

FedBizOpps Sources Sought Notice

CLASSIFICATION CODE *	C
SUBJECT *	CSI Project 673-CSI-104: Fisher House #2

GENERAL INFORMATION

CONTRACTING OFFICE'S * ZIP-CODE	33637
SOLICITATION NUMBER *	VA248-14-R-0218
RESPONSE DATE (MM-DD-YYYY)	03-17-2014
ARCHIVE	30 DAYS AFTER THE RESPONSE DATE
RECOVERY ACT FUNDS	N
SET-ASIDE	14
NAICS CODE *	541330
CONTRACTING OFFICE ADDRESS	Department of Veterans Affairs Network Contracting Office 8 (NCO 8) Construction Team 2 8875 Hidden River Pkwy Mailbox #35 Tampa FL 33637
DESCRIPTION *	See Attachment
POINT OF CONTACT * (POC Information Automatically Filled from User Profile Unless Entered)	Regina Height, Contracting Officer

PLACE OF PERFORMANCE

ADDRESS	James A. Haley Hospital
POSTAL CODE	33612
COUNTRY	USA

ADDITIONAL INFORMATION

AGENCY'S URL	www.va.gov
URL DESCRIPTION	website
AGENCY CONTACT'S EMAIL ADDRESS	regina.height@va.gov
EMAIL DESCRIPTION	Contracting Officer

* = Required Field

Contracting Office: Department of Veterans Affairs, James A. Haley VA Hospital, Tampa, Florida

THERE IS NO RFP PACKAGE TO DOWNLOAD. ALL INFORMATION NEEDED TO SUBMIT SF 330 DOCUMENTS IS CONTAINED HEREIN. THIS IS NOT A REQUEST FOR PROPOSAL.

Project is Subject to Availability of Funds.

Point of contact: Regina Height, Contract Specialist, Email: Regina.Height@va.gov.

The Department of Veterans Affairs, James A. Haley VA Hospital, Tampa, Florida is soliciting and intends to award a firm fixed-price contract for Architect/Engineering services to an A/E for the development of complete construction documents for Project 673-CSI-104, Fisher House #2 Site Prep. The A&E will be given written information; participate in project planning meetings, pre-bid meetings, and pre-construction meetings as required; communicate with VA personnel via telephone or letter; and is expected to coordinate so that the final documents include all requirements in accordance with industry standard practices, VA standards, VA design manuals, and review comments. The Tampa VA Hospital is a working facility and phasing plans, minimizing downtime, and provisions for continuation of service during outages is critical to this project.

Federal Acquisitions Regulations (FAR) 36.6 (Brooks Act) selection procedures apply. The NAICS Code for this procurement is 541330 and the annual small business size standard is \$14M. Firms design or prepare specifications in conjunction with this contract are prohibited from participating on any future contracts based on those documents. This limitation also applies to subsidiaries/affiliates of the firm. **This is a 100% Service-Disabled Veteran Owned Small Business Set-Aside.** Only SDVOSB SF330s will be accepted.

Description: This project will design the site preparations for Fisher House 2 construction. The Designer shall develop a design that accommodates the VA needs while complying with applicable codes and ordinances.

The Designer will be provided with a drawing showing the VA design intent. The design of this project will address, but is not limited to the following items:

1. Removal and relocation of existing modular buildings
2. Demolition
3. Electrical
4. Plumbing
5. Mechanical
6. Civil and Structural Elements
7. Communications
8. Sanitary
9. Environmental
10. Industrial Hygienist
11. Architectural

The detailed project design shall include surveys, underground investigations, and tests to identify all plumbing, sanitary, electrical, communication, alarm system, Public Announcement system, TV conduits, cabling, and piping effecting the site preparation for the new Fisher House #2.

All designs shall incorporate all architectural and engineering disciplines necessary to provide a complete and functional design. Designs shall be in accordance with all applicable requirements of NFPA, EPA, ANSI, OSHA, National

Plumbing Code, National Electric Code, ASHRAE, National Safety Code, VA Specifications, VA Construction Standards, VA Design Handbooks, etc. and all applicable local, state, and Federal regulations and standards. Existing drawings will be made available to the A&E; however, their accuracy shall be field verified by the A&E and all consulting firms as part of investigative services.

The A&E will be required to perform all necessary site investigations such as verifying record drawings.

The following investigative work shall be included within the scope of this project:

1. Provide all Engineer investigative work for application to this project including but not limited to site surveys, study analysis and any other tests required to insure the provided design is feasible and absent of major obstacles for successful project completion. Perform field verification for existing conditions to insure the accuracy of your design.
2. Field verify all VA furnished drawings to insure A&E design is accurate. It is the A&E's responsibility to determine existing conditions and to base the design on this information.
3. Materials to be furnished to the A&E by the VA – The following shall be
Furnished to the A&E upon request:
 - a. VA Engineering Service will provide the A&E with all applicable drawings for the project. The accuracy of the paper copies of Drawings is not guaranteed and shall be used only for general information. Actual conditions must be field verified by the A&E and all consulting firms. The A&E will then make copies of these drawings at the VA using VA equipment.
 - b. All VA standards, specifications, Space Planning Criteria, Equipment & Design Guides List and design submission guidelines can be obtained by accessing the World Wide Web at the following address:

<http://www.cfm.va.gov/TIL/>

SELECTION CRITERIA: Selection will be based on the following criteria which are numbered in descending order of importance:

- 1) Professional Qualifications necessary for the satisfactory performance of required services (in-house and/or consultants(s)). The firm and or A/E representing the project must be licensed to practice in the State of Florida under state law.
- 2) Specialized experience and technical competence in the type of work required, including where appropriate, experience in energy conservation, pollution prevention, waste reduction, and the use of recovered materials. (Include Government and private Experience)
- 3) Capacity to accomplish work in the required time
- 4) Past performance on contracts with Government agencies and private industry in terms of cost control, quality of work, and compliance with performance schedules.
- 5) Location in general geographical area of the project and knowledge of the locality of the project.
 - It is expected that your SF330, Architect-Engineer Qualifications, submittal will show your knowledge of the locality of the project and that your proximity to the general geographical area enables you to respond to emergency calls in person within 24 hours if awarded the contract

- SDVSOSB firms can download SF330 from General Services Administration (GSA) Forms website

- 6) Reputation and standing of the firm and its principal officials with respect to professional performance, general management, and cooperativeness.
- 7) Record of significant claims against the firm because of improper or incomplete architectural and engineering services.
- 8) Specific experience and qualifications of personnel proposed for assignment to the project and their record of working together as a team.
- 9) The selected A/E should have previous experience in the design of renovation within Medical Facilities. The A/E must provide documentation of at least two designs of renovations within Medical Facilities with references, names, and phone numbers with their SF330.

SUBMISSION CRITERIA/REQUIREMENTS: SF 330s will be evaluated to determine the most highly qualified firm based on the criteria responses. Evaluating past performance and experience may include information provided by the firm, customer inquiries, Government databases, and publicly available sources. Failure to provide requested data, accessible points of contact or valid phone numbers could result in a firm being considered less qualified. All projects provided in the SF330 must be completed by the office/branch/individual team member actually performing the work under this contract. Projects not performed by the office/branch/individual team member will be excluded from evaluation consideration.

The SF 330 is limited to 100 single-sided pages. Minimum font size is 10 point. Additionally, the submission must include an insert detailing the following information:

1. Cage Code
2. Dun & Bradstreet Number
3. Tax ID Number
4. The E-mail address and Phone number of the Primary Point of Contact
5. A copy of the firms VetBiz Registry

Interested firms having the capabilities to perform this work must submit (1) electronic SF 330 and attachments (if any) no later than 2:00 PM, EST on March 17, 2013.

All SF330 submittals and questions must be sent electronically to the attention of Regina Height, Contract Specialist at Regina.Height@va.gov. When submitting SF330s, if more than one email is sent, please number emails in Subjects as "1 of n". Submittals received after this date and time will not be considered. Firms not providing the required information may be negatively evaluated. Facsimile submittals will not be accepted. **All information must be included in the SF330. Cover letter and excess number of pages will be excluded** from the evaluation process.

ADDITIONAL INFORMATION: This is a 100% Service-Disabled Veteran Owned Small Business Set Aside. Potential contractors must be visible and certified in Vet Biz (www.vetbiz.gov) at time of submission of their qualifications in order to be considered for an award. As a prospective offeror or bidder for this Service Disabled Veteran Owned Small Business (SDVOSB), you are verifying your company meets the status requirements of a SDVOSB concern as established by 38 CFR Part 74.

Submitting firms themselves and/or submitting firms intending to use SDVOSB and/or VOSB during contract performance are reminded such firms must be registered on VetBiz.gov and CVE Verified prior to award. Further, the

service connected veterans (SDVOSB)/veterans must manage and control the daily operations of the firm, or in the case of a service-disabled veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran. At least 50% of the cost of personnel for contract performance of the SDVOSB will be spent for employees of the SDVOSB itself or other eligible SDVOSB concerns.

In order to assure compliance with FAR Clause 52.219-14(b) (1) Limitations on Subcontracting, all firms submitting a SF 330 for this Sources Sought Notice are required to indicate what percentage of the cost of contract performance will be expended by the concerns employees and in which discipline(s) and percentage of cost of contract performance to be expended (and in what disciplines) by any other subcontracted or otherwise used small or large business entity(s). Any subcontracted or otherwise business entity(s) used must be identified by name, office location and size/type of business (i.e. SDVOSB, VOSB, 8(a), large, etc).

Site visits will not be arranged during this period. THIS IS NOT A REQUEST FOR PROPOSAL. ALL INFORMATION NEEDED TO SUBMIT SF330 DOCUMENTS IS CONTAINED HEREIN. NO SOLICITATION PACKAGE, TECHNICAL INFORMATION, OR BIDDER/PLAN HOLDER LIST WILL BE ISSUED. It is the offeror's responsibility to check the Federal Business Opportunities website at: www.fbo.gov for any revisions to this announcement before submission of your SF330s.