting Officer. This report shall list by rooms and spaces:

1. Existing condition and types of resilient flooring, doors, windows, walls and other surfaces not required to be altered throughout affected areas of building.

2. Shall designate areas for working space, materials storage and routes of access to areas within buildings where alterations occur and which have been agreed upon by Contractor and Resident Engineer.

B. Any items required by drawings to be either reused or relocated or both, found during this survey to be nonexistent, or in opinion of Resident Engineer to be in such condition that their use is impossible or impractical, shall be furnished and/or replaced by Contractor with new items in accordance with specifications which will be furnished by Government. Provided the contract work is changed by reason of this subparagraph B, the contract will be modified accordingly, under provisions of clause entitled "DIFFERING SITE CONDITIONS" (FAR 52.236-2) and "CHANGES" (FAR 52.243-4 and VAAR 852.236-88).

C. Protection: Provide the following protective measures:

1. Wherever existing roof surfaces are disturbed they shall be protected against water infiltration. In case of leaks, they shall be repaired immediately upon discovery.
2. Temporary protection against damage for portions of existing structures and grounds where work is to be done, materials handled and equipment moved and/or relocated.
3. Protection of interior of existing structures at all times, from damage, dust and weather inclemency. Wherever work is performed, floor surfaces that are to remain in place shall be adequately protected prior to starting work, and this protection shall be maintained intact until all work in the area is completed.

#### **1.8 INFECTION PREVENTION MEASURES**

- A. Implement the requirements of VAMC's Infection Control Risk Assessment (ICRA) team. ICRA Group may monitor dust in the vicinity of the construction work and require the Contractor to take corrective action immediately if the safe levels are exceeded.
- B. Establish and maintain a dust control program as part of the contractor's infection preventive measures in accordance with the guidelines provided by ICRA Group. Prior to start of work, prepare a plan detailing project-specific dust protection measures, including periodic status reports, and submit to COR Facility ICRA team for review for compliance with contract requirements in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA AND SAMPLES.
  1. All personnel involved in the construction or renovation activity shall be educated and trained in infection prevention measures established by the medical center.
- C. Medical center Infection Control personnel shall monitor for airborne disease (e.g. aspergillosis) as appropriate during construction. A baseline of conditions may be established by the medical center prior to the start of work and periodically during the construction stage to determine impact of construction activities on indoor air quality. In addition:

1. The RE and VAMC Infection Control personnel shall review pressure differential monitoring documentation to verify that pressure differentials in the construction zone and in the patient-care rooms are appropriate for their settings. The requirement for negative air pressure in the construction zone shall depend on the location and type of activity. Upon notification, the contractor shall implement corrective measures to restore proper pressure differentials as needed.
  2. In case of any problem, the medical center, along with assistance from the contractor, shall conduct an environmental assessment to find and eliminate the source.
- D. In general, following preventive measures shall be adopted during construction to keep down dust and prevent mold.
1. Dampen debris to keep down dust and provide temporary construction partitions in existing structures where directed by Resident Engineer. Blank off ducts and diffusers to prevent circulation of dust into occupied areas during construction.
  2. Do not perform dust producing tasks within occupied areas without the approval of the Resident Engineer. For construction in any areas that will remain jointly occupied by the medical Center and Contractor's workers, the Contractor shall:
    - a. Provide dust proof two-hour temporary drywall construction barriers to completely separate construction from the operational areas of the hospital in order to contain dirt debris and dust. Barriers shall be sealed and made presentable on hospital occupied side. Install a self-closing rated door in a metal frame, commensurate with the partition, to allow worker access. Maintain negative air at all times. A fire retardant polystyrene, 6-mil thick or greater plastic barrier meeting local fire codes may be used where dust control is the only hazard, and an agreement is reached with the Resident Engineer and Medical Center.

- b. HEPA filtration is required where the exhaust dust may reenter the breathing zone. Contractor shall verify that construction exhaust to exterior is not reintroduced to the medical center through intake vents, or building openings. Install HEPA (High Efficiency Particulate Accumulator) filter vacuum system rated at 95% capture of 0.3 microns including pollen, mold spores and dust particles. Insure continuous negative air pressures occurring within the work area. HEPA filters should have ASHRAE 85 or other prefilter to extend the useful life of the HEPA. Provide both primary and secondary filtrations units. Exhaust hoses shall be heavy duty, flexible steel reinforced and exhausted so that dust is not reintroduced to the medical center.
- c. Adhesive Walk-off/Carpet Walk-off Mats, minimum 600mm x 900mm (24" x 36"), shall be used at all interior transitions from the construction area to occupied medical center area. These mats shall be changed as often as required to maintain clean work areas directly outside construction area at all times.
- d. Vacuum and wet mop all transition areas from construction to the occupied medical center at the end of each workday. Vacuum shall utilize HEPA filtration. Maintain surrounding area frequently. Remove debris as they are created. Transport these outside the construction area in containers with tightly fitting lids.
- e. The contractor shall not haul debris through patient-care areas without prior approval of the Resident Engineer and the Medical Center. When, approved, debris shall be hauled in enclosed dust proof containers or wrapped in plastic and sealed with duct tape. No sharp objects should be allowed to cut through the plastic. Wipe down the exterior of the containers with a damp rag to remove dust. All equipment, tools, material, etc. transported through occupied areas shall be made free from dust and moisture by vacuuming and wipe down.
- f. Using a HEPA vacuum, clean inside the barrier and vacuum ceiling tile prior to replacement. Any ceiling access panels opened for investigation beyond sealed areas shall be sealed immediately when unattended.

- g. There shall be no standing water during construction. This includes water in equipment drip pans and open containers within the construction areas. All accidental spills must be cleaned up and dried within 12 hours. Remove and dispose of porous materials that remain damp for more than 72 hours.
  - h. At completion, remove construction barriers and ceiling protection carefully, outside of normal work hours. Vacuum and clean all surfaces free of dust after the removal.
- E. Final Cleanup:
- 1. Upon completion of project, or as work progresses, remove all construction debris from above ceiling, vertical shafts and utility chases that have been part of the construction.
  - 2. Perform HEPA vacuum cleaning of all surfaces in the construction area. This includes walls, ceilings, cabinets, furniture (built-in or free standing), partitions, flooring, etc.
  - 3. All new air ducts shall be cleaned prior to final inspection.

#### **1.9 DISPOSAL AND RETENTION**

- A. Materials and equipment accruing from work removed and from demolition of buildings or structures, or parts thereof, shall be disposed of as follows:
- 1. Reserved items which are to remain property of the Government are in specifications as items to be stored. Items that remain property of the Government shall be removed or dislodged from present locations in such a manner as to prevent damage which would be detrimental to re-installation and reuse. Store such items where directed by Resident Engineer.
  - 2. Items not reserved shall become property of the Contractor and be removed by Contractor from Medical.
  - 3. Items of portable equipment and furnishings located in rooms and spaces in which work is to be done under this contract shall remain the property of the Government. When rooms and spaces are vacated by

the Department of Veterans Affairs during the alteration period, such items which are NOT required by drawings and specifications to be either relocated or reused will be removed by the Government in advance of work to avoid

**1.10 PROTECTION OF EXISTING VEGETATION, STRUCTURES, EQUIPMENT, UTILITIES, AND IMPROVEMENTS**

- A. The Contractor shall preserve and protect all structures, equipment, and vegetation (such as trees, shrubs, and grass) on or adjacent to the work site, which are not to be removed and which do not unreasonably interfere with the work required under this contract. The Contractor shall only remove trees when specifically authorized to do so, and shall avoid damaging vegetation that will remain in place. If any limbs or branches of trees are broken during contract performance, or by the careless operation of equipment, or by workmen, the Contractor shall trim those limbs or branches with a clean cut and paint the cut with a tree-pruning compound as directed by the Contracting Officer.
- B. The Contractor shall protect from damage all existing improvements and utilities at or near the work site and on adjacent property of a third party, the locations of which are made known to or should be known by the Contractor. The Contractor shall repair any damage to those facilities, including those that are the property of a third party, resulting from failure to comply with the requirements of this contract or failure to exercise reasonable care in performing the work. If the Contractor fails or refuses to repair the damage promptly, the Contracting Officer may have the necessary work performed and charge the cost to the Contractor.

**(FAR 52.236-9)**

**1.11 USE OF ROADWAYS**

- A. For hauling, use only established public roads and roads on Medical Center property and, when authorized by the Resident Engineer, such temporary roads which are necessary in the performance of contract work. Temporary roads shall be constructed by the Contractor at Contractor's expense. When necessary to cross curbing, sidewalks, or

similar construction, they must be protected by well-constructed bridges.

- B. When new permanent roads are to be a part of this contract, Contractor may construct them immediately for use to facilitate building operations. These roads may be used by all who have business thereon within zone of building operations.
- C. When certain buildings (or parts of certain buildings) are required to be completed in advance of general date of completion, all roads leading thereto must be completed and available for use at time set for completion of such buildings or parts thereof.

#### **1.12 TEMPORARY USE OF MECHANICAL AND ELECTRICAL EQUIPMENT**

- A. Use of new installed mechanical and electrical equipment to provide heat, ventilation, plumbing, light and power will be permitted subject to compliance with the following provisions:
  - 1. Permission to use each unit or system must be given by Resident Engineer. If the equipment is not installed and maintained in accordance with the following provisions, the Resident Engineer will withdraw permission for use of the equipment.
  - 2. Electrical installations used by the equipment shall be completed in accordance with the drawings and specifications to prevent damage to the equipment and the electrical systems, i.e. transformers, relays, circuit breakers, fuses, conductors, motor controllers and their overload elements shall be properly sized, coordinated and adjusted. Voltage supplied to each item of equipment shall be verified to be correct and it shall be determined that motors are not overloaded. The electrical equipment shall be thoroughly cleaned before using it and again immediately before final inspection including vacuum cleaning and wiping clean interior and exterior surfaces.
  - 3. Units shall be properly lubricated, balanced, and aligned. Vibrations must be eliminated.

4. Automatic temperature control systems for preheat coils shall function properly and all safety controls shall function to prevent coil freeze-up damage.
  5. The air filtering system utilized shall be that which is designed for the system when complete, and all filter elements shall be replaced at completion of construction and prior to testing and balancing of system.
  6. All components of heat production and distribution system, metering equipment, condensate returns, and other auxiliary facilities used in temporary service shall be cleaned prior to use; maintained to prevent corrosion internally and externally during use; and cleaned, maintained and inspected prior to acceptance by the Government. Boilers, pumps, feedwater heaters and auxiliary equipment must be operated as a complete system and be fully maintained by operating personnel. Boiler water must be given complete and continuous chemical treatment.
- B. Prior to final inspection, the equipment or parts used which show wear and tear beyond normal, shall be replaced with identical replacements, at no additional cost to the Government.
- C. This paragraph shall not reduce the requirements of the mechanical and electrical specifications sections.

#### **1.13 AVAILABILITY AND USE OF UTILITY SERVICES**

- A. The Government shall make all reasonably required amounts of utilities available to the Contractor from existing outlets and supplies, as specified in the contract. The amount to be paid by the Contractor for chargeable electrical services shall be the prevailing rates charged to the Government. The Contractor shall carefully conserve any utilities furnished without charge.
- B. The Contractor, at Contractor's expense and in a workmanlike manner satisfactory to the Contracting Officer, shall install and maintain all necessary temporary connections and distribution lines, and all meters required to measure the amount of electricity used for the purpose of

determining charges. Before final acceptance of the work by the Government, the Contractor shall remove all the temporary connections, distribution lines, meters, and associated paraphernalia.

C. Contractor shall install meters at Contractor's expense and furnish the Medical Center a monthly record of the Contractor's usage of electricity as hereinafter specified.

D. Heat: Furnish temporary heat necessary to prevent injury to work and materials through dampness and cold. Use of open salamanders or any temporary heating devices which may be fire hazards or may smoke and damage finished work, will not be permitted. Maintain minimum temperatures as specified for various materials:

1. Obtain heat by connecting to Medical Center heating distribution system.
  - a. Steam is available at no cost to Contractor.

E. Electricity (for Construction and Testing): Furnish all temporary electric services.

1. Obtain electricity by connecting to the Medical Center Cemetery electrical distribution system. The Contractor shall meter and pay for electricity required for electric cranes and hoisting devices, electrical welding devices and any electrical heating devices providing temporary heat. Electricity for all other uses is available at no cost to the Contractor.

F. Water (for Construction and Testing): Furnish temporary water service.

1. Obtain water by connecting to the Medical Center water distribution system. Provide reduced pressure backflow preventer at each connection. Water is available at no cost to the Contractor.
2. Maintain connections, pipe, fittings and fixtures and conserve water-use so none is wasted. Failure to stop leakage or other wastes will be cause for revocation (at Resident Engineer's discretion) of use of water from Medical Center's system.

**1.14 TESTS**

- A. Conduct final tests required in various sections of specifications in presence of an authorized representative of the Contracting Officer. Contractor shall furnish all labor, materials, equipment, instruments, and forms, to conduct and record such tests.

**1.15 INSTRUCTIONS****1.16 VA TRIRIGA CPMS**

VA contractors, selected by award to perform work, are required to get access to the VA TRIRIGA CPMS. The TRIRIGA CPMS is the management and collaborative environment that the VA uses for all Major, Minor and Non-Recurring Maintenance (NRM) projects within the Office of Construction & Facilities Management (CFM), Veterans Health Administration (VHA), National Cemetery Administration (NCA), and the Veterans Benefits Administration (VBA).

The contractor is solely responsible for acquiring access to the VA TRIRIGA CPMS.

To gain access to the VA TRIRIGA CPMS the contractor is encouraged to follow the licensing process outline as specified below:

- A. Requirement: TRIRIGA is the management and collaborative environment that VA uses for all construction projects. VA requires its contractors to procure TRIRIGA access as part of the cost of performance for a VA construction related contract.

- B. Access Request and Payment can be made through the following URL

<https://valicensing.oncfi.com/>

Inquiries or to request additional services, contact the following:

Craig Alsheimer, Federal Account Manager

Computerized Facility Integrations, LLC

18000 West Nine Mile Road

Suite 700

Southfield, MI 48075

Email: [calsheimer@gocfi.com](mailto:calsheimer@gocfi.com)

Phone: 248-557-4234 Extension 6010; 410-292-7006

C. Process:

1. Once the contractor has been notified by VA of the award and a unique contract number, the contractor can enter a request for access to TRIRIGA at URL <https://valicensing.oncfi.com/>
2. CFI will process the request for access and payment. CFI will create the USER ID and a password. Security provisions required to align the contractor to the Contract Number will be entered and an email will be generated and submitted to the requestor.
3. CFI will also provide standard terms and conditions related to the transaction and use agreement.

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SECTION 010110  
MEDICAL CENTER REQUIREMENTS

PART 1 GENERAL

- 1.0 GENERAL INTENTION: This section pertains to station policy for construction projects performed at the Veterans Affairs Medical Center, Butler, Pennsylvania. Safety and health concerns are taken seriously at this facility. Both our staff and yours are expected to strictly adhere to the regulations and requirements. This is exceedingly important, since we must be primarily concerned for the safety of our patients. In this regard, OSHA Standards may protect worker safety and health, but they have minimal benefit for protecting the safety and health of our patients, due primarily to their differing medical conditions. Review this information as orientation with your personnel performing work on site. Where the requirements as outlined in this and section 01010 are differing, the more stringent shall apply.

2.0 REQUIREMENTS

A. Security:

1. Secure all construction areas, especially mechanical and electrical rooms against entry of unauthorized individuals including patients.
2. Notify the COTR for permission to work after hours and weekends. Standard work hours for the medical center are Monday – Friday, 8:00 a.m. to 4:30 p.m. The ten(10) holidays observed by the Federal Government are:
  - New Years Day
  - Martin Luther Kings Birthday
  - Presidents Day
  - Memorial Day
  - Independence Day
  - Labor Day
  - Columbus Day
  - Veterans Day
  - Thanksgiving Day
  - Christmas

\*\*\* and any other day specifically declared by the President of the United States to be a national holiday.

B. Key Security:

1. Only a limited number of keys will be issued to the contractor.
2. If the Contractor loses a key, all areas that are keyed to that key will be rekeyed at the Contractor's expense at a charge of \$50 per key and \$50 per change, and all new keys required to be issued will be completed at the Contractor's expense.
3. Ensure all doors leading to and from construction are either monitored or locked to prevent access to the area from unauthorized persons.

C. General Safety:

1. Follow all federal, state and local safety and health regulations.
2. Maintain safety in the construction site/area in accordance with the provisions of the contract which includes the OSHA Regulations, National Electrical Codes. NFPA 70, National Electric Code and NFPA 101, Life Safety Code. Work in a safe manner and take all proper precautions while performing your work. Extra precautions shall be taken when working around persons occupying the building during construction.
3. Provide Personal Preventive Equipment (PPE) for your employees.
4. Post appropriate signs in specific hazardous areas.
5. Keep tools, ladders, etc. away from patients to prevent injuries.

D. Safety

1. Safety Inspections: the professional Occupational Safety & Health staff at this facility will perform Safety inspections of all contract operations. Written reports of unsafe practices or conditions will be reported to the Contracting Officers Technical Representative (COTR) and Contracting Officer for immediate attention and resolution.
2. Onsite Supervisor shall conduct his own weekly safety inspection of construction areas. Form shall be available from COTR. These shall be turned in weekly.
3. Prior to start of project the designated onsite supervisor shall complete the competent person interview worksheet form #3010v.1 (OCT. 2007)

E. Fire Alarms:

1. The fire alarm system connects all buildings at this facility, and is activated by various heat, duct, manual pull stations, and smoke sensors. Manual pull stations are provided at each entrance. Please survey the area in which you are working to locate the manual pull stations.
2. If in the event of a fire alarm sounding, you are to remain in your area, unless medical center personnel (Safety, Nursing or Engineering) instruct otherwise or unless a fire situation is in your area, in which case you should immediately evacuate.
3. Any work involving the fire protection systems will require written permission to proceed from the COTR and Fire Department. **DO NOT tamper with or otherwise disturb any fire alarm system components without prior written permission. To do so without written permission will result in an adverse action.**

F. Hazardous Materials:

1. Many of the operations you are scheduled to perform may involve the use of hazardous materials. Prior to locating hazardous materials on site, all Material Safety Data Sheets will be submitted through the COTR for evaluation by the Environmental Protection Specialist.
2. Storage of hazardous materials within buildings will be minimal with only enough on hand to perform daily work tasks. Flammable materials will either be removed from buildings at the end of the workshift or stored in approved flammable storage containers.
3. Care must be taken to assure adequate ventilation to remove vapors of hazardous materials in use. Many of the patients being cared for in the facility are susceptible to environmental contaminants, even when odors seem minimal. You will isolate those areas where vapors are produced and ventilate the most extent possible to reduce the number of complaints.

G. Airborne Dust Control During Construction:

1. Generation of dust is of major concern within staff and especially in patient occupied buildings. Where operations involve the generation of dust, all efforts will be directed at reducing airborne generated dust to the lowest level feasible. This may be accomplished by a number of methods. These include misting the area with water, or use of tools attached to high efficiency particulate air (HEPA) filtering vacuums. Where large amounts of materials may be disturbed, resulting in airborne dust, establishment of full ceiling to floor plastic barriers may be required.
2. Classification of Jobs
  - a. CLASS I - Includes but is not limited to minor disturbances involving plumbing, electrical, carpentry, and ductwork, and minor aesthetic improvements.
  - b. CLASS II - (projects require barrier precautions) - Includes but is not limited to construction of new walls, construction of new rooms, major utility changes, major equipment installation, demolition of wallboards, plaster, ceramic tiles or ceiling and floor tiles, removal of windows, removal of casework, etc.

H. Class I Procedures

1. CLASS I: Mist (with water) work surfaces to control dust while cutting. Alternatively a high efficiency particulate air vacuum (HEPA) can be used by positioning the vacuum next to the equipment at the use site.
2. Tape doors for activities that produce large amounts of dust and block off and seal air vents.

3. Cover holes/openings (penetrations), in walls, ceiling, floors or door, which can not be patched or fixed within 4 hours. Only approved fire rated materials will be used to fill holes in fire/smoke walls.
4. Comply with the OSHA regulations regarding noise and vapor containment.
5. Cleanup and disposal: Construction waste must be contained before transport using plastic bags and/or covered transport receptacle and/or cart and tape covering.
6. Wet mop and/or HEPA vacuum before leaving work area.
7. Place dust mats at entrance and exit of work area and clean or change daily to prevent tracking of dust into occupied areas.
8. After work completion, remove covering from air vents.

I. CLASS II (Post Construction Warning Signs)

1. Same procedures as Class I - however, use of a HEPA vacuum is mandatory.
2. Construct all dust barriers before construction begins per the following instructions: For single rooms, seal door/frame with tape and plastic. The sheet should be divided vertically with a knife. Flaps should be taped on either side of the single sheet to create a flapped entrance.
3. For larger areas, install an airtight (fire retardant) plastic barrier that extends from floor to ceiling or sealed to prevent dust and debris from escaping. Seal all seams with duct tape. install barrier partitions to stop movement of air and debris penetrating ceiling envelopes, chases and/or ceiling spaces. Construct entrance with a double flap of plastic to prevent escape of debris; or, if elevator shafts or stairways are within the field of construction, install solid barriers.

J. Contact with Asbestos Containing Materials

1. Due to the age of our buildings, many contain asbestos containing materials (ACM). Primary ACM uses in the medical center includes floor tile, mastic, piping and HVAC insulation. The medical center has performed a comprehensive asbestos survey and has identified accessible ACM. Some areas contain damaged asbestos and should not be accessed without prior abatement.
2. The most common type of ACM insulation you may encounter includes thermal system insulation (TSI) and floor tile. ACM TSI is generally covered with a cloth wrap or lagging and the asbestos substrate generally appear white in color. **DO NOT SAND, DRILL, GOUGE, OR OTHERWISE DISTURB THIS TYPE OF INSULATION.** Contractors disturbing or releasing asbestos containing materials will be liable for all damages and cleanup costs.
3. Where disturbance of asbestos is likely, it has been addressed in the contract for removal. If contact with the presence of asbestos is presented, stop all work in the immediate area and immediately contact the COTR or Environmental Protection Specialist to make necessary arrangements for removal.
4. In some areas, asbestos insulation has been identified on elbows between fiberglass piping insulation as patching materials among the fiberglass insulation. Fiberglass insulation used in this facility is usually yellow or pink in color, wrapped either by cloth or paper lagging.
5. To protect and ensure all your employees are aware that asbestos containing materials have been used in the construction of this facility, you are required to have them review this section and complete the awareness statement included as Attachment A. Once this documentation has been signed by all employees, forward to the COTR for documentation.
6. A complete assessment of asbestos materials and conditions are available for viewing by contacting the facility Environmental Protection Specialist at extension 5508. Prior to performing work above any ceiling or starting in a new area, consult with the COTR concerning existing conditions of ACM.
7. Some of the areas in the facility are identified as restricted areas due to condition of ACM. These are readily labeled. **DO NOT ENTER THESE AREAS** unless first contacting the COTR. Entry requirements to these areas are awareness of the hazards, proper protective clothing (coveralls and respirators), and personal monitoring in accordance with OSHA requirements.
8. Submit contractor asbestos awareness statements for all persons working on the site prior to commencing work.

K. Environmental Protection:

1. It may help you to be aware of the seriousness which the environmental protection requirements of each contract are regarded. Adherence to these requirements is subject to continuing scrutiny from the community and backed by severe penalties, such as fines and incarceration. These environmental requirements will be strictly enforced.
2. **NO** hazardous materials will be disposed of on Government property. All waste will be hauled off-site or disposed in contractor owned and operated waste removal containers.
3. A copy of all waste manifests for special or hazardous wastes will be forwarded to the COTR. Environmental requirements will be strictly enforced.

L. Permit Required Confined Spaces:

1. Contractors performing work on this facility will follow all requirements outlined in OSHA Standards, 29 CFR 1910.146 for working in confined spaces. There are numerous permit required confined spaces on this facility. These spaces have been identified. Some spaces have been posted, but the majority have not due to their configuration. A complete listing of these areas is located in the Fire Department.
2. Confined spaces are areas which are large enough to be entered, have limited egress/exit potential, and are not designed for permanent human occupancy. If you encounter any space which meets this definition, if it is a suspected confined space, please contact the COTR for a listing of these spaces.
3. Contractors performing work in confined spaces are responsible for compliance with all applicable standards and regulations.

M. Housekeeping:

1. Protect patients and VA personnel in occupied areas from the hazards of dust, noise, construction debris and material associated with a construction environment. Keep work area clear, clean and free of loose debris, construction materials and partially installed work which would create a safety hazard or interfere with VA personnel duties and traffic.
2. Wet mop occupied areas clean and remove any accumulation of dust/debris from cutting or drilling from any surface at the end of each workday.
3. Make every effort to keep dust and noise to a minimum at all times. Take special precautions to protect VA equipment from damage including excessive dust.
4. Maintain clear access to mechanical, electrical devices, equipment and main corridors. This will ensure access to existing systems in the event of an emergency.
5. Clean area of all construction debris and dust upon completion of demolition and/or renovation.
6. During construction operations, keep existing finishes protected from damage. Cover and protect all carpets during construction. Any carpets or surfaces damaged as a result of construction activities will be replaced at the contractor expense.

N. Hot Work Permits:

1. Any hot work operations including cutting, welding, thermal welding, brazing, soldering, grinding, thermal spraying, thawing pipes or any other similar activity, will require a Hot Work Permit to be obtained by the Contractor from the Fire Department. The Contractor will be responsible for conforming to all Medical Center regulations, policies and procedures concerning Hot Work Permits as outlined below:
  - a. Prior to the performance of hot work in patient-occupied buildings, a request for a Hot Work Permit will be made to the Fire Department (extension 5055).
  - b. The COTR will inspect the area and ensure that the requirements of NFPA 241 and OSHA standards have been satisfied. The Hot Work Permit will be granted and will be posted in the immediate area of the work.
  - c. The Hot Work Permit will apply only to the location identified on the permit. If additional areas involve hot work, additional permits must be requested.
  - d. Upon completion of all hot work, the COTR will be notified by the responsible individual to perform a re-inspection of the area.
2. Do not use any of the extinguishers in the medical center for standby purpose while conducting hot work. Contractors are required to supply their own Class ABC extinguishers. Medical center extinguishers are only to be used in the event of a fire.

- O. Emergency Medical Services: Emergency medical services for stabilization purposes are available for contractors at this facility. For medical emergencies, dial 255 when inside any building. Report the nature of the emergency and location. The operator will dispatch in-house personnel or coordinate an outside emergency assistance based on the nature of the emergency.
- P. Use of Government Owned Material and Equipment:: Use of Government owned material and equipment is PROHIBITED.
- Q. Superintendent Communications:: At all times during the performance of this contract, the Contractors Superintendent is to be available by portable cellular phone. At the beginning of the contract and prior to beginning any construction, supply the COTR with the telephone number for the superintendent.
- R. Parking: Contractor employees shall be assigned a parking area during the preconstruction meeting..
- S. Traffic:
  - 1. Traffic hazards are minimal at this facility. Drivers should be particularly concerned with pedestrian traffic.
  - 2. Seat belt use is mandatory on the station.
  - 3. Federal police officers maintain a 24-hour patrol of the area.
- T. Contractor's Trailers: Contractor's trailers shall be located at the area assigned. All utility connections to the trailer shall be installed at the contractor expense. Their removal is required upon completion of the contract, unless approved by the COTR to leave in place.
- U. Smoking: No smoking is permitted in buildings or around hazardous areas. Any smoking inside a government building is subject to a fine without warning.
- W. Fluorescent (PCB Containing) Fixtures: All fluorescent lighting fixtures being removed as part of this project are to have their ballasts removed and turned over to the VAMC Environmental Protection Specialist for disposal. All other components of the lighting fixture are to be disposed of by the Contractor.
- X. Road Closures: For any work requiring closure of a road or parking lot, a request for closure will be made in writing at least 5 days in advance for approval by the COTR and Fire Department. Contractor requiring road closures will complete a permit and forward to the COTR for authorization by the Fire Department. Permits will be issued for no longer than 1 week. Work lasting longer than 1 week will be authorized by multiple permits.
- Y. Water Source Connection: Contractors shall supply and install a backflow prevention device at all connection points to a VA supplied water source. Backflow prevention device shall be a Reduce Pressure Watts Series 009 or approved equivalent.

---END---

**CONTRACTOR/SUBCONTRACTOR/EMPLOYEE  
NOTIFICATION OF ASBESTOS**

THE DEPARTMENT OF VETERANS AFFAIRS MEDICAL CENTER LOCATED IN BUTLER PENNSYLVANIA, WAS CONSTRUCTED DURING A PERIOD WHEN ASBESTOS WAS COMMONLY USED IN BUILDING MATERIALS.

THE MEDICAL CENTER HAS COMPLETED A SURVEY FOR ASBESTOS. ALL BUILDINGS CONTAIN SOME TYPE OF ASBESTOS (I.E., STEAM LINES, FLOOR TILES, CRAWLSPACES, ETC.).

IF YOU OR YOUR EMPLOYEE ENCOUNTERS SUSPECTED FRIABLE ASBESTOS OR CONDITIONS THAT MAY CAUSE SUSPECTED ASBESTOS TO BECOME FRIABLE, NOTIFY THE COTR IMMEDIATELY.

WHEN WORKING IN AREAS THAT ARE SUSPECTED OF HAVING ASBESTOS, RELOCATE EMPLOYEES AND PATIENTS FROM THE AREA UNTIL WORK IS COMPLETED.

IF THERE ARE ANY QUESTIONS, PLEASE FEEL FREE TO CONTACT THE COTR AT EXT. 5059.

THANK YOU FOR YOUR ASSISTANCE.

PLEASE SIGN AND DATE AS ACKNOWLEDGEMENT OF THE ABOVE INFORMATION.

CONTRACTOR/SUBCONTRACTOR EMPLOYEE SIGNATURE:

Employee Name

Contractor/Subcontractor

Date

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**PERMIT  
FOR CUTTING AND WELDING  
WITH PORTABLE GAS OR ARC EQUIPMENT**

VA Project No: \_\_\_\_\_

Name of Contractor's Firm: \_\_\_\_\_

Date: \_\_\_\_\_

Building/Location: \_\_\_\_\_

Work To Be Done: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Any Special Precautions:

\_\_\_\_\_

\_\_\_\_\_

Fire Watch Required: \_\_\_\_ Yes \_\_\_\_ No

The location where the work is to be performed has been examined, necessary precautions have been taken, and permission is granted for this work.

Signed \_\_\_\_\_  
(Fire Department Official Authorizing Hot Work)

Permit Expires: \_\_\_\_\_ (Date)

Time Hot Work Started: \_\_\_\_\_ Time Hot Work Completed: \_\_\_\_\_

**FINAL CHECK-UP**

Work area and all adjacent areas to which sparks and heat might have spread (including floors above and below and on opposite sides of walls) were inspected 30 minutes after the work was completed and were found firesafe.

Signed \_\_\_\_\_  
(Contractor's Fire Watch)

## ATTENTION

Before approving any cutting and welding permit, the contractor's authorized representative or their appointee shall inspect the work area and confirm that precautions have been taken to prevent fire in accordance with NFPA Standard No. 51B.

### Interim Life Safety Measures/Precautions

- Sprinklers are in service where installed
- Cutting and welding equipment in good repair
- Within 10 meters (30 feet); floors swept clean of combustible, no combustible material or flammable liquids, all wall and floor openings covered, and covers suspended beneath work to collect sparks
- When working on enclosed equipment and in confined space, equipment and area is free of flammable vapors
- Fire watch provided during and 30 minutes after operation (60 minutes for torch applied roofing operations)
- Portable fire extinguisher with adequate rating available in the immediate vicinity
- Standpipe system in service where installed
- Protection of any sprinkler heads when hot work is in close proximity
- Smoking prohibited in immediate vicinity
- Non-combustible shields provided when hot work is done near combustible walls, partitions, floors, roofs
- Prohibition of hot work on pipes contacting combustible walls
- Personnel trained in use of equipment including portable fire extinguishers and sounding a fire alarm
- Final check-up conducted after 30 minutes

**PERMIT  
FOR ROAD CLOSURE**

VA Project No: \_\_\_\_\_ Date of Request: \_\_\_\_\_

Name of Contractor's Firm: \_\_\_\_\_

Date(s) of Requested Closure \_\_\_\_\_ Time(s) of Requested Closure: \_\_\_\_\_

Location Description: \_\_\_\_\_

Work To Be Done: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Protection Required: (To be completed by COTR)

- ☐ Solid barricade with flashing lights to guard excavation site
- ☐ Warning cones and/or construction barrier tape
- ☐ Construction fencing
- ☐ Flag/attendant for directing traffic
- ☐ Cover excavation site with steel sheet to permit traffic flow after administrative work hours.
- ☐ Other (Describe)

COTR CONCURRENCE: \_\_\_\_\_ DATE \_\_\_\_\_

FIRE DEPARTMENT APPROVAL: \_\_\_\_\_ DATE \_\_\_\_\_

(Fire Department Officer approving permit will contact on duty Police Officer to inform of closure)

Original copy to be maintained in the Fire Department until completion of work. Once completed, return original to Planning & Development for filing.

# ELECTRICAL POWER DISTRIBUTION SYSTEM

**1. PURPOSE:** This Veterans Health Administration (VHA) Directive provides guidance on policy regarding the installation, operation, testing, and maintenance of the Electrical Power Distribution System at VHA facilities.

## 2. BACKGROUND

a. VHA and the Joint Commission on the Accreditation of Healthcare Organizations (JCAHO) have adopted the National Fire Protection Association (NFPA), National Electrical Code (NFPA 70), Recommended Practice for Electrical Equipment Maintenance (NFPA 70B), Standard for Electrical Safety Requirements for Employee Workplaces (NFPA 70E), Standard for Health Care Facilities (NFPA 99), and Life Safety Code (NFPA 101) as the basis for the requirements of the design, installation, operation, testing, and maintenance of the Electrical Power Distribution System at VHA facilities.

b. JCAHO's Environment of Care (EC) standards require written Utility Systems Operational Plans. The Electrical Utility System Operational Plan must assure reliability, control risks, reduce failures, and train users/operators of the Electrical Power Distribution System.

c. Occupational Safety and Health Requirements (OSHA) — Part 1910 Subpart J — The control of hazardous energy (lockout/tagout) (1910.147), Occupational Safety and Health Requirements Part 1910 Subpart S — Electrical (1910.301 — 1910.399), and Safety and Health Regulations for Construction Part 1926 Subpart K — Electrical (1926.400 — 1926.499) must apply.

d. Working on energized electrical equipment is inherently dangerous to patients, staff, visitors, and VHA property. Such actions, if unplanned or poorly executed, can result in disruption of operations, injuries, loss of life and/or property.

**3. POLICY:** It is VHA policy that the Electrical Power Distribution System must operate in a safe, reliable, and efficient manner, recognizing its importance and potential danger; and is in compliance with JCAHO, OSHA, and NFPA electrical standards.

## 4. ACTION

a. **Network Director.** The Network Director is responsible for ensuring that installation, operation, testing, and maintenance of the Electrical Power Distribution System meets or exceeds JCAHO and NFPA requirements, that all work on this system complies with OSHA standards, and that appropriate resources are provided to assure compliance.

### THIS VHA DIRECTIVE EXPIRES OCTOBER 31, 2011

b. **Facility Director.** The facility Director is responsible for ensuring that:

(1) Only qualified senior staff at the facility and/or qualified electrical contract professionals are authorized to execute any design, installation, operation, testing, and maintenance of the Electrical Power Distribution System in accordance with JCAHO and NFPA requirements and that all work on these systems is compliant with OSHA standards.

(2) Appropriate actions are taken to correct deficiencies found in the Electrical Power Distribution System.

(3) A management system is developed and implemented so that work on energized equipment does not take place without the facility Director's prior knowledge and approval.

(4) All electrical work is executed with all proximate energized circuits de-energized. It is the intent of this

directive to make planned electrical system shutdowns for maintenance/repair the standard operating procedure, not the exception.

(5) Written procedures are established to prepare the medical center for a planned electrical outage. The procedures must take into account the worst case of risk to patients, staff, visitors, and VHA property. When a planned electrical outage cannot be accomplished, the following requirements are mandatory for working on energized circuit:

(a) Full and proper protective equipment (PPE) is available and worn by the qualified electricians (i.e., certified and tested insulating material to cover exposed energized electrical components, certified and tested insulated tools).  
**NOTE:** Refer to the NFPA 70E, and General Safety Guidebook for guidance on the appropriate PPE.

(b) Qualified electricians are provided with flame-retardant clothing for work at the proximity of energized electrical equipment.

(c) Before initiating work, a specific work plan is developed and a peer review of the plan documented.

1. The work plan must include: procedures to be used on and near the energized electrical equipment, barriers to be installed, safety equipment to be provided, and exit paths to be accessed.

2. An Energized Circuit Work Permit must be obtained from the Safety Office.

3. Any energized electrical work plan must have the prior knowledge, and approval of the Medical Center Director.  
**NOTE:** However, the Chief of Engineering Service may approve energized electrical work plan for Branch Circuits, from the final overcurrent protecting devices to the outlets, that do not serve the critical patient care areas, such as Surgery Rooms, Critical Care, Intensive Care, Dialysis Units, Isolation Rooms, Catherization Laboratories, Emergency Rooms, or Supply, Processing, and Distribution (SPD) rooms.

(6) An Electrical Distribution Operational Plan (EDOP) is developed which meets, or exceeds JCAHO, OSHA, and NFPA requirements.

(7) EDOP is approved.

(8) The Electrical Power Distribution System is supplied by a source of power from the Utility Power Company (UPC). A second independent source from the UPC, referred to as utility redundant feed, should be considered only when utility power reliability is proven to be questionable or it can be justified as cost effective.

(9) Where there are two sources of power supplies (Primary and Redundant Feeds) coming from the UPC, a test is coordinated with the UPC to maintain the tie-circuit breaker, or transfer switch for such system every 36-months.

(10) That where required by NFPA 70, NFPA 99, and NFPA 101, an Essential Electrical System (EES) is provided for each building.

(a) EES consists of alternate source of power, all connected electrical power distribution systems, and ancillary equipment.

(b) The EES must have a minimum of two independent sources of power: a normal source generally supplying electrical power to the entire Electrical Power Distribution System, and one or more alternate sources for use when the normal source of power is interrupted. The alternate source must be one or more low voltage (600 volts or less) emergency generator(s) located on the facility property. **NOTE:** *When the alternate source requirements are sufficiently small, a stored energy (battery) supplied source may be considered.*

(11) The EES, including all related components, such as Automatic Transfer Switches and emergency generators, is inspected weekly.

(12) The EES, including all related components, is exercised under load at least monthly, for a minimum of 30 minutes, in accordance with the requirements of NFPA 99 and NFPA 110.

(13) A test of the EES is planned and executed every 36 months that lasts for 4 hours continuously, in accordance with the requirements of NFPA 99 and NFPA 110. **NOTE:** *All risks to the patients, staff, visitors, and VHA property must be mitigated with proper planning.*

(a) This test must meet two objectives:

1. EES Response - a thorough test of the EES initiated by a loss of utility normal power.
2. Facility Staff Response - a thorough test of the medical center staff's ability to operate while restricted only to the EES.

(b) This test requires coordination with the local UPC. The main electrical switch, owned by the local UPC that serves the medical center, must be opened to simulate a total electrical power outage. This switch is to remain opened for a minimum of 4 hours continuously. During this time, the facility's staff must test, inspect and record the operation of the EES, including all related components. Deficiencies found in the EES shall be recorded, and corrected immediately.

(c) This test may be incorporated into the JCAHO required facility-wide disaster drills. Moreover, an unscheduled

October 16, 2006

facility power outage of at least 4 hours continuous duration may be documented and considered the equivalent of the EES test, providing that all requirements listed in preceding subparagraph 4b(13)(b) are met.

(d) Individual medical centers with a significant rate of staff turnover, absence of key staff during the most recent test, significant incidents during the most recent test, significant modifications to the Electrical Power Distribution System, significant modifications or seasonal variation to the electrical loads, may consider more frequent testing of the EES.

(e) Testing, maintenance, and exercising of the EES, including all related components, must be executed to meet the requirements of NFPA 99 and NFPA 110, whichever is more stringent.

(14) Transformers, including all related components, are inspected, tested, and maintained every 36-months. The following is a minimum list of items to be inspected, tested, and maintained:

(a) Transformers of 500 kiloVoltAmps (kVA) or larger shall be cleaned exteriorly, inspected for sign of overheating with an infra-red thermal detecting equipment, and inspected for any damages to the housing, connection points, or insulation.

(b) Liquid cooled transformers must have the cooling liquid tested and replaced, when tests indicate that the liquid no longer meets manufacturer's specification. The liquid must be re-filled to meet the manufacturer's specification.

(c) Dry type transformers must be thoroughly cleaned exteriorly, and inspected for overheating with an infra-red thermal detecting equipment.

(15) Electrical equipment (including, but not limited to switchgears, switchboards, distribution panels, motor control centers, and all related components) is inspected, tested, maintained, and/or calibrated every 36-months. All work must be documented.

(a) Use lint-free rags to clean conductors, contact points between the circuit breakers and main buss bars, buss bars and interior of the electrical equipment. Use a vacuum cleaner to remove large debris; compressed air is not to be used for this purpose. Visually inspect for sign(s) of overheating, misaligned contacts, damaged insulation, or loose lugs.

- (b) Lubricate all moving parts with manufacturer's approved lubricants.
- (c) Test and exercise circuit breakers located in switchgears, switchboard, and distribution panels to ensure operation under overload, and short circuit conditions.
- (d) Test ground fault protection devices for proper function if they are installed in the Electrical Power Distribution System.
- (e) Inspect and tighten ground connections. Test ground resistance for the entire facility grounding system.
- (f) Identify the hot spots in the electrical equipment by using an infra-red thermal detecting equipment. Tighten problem connections to meet equipment manufacturers' specification using a torque wrench or other approved devices.
- (g) Calibrate and maintain adjustable protective relays.
- (h) Test all control systems equipment for proper operation after maintenance is performed and before placing them back in normal service.

***NOTE:** Subparagraphs 4b(15)(c), (d), (e), (g), and (h) are typically done by qualified electrical contract professionals who specialize in electrical testing. For the Statement of Work, go to the web site at: <http://vaww.ceosh.medva.gov/sow>. ElectPowDistSysTesting.Doc*

(16) All work related to the inspection, testing, maintenance, and calibration is documented, and filed appropriately with copies going to the Network Director.

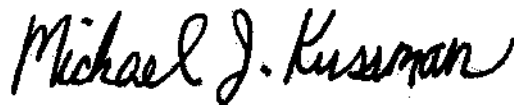
## 5. REFERENCES

- a. NFPA 70, Latest Edition.
- b. NFPA 70B, Latest Edition.
- c. NFPA 70E, Latest Edition.
- d. NFPA 99, Latest Edition.
- e. NFPA 101, Latest Edition.
- f. JCAHO Accreditation Manual for Hospitals, Latest Edition.
- g. OSHA - Occupational Safety and Health Requirements Part 1910 Subpart J — The control of hazardous energy (lockout/tagout) (1910.147).

- h. OSHA - Occupational Safety and Health Requirements Part 1910 Subpart S — Electrical (1910.301 — 1910.399).
- i. OSHA - Safety and Health Regulations for Construction Part 1926 Subpart K — Electrical (1926.400 — 1926.499).
- j. Statement of Work – Maintenance and Testing of the Electrical Power Distribution System. see website at:  
<http://vaww.ceosh.med.va.gov/sow/ElectPowDistSysTesting.Doc>
- k. CEOSH – General Safety Guidebook, Latest Edition. see website at:  
<http://vaww.ceosh.med.va.gov/Guidebooks/GenSafety/gensafety.htm>

**6. FOLLOW-UP RESPONSIBILITIES:** The Director, Healthcare Engineering Office (10NB), is responsible for the content of this Directive. Questions may be referred to 202-2735644.

**7. RESCISSIONS:** None. This VHA Directive expires October 31, 2011.



Michael J. Kussman, MD, MS, MACP Acting  
Under Secretary for Health

DISTRIBUTION: CO:

FLD:

E-mailed 10/18/06

VISN, MA, DO, OC, OCRO, and 200 – E-mailed 10/18/06

**SECTION 01 33 23**  
**SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES**

- 1-1. Refer to Articles titled SPECIFICATIONS AND DRAWINGS FOR CONSTRUCTION (FAR 52.236-21) and, SPECIAL NOTES (VAAR 852.236-91), in GENERAL CONDITIONS.
- 1-2. For the purposes of this contract, samples, test reports, certificates, and manufacturers' literature and data shall also be subject to the previously referenced requirements. The following text refers to all items collectively as SUBMITTALS.
- 1-3. Submit for approval, all of the items specifically mentioned under the separate sections of the specification, with information sufficient to evidence full compliance with contract requirements. Materials, fabricated articles and the like to be installed in permanent work shall equal those of approved submittals. After an item has been approved, no change in brand or make will be permitted unless:
  - A. Satisfactory written evidence is presented to, and approved by Contracting Officer, that manufacturer cannot make scheduled delivery of approved item or;
  - B. Item delivered has been rejected and substitution of a suitable item is an urgent necessity or;
  - C. Other conditions become apparent which indicates approval of such substitute item to be in best interest of the Government.
- 1-4. Forward submittals in sufficient time to permit proper consideration and approval action by Government. Time submission to assure adequate lead time for procurement of contract - required items. Delays attributable to untimely and rejected submittals will not serve as a basis for extending contract time for completion.
- 1-5. Submittals will be reviewed for compliance with contract requirements by Contracting Officers Representative (COR), on behalf of the Contracting Officer.
- 1-6. Upon receipt of submittals, COR will assign a file number thereto. Contractor, in any subsequent correspondence, shall refer to this file and identification number to expedite replies relative to previously approved or disapproved submittals.
- 1-7. The Government reserves the right to require additional submittals, whether or not particularly mentioned in this contract. If additional submittals beyond those required by the contract are furnished pursuant to request therefor by Contracting Officer, adjustment in contract price

and time will be made in accordance with Articles titled CHANGES (FAR 52.243-4) and CHANGES - SUPPLEMENT (VAAR 852.236-88) of the GENERAL CONDITIONS.

- 1-8. Schedules called for in specifications and shown on shop drawings shall be submitted for use and information of Department of Veterans Affairs and Architect-Engineer. However, the Contractor shall assume responsibility for coordinating and verifying schedules. The Contracting Officer and Architect-Engineer assumes no responsibility for checking schedules or layout drawings for exact sizes, exact numbers and detailed positioning of items.
- 1-9. Submittals must be submitted by Contractor only and shipped prepaid. Contracting Officer assumes no responsibility for checking quantities or exact numbers included in such submittals.
  - A. Submit shop drawings, schedules, manufacturers' literature and data, and certificates in quadruplicate, except where a greater number is specified.
  - B. Submittals will receive consideration only when covered by a transmittal letter signed by Contractor. Letter shall be sent via first class mail and shall contain the list of items, name of Medical Center, name of Contractor, contract number, applicable specification paragraph numbers, applicable drawing numbers (and other information required for exact identification of location for each item), manufacturer and brand, ASTM or Federal Specification Number (if any) and such additional information as may be required by specifications for particular item being furnished. In addition, catalogs shall be marked to indicate specific items submitted for approval.
    1. A copy of letter must be enclosed with items, and any items received without identification letter will be considered "unclaimed goods" and held for a limited time only.
    2. Each sample, certificate, manufacturers' literature and data shall be labeled to indicate the name and location of the Medical Center, name of Contractor, manufacturer, brand, contract number and ASTM or Federal Specification Number as applicable and location(s) on project.
    3. Required certificates shall be signed by an authorized representative of manufacturer or supplier of material, and by Contractor.
- 1-10. Samples shop drawings, test reports, certificates and manufacturers' literature and data, shall be submitted for approval to  
(COR)

William Cipriano  
VA Butler Healthcare  
325 New Castle Road  
Butler, PA 16001

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**SECTION 07 84 00  
FIRESTOPPING**

**PART 1 GENERAL**

**1.1 DESCRIPTION**

- A. Closures of openings in walls, floors, and roof decks against penetration of flame, heat, and smoke or gases in fire resistant rated construction.
- B. Closure of openings in walls against penetration of gases or smoke in smoke partitions.

**1.2 RELATED WORK**

- A. Fire and smoke damper assemblies in ductwork: Section 23 31 00, HVAC DUCTS AND CASINGS.

**1.3 SUBMITTALS**

- A. Submit in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES.
- B. Manufacturers literature, data, and installation instructions for types of firestopping and smoke stopping used.
- C. List of FM, UL, or WH classification number of systems installed.
- D. Certified laboratory test reports for ASTM E814 tests for systems not listed by FM, UL, or WH proposed for use.

**1.4 DELIVERY AND STORAGE**

- A. Deliver materials in their original unopened containers with manufacturer's name and product identification.
- B. Store in a location providing protection from damage and exposure to the elements.

**1.5 WARRANTY**

Firestopping work subject to the terms of the Article "Warranty of Construction", FAR clause 52.246-21, except extend the warranty period to five years.

**1.6 QUALITY ASSURANCE**

FM, UL, or WH or other approved laboratory tested products will be acceptable.

**1.7 APPLICABLE PUBLICATIONS**

- A. Publications listed below form a part of this specification to the extent referenced. Publications are referenced in the text by the basic designation only.
- B. American Society for Testing and Materials (ASTM):

E84-10.....Surface Burning Characteristics of Building  
Materials

E814-11.....Fire Tests of Through-Penetration Fire Stops

C. Factory Mutual Engineering and Research Corporation (FM):

Annual Issue Approval Guide Building Materials

D. Underwriters Laboratories, Inc. (UL):

Annual Issue Building Materials Directory

Annual Issue Fire Resistance Directory

1479-10.....Fire Tests of Through-Penetration Firestops

E. Warnock Hersey (WH):

Annual Issue Certification Listings

## **PART 2 - PRODUCTS**

### **2.1 FIRESTOP SYSTEMS**

- A. Use either factory built (Firestop Devices) or field erected (through-Penetration Firestop Systems) to form a specific building system maintaining required integrity of the fire barrier and stop the passage of gases or smoke.
- B. Through-penetration firestop systems and firestop devices tested in accordance with ASTM E814 or UL 1479 using the "F" or "T" rating to maintain the same rating and integrity as the fire barrier being sealed. "T" ratings are not required for penetrations smaller than or equal to 100 mm (4 in) nominal pipe or 0.01 m<sup>2</sup> (16 sq. in.) in overall cross sectional area.
- C. Products requiring heat activation to seal an opening by its intumescence shall exhibit a demonstrated ability to function as designed to maintain the fire barrier.
- D. Firestop sealants used for firestopping or smoke sealing shall have following properties:
  - 1. Contain no flammable or toxic solvents.
  - 2. Have no dangerous or flammable out gassing during the drying or curing of products.
  - 3. Water-resistant after drying or curing and unaffected by high humidity, condensation or transient water exposure.
  - 4. When used in exposed areas, shall be capable of being sanded and finished with similar surface treatments as used on the surrounding wall or floor surface.

- E. Firestopping system or devices used for penetrations by glass pipe, plastic pipe or conduits, unenclosed cables, or other non-metallic materials shall have following properties:
  - 1. Classified for use with the particular type of penetrating material used.
  - 2. Penetrations containing loose electrical cables, computer data cables, and communications cables protected using firestopping systems that allow unrestricted cable changes without damage to the seal.
  - 3. Intumescent products which would expand to seal the opening and act as fire, smoke, toxic fumes, and, water sealant.
- F. Maximum flame spread of 25 and smoke development of 50 when tested in accordance with ASTM E84.
- G. FM, UL, or WH rated or tested by an approved laboratory in accordance with ASTM E814.
- H. Materials to be asbestos free.

## **2.2 SMOKE STOPPING IN SMOKE PARTITIONS**

- A. Use silicone sealant in smoke partitions.
- B. Use mineral fiber filler and bond breaker behind sealant.
- C. Sealants shall have a maximum flame spread of 25 and smoke developed of 50 when tested in accordance with E84.
- D. When used in exposed areas capable of being sanded and finished with similar surface treatments as used on the surrounding wall or floor surface.

## **PART 3 - EXECUTION**

### **3.1 EXAMINATION**

Submit product data and installation instructions, as required by article, submittals, after an on site examination of areas to receive firestopping.

### **3.2 PREPARATION**

- A. Remove dirt, grease, oil, loose materials, or other substances that prevent adherence and bonding or application of the firestopping or smoke stopping materials.
- B. Remove insulation on insulated pipe for a distance of 150 mm (six inches) on either side of the fire rated assembly prior to applying the firestopping materials unless the firestopping materials are tested and approved for use on insulated pipes.

**3.3 INSTALLATION**

- A. Do not begin work until the specified material data and installation instructions of the proposed firestopping systems have been submitted and approved.
- B. Install firestopping systems with smoke stopping in accordance with FM, UL, WH, or other approved system details and installation instructions.
- C. Install smoke stopping seals in smoke partitions.

**3.4 CLEAN-UP AND ACCEPTANCE OF WORK**

- A. As work on each floor is completed, remove materials, litter, and debris.
- B. Do not move materials and equipment to the next-scheduled work area until completed work is inspected and accepted by the Resident Engineer.
- C. Clean up spills of liquid type materials.

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**SECTION 23 07 11**  
**HVAC AND BOILER PLANT INSULATION**

**PART 1 - GENERAL**

**1.1 DESCRIPTION**

- A. Field applied insulation for thermal efficiency and condensation control for
1. HVAC piping, ductwork and equipment.
  2. Re-insulation of HVAC piping, ductwork and equipment, plumbing piping and equipment and boiler plant piping, breeching and stacks and equipment after asbestos abatement.
- B. Definitions
1. ASJ: All service jacket, white finish facing or jacket.
  2. Air conditioned space: Space having air temperature and/or humidity controlled by mechanical equipment.
  3. Cold: Equipment, ductwork or piping handling media at design temperature of 16 degrees C (60 degrees F) or below.
  4. Concealed: Ductwork and piping above ceilings and in chases, and pipe spaces.
  5. Exposed: Piping, ductwork, and equipment exposed to view in finished areas including mechanical, Boiler Plant and electrical equipment rooms or exposed to outdoor weather. Attics and crawl spaces where air handling units are located are considered to be mechanical rooms. Shafts, chases, interstitial spaces, unfinished attics, crawl spaces and pipe basements are not considered finished areas.
  6. FSK: Foil-scrim-kraft facing.
  7. Hot: HVAC Ductwork handling air at design temperature above 16 degrees C (60 degrees F); HVAC equipment or piping handling media above 41 degrees C (105 degrees F); Boiler Plant breechings and stack temperature range 150-370 degrees C (300-700 degrees F) and piping media and equipment 32 to 230 degrees C (90 to 450 degrees F).
  8. Density:  $\text{kg/m}^3$  - kilograms per cubic meter (Pcf - pounds per cubic foot).
  9. Runouts: Branch pipe connections up to 25-mm (one-inch) nominal size to fan coil units or reheat coils for terminal units.
  10. Thermal conductance: Heat flow rate through materials.
    - a. Flat surface: Watt per square meter (BTU per hour per square foot).

- b. Pipe or Cylinder: Watt per square meter (BTU per hour per linear foot).
11. Thermal Conductivity (k): Watt per meter, per degree C (BTU per inch thickness, per hour, per square foot, per degree F temperature difference).
  12. Vapor Retarder (Vapor Barrier): A material which retards the transmission (migration) of water vapor. Performance of the vapor retarder is rated in terms of permeance (perms). For the purpose of this specification, vapor retarders shall have a maximum published permeance of 0.1 perms and vapor barriers shall have a maximum published permeance of 0.001 perms.
  13. HPS: High pressure steam (415 kPa [60 psig] and above).
  14. HPR: High pressure steam condensate return.
  15. MPS: Medium pressure steam (110 kPa [16 psig] thru 414 kPa [59 psig]).
  16. MPR: Medium pressure steam condensate return.
  17. LPS: Low pressure steam (103 kPa [15 psig] and below).
  18. LPR: Low pressure steam condensate gravity return.
  19. PC: Pumped condensate.
  20. HWH: Hot water heating supply.
  21. HWHR: Hot water heating return.
  22. GH: Hot glycol-water heating supply.
  23. GHR: Hot glycol-water heating return.
  24. FWPD: Feedwater pump discharge.
  25. FWPS: Feedwater pump suction.
  26. CTPD: Condensate transfer pump discharge.
  27. CTPS: Condensate transfer pump suction.
  28. VR: Vacuum condensate return.
  29. CPD: Condensate pump discharge.
  30. R: Pump recirculation.
  31. FOS: Fuel oil supply.
  32. FOR: Fuel oil return.
  33. CW: Cold water.
  34. SW: Soft water.
  35. HW: Hot water.
  36. CH: Chilled water supply.
  37. CHR: Chilled water return.
  38. GC: Chilled glycol-water supply.

- 39. GCR: Chilled glycol-water return.
- 40. RS: Refrigerant suction.
- 41. PVDC: Polyvinylidene chloride vapor retarder jacketing, white.

## 1.2 RELATED WORK

## 1.3 QUALITY ASSURANCE

### A. Criteria:

1. Comply with NFPA 90A, particularly paragraphs 4.3.3.1 through 4.3.3.6, 4.3.10.2.6, and 5.4.6.4, parts of which are quoted as follows:

**4.3.3.1** Pipe insulation and coverings, duct coverings, duct linings, vapor retarder facings, adhesives, fasteners, tapes, and supplementary materials added to air ducts, plenums, panels, and duct silencers used in duct systems, unless otherwise provided for in 4.3.3.1.1 or 4.3.3.1.2., shall have, in the form in which they are used, a maximum flame spread index of 25 without evidence of continued progressive combustion and a maximum smoke developed index of 50 when tested in accordance with NFPA 255, Standard Method of Test of Surface Burning Characteristics of Building Materials.

**4.3.3.1.1** Where these products are to be applied with adhesives, they shall be tested with such adhesives applied, or the adhesives used shall have a maximum flame spread index of 25 and a maximum smoke developed index of 50 when in the final dry state. (See 4.2.4.2.)

**4.3.3.1.2** The flame spread and smoke developed index requirements of 4.3.3.1.1 shall not apply to air duct weatherproof coverings where they are located entirely outside of a building, do not penetrate a wall or roof, and do not create an exposure hazard.

**4.3.3.2** Closure systems for use with rigid and flexible air ducts tested in accordance with UL 181, Standard for Safety Factory-Made Air Ducts and Air Connectors, shall have been tested, listed, and used in accordance with the conditions of their listings, in accordance with one of the following:

(1) UL 181A, Standard for Safety Closure Systems for Use with Rigid Air Ducts and Air Connectors

(2) UL 181B, Standard for Safety Closure Systems for Use with Flexible Air Ducts and Air Connectors

**4.3.3.3** Air duct, panel, and plenum coverings and linings, and pipe insulation and coverings shall not flame, glow, smolder, or smoke when tested in accordance with a similar test for pipe covering, ASTM C 411, Standard Test Method for Hot-Surface Performance of High-Temperature Thermal Insulation, at the temperature to which they are exposed in service.

**4.3.3.3.1** In no case shall the test temperature be below 121°C (250°F).

**4.3.3.4** Air duct coverings shall not extend through walls or floors that are required to be fire stopped or required to have a

fire resistance rating, unless such coverings meet the requirements of 5.4.6.4.

4.3.3.5\* Air duct linings shall be interrupted at fire dampers to prevent interference with the operation of devices.

4.3.3.6 Air duct coverings shall not be installed so as to conceal or prevent the use of any service opening.

4.3.10.2.6 Materials exposed to the airflow shall be noncombustible or limited combustible and have a maximum smoke developed index of 50 or comply with the following.

4.3.10.2.6.1 Electrical wires and cables and optical fiber cables shall be listed as noncombustible or limited combustible and have a maximum smoke developed index of 50 or shall be listed as having a maximum peak optical density of 0.5 or less, an average optical density of 0.15 or less, and a maximum flame spread distance of 1.5 m (5 ft) or less when tested in accordance with NFPA 262, Standard Method of Test for Flame Travel and Smoke of Wires and Cables for Use in Air-Handling Spaces.

4.3.10.2.6.4 Optical-fiber and communication raceways shall be listed as having a maximum peak optical density of 0.5 or less, an average optical density of 0.15 or less, and a maximum flame spread distance of 1.5 m (5 ft) or less when tested in accordance with UL 2024, Standard for Safety Optical-Fiber Cable Raceway.

4.3.10.2.6.6 Supplementary materials for air distribution systems shall be permitted when complying with the provisions of 4.3.3.

5.4.6.4 Where air ducts pass through walls, floors, or partitions that are required to have a fire resistance rating and where fire dampers are not required, the opening in the construction around the air duct shall be as follows:

(1) Not exceeding a 25.4 mm (1 in.) average clearance on all sides

(2) Filled solid with an approved material capable of preventing the passage of flame and hot gases sufficient to ignite cotton waste when subjected to the time-temperature fire conditions required for fire barrier penetration as specified in NFPA 251, *Standard Methods of Tests of Fire Endurance of Building Construction and Materials*

2. Test methods: ASTM E84, UL 723, or NFPA 255.

3. Specified k factors are at 24 degrees C (75 degrees F) mean temperature unless stated otherwise. Where optional thermal insulation material is used, select thickness to provide thermal conductance no greater than that for the specified material. For pipe, use insulation manufacturer's published heat flow tables. For domestic hot water supply and return, run out insulation and condensation control insulation, no thickness adjustment need be made.

4. All materials shall be compatible and suitable for service temperature, and shall not contribute to corrosion or otherwise attack surface to which applied in either the wet or dry state.
- C. Every package or standard container of insulation or accessories delivered to the job site for use must have a manufacturer's stamp or label giving the name of the manufacturer and description of the material.

#### **1.4 SUBMITTALS**

- A. Submit in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA, and SAMPLES.
- B. Shop Drawings:
  1. All information, clearly presented, shall be included to determine compliance with drawings and specifications and ASTM, federal and military specifications.
    - a. Insulation materials: Specify each type used and state surface burning characteristics.
    - b. Insulation facings and jackets: Each type used. Make it clear that white finish will be furnished for exposed ductwork, casings and equipment.
    - c. Insulation accessory materials: Each type used.
    - d. Manufacturer's installation and fitting fabrication instructions for flexible unicellular insulation.
    - e. Make reference to applicable specification paragraph numbers for coordination.
- C. Samples:
  1. Each type of insulation: Minimum size 100 mm (4 inches) square for board/block/ blanket; 150 mm (6 inches) long, full diameter for round types.
  2. Each type of facing and jacket: Minimum size 100 mm (4 inches square).
  3. Each accessory material: Minimum 120 ML (4 ounce) liquid container or 120 gram (4 ounce) dry weight for adhesives / cement / mastic.

#### **1.5 STORAGE AND HANDLING OF MATERIAL**

Store materials in clean and dry environment, pipe covering jackets shall be clean and unmarred. Place adhesives in original containers. Maintain ambient temperatures and conditions as required by printed instructions of manufacturers of adhesives, mastics and finishing cements.

## 1.6 APPLICABLE PUBLICATIONS

- A. The publications listed below form a part of this specification to the extent referenced. The publications are referenced in the text by basic designation only.
- B. Federal Specifications (Fed. Spec.):
- L-P-535E (2)- 99.....Plastic Sheet (Sheeting): Plastic Strip; Poly (Vinyl Chloride) and Poly (Vinyl Chloride - Vinyl Acetate), Rigid.
- C. Military Specifications (Mil. Spec.):
- MIL-A-3316C (2)-90.....Adhesives, Fire-Resistant, Thermal Insulation
- MIL-A-24179A (1)-87.....Adhesive, Flexible Unicellular-Plastic Thermal Insulation
- MIL-C-19565C (1)-88.....Coating Compounds, Thermal Insulation, Fire-and Water-Resistant, Vapor-Barrier
- MIL-C-20079H-87.....Cloth, Glass; Tape, Textile Glass; and Thread, Glass and Wire-Reinforced Glass
- D. American Society for Testing and Materials (ASTM):
- A167-99(2004).....Standard Specification for Stainless and Heat-Resisting Chromium-Nickel Steel Plate, Sheet, and Strip
- B209-07.....Standard Specification for Aluminum and Aluminum-Alloy Sheet and Plate
- C411-05.....Standard test method for Hot-Surface Performance of High-Temperature Thermal Insulation
- C449-07.....Standard Specification for Mineral Fiber Hydraulic-Setting Thermal Insulating and Finishing Cement
- C533-09.....Standard Specification for Calcium Silicate Block and Pipe Thermal Insulation
- C534-08.....Standard Specification for Preformed Flexible Elastomeric Cellular Thermal Insulation in Sheet and Tubular Form
- C547-07.....Standard Specification for Mineral Fiber pipe Insulation
- C552-07.....Standard Specification for Cellular Glass Thermal Insulation

- C553-08.....Standard Specification for Mineral Fiber  
Blanket Thermal Insulation for Commercial and  
Industrial Applications
- C585-09.....Standard Practice for Inner and Outer Diameters  
of Rigid Thermal Insulation for Nominal Sizes  
of Pipe and Tubing (NPS System) R (1998)
- C612-10.....Standard Specification for Mineral Fiber Block  
and Board Thermal Insulation
- C1126-04.....Standard Specification for Faced or Unfaced  
Rigid Cellular Phenolic Thermal Insulation
- C1136-10.....Standard Specification for Flexible, Low  
Permeance Vapor Retarders for Thermal  
Insulation
- D1668-97a (2006).....Standard Specification for Glass Fabrics (Woven  
and Treated) for Roofing and Waterproofing
- E84-10.....Standard Test Method for Surface Burning  
Characteristics of Building  
Materials
- E119-09c.....Standard Test Method for Fire Tests of Building  
Construction and Materials
- E136-09b.....Standard Test Methods for Behavior of Materials  
in a Vertical Tube Furnace at 750 degrees C  
(1380 F)
- E. National Fire Protection Association (NFPA):
- 90A-09.....Standard for the Installation of Air  
Conditioning and Ventilating Systems
- 96-08.....Standards for Ventilation Control and Fire  
Protection of Commercial Cooking Operations
- 101-09.....Life Safety Code
- 251-06.....Standard methods of Tests of Fire Endurance of  
Building Construction Materials
- 255-06.....Standard Method of tests of Surface Burning  
Characteristics of Building Materials
- F. Underwriters Laboratories, Inc (UL):
- 723.....UL Standard for Safety Test for Surface Burning  
Characteristics of Building Materials with  
Revision of 09/08

- G. Manufacturer's Standardization Society of the Valve and Fitting Industry (MSS):  
 SP58-2009.....Pipe Hangers and Supports Materials, Design,  
 and Manufacture

## **PART 2 - PRODUCTS**

### **2.1 MINERAL FIBER OR FIBER GLASS**

- A. ASTM C553 (Blanket, Flexible) Type I, Class B-3, Density 16 kg/m<sup>3</sup> (1 pcf), k = 0.045 (0.31) Class B-5, Density 32 kg/m<sup>3</sup> (2 pcf), k = 0.04 (0.27) at 24 degrees C (75 degrees F), for use at temperatures up to 204 degrees C (400 degrees F) with foil scrim (FSK) facing.
- B. ASTM C547 (Pipe Fitting Insulation and Preformed Pipe Insulation), Class 1, k = 0.037 (0.26) at 24 degrees C (75 degrees F), for use at temperatures up to 230 degrees C (450 degrees F) with an all service vapor retarder jacket with polyvinyl chloride premolded fitting covering.

### **2.2 MINERAL WOOL OR REFRACTORY FIBER**

- A. Comply with Standard ASTM C612, Class 3, 450 degrees C (850 degrees F).

### **2.3 RIGID CELLULAR PHENOLIC FOAM**

- A. Preformed (molded) pipe insulation, ASTM C1126, type III, grade 1, k = 0.021(0.15) at 10 degrees C (50 degrees F), for use at temperatures up to 121 degrees C (250 degrees F) with all service vapor retarder jacket with polyvinyl chloride premolded fitting covering.
- B. Equipment and Duct Insulation, ASTM C 1126, type II, grade 1, k = 0.021 (0.15) at 10 degrees C (50 degrees F), for use at temperatures up to 121 degrees C (250 degrees F) with rigid cellular phenolic insulation and covering, and all service vapor retarder jacket.

### **2.4 CELLULAR GLASS CLOSED-CELL**

- A. Comply with Standard ASTM C177, C518, density 120 kg/m<sup>3</sup> (7.5 pcf) nominal, k = 0.033 (0.29) at 240 degrees C (75 degrees F).
- B. Pipe insulation for use at temperatures up to 200 degrees C (400 degrees F) with all service vapor retarder jacket.

### **2.5 POLYISOCYANURATE CLOSED-CELL RIGID**

- A. Preformed (fabricated) pipe insulation, ASTM C591, type IV, K=0.027(0.19) at 24 degrees C (75 degrees F), flame spread not over 25, smoke developed not over 50, for use at temperatures up to 149 degree C (300 degree F) with factory applied PVDC or all service vapor retarder jacket with polyvinyl chloride premolded fitting covers.

- B. Equipment and duct insulation, ASTM C 591, type IV,  $K=0.027(0.19)$  at 24 degrees C (75 degrees F), for use at temperatures up to 149 degrees C (300 degrees F) with PVDC or all service jacket vapor retarder jacket.

## 2.6 FLEXIBLE ELASTOMERIC CELLULAR THERMAL

ASTM C177, C518,  $k = 0.039 (0.27)$  at 24 degrees C (75 degrees F), flame spread not over 25, smoke developed not over 50, for temperatures from minus 4 degrees C (40 degrees F) to 93 degrees C (200 degrees F). No jacket required.

## 2.7 CALCIUM SILICATE

- A. Preformed pipe Insulation: ASTM C533, Type I and Type II with indicator denoting asbestos-free material.
- B. Premolded Pipe Fitting Insulation: ASTM C533, Type I and Type II with indicator denoting asbestos-free material.
- C. Equipment Insulation: ASTM C533, Type I and Type II
- D. Characteristics:

Insulation Characteristics		
ITEMS	TYPE I	TYPE II
Temperature, maximum degrees C (degrees F)	649 (1200)	927 (1700)
Density (dry), Kg/m <sup>3</sup> (lb/ ft <sup>3</sup> )	232 (14.5)	288 (18)
Thermal conductivity: Min W/ m K (Btu in/h ft <sup>2</sup> degrees F)@ mean temperature of 93 degrees C (200 degrees F)	0.059 (0.41)	0.078 (0.540)
Surface burning characteristics: Flame spread Index, Maximum	0	0
Smoke Density index, Maximum	0	0

## 2.8 INSULATION FACINGS AND JACKETS

- G. Pipe fitting insulation covering (jackets): Fitting covering shall be premolded to match shape of fitting and shall be polyvinyl chloride (PVC) conforming to Fed Spec L-P-335, composition A, Type II Grade GU, and Type III, minimum thickness 0.7 mm (0.03 inches). Provide color matching vapor retarder pressure sensitive tape.

## 2.9 REMOVABLE INSULATION JACKETS

### A. Insulation and Jacket:

1. Non-Asbestos Glass mat, type E needled fiber.
2. Temperature maximum of 450°F, Maximum water vapor transmission of 0.00 perm, and maximum moisture absorption of 0.2 percent by volume.
3. Jacket Material: Silicon/fiberglass and LFP 2109 pure PTFE.
4. Construction: One piece jacket body with three-ply braided pure Teflon or Kevlar thread and insulation sewn as part of jacket. Belt fastened.//

## 2.10 PIPE COVERING PROTECTION SADDLES

- A. Cold pipe support: Premolded pipe insulation 180 degrees (half-shells) on bottom half of pipe at supports. Material shall be cellular glass or high density Polyisocyanurate insulation of the same thickness as adjacent insulation. Density of Polyisocyanurate insulation shall be a minimum of 48 kg/m<sup>3</sup> (3.0 pcf).

Nominal Pipe Size and Accessories Material (Insert Blocks)	
Nominal Pipe Size mm (inches)	Insert Blocks mm (inches)
Up through 125 (5)	150 (6) long
150 (6)	150 (6) long
200 (8), 250 (10), 300 (12)	225 (9) long
350 (14), 400 (16)	300 (12) long
450 through 600 (18 through 24)	350 (14) long

- B. Warm or hot pipe supports: Premolded pipe insulation (180 degree half-shells) on bottom half of pipe at supports. Material shall be high density Polyisocyanurate (for temperatures up to 149 degrees C [300 degrees F]), cellular glass or calcium silicate. Insulation at supports shall have same thickness as adjacent insulation. Density of Polyisocyanurate insulation shall be a minimum of 48 kg/m<sup>3</sup> (3.0 pcf).

**2.11 ADHESIVE, MASTIC, CEMENT**

- A. Mil. Spec. MIL-A-3316, Class 1: Jacket and lap adhesive and protective finish coating for insulation.
- B. Mil. Spec. MIL-A-3316, Class 2: Adhesive for laps and for adhering insulation to metal surfaces.
- C. Mil. Spec. MIL-A-24179, Type II Class 1: Adhesive for installing flexible unicellular insulation and for laps and general use.
- D. Mil. Spec. MIL-C-19565, Type I: Protective finish for outdoor use.
- E. Mil. Spec. MIL-C-19565, Type I or Type II: Vapor barrier compound for indoor use.
- F. ASTM C449: Mineral fiber hydraulic-setting thermal insulating and finishing cement.
- G. Other: Insulation manufacturers' published recommendations.

**2.12 MECHANICAL FASTENERS**

- A. Pins, anchors: Welded pins, or metal or nylon anchors with galvanized steel-coated or fiber washer, or clips. Pin diameter shall be as recommended by the insulation manufacturer.
- B. Staples: Outward clinching // monel or // galvanized steel.
- C. Wire: 1.3 mm thick (18 gage) soft annealed galvanized or 1.9 mm (14 gage) copper clad steel or nickel copper alloy.
- D. Bands: 13 mm (0.5 inch) nominal width, brass, galvanized steel, aluminum or stainless steel.

**2.13 REINFORCEMENT AND FINISHES**

- A. Glass fabric, open weave: ASTM D1668, Type III (resin treated) and Type I (asphalt treated).
- B. Glass fiber fitting tape: Mil. Spec MIL-C-20079, Type II, Class 1.
- C. Tape for Flexible Elastomeric Cellular Insulation: As recommended by the insulation manufacturer.
- D. Hexagonal wire netting: 25 mm (one inch) mesh, 0.85 mm thick (22 gage) galvanized steel.
- E. Corner beads: 50 mm (2 inch) by 50 mm (2 inch), 0.55 mm thick (26 gage) galvanized steel; or, 25 mm (1 inch) by 25 mm (1 inch), 0.47 mm thick (28 gage) aluminum angle adhered to 50 mm (2 inch) by 50 mm (2 inch) Kraft paper.
- F. PVC fitting cover: Fed. Spec L-P-535, Composition A, 11-86 Type II, Grade GU, with Form B Mineral Fiber insert, for media temperature 4 degrees C (40 degrees F) to 121 degrees C (250 degrees F). Below 4 degrees C (40 degrees F) and above 121 degrees C (250 degrees F).

Provide double layer insert. Provide color matching vapor barrier pressure sensitive tape.

#### **2.14 FIRESTOPPING MATERIAL**

Other than pipe and duct insulation, refer to Section 07 84 00 FIRESTOPPING.

#### **2.15 FLAME AND SMOKE**

Unless shown otherwise all assembled systems shall meet flame spread 25 and smoke developed 50 rating as developed under ASTM, NFPA and UL standards and specifications. See paragraph 1.3 "Quality Assurance".

### **PART 3 - EXECUTION**

#### **3.1 GENERAL REQUIREMENTS**

- A. Required pressure tests of duct and piping joints and connections shall be completed and the work approved by the Resident Engineer for application of insulation. Surface shall be clean and dry with all foreign materials, such as dirt, oil, loose scale and rust removed.
- B. Except for specific exceptions, insulate entire specified equipment, piping (pipe, fittings, valves, accessories), and duct systems. Insulate each pipe and duct individually. Do not use scrap pieces of insulation where a full length section will fit.
- C. Insulation materials shall be installed in a first class manner with smooth and even surfaces, with jackets and facings drawn tight and smoothly cemented down at all laps. Insulation shall be continuous through all sleeves and openings, except at fire dampers and duct heaters (NFPA 90A). Vapor retarders shall be continuous and uninterrupted throughout systems with operating temperature 16 degrees C (60 degrees F) and below. Lap and seal vapor retarder over ends and exposed edges of insulation. Anchors, supports and other metal projections through insulation on cold surfaces shall be insulated and vapor sealed for a minimum length of 150 mm (6 inches).
- D. Install vapor stops at all insulation terminations on either side of valves, pumps and equipment and particularly in straight lengths of pipe insulation.
- E. Construct insulation on parts of equipment such as chilled water pumps and heads of chillers, convertors and heat exchangers that must be opened periodically for maintenance or repair, so insulation can be removed and replaced without damage. Install insulation with bolted 1 mm thick (20 gage) galvanized steel or aluminum covers as complete

units, or in sections, with all necessary supports, and split to coincide with flange/split of the equipment.

- F. Insulation on hot piping and equipment shall be terminated square at items not to be insulated, access openings and nameplates. Cover all exposed raw insulation with white sealer or jacket material.
- G. Protect all insulations outside of buildings with aluminum jacket using lock joint or other approved system for a continuous weather tight system. Access doors and other items requiring maintenance or access shall be removable and sealable.
- H. Insulate PRVs, flow meters, and steam traps.
- I. Apply insulation materials subject to the manufacturer's recommended temperature limits. Apply adhesives, mastic and coatings at the manufacturer's recommended minimum coverage.
- J. Elbows, flanges and other fittings shall be insulated with the same material as is used on the pipe straights. The elbow fitting insulation shall be field-fabricated, mitered or factory prefabricated to the necessary size and shape to fit on the elbow/ fitting. Use of polyurethane spray-foam to fill a PVC elbow jacket is prohibited on cold applications.
- K. Firestop Pipe and Duct insulation:
  - 1. Provide firestopping insulation at fire and smoke barriers through penetrations. Fire stopping insulation shall be UL listed as defines in Section 07 84 00, FIRESTOPPING.
  - 2. Pipe and duct penetrations requiring fire stop insulation including, but not limited to the following:
    - a. Pipe risers through floors
    - b. Pipe or duct chase walls and floors
    - c. Smoke partitions
    - d. Fire partitions

### **3.2 INSULATION INSTALLATION**

- A. Molded Mineral Fiber Pipe and Tubing Covering:
  - 1. Fit insulation to pipe or duct, aligning longitudinal joints. Seal longitudinal joint laps and circumferential butt strips by rubbing hard with a nylon sealing tool to assure a positive seal. Staples may be used to assist in securing insulation. Seal all vapor retarder penetrations on cold piping with a generous application of vapor barrier mastic. Provide inserts and install with metal

insulation shields at outside pipe supports. Install freeze protection insulation over heating cable.

2. Contractor's options for fitting, flange and valve insulation:
  - a. Insulating and finishing cement for sizes less than 100 mm (4 inches) operating at surface temperature of 16 degrees C (61 degrees F) or more.
  - b. Factory premolded, one piece PVC covers with mineral fiber, (Form B), inserts. Provide two insert layers for pipe temperatures below 4 degrees C (40 degrees F), or above 121 degrees C (250 degrees F). Secure first layer of insulation with twine. Seal seam edges with vapor barrier mastic and secure with fitting tape.
  - c. Factory molded, ASTM C547 or field mitered sections, joined with adhesive or wired in place. For hot piping finish with a smoothing coat of finishing cement. For cold fittings, 16 degrees C (60 degrees F) or less, vapor seal with a layer of glass fitting tape imbedded between two 2 mm (1/16 inch) coats of vapor barrier mastic.
  - d. Fitting tape shall extend over the adjacent pipe insulation and overlap on itself at least 50 mm (2 inches).
3. Nominal thickness in millimeters and inches specified in the schedule at the end of this section.

B. Rigid Cellular Phenolic Foam:

1. Rigid closed cell phenolic insulation may be provided for piping, ductwork and equipment for temperatures up to 121 degrees C (250 degrees F).
2. Note the NFPA 90A burning characteristics requirements of 25/50 in paragraph 1.3.B
3. Provide secure attachment facilities such as welding pins.
4. Apply insulation with joints tightly drawn together
5. Apply adhesives, coverings, neatly finished at fittings, and valves.
6. Final installation shall be smooth, tight, neatly finished at all edges.
7. Minimum thickness in millimeters (inches) specified in the schedule at the end of this section.
8. Exposed, unlined supply and return ductwork exposed to outdoor weather: 50 mm (2 inch) thick insulation faced with a multi-layer vapor barrier with a maximum water vapor permeance of 0.00 perms.

9. Condensation control insulation: Minimum 25 mm (1.0 inch) thick for all pipe sizes.
- a. HVAC: Cooling coil condensation piping to waste piping fixture or drain inlet. Omit insulation on plastic piping in mechanical rooms.

C. Calcium Silicate:

1. Minimum thickness in millimeter (inches) specified in the schedule at the end of this section for piping other than in boiler plant. See paragraphs 3.3 through 3.7 for Boiler Plant Applications.
2. Engine Exhaust Insulation for Emergency Generator and Diesel Driven Fire Pump: Type II, Class D, 65 mm (2 1/2 inch) nominal thickness. Cover exhaust completely from engine through roof or wall construction, including muffler. Secure with 16 AWG galvanized annealed wire or 0.38 x 12 mm 0.015 x 1/2 IN wide galvanized bands on 300 mm 12 IN maximum centers. Anchor wire and bands to welded pins, clips or angles. Apply 25 mm 1 IN hex galvanized wire over insulation. Fill voids with 6 mm 1/4 IN insulating cement.
3. ETO Exhaust (High Temperature): Type II, class D, 65 mm (2.5 inches) nominal thickness. Cover duct for entire length. Provide sheet aluminum jacket for all exterior ductwork.

### 3.8 PIPE INSULATION SCHEDULE

Provide insulation for piping systems as scheduled below:

Insulation Thickness Millimeters (Inches)					
		Nominal Pipe Size Millimeters (Inches)			
Operating Temperature Range/Service	Insulation Material	Less than 25 (1)	25 - 32 (1 - 1½)	38 - 75 (1½ - 3)	100 (4) and Above
122-177 degrees C (251-350 degrees F) (HPS, MPS)	Mineral Fiber (Above ground piping only)	75 (3)	100 (4)	113 (4.5)	113 (4.5)
93-260 degrees C (200-500 degrees F) (HPS, HPR)	Calcium Silicate	100 (4)	125 (5)	150 (6)	150 (6)

100-121 degrees C (212-250 degrees F) (HPR, MPR, LPS, vent piping from PRV Safety Valves, Condensate receivers and flash tanks)	Mineral Fiber (Above ground piping only)	62 (2.5)	62 (2.5)	75 (3.0)	75 (3.0)
100-121 degrees C (212-250 degrees F) (HPR, MPR, LPS, vent piping from PRV Safety Valves, Condensate receivers and flash tanks)	Rigid Cellular Phenolic Foam	50 (2.0)	50 (2.0)	75 (3.0)	75 (3.0)
38-94 degrees C (100-200 degrees F) (LPR, PC, HWH, HWHR, GH and GHR)	Mineral Fiber (Above ground piping only)	38 (1.5)	38 (1.5)	50 (2.0)	50 (2.0)
38-99 degrees C (100-211 degrees F) (LPR, PC, HWH, HWHR, GH and GHR)	Rigid Cellular Phenolic Foam	38 (1.5)	38 (1.5)	50 (2.0)	50 (2.0)
39-99 degrees C (100-211 degrees F) (LPR, PC, HWH, HWHR, GH and GHR)	Polyiso- cyanurate Closed-Cell Rigid (Exterior Locations only)	38 (1.5)	38 (1.5)	----	----
38-94 degrees C (100-200 degrees F) (LPR, PC, HWH, HWHR, GH and GHR)	Flexible Elastomeric Cellular Thermal (Above ground piping only)	38 (1.5)	38 (1.5)	----	----
4-16 degrees C (40-60 degrees F) (CH, CHR, GC, GCR and RS for DX refrigeration)	Rigid Cellular Phenolic Foam	38 (1.5)	38 (1.5)	38 (1.5)	38 (1.5)
4-16 degrees C (40-60 degrees F) (CH and CHR within	Cellular Glass Closed- Cell	50 (2.0)	50 (2.0)	75 (3.0)	75 (3.0)

chiller room and pipe chase and underground)					
4-16 degrees C (40-60 degrees F) (CH, CHR, GC, GCR and RS for DX refrigeration)	Cellular Glass Closed- Cell	38 (1.5)	38 (1.5)	38 (1.5)	38 (1.5)
4-16 degrees C (40-60 degrees F) (CH, CHR, GC and GCR (where underground)	Polyiso- cyanurate Closed-Cell Rigid	38 (1.5)	38 (1.5)	50 (2.0)	50 (2.0)
4-16 degrees C (40-60 degrees F) (CH, CHR, GC, GCR and RS for DX refrigeration)	Polyiso- cyanurate Closed-Cell Rigid (Exterior Locations only)	38 (1.5)	38 (1.5)	38 (1.5)	38 (1.5)
(40-60 degrees F) (CH, CHR, GC, GCR and RS for DX refrigeration)	Flexible Elastomeric Cellular Thermal (Above ground piping only)	38 (1.5)	38 (1.5)	38 (1.5)	38 (1.5)

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**SECTION 23 31 00  
HVAC DUCTS AND CASINGS**

**PART 1 - GENERAL**

**1.1 DESCRIPTION**

- A. Ductwork and accessories for HVAC including the following:
  - 1. Supply air, return air, outside air, exhaust, make-up air, and relief systems.
- B. Definitions:
  - 1. SMACNA Standards as used in this specification means the HVAC Duct Construction Standards, Metal and Flexible.
  - 2. Seal or Sealing: Use of liquid or mastic sealant, with or without compatible tape overlay, or gasketing of flanged joints, to keep air leakage at duct joints, seams and connections to an acceptable minimum.
  - 3. Duct Pressure Classification: SMACNA HVAC Duct Construction Standards, Metal and Flexible.
  - 4. Exposed Duct: Exposed to view in a finished room, exposed to weather.

**1.2 RELATED WORK**

- A. Fire Stopping Material: Section 07 84 00, FIRESTOPPING.

**1.3 QUALITY ASSURANCE**

- A. Fire Safety Code: Comply with NFPA 90A.
- B. Duct System Construction and Installation: Referenced SMACNA Standards are the minimum acceptable quality.
- C. Duct Sealing, Air Leakage Criteria, and Air Leakage Tests: Ducts shall be sealed as per duct sealing requirements of SMACNA HVAC Air Duct Leakage Test Manual for duct pressure classes shown on the drawings.
- D. Duct accessories exposed to the air stream, such as dampers of all types (except smoke dampers) and access openings, shall be of the same material as the duct or provide at least the same level of corrosion resistance.

**1.4 SUBMITTALS**

- A. Submit in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA, and SAMPLES.
- B. Manufacturer's Literature and Data:
  - 1. Rectangular ducts:

- a. Schedules of duct systems, materials and selected SMACNA construction alternatives for joints, sealing, gage and reinforcement.
- b. Duct liner.
- c. Sealants and gaskets.
- d. Access doors.
- 2. Round and flat oval duct construction details:
  - a. Manufacturer's details for duct fittings.
  - b. Duct liner.
  - c. Sealants and gaskets.
  - d. Access sections.
  - e. Installation instructions.
- 3. Volume dampers, back draft dampers.
- 4. Upper hanger attachments.
- 5. Fire dampers, fire doors, and smoke dampers with installation instructions.
- 6. Sound attenuators, including pressure drop and acoustic performance.
- 7. Flexible ducts and clamps, with manufacturer's installation instructions.
- 8. Flexible connections.
- 9. Instrument test fittings.
- 10 Details and design analysis of alternate or optional duct systems.
- 11 COMMON WORK RESULTS FOR HVAC and STEAM GENERATION.
- C. Coordination Drawings: Refer to article, SUBMITTALS, in Section 23 05 11 - Common Work Results for HVAC and Steam Generation.

#### **1.5 APPLICABLE PUBLICATIONS**

- A. The publications listed below form a part of this specification to the extent referenced. The publications are referenced in the text by the basic designation only.
- B. American Society of Civil Engineers (ASCE):
  - ASCE7-05.....Minimum Design Loads for Buildings and Other Structures
- C. American Society for Testing and Materials (ASTM):
  - A167-99(2009).....Standard Specification for Stainless and Heat-Resisting Chromium-Nickel Steel Plate, Sheet, and Strip
  - A653-09.....Standard Specification for Steel Sheet, Zinc-Coated (Galvanized) or Zinc-Iron Alloy coated (Galvannealed) by the Hot-Dip process
  - A1011-09a.....Standard Specification for Steel, Sheet and Strip, Hot rolled, Carbon, structural, High-

- Strength Low-Alloy, High Strength Low-Alloy with Improved Formability, and Ultra-High Strength
- B209-07.....Standard Specification for Aluminum and Aluminum-Alloy Sheet and Plate
- C1071-05e1.....Standard Specification for Fibrous Glass Duct Lining Insulation (Thermal and Sound Absorbing Material)
- E84-09a.....Standard Test Method for Surface Burning Characteristics of Building Materials
- D. National Fire Protection Association (NFPA):
  - 90A-09.....Standard for the Installation of Air Conditioning and Ventilating Systems
  - 96-08.....Standard for Ventilation Control and Fire Protection of Commercial Cooking Operations
- E. Sheet Metal and Air Conditioning Contractors National Association (SMACNA):
  - 2nd Edition - 2005.....HVAC Duct Construction Standards, Metal and Flexible
  - 1st Edition - 1985.....HVAC Air Duct Leakage Test Manual
  - 6th Edition - 2003.....Fibrous Glass Duct Construction Standards
- F. Underwriters Laboratories, Inc. (UL):
  - 181-08.....Factory-Made Air Ducts and Air Connectors
  - 555-06 .....Standard for Fire Dampers
  - 555S-06 .....Standard for Smoke Dampers

## **PART 2 - PRODUCTS**

### **2.1 DUCT MATERIALS AND SEALANTS**

- A. General: Except for systems specified otherwise, construct ducts, casings, and accessories of galvanized sheet steel, ASTM A653, coating G90; or, aluminum sheet, ASTM B209, alloy 1100, 3003 or 5052.
- B. Specified Corrosion Resistant Systems: Stainless steel sheet, ASTM A167, Class 302 or 304, Condition A (annealed) Finish No. 4 for exposed ducts and Finish No. 2B for concealed duct or ducts located in mechanical rooms.
- C. Joint Sealing: Refer to SMACNA HVAC Duct Construction Standards, paragraph S1.9.
  - 1. Sealant: Elastomeric compound, gun or brush grade, maximum 25 flame spread and 50 smoke developed (dry state) compounded specifically for sealing ductwork as recommended by the manufacturer. Generally provide liquid sealant, with or without compatible tape, for low clearance slip joints and heavy, permanently elastic, mastic type

where clearances are larger. Oil base caulking and glazing compounds are not acceptable because they do not retain elasticity and bond.

2. Tape: Use only tape specifically designated by the sealant manufacturer and apply only over wet sealant. Pressure sensitive tape shall not be used on bare metal or on dry sealant.
3. Gaskets in Flanged Joints: Soft neoprene.
- D. Approved factory made joints may be used.

## **2.2 DUCT CONSTRUCTION AND INSTALLATION**

- A. Regardless of the pressure classifications outlined in the SMACNA Standards, fabricate and seal the ductwork in accordance with the following pressure classifications:
- B. Duct Pressure Classification:
  - 0 to 50 mm (2 inch)
  - > 50 mm to 75 mm (2 inch to 3 inch)
  - > 75 mm to 100 mm (3 inch to 4 inch)

Show pressure classifications on the floor plans.
- C. Seal Class: All ductwork shall receive Class A Seal
- D. Provide neoprene gaskets at flanged connections. Where ducts are not self draining back to the equipment, provide low point drain pocket with copper drain pipe to sanitary sewer. Provide access door in side of duct at drain pockets.
- E. Round and Flat Oval Ducts: Furnish duct and fittings made by the same manufacturer to insure good fit of slip joints. When submitted and approved in advance, round and flat oval duct, with size converted on the basis of equal pressure drop, may be furnished in lieu of rectangular duct design shown on the drawings.
  1. Elbows: Diameters 80 through 200 mm (3 through 8 inches) shall be two sections die stamped, all others shall be gored construction, maximum 18 degree angle, with all seams continuously welded or standing seam. Coat galvanized areas of fittings damaged by welding with corrosion resistant aluminum paint or galvanized repair compound.
  2. Provide bell mouth, conical tees or taps, laterals, reducers, and other low loss fittings as shown in SMACNA HVAC Duct Construction Standards.
  3. Ribbed Duct Option: Lighter gage round/oval duct and fittings may be furnished provided certified tests indicating that the rigidity and performance is equivalent to SMACNA standard gage ducts are submitted.

- a. Ducts: Manufacturer's published standard gage, G90 coating, spiral lock seam construction with an intermediate standing rib.
  - b. Fittings: May be manufacturer's standard as shown in published catalogs, fabricated by spot welding and bonding with neoprene base cement or machine formed seam in lieu of continuous welded seams.
4. Provide flat side reinforcement of oval ducts as recommended by the manufacturer and SMACNA HVAC Duct Construction Standard S3.13. Because of high pressure loss, do not use internal tie-rod reinforcement unless approved by the Resident Engineer.
- F. Casings and Plenums: Construct in accordance with SMACNA HVAC Duct Construction Standards Section 6, including curbs, access doors, pipe penetrations, eliminators and drain pans. Access doors shall be hollow metal, insulated, with latches and door pulls, 500 mm (20 inches) wide by 1200 - 1350 mm (48 - 54 inches) high. Provide view port in the doors where shown. Provide drain for outside air louver plenum. Outside air plenum shall have exterior insulation. Drain piping shall be routed to the nearest floor drain.
- G. Volume Dampers: Single blade or opposed blade, multi-louver type as detailed in SMACNA Standards. Refer to SMACNA Detail Figure 2-12 for Single Blade and Figure 2.13 for Multi-blade Volume Dampers.
- H. Duct Hangers and Supports: Refer to SMACNA Standards Section IV. Avoid use of trapeze hangers for round duct.
- I. Ductwork in excess of 620 cm<sup>2</sup> (96 square inches) shall be protected unless the duct has one dimension less than 150 mm (6 inches) if it passes through the areas listed below. Refer to the Mission Critical Physical Design Manual for VA Facilities. This applies to the following:
- 1. Agent cashier spaces
  - 2. Perimeter partitions of caches
  - 3. Perimeter partitions of computer rooms
  - 4. Perimeter of a COOP sites
  - 5. Perimeter partitions of Entrances
  - 6. Security control centers (SCC)

### **2.3 DUCT ACCESS DOORS, PANELS AND SECTIONS**

- A. Provide access doors, sized and located for maintenance work, upstream, in the following locations:
- 1. Each duct mounted coil and humidifier.

2. Each fire damper (for link service), smoke damper and automatic control damper.
  3. Each duct mounted smoke detector.
  4. For cleaning operating room supply air duct and kitchen hood exhaust duct, locate access doors at 6 m (20 feet) intervals and at each change in duct direction.
- B. Openings shall be as large as feasible in small ducts, 300 mm by 300 mm (12 inch by 12 inch) minimum where possible. Access sections in insulated ducts shall be double-wall, insulated. Transparent shatterproof covers are preferred for uninsulated ducts.
1. For rectangular ducts: Refer to SMACNA HVAC Duct Construction Standards (Figure 2-12).
  2. For round and flat oval duct: Refer to SMACNA HVAC duct Construction Standards (Figure 2-11).

#### **2.4 FIRE DAMPERS**

- A. Galvanized steel, interlocking blade type, UL listing and label, 1-1/2 hour rating, 70 degrees C (160 degrees F) fusible line, 100 percent free opening with no part of the blade stack or damper frame in the air stream.
- B. Fire dampers in wet air exhaust shall be of stainless steel construction, all others may be galvanized steel.
- C. Minimum requirements for fire dampers:
1. The damper frame may be of design and length as to function as the mounting sleeve, thus eliminating the need for a separate sleeve, as allowed by UL 555. Otherwise provide sleeves and mounting angles, minimum 1.9 mm (14 gage), required to provide installation equivalent to the damper manufacturer's UL test installation.
  2. Submit manufacturer's installation instructions conforming to UL rating test.

#### **2.5 SMOKE DAMPERS**

- A. Maximum air velocity, through free area of open damper, and pressure loss: Low pressure and medium pressure duct (supply, return, exhaust, outside air): 450 m/min (1500 fpm). Maximum static pressure loss: 32 Pa (0.13 inch W.G.).
- B. Maximum air leakage, closed damper: 0.32 cubic meters /min/square meter (4.0 CFM per square foot) at 750 Pa (3 inch W.G.) differential pressure.
- C. Minimum requirements for dampers:
1. Shall comply with requirements of Table 6-1 of UL 555S, except for the Fire Endurance and Hose Stream Test.
  2. Frame: Galvanized steel channel with side, top and bottom stops or seals.

3. Blades: Galvanized steel, parallel type preferably, 300 mm (12 inch) maximum width, edges sealed with neoprene, rubber or felt, if required to meet minimum leakage. Airfoil (streamlined) type for minimum noise generation and pressure drop are preferred for duct mounted dampers.
4. Shafts: Galvanized steel.
5. Bearings: Nylon, bronze sleeve or ball type.
6. Hardware: Zinc plated.
7. Operation: Automatic open/close. No smoke damper that requires manual reset or link replacement after actuation is acceptable. See drawings for required control operation.

D. Motor operator (actuator): Provide pneumatic or electric as required by the automatic control system, externally mounted on stand-offs to allow complete insulation coverage.

## **2.6 COMBINATION FIRE AND SMOKE DAMPERS**

Combination fire and smoke dampers: Multi-blade type units meeting all requirements of both fire dampers and smoke dampers shall be used where shown and may be used at the Contractor's option where applicable.

## **2.7 FIRE DOORS**

Galvanized steel, interlocking blade type, UL listing and label, 71 degrees C (160 degrees F) fusible link, 3 hour rating and approved for openings in Class A fire walls with rating up to 4 hours, 100 percent free opening with no part of the blade stack or damper frame in the air stream.

181, Class 1 installation.

## **2.8 FIRESTOPPING MATERIAL**

Refer to Section 07 84 00, FIRESTOPPING.

- A. Manufactured type with a minimum 50 mm (two inch) length for insulated duct, and a minimum 25 mm (one inch) length for duct not insulated. Test hole shall have a flat gasket for rectangular ducts and a concave gasket for round ducts at the base, and a screw cap to prevent air leakage.
- B. Provide instrument test holes at each duct or casing mounted temperature sensor or transmitter, and at entering and leaving side of each heating coil, cooling coil, and heat recovery unit.

# **PART 3 - EXECUTION**

## **3.1 INSTALLATION**

A. Fabricate and install ductwork and accessories in accordance with referenced SMACNA Standards:

1. Fabricate ductwork based on field measurements. Provide all necessary fittings and offsets at no additional cost to the government.

Coordinate with other trades for space available and relative location of HVAC equipment and accessories on ceiling grid. Duct sizes on the drawings are inside dimensions which shall be altered by Contractor to other dimensions with the same air handling characteristics where necessary to avoid interferences and clearance difficulties.

2. Provide duct transitions, offsets and connections to dampers, coils, and other equipment in accordance with SMACNA Standards, Section II. Provide streamliner, when an obstruction cannot be avoided and must be taken in by a duct. Repair galvanized areas with galvanizing repair compound.
  3. Provide bolted construction and tie-rod reinforcement in accordance with SMACNA Standards.
  4. Construct casings, eliminators, and pipe penetrations in accordance with SMACNA Standards, Chapter 6. Design casing access doors to swing against air pressure so that pressure helps to maintain a tight seal.
- B. Install duct hangers and supports in accordance with SMACNA Standards, Chapter 4.
- C. Install fire dampers, smoke dampers and combination fire/smoke dampers in accordance with the manufacturer's instructions to conform to the installation used for the rating test. Install fire dampers, smoke dampers and combination fire/smoke dampers at locations indicated and where ducts penetrate fire rated and/or smoke rated walls, shafts and where required by the Resident Engineer. Install with required perimeter mounting angles, sleeves, breakaway duct connections, corrosion resistant springs, bearings, bushings and hinges per UL and NFPA. Demonstrate re-setting of fire dampers and operation of smoke dampers to the Resident Engineer.
- D. Seal openings around duct penetrations of floors and fire rated partitions with fire stop material as required by NFPA 90A.
- E. Flexible duct installation: Refer to SMACNA Standards, Chapter 3. Ducts shall be continuous, single pieces not over 1.5 m (5 feet) long (NFPA 90A), as straight and short as feasible, adequately supported. Centerline radius of bends shall be not less than two duct diameters. Make connections with clamps as recommended by SMACNA. Clamp per SMACNA with one clamp on the core duct and one on the insulation jacket. Flexible ducts shall not penetrate floors, or any chase or partition designated as a fire or smoke barrier, including corridor partitions fire rated one hour or two hour. Support ducts SMACNA Standards.

- F. Where diffusers, registers and grilles cannot be installed to avoid seeing inside the duct, paint the inside of the duct with flat black paint to reduce visibility.
- G. Control Damper Installation:
  - 1. Provide necessary blank-off plates required to install dampers that are smaller than duct size. Provide necessary transitions required to install dampers larger than duct size.
  - 2. Assemble multiple sections dampers with required interconnecting linkage and extend required number of shafts through duct for external mounting of damper motors.
  - 3. Provide necessary sheet metal baffle plates to eliminate stratification and provide air volumes specified. Locate baffles by experimentation, and affix and seal permanently in place, only after stratification problem has been eliminated.
  - 4. Install all damper control/adjustment devices on stand-offs to allow complete coverage of insulation.
- H. Low Pressure Duct Liner: Install in accordance with SMACNA, Duct Liner Application Standard.
- I. Protection and Cleaning: Adequately protect equipment and materials against physical damage. Place equipment in first class operating condition, or return to source of supply for repair or replacement, as determined by Resident Engineer. Protect equipment and ducts during construction against entry of foreign matter to the inside and clean both inside and outside before operation and painting. When new ducts are connected to existing ductwork, clean both new and existing ductwork by mopping and vacuum cleaning inside and outside before operation.

### **3.2 DUCT LEAKAGE TESTS AND REPAIR**

- A. Ductwork leakage testing shall be performed by the Testing and Balancing Contractor directly contracted by the General Contractor and independent of the Sheet Metal Contractor.
- B. Ductwork leakage testing shall be performed for the entire air distribution system (including all supply, return, exhaust and relief ductwork), section by section, including fans, coils and filter sections.
- C. Test procedure, apparatus and report shall conform to SMACNA Leakage Test manual. The maximum leakage rate allowed is 4 percent of the design air flow rate.
- D. All ductwork shall be leak tested first before enclosed in a shaft or covered in other inaccessible areas.

- E. All tests shall be performed in the presence of the Resident Engineer and the Test and Balance agency. The Test and Balance agency shall measure and record duct leakage and report to the Resident Engineer and identify leakage source with excessive leakage.
- F. If any portion of the duct system tested fails to meet the permissible leakage level, the Contractor shall rectify sealing of ductwork to bring it into compliance and shall retest it until acceptable leakage is demonstrated to the Resident Engineer.
- G. All tests and necessary repairs shall be completed prior to insulation or concealment of ductwork.
- H. Make sure all openings used for testing flow and temperatures by TAB Contractor are sealed properly.

### **3.3 DUCTWORK EXPOSED TO WIND VELOCITY**

Provide additional support and bracing to all exposed ductwork installed on the roof or outside the building to withstand wind velocity of\_\_145\_\_km/h (\_90\_mph). //

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