

Qualifications submitted by each firm for Project 656-342 for
“Construct 2nd Community Living Center Cottages”
Will be reviewed and evaluated based on the following criteria:

1. **Proposed Design Team:** The qualifications of all individuals which will be used for these services, including the Project Manager, key personnel and any consultants, will be examined. The specific disciplines which will be evaluated are Civil, Mechanical, Electrical, Structural, and Environmental Engineers, as well as Architects, Estimators, Specification Writers, Surveyors, and Draftsmen.
2. **Proposed Management Plan:** The organization of the proposed design team that will be managing the project during both the design and construction phases will be evaluated.
3. **Previous Experience of Proposed Team:** The experience of the proposed design team working on projects that involve working with the Department of Veterans Affairs or any other healthcare setting.
4. **Location and Facilities of Working Offices:** The geographic proximity of each firm to the St Cloud MN Area will be evaluated. This criterion will apply to the offices of both the Prime Firm and any Consultants. The desired proximity to St Cloud is 300 miles.
5. **Proposed Design Approach for this Project:** The overall proposed design philosophy that the design team will use on this project will be evaluated, along with any anticipated problems associated with this type of design and potential solutions.
6. **Project Control:** The techniques and personnel responsible for controlling the schedule and costs of this project will both be evaluated.
7. **Estimating Effectiveness:** A review of the ten (10) most recent projects will be conducted to determine how effective the construction cost estimate provided was to the actual bid costs of those projects.
8. **Sustainable Design:** The team philosophy and method of implementing a sustainable design will be evaluating including low impact materials, energy efficiency, use of recyclables and recycling demolished materials, etc.
9. **Miscellaneous Capabilities:** Many other capabilities of the proposed design team will be evaluated; these criteria will include, but not be limited to: Interior Design, CADD applications used, Value Engineering and Life Cycle Cost Analyses, Environmental and Historic Preservation, CPM and Fast Track Construction.
10. **Awards:** Any awards received by the Design Firm or any team members for Design Excellence will be taken into consideration.
11. **Insurance and Litigation:** The type and amount of liability insurance carried as well as any litigation involvement in the last 5 years will be evaluated.