

Attachment 2: Request for Sole Source Memo Format

DEPARTMENT OF VETERANS AFFAIRS

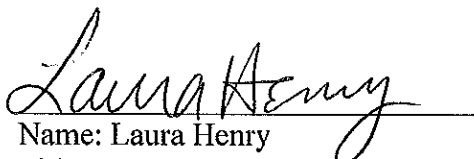
Justification and Approval

For

Other Than Full and Open Competition

1. **Contracting Activity:** Department of Veterans Affairs, VISN 506, Ann Arbor Medical Center 2215 Fuller Road, Ann Arbor Michigan 481052237 number: 506-3-14-022-2192, Maquet Inc., This is the manufacturer and best distributor of the endoscopic vessel harvest kit
2. **Nature and/or Description of the Action Being Processed:** Endoscopic vessel harvesting system, vasoview hemo pro2, one unit used for each CABG
Maquet, Inc., 45 Barbour Pond Rd., Wayne, NJ 07470.
3. **Description of Supplies/Services Required to Meet the Agency's Needs:** Endoscopic vessel harvesting system is used to harvest saphenous vein graft used for coronary bypass surgery. Using this approach when harvesting veins makes a smaller incision which reduces the chance for infection. Estimated dollar value is \$11,500.00. Estimated delivery charge is \$84.60. Delivery is needed by 5/23/14
4. **Statutory Authority Permitting Other than Full and Open Competition:**
 - () (1) Only One Responsible Source and No Other Supplies or Services Will Satisfy Agency Requirements per FAR 6.302-1;
 - (X) (2) Unusual and Compelling Urgency per FAR 6.302-2;
 - () (3) Industrial Mobilization, Engineering, Developmental or Research Capability or Expert Services per FAR 6.302-3;
 - () (4) International Agreement per FAR 6.302-4
 - () (5) Authorized or Required by Statute FAR 6.302-5;
 - () (6) National Security per FAR 6.302-6;
 - () (7) Public Interest per FAR 6.302-7;
5. **Demonstration that the Contractor's Unique Qualifications or Nature of the Acquisition Requires the Use of the Authority Cited Above (applicability of authority):**
Only One Responsible Source (FAR 6.302-1) – Maquet is the manufacturer and distributor of this product that has been approved for bypass surgery and the equipment used with the kit.
6. **Description of Efforts Made to ensure that offers are solicited from as many potential sources as deemed practicable:** This order provides the lowest overall cost based on existing equipment purchased to use in conjunction with this kit. If we do not have the kits, patients scheduled for open heart bypass surgery would be cancelled which could result in further health issues or death. Items need to be overnighted for surgeries next week.

7. **Determination by the Contracting Officer that the Anticipated Cost to the Government will be Fair and Reasonable:** The price of \$1150.00 is fair and reasonable based on historical pricing for this item. Purchase Order: 506A40189 awarded 4/21/14 shows the same price for this item.
8. **Description of the Market Research Conducted and the Results, or a Statement of the Reasons Market Research Was Not Conducted:** Market research was conducted, and this item was not available on GSA or on the NAC website on an FSS contract. Due to the urgent nature of the request, no further market research was completed.
10. **Any Other Facts Supporting the Use of Other than Full and Open Competition:** none
11. **Listing of Sources that Expressed, in Writing, an Interest in the Acquisition:** none
12. **A Statement of the Actions, if any, the Agency May Take to Remove or Overcome any Barriers to Competition before Making subsequent acquisitions for the supplies or services required:**
Should a requisition of this nature recur, the market will be surveyed.
13. **Requirements Certification:** I certify that the requirement outlined in this justification is a Bona Fide Need of the Department of Veterans Affairs and that the supporting data under my cognizance, which are included in the justification, are accurate and complete to the best of my knowledge and belief.



Name: Laura Henry
Title: Supply Technician/Inventory Manager
Facility: Ann Arbor VA Medical Center

5/22/14
Date

14. **Approvals in accordance with FAR 6.304** *This part is filled out by Contracting Staff as part of the Justification*

- a. **Contracting Officer's Certification: (required)** I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.

Name:
Title: Network 11 Contracting Office

Date

- b. **DOC/PCM (Required \$3K and above):** I certify the justification meets requirements for other than full and open competition.

Name

Date

Director of Contracting/Supervisory Contract Specialist (as appropriate)
Network 11 Contracting Office

- c. **SAO(If over \$650K)**: I certify the justification meets requirements for other than full and open competition.

Ricky L. Lemmon
SAO Director
Central Region

Date

- d. **VHA HCA Review and Approval**: I have reviewed the foregoing justification and find it to be complete and accurate to the best of my knowledge and belief and recommend approval (if over \$12.5 million) or approve (\$650K to \$12.5 million) for other than full and open competition.

NORBERT S. DOYLE
Chief of Procurement and Logistics Officer
VHA, Head of Contracting Activity (HCA)

Date

- e. **VA Deputy Senior Procurement Executive Approval (over \$12.5 million but not exceeding \$50 million)**: I have reviewed the foregoing justification and find it to be complete and accurate to the best of my knowledge and belief and approve for other than full and open competition.

C. FORD HEARD
Deputy Senior Procurement Executive (DSPE)
Assistant Secretary for Acquisition and Logistics
Department of Veterans Affairs

Date

- f. **VHA Senior Procurement Executive Approval (over \$50 million):** I have reviewed the foregoing justification and find it to be complete and accurate to the best of my knowledge and belief and approve for other than full and open competition.

JAN R. FRYE

Date

Deputy Assistant Secretary for Acquisition and Logistics
Senior Procurement Executive (SPE)
Department of Veterans Affairs