

# **Pre-Proposal Conference**

**VA246-14-R-0316**

**May 29, 2014**

**Best Value Construction IDIQ  
Multiple Award Task Order Contract (MATOC)**

**SOUTH -  
(Asheville, NC & Salisbury, NC)**

# INTRODUCTION

## MATOC

Dave Bullerwell – Contracting Officer, [David.Bullerwell@va.gov](mailto:David.Bullerwell@va.gov)

Heather Hampton – Contracting Officer, [Heather.Hampton@va.gov](mailto:Heather.Hampton@va.gov)

## Seed Project Specific:

John Montgomery – Project Section Supervisor

Benjamin Fine – General Engineer (COR)

# SYNOPSIS

- \* This requirement is 100% set-aside for Service Disabled Veteran Owned Small Business (SDVOSB). All SDVOSB must be registered and certified by the Center for Veterans Enterprise (CVE), to be eligible to participate.
- \* The government anticipates award of a maximum of six (6) individual MATOC contracts, providing sufficient qualified contractors present offers.
- \* The applicable NAICS code is 236220, with a small business size standard of \$33.5M.

# SYNOPSIS

- \* **Base Award Period of one (1) calendar year, and four (4) one-year option periods. Total contract period, to include options, shall not exceed five (5) calendar years.**
- \* **Delivery Orders will range from \$2,000.00 to \$10,000,000.00. The total of individual task orders placed against this contract shall not exceed \$50,000,000.00 to any one contractor.**

# SYNOPSIS

- \* Award will be made to those qualified offerors deemed responsible, whose proposals conform to the RFP and are judged to represent the Best Value to the Government.**
- \* Evaluation Factors consist of - Past Performance and Technical, which when combined, are significantly more important than Price.**

# SOLICITATION, PLANS & SPECIFICATIONS

- \* The official plans and specification are located on the official government web page (<http://www.fbo.gov>) and the Government is not liable for information furnished by any other source.
- \* Amendments, if/when issued will be posted to the above web page for downloading. It is the offeror's responsibility to check the website periodically for any amendments.
- \* The Government is not responsible for any loss of Internet connectivity or for an offeror's inability to access the documents posted on the referenced web pages.

# *Seed projects*

**RFP Consists of one (1) seed project:**

## **Project 659-14-011 Roads (Salisbury VAMC)**

**Magnitude of Construction between \$500,000 and  
\$1,000,000**

# DISCLAIMER

**The following is a brief overview of the proposal requirements: Offerors are strongly cautioned to carefully read the requirements of the solicitation and comply accordingly.**



## *Important Reminder*

**The Government Intends To Award Without Discussion And There May Not Be A Chance For Discussions, Corrections, Or Revised Proposals. The offeror's initial proposal should contain the offeror's best terms from a cost/price and technical approach.**

# WHAT YOU MUST SUBMIT

- \* **Section 00110 of the RFP details the required information for submission and format for the proposal**
- \* **Two (2) Binders consisting of Three (3) Volumes are required as follows:**
  - \* **Binder 1 contains Vol. 1, Offer Docs. and Price/Cost Info.**
  - \* **Binder 2 contains Vol. 2, Past Performance & Vol. 3, Technical**
- \* **One (1) original, five (5) copies, and one (1) electronic copy are required.**

# *Volume 1- Price/Cost*

- \* Offeror portion of SF1442
- \* Representations and Certifications, FAR 52.204-8, FAR 52.209-5, and FAR 52.209-7. All other required reps. and certs. are to be completed online in the System for Award Management (SAM).
- \* Exhibit F (seed project pricing) and Exhibit F-1 (self-performance). NOTE – be sure to include a detailed price breakdown.

# *Volume 2 Past Performance*

**NO PRICES/COST IN THIS VOLUME**

- \* Exhibit A- Part 1- Performance Relevancy Questionnaires – Use Exhibit Format!**
  - \* Complete six (6) for relevant contracts completed or substantially completed in the last five years.**
- \* Exhibit A- Part 2 – Complete One (1)**
- \* Send Exhibit C Questionnaires For The Exhibit A Projects to prior clients (REQUIRED)**
  - \* Do This Early – Must be to CO NLT closing date**

# Volume 2

## *Past Performance Continued*

- \* If You Do Not Have Relevant Past Performance And Are Using Experience Of Key Personnel, Predecessor Companies Or Subcontractors To Obtain This, Ensure You Clearly State This In The Proposal**
- \* To Be Considered Subcontractor Must Complete A Consent Form - Exhibit B**

# *Proposal Due Dates*

- \* Proposal Due 2:00 P.M. July 2, 2014**
- \* Proposal must be signed by Officer of your company, having the authority to contractually bind your company.**
- \* No Facsimile Or Electronic Offers**
- \* Reference Questionnaires Are Also Due By This Time And Date**
  - \* Send Reference Questionnaires Out As Soon As Possible**
  - \* Return to CO Via Mail, Fax Or E-mail**

# *Exhibits*

- \* Exhibit A = Relevancy Questionnaire  
PART 1 (6) PART 2 (1)**
- \* Exhibit B = Subcontractor Consent Form-  
if applicable**
- \* Exhibit C = Past Performance Letter and  
Questionnaire (Send out to References)**
- \* Exhibit D - Safety Questions**

## *Exhibits* cont.

- \* **Exhibit E - Technical Proposal Data**
- \* **Exhibit F - Proposal Price Form and Calculation of Self Performance**
- \* **Exhibit G - Proposal Inquiry Form**
- \* **Exhibit H – Proposal Volume Contents**



# *Proposal Evaluation*

- \* Process Is Detailed In RFP Section 00120, Proposal Evaluation and Basis for Award**
- \* The source selection process will be conducted in accordance with FAR Part 15.3, Source Selection Procedures.**
- \* Carefully Review Section 00120 When Preparing Proposal**
- \* Comply With Section 00100 And 00110 Requirements**
- \* Noncompliance with the RFP requirements may be grounds for elimination from consideration for contract award.**

# *Best Value*

**Best Value Is Defined As An Award Based On The Greatest Overall Benefit In Response To The Requirement. Award Is Based On Price And Other Non-cost Related Factors.**

# *Award of a MATOC*

- \* **Award will be made to those qualified offerors deemed responsible, whose proposals conform to the RFP and are judged to represent the Best Value to the Government.**
- \* **Evaluation Factors consist of - Past Performance and Technical, which when combined, are significantly more important than Price.**
- **The Best Value May Not Be The Lowest Price**

# *Award of a Prototypical Project*

- \* Seed project will be evaluated and may be awarded within the acceptance period specified in the RFP, as a Task Order against the awarded MATOC contract.
- \* Subject to the availability of funds.
- \* Award will be made to the contractor awarded a MATOC who provides the lowest reasonable price.
- \* In the event the Government does not award the seed project pursuant to the RFP within 120 days after receipt of proposals, and an award will be made without discussions, the Government reserves the right to allow offerors to make an adjustment in their price proposals to allow pricing adjustments caused by fluctuating construction material market conditions.

# *How Questions Will Be Handled*

- \* **Questions Must Be Submitted On Exhibit G Via Email To: [Heather.Hampton@va.gov](mailto:Heather.Hampton@va.gov) and [David.Bullerwell@va.gov](mailto:David.Bullerwell@va.gov).**
- \* **Cut off for questions is 3:30 PM (EST), June 16, 2014.**
- \* **Questions Received After that date May Be Held And Addressed After RFP Closing With Those Offerors Determined To Be In The Competitive Range If Discussions Are Deemed Necessary.**
- \* **Do Not Call Technical Personnel Or A&E - This Will Delay Getting An Answer**

# Answers To Questions

- \* All questions will be answered, on a non-attribution basis, and the answers will be posted to the web site - <http://www.fbo.gov>.
- \* Check Web Site Regularly And Don't Forget To Refresh Web Page.

# *Helpful Websites*

- \* [www.fbo.gov](http://www.fbo.gov) (Federal Business Opportunities)
- \* [www.sam.gov](http://www.sam.gov) (System for Award Management)
- \* [www.vip.vetbiz.gov](http://www.vip.vetbiz.gov) (Vendor Information Pages)

# Questions

