

PRE-BID CONFERENCE

FEBRUARY 14TH, 2014
VA255-14-R-0034
AMENDMENT A00002

IDIQ JOC CONTRACT

Ms. Cherico, chaired the pre-bid meeting. The solicitation was discussed, and following are the areas that she stressed:

Any and all questions shall be submitted to Billie Jo Cherico no later than COB on 20 February 2014. The proposals are due by 2:00 pm CST, 3 March 2014. All contractors were advised to review the Standard Form 1442 and ensure that it was completed along with Paragraph A.1 – Schedule A – Contract Coefficients. Figures are to be submitted for the Basic Contract Year as well as each of the four one-year option periods. Each year consists of three coefficients (Normal Work Hours; Other than Normal Work House; and Non-Prepriced Items). If a contractor chooses to bid on more than one VA Medical Center, it shall provide a separate SF 1442 and Schedule A for each and every facility.

Once the IDIQ contracts have been awarded, a Request for Quote (RFQ) will be issued. Each RFQ will provide the information as reflected in the section titled “Information Regarding Bidding Material, Bid Guarantee and Bonds”. There will be **NO** “Bid Guarantee” for neither this basic solicitation nor for any RFQ issued later. Only “Payment and Performance Bonds” will be required.

All future RFQ’s will provide information as found in paragraph 2.10 – FAR 52.236-27 entitled “*Site Visit (Construction)*”. VAAR Clause 852,270-1, entitled “*Representatives of Contracting Officers*”, and FAR Clause 52.225-10, entitled “*Notice of buy American Act Requirement – Construction Materials*” were pointed out.

All contractors were directed to review paragraph 3.6 “Proposal Submittal Instructions” in detail. These instructions need to be followed in detail to ensure they receive the best rating possible. Paragraph 1(a) consists of the four (4) evaluation factors. Paragraph 1(d) provides guidance for submitting multiple offers. Paragraph 1€requires one original and four (4) copies. Label instructions can be found in paragraph 1(f). Paragraph 2 provides the formats that must be followed, whereas, paragraph 3 provides the content of the proposals. Evaluation Factors can be found in Section 3.7.

FAR Clause 52.216-9, entitled “*Order Limitations*”, reflects a minimum order amount is \$2,000,00; a maximum order amount is \$500,000.00 or a combination of orders within three (3) days. Paragraph 4.51 “Statement of Work” was also discussed, and paragraph (c) “Location & Availability of Contractor” was discussed in detail. Contractors must be able to report to the VAMC they wish to work at, within 2.5 hours or less. Sub-paragraph 3 stated that the contractor’s office or satellite base must be operational prior to award. However, the

government has rescinded that statement. If the contractor does not presently have an office near the VAMC he wishes to service, he must provide written documentation as to how he can have an office established within two weeks of contract award.

The wage determinations in the solicitation, are examples of the ones that will be used during the contract period. Each time an RFQ is issued, the current wage determination for that VAMC, will be attached. This will establish the minimum wages the contractor will use for that particular project.

All contractors must be registered with Vet Biz when proposals are submitted, and also, have filed their reports with Vets 100. Otherwise, they may be deemed non-responsive to the terms of the solicitation.

All questions are to be in writing and submitted NLT 20 February 2014. Proposals are due NLT 3 March 2014, by 2:00 PM CST. The meeting was closed.

BILLIE JO CHERICO
Contracting Officer