

MEETING SUMMARY

PROJECT: Department of Veteran Affairs Medical Center – Iowa City
Shaft Fall Protection

MEETING DATE: February 14, 2014
1:00 p.m.
Building 20, room 1-A03

ISSUE DATE: February 21, 2014

MEETING PURPOSE: Pre-Bid Conference

ATTENDING: See attached Attendance Sheet

Bidding Information:

1. Questions must be submitted in writing to Ben Smith (Benjamin.smith8@va.gov) by 4:30pm on February 26, 2014.
2. Bid opening will take place in Des Moines, IA on March 7, 2014 at 2:00pm. Bids being mailed in must be received prior to that time, or the bidder must be present to bid on the project. Send bids to:

Benjamin Smith
Contract Specialist
Department of Veterans Affairs
Network Contracting Office - 23 (NCO23)
Central Iowa Health Care System
5435 NW 100TH Street
Suite 301
Johnston, IA 50131
Phone: (515) 699-5528 Fax: (515) 699-5866

3. An amendment to convert the Basement South elevator to BS09A Storage will be included. The official amendment document will be available online.
4. Roofing installer must be certified by Viridian Roofing to maintain the current warranty.
5. Ninth Floor - West is a mental health unit, requiring elevated security and containment of construction items. The contractor must coordinate with the Project Manager and the staff for entering and exiting.

Project Information:

1. Attached documents were used to describe the project. This included the goals, purpose, what is included, infection control, interim life safety measures and phasing.
2. Per the Phasing Schedule, VA staff will be allowed time at each shaft and each level to evaluate the shafts contents and remove abandoned utilities.



3. The potential bidders were encouraged to take a number of photograph prior to demolition as a guide to ensure correct replacement of items on walls at nurse stations; wall-mounted counters, cabinetry, power outlets, etc.
4. Fifth Floor - West, Seventh Floor - East and Seventh Floor – West inpatient wards require specific deadlines to be met so that the 5E swing space may be running by a certain date. These areas carry liquidated damages to be applied should the dates not be met.
5. Asbestos removal in the “A” West Elevator Shaft may begin at the top of the shaft and move down while construction shall start at the bottom level of each shaft and move up.
6. Alternate means and methods may be submitted in writing for consideration.
7. Contract “days” will be clarified as to whether they are “working days” or “calendar days”.

Questions and Concerns:

1. Q. Regarding the temporary partition – What if the wall cannot go to the underside of the deck? A. If the temporary partition cannot go to the underside of the deck we will work together to find the best possible location where it can. In enclosed spaces the existing walls should act as that partition. The intent is to prevent the passage of smoke and dust.
2. Q. Are fire/smoke dampers required at the temporary partition? A. No, because of interim life safety measures.
3. Q. Will inpatient wards be vacated? A. Yes, but the wards two hours fire separation cannot be used as the construction barriers. Patients are only removed for their safety. The construction zone needs to be confined. Other alternates will be considered if presented in writing.
4. Q. Contractors are concerned about the liquidated damages and delays caused by VA staff needing to work within their construction time, as well as unforeseen issues that may arise, delaying their work. A. Contractors are encouraged to submit their concerns and recommendations in writing for consideration during the bidding process as well as record exact dates and times of interruptions during construction.
5. Q. Starting April 1 the front entrance will no longer be accessible and the main entry will be pushed to the back where the project is to remove debris and have construction access. A. There will be limited access to the front, if needed, access can be coordinated.
6. Q. What dumpsters will the crew be able to use? A. VA dumpsters. - The contractors are concerned that it can take 3 or 4 days to wait for the dumpsters to be emptied.
7. Is the contractor responsible for identifying abandoned utilities? A. No, the VA staff will identify and remove the abandoned utilities.
8. Q. Who is responsible for potential deficiencies in pipe and duct insulation/repairing and replacing anything outside of the abatement project? A. Since the amount of replacement and repair work is unquantifiable it will either be addressed in a future change order or VA Staff may repair depending on the severity of the repair.

This documents our understanding of the items discussed and the agreements or decisions reached. Please contact our office with any omissions or discrepancies.

SHIVE-HATTERY, INC.



Doyle Harper

DRH/bad

Copy: Those in attendance