

## AGENDA FOR SITE VISIT/PRE-BID CONFERENCE

March 4, 2014

Window Replacement, Albany VAMC – Project 528A8-13-808/Solicitation: VA528-14-B-0068

I. **Introduction:** The agenda for this conference is established as follows:

II. **Names of Key Individuals for this Acquisition:**

1. Contracting Officer: Cheryl Brimmer: [cheryl.brimmer@va.gov](mailto:cheryl.brimmer@va.gov) 607-664-4748  
\*\*Please note that the Contracting Officer is located at the Bath VAMC
2. COR: Thomas Lucas: [Thomas.lucas2@va.gov](mailto:Thomas.lucas2@va.gov) 518-626-6117

III. **Milestone Dates for this Acquisition:**

1. Date issued: February 19, 2014
2. RFI Submission Deadline NLT 4:00 PM on March 11, 2014
3. **Bid Opening:** March 19, 2014 at the BATH VAMC, Building 29a, Room 211 (Conf Room)

IV. **General Comments/Instructions to Offeror:**

1. **The Invitation for Bids (IFB) package consists of:**

1. Description of Work, Specifications, and Drawings
2. Instructions to Offerors
3. Solicitation Provisions and Contract Clauses
4. The solicitation and corresponding contract is broken down in to a base bid with 5 CLIN option items. All items shall be priced with individual mobilization costs for each. If options are exercised, they will be exercised within the term of the base period. Options shall be priced with individual mobilization costs for each.

2. **When submitting the bid, the offeror:**

1. Shall complete and submit one (1) set of the SF1442 and 1442 Continuation Page at time of bid submission
2. Shall submit a Bid Bond with the bid
3. Shall submit EMR (Experience Modification Rate) with the bid
4. Shall acknowledge any and all addendums to the solicitation
5. Shall be registered in: [www.sam.gov](http://www.sam.gov) ; Certifications/Representations must be completed.
6. SDVOSB must be verified in [www.vetbiz.gov](http://www.vetbiz.gov) at time of bid and award
7. Must be registered as a small business under the applicable NAICS code noted in the solicitation. NAICS: 236220
8. Should have an account in Dun and Bradstreet. Government may request additional financial information.
9. May be asked to provide verification of the functions to be performed by the prime (SDVOSB) contractor's employees to satisfy its 15% self-performance requirement.

3. **Procedure for requesting information/clarifications:**

1. *Any and all questions must be in writing and emailed/sent to the Contracting Officer [cheryl.brimmer@va.gov](mailto:cheryl.brimmer@va.gov)*
2. Any questions or clarifications made at the site visit are not official answers unless posted as an addendum to the solicitation. Amendments will be posted at: [www.fbo.gov](http://www.fbo.gov)
3. An amendment may also be used to communicate other information (i.e., updated wage decisions, revised clauses, extended bid closing date, etc.).
4. Offeror is responsible for bringing any blatant ambiguities in the documents to the Contracting Officer's attention.
5. Offeror and Offeror's subcontractors are not permitted to contact Engineering Service for information regarding this project. To do so will be to your detriment as any answers you receive will not be applicable in a dispute with the Contracting Officer.

4. **Other Information**

1. This is the only scheduled site visit. No further site visits will be conducted.
2. Remarks from Engineering
3. Questions/discussion from the Attendees

# CONFERENCE ATTENDEES

PROJECT NO: 528A8-13-808

SOLICITATION/CONTRACT NO. VA528-14-B-0068

PROJECT TITLE: Albany Window Replacement

CONTRACTOR: N/A

DATE: 03-05-2014

NAME	REPRESENTING (NAME OF BUSINESS)	TELEPHONE NUMBER FAX NUMBER	E-MAIL ADDRESS
Rachael Petteys	VA	x66137	rachael.petteys@va.gov
CLAYTON POTTER	SERVIAN Construction	585-831-0372	CLAYTON.POTTER@SERVIANCONSTRUCTION.COM
Tom Macal	ISE	x 6617	THOMAS.MACAL@VA.GOV
Ben Rosh	ISS	614 P	b-r.rosk@issinternet.com
MICHAEL STOCKER	ROBERT F. HYMAN	585-244-2077	m.stockerfhyson.com
Thomas Macal	WRENCO CONST	518-449-1717	TJMACAL@WRENCOCONST.COM
CHARLIE EADIE	ISE	845 863 1788	C.EADIE@IRONSMARDLLC.COM
Paul Case	Case Contracting	518-932-6943	pcase17@nycap.rr.com
Robert Heller	Douglas P Fleming LLC	845-359-0935	R.heller@DPF-LLC.COM
Brian Gibbons	Brian, Inc	413-737-4315	bgibbons@brianiw.com
Patrick St. Pierre	Cornerstone Construction Services	781-850-6384	pstpiere@cornerstone-serv.com
Salvatore Marletta	Paradigm	347-242-4402	Smarletta@aol.com
MICHAEL D'ANTONI	VERSA-TEL	516-984-4080	MIKEO@VERSA-TEL.COM
Alan Synnot	Veterans Const.	617-281-5225	a.synnot@comcast.net
BILL HOWER	GRAHAM WINDOWS	(508) 248-5979	bhower@grahamwindows.com

MARC DANIEL	NOV ASSOC.	518-482-3400	DANIEL @ NOVASSOC.COM
BILL LADUKE	ADORINO CONST	315-882-7050	BLADUKE @ Adorino Construction
Jim Smith	SBR	315-923-9800	jsmith @ repglass.com
ROBS LEON	FRASCIAD	413-693-1391	ROBS @ FRASCIAD SERVICES
JOHN DAVI	NOV ASSOC	518-482-3400	> DAVI @ NOV ASSOC.COM

LEE SACCIA	Thermo Expert	413-922-7005	Thermo exp @ thermo exp.wet
Michael Lizotte	Cherokee Group	973-232-4040	mike @ CherokeeSa.com

Mark Hiscok	"	"	mhiscock @ CherokeeSa.com
-------------	---	---	---------------------------