

DEPARTMENT OF VETERANS AFFAIRS

Justification and Approval

For

Other Than Full and Open Competition

1. **Contracting Activity**

The Department of Veterans Affairs
VISN 7 Network Office
Duluth, Georgia
Requisition Number is 484-14-1-4511-0023.

2. **Nature and/or Description of the Action**

VISN 7 Network Office is replacing the current antiquated NATS tracking system as this system does not fully meet the needs of the VISN in regards to tracking and storing of responses. ExtraView Enterprise Document Tracking System will be used by VISN 7 Network Office to track documents within and between the VISN 7 office and medical facilities to ensure they are submitted on time. The software system is expected to increase the VISN on-time submission rate to the Department of Veterans Affairs Central Office. The action will be awarded as a new firm fixed-price purchase order.

3. **Description of Supplies/Services**

In this procurement, we are requesting to purchase ExtraView Enterprise which is a proprietary software platform that will be installed by VISN 7 IT professionals for use by employees. The procurement consists of ExtraView named user licenses and annual maintenance and support fees-named users. The professional services will be utilized to ensure the software is properly installed on the VA system. The software will be used to track NATS action items, correspondence, storage of documentation and a variety of other items requiring suspense dates. The system will be linked from the Network Office to the medical centers throughout the VISN. It will streamline business processes and eliminate paper by digitally managing, storing, and distributing all content, as well as, allowing access from any computer within the VISN. ExtraView Enterprise has proven to be a vital part of the VISN 6 success of submitting documents. Their ability to track documents to ensure on-time submission has increased by approximately 95%. The software system has been demonstrated to VISN 7 and medical centers, and all have agreed this purchase will improve the VISN's ability to track documents between multiple levels. A key component of the software is real time reporting. This will produce overdue reports for both overdue and upcoming deliverables, and upcoming reports at the press of a button.

The government anticipates a firm fixed price award with a performance period of 45 days from contract award. Below is the estimated value of the acquisition.

Item	Description	Quantity	Unit Price	Extended Price
1	ExtraView named end user license	27	\$ 475.99	\$12,825.00
2	Annual Maintenance & support fees – named users	27	\$ 118.75	\$ 3,206.25
4	Professional Services – Days (preliminary estimate)	6	\$ 1,600.00	\$ 9,600.00
	Total			\$25,631.25

4. **Statutory Authority Permitting Other Than Full and Open Competition**

41 U.S.C. 253(c)(1), as implemented by FAR 5.302-1. Only one Responsible Source or Services will satisfy Agency Requirements per FAR 6.302-1.

5. **Demonstration of the Contractor's Unique Qualifications:**

ExtraView Corporation will develop the ExtraView Enterprise system for VISN 7. ExtraView Corporation will develop this system on a proprietary software platform known as "ExtraView". ExtraView Corporation has sole ownership and control of the source code for "ExtraView". No other entity holds rights to develop or modify the source code. Furthermore, ExtraView Corporation has the most extensive knowledge and experience with "ExtraView", and they cultivate the technical staff, tools, documentation, systems, and other resources required to most adequately maintain, customize, and extend "ExtraView".

The ExtraView platform is unique in that it is fully featured, and is used to implement enterprise-wide, global applications and meet the needs of regulated industries. The software also implements a unique structure that allows global companies to allow each user to operate in their own language. VISN 7 is replacing the current NATS tracking system as it does not fully meet the needs of the VISN in regards to tracking and storing of responses. The number of issues that can be entered and tracked is unlimited with ExtraView Enterprise.

6. **Efforts to Obtain Competition/Market Research**

Efforts have been made to obtain competition, however, due to the agencies unique requirements for a software system that can track, suspense, generate reports of open and closed suspense items, and allow document to be edited, shared, and electronically stored, it was determined that only ExtraView Corporation's software performed the best and satisfied the needs of the VISN. No other contractor is authorized resale of the software.

An internet search was conducted and information received from three companies. Their product did not meet the needs or the cost was based on a usage fee which affected pricing. VISNs throughout the country were contacted to inquire about the systems used for document tracking; and ExtraView's product was demonstrated by VISN 6 and met the needs of VISN 7 and staff. As a result of this information, it is deemed most effective to select ExtraView Corporation for the current purchase.

7. **Fair and Reasonable Cost Determination**

The contractors' quote prices average 38% less than current prices. The software and licenses have increased since the quote was provided to the government however the contractor will honor the quoted price. Therefore, based on aforementioned, the government has determined the quote be reasonable.

Item Description	Qty	New Price	Quote Price	Discount
ExtraView named user licenses	27	\$715.50	\$415.50	42%
Annual maintenance & Support fees – named users	27	\$178.88	\$118.75	34%
Professional Services – Days	6	\$1600.00	\$1600.00	0%

8. **Description of the Market Research Conducted and the Results or a Statement of Reasons Market Research was not conducted**

A search of vetbiz.gov yielded 1 result (E-9 Corporation); and this is the result of the NAISC Code. GSA e-buy, google.com, and SBA.gov yielded no results for vendors that could supply the software and licenses. ExtraView Corporation is the sole supplier of the product.

9. **Other Facts Supporting the Use of Other than Full and Open Competition**

This software has been vetted by the VISN 7 OIT Department for VA compliance.

10. **Listing of Sources That Expressed, in Writing, an Interest in the Acquisition**

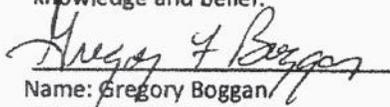
See Paragraph 6.

11. **Steps to Foster Competition**

There are no plans for a competitive procurement due the fact that no other source currently exists for the ExtraView Enterprise software. This software meets the needs of the VISN and has been vetted for compliance. This is a one-time purchase for VISN 7.

12. **Requirements for Certification**

I certify that the requirement outlined in this justification is a Bona Fide Need of the Department of Veterans Affairs and that the supporting data under my cognizance, which are included in the justification, are accurate and complete to the best of my knowledge and belief.



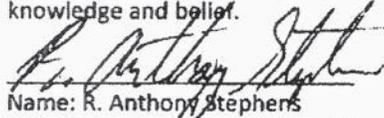
Name: Gregory Boggan
Title: Staff Assistant
Facility: VISN 7 Director's Office

7/7/14
Date

13. **Approvals in accordance with FAR 6.304**

a. **Contracting Officer's Certification (required):**

I certify that the forgoing justification is accurate and complete to the best of my knowledge and belief.

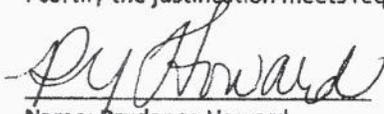


Name: R. Anthony Stephens
Title: Supervisor Contracting Officer
Facility: Atlanta NCO 7

7/11/14
Date

b. **NCM/PCM (Required \$3K and above)**

I certify the justification meets requirements for other than full and open competition.



Name: Prudence Howard
Director of Contracting, NCO 7

7/11/14
Date