



## **PRODUCT DESCRIPTION**

**DEPARTMENT OF VETERANS AFFAIRS  
Office of Information & Technology  
Enterprise Ops  
Data Center Ops  
Capital Region Readiness Center (CRRC)  
221 Butler Ave., Bldg. 511**

**Purchase of 2 Network Enclosures**

**Date: 3/6/2014**

**TAC-14-13221**

**SAP Product Description Version Number: 1.0**

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**1. SHELVING REQUIREMENT REQUIREMENTS:**

Enterprise Ops Telecom at CRRC has requested Enterprise Ops to purchase 2 Network enclosures to consolidate and install the devices (switches, IPS, load balancer) and cabling at the CRRC datacenter in Martinsburg, WV. The exact specs for the network enclosure are as follow:

Net Weight	161.36 KG
Maximum Width	750.00 mm
Shipping Weight	183.18 KG
Shipping Width	850.00 mm
Weight Capacity (static load)	1363.64 KG
Minimum Mounting Depth	279.00 mm
Rack Height	42U
Color	Black
Vertical Posts	16 gauge
Rear Door	16 gauge
EIA Mounting Rails	14 gauge
Maximum Height	1991.00 mm
Maximum Depth	1200.00 mm
Shipping Height	2118.00 mm
Shipping Depth	1320.00 mm
Weight Capacity (dynamic load)	1022.73 KG
Maximum Mounting Depth	959.00 mm
Rack Width	19"
Units per Pallet	1.00
Front Door	16 gauge
Roof	18 gauge
Side Panels	18 gauge

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**SCHEDULE FOR DELIVERABLES**

**Inspection:** Destination

**Acceptance:** Destination

**Free on Board (FOB):** Destination

**Ship To and Mark For:**

**Primary:** Name: KYLE CURTIS  
Address: 221 BUTLER AVE, BLDG 500  
MARTINSBURG, WV 25405  
Voice: (304)-260-6669  
Email: kyle.curtis2@va.gov

**Alternate:** Name: CRRC\_NETWORK\_TEAM  
Address: same as primary  
Voice: NA  
Email: CRRC\_Network\_Support@va.gov

**Special Shipping Instructions:**

Prior to shipping, Contractor shall notify Site POCs, by phone followed by email, of all incoming deliveries including line-by-line details for review of requirements. Contractor cannot make any changes to the delivery schedule at the request of Site POC.

Contractors must coordinate deliveries with Site POCs before shipment of hardware to ensure sites have adequate storage space. All shipments, either single or multiple container deliveries, will bear the VA Purchase Order number on external shipping labels and associated manifests or packing lists. In the case of multiple container deliveries, a statement readable near the VA PO number will indicate total number of containers for the complete shipment (ex. "Package 1 of 2"), clearly readable on manifests and external shipping labels.

**Packing Slips/Labels and Lists shall include the following:**

IFCAP PO # \_\_\_\_\_ (i.e., 166-E11234)  
Total number of Containers: Package \_\_\_\_ of \_\_\_\_\_. (i.e., Package 1 of 3)  
**NOTE:** VA XXX Initiative

**INFORMATION SECURITY CONSIDERATIONS:**

The Certification and Accreditation (C&A) requirements do not apply and a Security Accreditation Package is not required.

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All VA sensitive information shall be protected at all times in accordance with local security field office System Security Plans (SSP's) and Authority to Operate (ATO)'s for all systems/LAN's accessed while performing the tasks detailed in this Product Description.

- a. A prohibition on unauthorized disclosure: "Information made available to the contractor or subcontractor by VA for the performance or administration of this contract or information developed by the contractor in performance or administration of the contract shall be used only for those purposes and shall not be used in any other way without the prior written agreement of the VA." See VA handbook 6500.6, Appendix C, paragraph 3.a.
- b. A requirement for data breach notification: Upon discovery of any known or suspected security/privacy incidents, or any unauthorized disclosure of sensitive information, including that contained in system(s) to which the contractor/subcontractor has access, the contractor/subcontractor shall immediately and simultaneously notify the COR, the designated ISO, and Privacy Officer for the contract. The term "security incident" means an event that has, or could have, resulted in unauthorized access to, loss or damage to VA assets, or sensitive information, or an action that breaches VA security procedures. See VA Handbook 6500.6, Appendix C, paragraph 6.a.
- c. A requirement to pay liquidated damages in the event of a data breach: "In the event of a data breach or privacy incident involving SPI the contractor processes or maintains under this contract, the contractor shall be liable to VA for liquidated damages for a specified amount per affected individual to cover the cost of providing credit protection services to those individuals." See VA handbook 6500.6, Appendix C, paragraph 7.a., 7.d.
- d. A requirement for annual security/privacy awareness training: "Before being granted access to VA information or information systems, all contractor employees and subcontractor employees requiring such access shall complete on an annual basis either: (i) the VA security/privacy awareness training (contains VA security/privacy requirements) within 1 week of the initiation of the contract, or (ii) security awareness training provided or arranged by the contractor that conforms to VA's security/privacy requirements as delineated in the hard copy of the VA security awareness training provided to the contractor. If the contractor provides their own training that conforms to VA's requirements, they will provide the COR or CO, a yearly report (due annually on the date of the contract initiation) stating that all applicable employees involved in the VA's contract have received their annual

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security/privacy training that meets VA's requirements and the total number of employees trained. See VA Handbook 6500.6, Appendix C, paragraph 9.

- e. A requirement to sign VA's Rules of Behavior: "Before being granted access to VA information or information systems, all contractor employees and subcontractor employees requiring such access shall sign on annual basis an acknowledgement that they have read, understand, and agree to abide by VA's Contractor Rules of Behavior which is attached to this contract." See VA Handbook 6500.6, Appendix C, paragraph 9, Appendix D. Note: If a medical device vendor anticipates that the services under the contract will be performed by 10 or more individuals, the Contractor Rules of Behavior may be signed by the vendor's designated representative. The contract must reflect by signing the Rules of Behavior on behalf of the vendor that the designated representative agrees to ensure that all such individuals review and understand the Contractor Rules of Behavior when accessing VA's information and information systems.

(Refer to the Security Checklist, Appendix C in the 6500.6 Handbook for instructions concerning any additional security requirements if there are services involved.)

### **POINT(S) OF CONTACT:**

#### **VA Program Manager:**

Name: Todd Johnson

Address: same as primary

Voice: 202-632-6127

Email: Todd.Johnson2@va.gov