



Central California VA Health Care System
Mental Health 1 Building
Fresno, CA

FURNITURE PROCUREMENT STATEMENT OF WORK

DOCUMENTS ARE FOR QUOTING PURPOSES ONLY
NOT FOR ORDER OR INSTALLATION

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TABLE OF CONTENTS

GENERAL PROJECT INFORMATION 3

 A. PROJECT OVERVIEW 3

 B. SUBMISSIONS..... 3

STATEMENT OF WORK FOR NEW FURNITURE 4

 A. STATEMENT OF SERVICES..... 4

PART 1 GENERAL 5

 1.1 GENERAL INFORMATION 5

 1.2 SUBMITTALS..... 5

 1.2.1 SHOP DRAWINGS 5

 1.3.2 PRODUCT AND VENDOR DATA 5

 1.2.3 PRICING..... 6

 1.3 DELIVERY, STORAGE, AND HANDLING..... 6

 1.4 COMPONENT REQUIREMENTS..... 6

 1.5 WARRANTY 6

 1.5.1 WARRANTY INFORMATION 6

 1.5.2 THE VENDOR/MANUFACTURER SHALL PROVIDE WARRANTIES 6

PART 2 EXECUTION 7

 2.1 SCHEDULING DELIVERY 7

 2.2 INSTALLATION..... 7

 2.3 CLEANING 7



GENERAL PROJECT INFORMATION

A. PROJECT OVERVIEW

Project Title:	Central California VA Healthcare System Mental Health 1 Building
Location:	2615 E. Clinton Ave, Fresno CA 93703

B. SUBMISSIONS

1. Questions

Forward all questions via email to

2. Submittals

1. See cover letter/email regarding submittal due date.

a) Submit to

b) Number of copies required: Two (2) hardcopy sets and electronic files in PDF format.

c) Number of finish sets required: Two (2) hardcopy sets and electronic files in PDF format.



STATEMENT OF WORK FOR NEW FURNITURE

A. STATEMENT OF SERVICES

This project involves providing furniture and ancillary furniture items for the Mental Health 1 Building at the Central California VA Healthcare System. The staff is moving into a new facility and will be purchasing new furniture to supplement and match the existing Herman Miller furniture being relocated. The new furniture includes systems and seating.

IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO ABIDE BY ALL LOCAL ORDINANCES GOVERNING THE PROJECT LOCATION.

1. **Installation timeframe** will be scheduled between the hours of **8am – 5pm**. Coordinate installation date /s with the Fresno VA Project Manager. This is a two story building. There is no loading dock. There is one passenger elevator.
2. **Manufacturing requirements:** The manufacturer shall be expected to provide commercial grade furniture to meet the design intent shown in the attached specification sheets. Manufacturer shall meet the construction, and warranty requirements as outlined in these specifications. Lead time should be within the industry standard of 6 – 8 weeks from receipt of order.
3. **Design Efforts required:** Aviar Design has completed programming and interior design selection for Mental Health 1 Building at the Central California VA Healthcare System. The specification sheets indicate the specific Herman Miller furniture products required for this project.



PART 1 GENERAL

1.1 GENERAL INFORMATION

- A. This specification establishes the minimum requirements for the acquisition and installation of a complete and usable workstation system and seating.
1. All product and components will be new; refurbished product will not be accepted.
 2. All products shall be on GSA schedule.
 3. All products will be commercial grade furniture for commercial use.
- B. **Substitutions of the finishes and fabrics shown in the product pages shall NOT be accepted. Pricing shall include these exact finishes and fabrics as either Graded-In or COM.**
- C. The Contractor shall coordinate the installation with the organization and any construction trades involved in the site area, such as general construction, IT/data installation, electrical upgrades, and new interior finish installations.
- D. The Contractor/Vendor being awarded this contract shall be responsible for all final critical dimensions **PRIOR** to ordering the product. **The documents provided are for quotes and are NOT intended to be used as final installation drawings.**
- E. Vendor Quote Documents provided include:

Procurement Package in hardcopy and PDF Format that contains:

1. Technical Specifications
 - a. Product Sheets
 - i. **Product Quantities:** Product quantities have been provided for convenience only. It is the responsibility of the vendor to review all drawings and confirm correct quantities prior to order.
 - b. Furniture Layout Plans

1.2 SUBMITTALS

1.2.1 SHOP DRAWINGS

A. INCLUDE WITH QUOTE DOCUMENTS:

1. Overall Drawings showing the proposed furniture installation:
 - a. Scale: 1/4" inch = 1'-0"
 - b. Clearly labeled, including drawing scale and date
2. Show critical dimensions, aisle ways and corridors widths on drawings

1.2.2 PRODUCT AND VENDOR DATA

A. **Include with Submittal documents**(in paper and PDF format as indicated in Submissions Section

above)1. Provide two (2) copies of detailed CAP worksheet indicating parts and finishes. Include part number, and quantities, price each, extended price for each line.

2. All applicable warranties.
3. Estimated delivery times
4. Delivery method (Trucks direct to site, trucks to warehouse, unpackaged, then delivered to site, etc.)
5. **DO NOT SUBMIT:**
 - a. Technical specification books
 - b. Company brochures



B. After the Award:

Provide within one (1) week of award:

1. Completed final order including:
 - a. Total and complete listing of part/model numbers for all components to be furnished including:
 - i. Names and codes of components referenced on submitted drawings
 - ii. Include line number, part number, and quantities, price each, and extended price for each line item.
 - b. Finalized drawing for sign off
 - c. Installation instructions and schedule of order
2. Schedule
 - a. The vendor shall prepare a schedule to show the vendor's time period of performance. The schedule shall show when the vendor plans to begin and complete all work, significant milestones to include deliverable documents, and each major phase of the project.
 - b. Submission of project schedule is due no later than five (5) days after the date of Notice to Proceed.
 - c. Submit one (1) electronic copy of the project schedule in MS Project format.

C. At Project Completion:

Submitted within one (1) week of installation

1. Product instructions and cleaning information.
2. Punch list update on scheduled completion for outstanding items.

1.2.3 PRICING

1. All pricing submitted shall be per GSA contract for products and services.

1.3 DELIVERY, STORAGE, AND HANDLING

All products shall be delivered to the jobsite. Storage of product prior to installation is vendor's responsibility. There shall not be a staging area provided at the project site. Product is manufacturer's responsibility until the Fresno VA Project Manager accepts complete installation.

1.4 COMPONENT REQUIREMENTS

1. The types of components or elements utilized shall be as shown on the drawings and the specification sheets. The furniture accommodated, width of aisles, or layout configuration shall not be reduced. After award, vendor shall be able to field verify project site. Any modification after award shall be approved by the client prior to order/implementation.

1.5 WARRANTY

1.5.1 WARRANTY INFORMATION provided needs to indicate the length, what is covered, if labor services are covered, and the usage that warranty covers (24/7 or 8 hour work day, etc.)

1.5.2 THE VENDOR/MANUFACTURER SHALL PROVIDE WARRANTIES as indicated below:

- a) Warranty for the furniture systems for a period of 10 years for commercial applications with the following exceptions: fabrics and other covering materials shall be guaranteed for 3 years.
- b) Task and conference seating will be for 10 years for 40 hour per week usage.
- c) Warranty for side and lounge seating will be for 5 years for 40 hour per week usage.
- d) Warranties shall be signed by the authorized representative of the manufacturer. Warranties accompanied by document authenticating the signer as an authorized representative of the guarantor, shall be presented to the owner upon the completion of the project.



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- e) The vendor shall guarantee that the workstation products and installation are free from any defects in material and workmanship from the date of delivery.

PART 2 EXECUTION

2.1 SCHEDULING DELIVERY


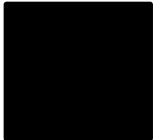
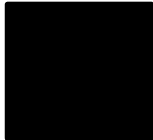
- Coordinate delivery and installation of items with the Fresno VA Project Manager.
- Protect doors, doorway, corridor walls and elevator cab during use for delivery and installation.
- Contractor is responsible for repair of these areas for any damage caused by the Contractor.


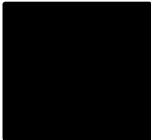
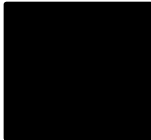
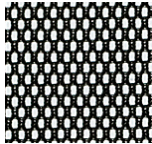
2.2 INSTALLATION



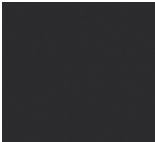

- All items shall be installed by certified installers in accordance with manufacturer's recommended installation instructions.
- Workstation components shall be installed level, plumb, square, and with proper alignment with adjoining furniture.
- The components shall be securely interconnected and securely attached to the building where required.
- One set of any special manufacturer's tools and equipment necessary for the relocation of panels and other components shall be furnished.
- A punch list walk through shall be performed with the contractor's representative. Items on the punch list shall be noted and a response for completion time (expected date of completion) of each item shall be provided from the contractor.

2.3 CLEANING

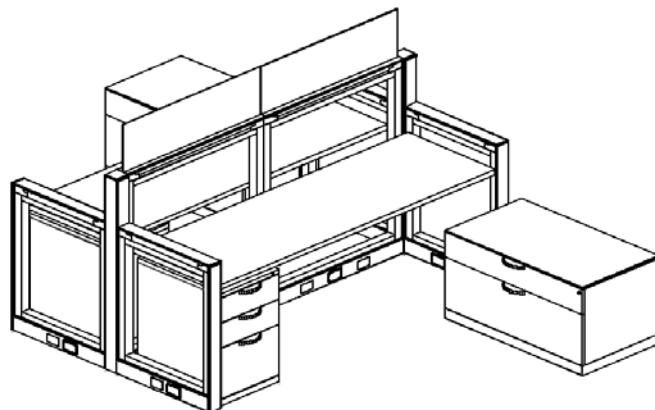




- All packaging material and debris shall be removed from the site and properly disposed of by the contractor.
- Upon completion of installation prior to the punch list walk through, all products shall be cleaned and dusted and the area shall be left in a clean neat condition and ready for occupancy.
- Any defects in material from installation shall be repaired and damaged products that cannot be satisfactorily repaired shall be replaced.

Item Code: C07		Page: 1
Description: Office Side Chair		Qty
<ul style="list-style-type: none"> • Metal Frame Side Chair • Fully Upholstered Back and Seat • Arms • Glides 		28
Manufacturer	Herman Miller	
Product Line	Aside Chair	
Model Number	AD10-UB-MA-SG-BK	
Room Location/Special Instruction: (10) Level 1 (18) Level 2		
<div> <div>Frame</div> <div>  </div> <div>Black BK</div> </div>	<div> <div>Seat/Back</div> <div>  </div> <div>Colorguard Black # 3P14</div> </div>	C07

Item Code: C08		Page: 2	
Description:		Meeting Room Chair	
<ul style="list-style-type: none"> • Stack Chair • Arms • Plastic Back • Mesh Seat • Hard Casters 		Qty	
		16	
Manufacturer		Herman Miller	
Product Line		Caper Chair	
Model Number		WC4-20-P-BK-BK-U4-BK	
Room Location/Special Instruction:			
(16) 2A26			
Arms		Back	
			
Black BK		Black BK	
Seat/Back			
			
Flexnet Black # 6V01			
		C08	

Item Code: C09		Page: 3	
Description:		Task Chair	
<ul style="list-style-type: none"> Ergonomic Task Chair Mesh Seat & Back Fully Adjustable Arms Tilt Limiter and Seat Angle 		Qty	
		23	
Manufacturer		Herman Miller	
Product Line		Aeron Chair	
Model Number		AE11-3-A-W-B-N2-G1-BB-BK	
Room Location/Special Instruction:			
Level 1 (11) Level 2 (12)			
Arms		Frame	
			
Black BK		Graphite G1	
Mesh			
			
Pellicle Classic Carbon # 3D01		C09	



Item Code: TYP03				Page:	4
Description: Systems Workstation					Qty
<ul style="list-style-type: none">• 2 Pack Workstation• Tile & Frame System• Low Panels with Frameless Glass• See Workstation Drawing for Detailed Panel and Component Parts• Storage, Frames, and Tiles to be Same Paint Color <p>*** Per Customer Request, COL Wilsonart Laminate as Indicated Below ***</p> <p>Manufacturer Herman Miller</p> <p>Product Line Canvas</p>					2
Room Location/Special Instruction:					
(2) 1A26					
Metal Paint	Panel Fabric	WS Laminate	Glass	TYP03	
					
Medium Tone MT	Metric Toffee # Z305	Wilsonart Honey # 11061	Translucent TR		