

Project 537-14-116: Replace Obsolete Air Handler Units, Group A-Units S-6 and S-19 at Jesse Brown VA Medical Center, 820 South Damen Avenue, Chicago, Illinois, 60612.

Walkthrough

Agenda

Date/Time: March 4, 2014 / 9 am up to 12:00 pm if needed.

Location: Vision Conference Room

Attendees: Prospective Bidders, Epstein A/E, VA Personnel,

Maurice B. Green – COTR

1. Pre Bid Walkthrough for AHU # S-6 and S-19.
2. Intent of this meeting
 - a. General Description – Scope of Work
 - b. Introduce members of the project team
 - c. Discuss Conditions for working at VA
 - d. Walk – Through of project Site
3. Introductions – Relationships
 - a. A/E EPSTEIN, Architecture, Interiors, & Engineering.
 - b. Maurice B. Green Contracting Officer Technical Representative
 - c. Anne Vossler – Contracting Officer
4. Project Description
 - a. To demolish the dated two Air Handler Units and replace them with two new upgraded unit utilizing the existing duct work when possible. The two units operate independently of each other but located in the same vicinity and are being paired to improve coordination of phases and to allow a more flexible phase schedule for each unit.
 - b. All clinics and spaces are to remain open and in-service during normal business hours.

Requirements Working at the VA

1. All Employees must have 30hr OSHA TRAINING.
2. Construction entry door must have VA PROVIDED pad lock keyed by VA.
3. Must have a VA - ID
4. Work after normal hospital hours (8:00am-4:30pm) must be requested.
5. Contractor supply safety plan - Fire Extinguishers location, monthly heat detector test.
6. Construction partition door must be self closing
7. Contractor provide and mount fire extinguishers-inspected monthly
8. Heat detectors are to be installed before any disruption of sprinkler system.
9. Hot work permits are require for flame, welding, - 30 min fire watch
10. Parking spaces allowed - 2 (1-dumpster), (1-forman truck)
11. All waste materials must be recycled and documented.
12. Elevator Usage (4:30pm - 7:00am - Other time upon request)
13. Crane Lifts only on weekends (acceptations by request only)
14. New Air Handlers are to be tested, turned off, warrantee starts day of turn-over.
15. Noise making activities - pneumatic hammers only after normal hospital hours.
16. Store material in construction area- storage box only after approval
17. Construction partition floor to ceiling, all opening sealed.
18. Infection control will mandate negative air pressure, sticky mats/ possible HEPA Vac.
19. Fire system cannot be impaired for more than 4hrs without life safety actions taken.
20. Utility shut-downs, two (2) week notice - sooner possible with approval.
21. All chemicals used must have MSDS safety sheets in construction area.
22. Any construction materials that have fumes associated must require approval.
23. Non-union employees are allowed, but must pay III prevailing wage.
24. Proper personal protection equipment must be worn at all times.
25. Weekly meetings will be held with the project manager.
26. Daily reports are required - Simple Form.
27. Certified payroll is required prior to any Progress Payment Application.
28. All utility shut-downs will be performed by the VA.
29. All cutting terminating from old utilities will be completed by the Contractor.
30. All unforeseen conditions are to be brought to the COTR's attention immediately.
31. The VA will abate all hazardous materials.
32. If any material is suspect of being hazardous, the COTR is to be notified immediate.
33. No work performed outside of the project scope of work unless instructed by the CO.
34. All unforeseen conditions are to be compensated in the form of a Change Order.
35. All mechanical utility shut-downs are to be performed outside of normal hospital hrs.
36. This project can be shut-down for any safety violation or national emergency.
37. All remaining equipment in the construction area is to be removed by the contractor.
38. All questions during the bidding process are to be forwarded to the CO.

IMPORTANT DATES

Posted Date: February 12, 2014

Pre Bid Walk Through: March 4th

Last Date to Submit Questions: March 7, 2014

Bid Opening/Response Date: March 18, 2014 2:00 P.M

Other _____

Award Requirements

1. **Verified** Service-Disabled Veteran Owned Small Business.
2. Lowest responsive Bid is Awarded

Questions

1. Contracting Office Address: Great Lakes Acquisition Center
(GLAC);Department of Veterans Affairs;115 S 84th Street, Suite
101;Milwaukee WI 53214-1476
2. *Point of Contact(s): anne.vossler@va.gov*

We can only answer general questions about the site and intentions of this project. All official questions should be directed to the Contracting Officer
