

SCOPE OF WORK

INSTALL NEW CORRIDOR DOOR SANTA FE NATIONAL CEMETERY, SANTA FE, NM

- A. The Contractor: Shall provide all labor, supervision, tools, transportation, equipment, and materials necessary to install a new full-length glass door and door frame in the administration building at Santa Fe National Cemetery, as described herein.
- B. The Work: The Work shall include, but shall not be limited to the following (not necessarily in the order indicated):
1. The purpose for installing the corridor door is to minimize the sound/noise transmission between the maintenance area and the administrative offices of the building. The Contractor's chosen methods and materials shall minimize the sound transmission through the door and the door frame after the installation has been completed.
 2. The Contractor shall provide and install an aluminum door frame system and a 3'-0" wide, aluminum framed, full-length glass door in the corridor of the administration building as shown in the attached drawings.
 - a. The door shall be dual swing (swings fully open in both directions) with push bars on both sides of the door.
 - b. The door shall have no locking or latching hardware.
 - c. The door installation shall include floor mounted latching door stop located on one side of the door to hold the door fully open.
 - d. The door and frame shall be installed with acoustic sealants, gaskets, and seals on all sides with a bottom threshold and door seal to minimize sound transmission through the door and door frame.
 - e. The door shall be self-closing from both directions and the closer operation shall meet ADA requirements.
 - f. Door finish shall be anodized dark bronze to match the other existing door frames in the building.
 3. Door Frame Installation Options:
The Contractor has the option of terminating the door frame at the bottom of the suspended ceiling
OR
Extend the door frame above the suspended ceiling to allow attachment of the door frame to the wall framing located above the suspended ceiling.
 - a. If the door frame terminates below the suspended ceiling, then a satisfactory acoustical seal shall be provided to prevent sound transmission between the door frame and the suspended ceiling and still allow maintenance of the suspended ceiling panels.
 - b. If the door frame is to be terminated above the suspended ceiling, the Contractor shall rework the suspended ceiling support grid system and tiles to accommodate the new door frame and to prevent sound transmission between the door frame and the suspended ceiling. All new suspended ceiling materials shall be used and shall match the existing.
 4. Submit a set of shop drawings showing details of the door assembly, the door frame materials, the door frame structural attachment to the existing building components, any modifications to the existing suspended ceiling system, and all acoustical sealing methods.
 5. Thoroughly clean up the work area at the end of each day's work, and at completion of the project. Leave premises clean and free of waste, scrap, used equipment, or other material intentionally or incidentally delivered to the site by Contractor or Contractor's personnel.
 6. Haul away & dump debris and waste to an approved disposal site.

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7. Temporary protection against damage for portions of existing equipment, structures, facilities, and grounds where work is to be done, materials handled and equipment moved and/or relocated.
8. The Contractor shall protect from damage all existing improvements and utilities at or near the work site and on adjacent property. The Contractor shall repair any damage to those facilities, including those that are the property of a third party, resulting from failure to comply with the requirements of this contract or failure to exercise reasonable care in performing the work. If the Contractor fails or refuses to repair the damage promptly, the Contracting Officer may have the necessary work performed and charge the cost to the Contractor.
9. Upon completion of contract, deliver work complete and undamaged. Existing materials, equipment, fixtures, or structures disturbed or removed as a result of performing required new work, shall be patched, repaired, reinstalled, or replaced with new work, and refinished and left in as good condition as existed before commencing work.
10. At Contractor's own expense, Contractor shall immediately restore to service and repair any damage caused by Contractor's workmen to existing piping and conduits, wires, cables, etc., of utility services or of fire protection systems and communications systems (including telephone) which are not scheduled for discontinuance or abandonment.

C. STANDARDS OF EMPLOYEE CONDUCT:

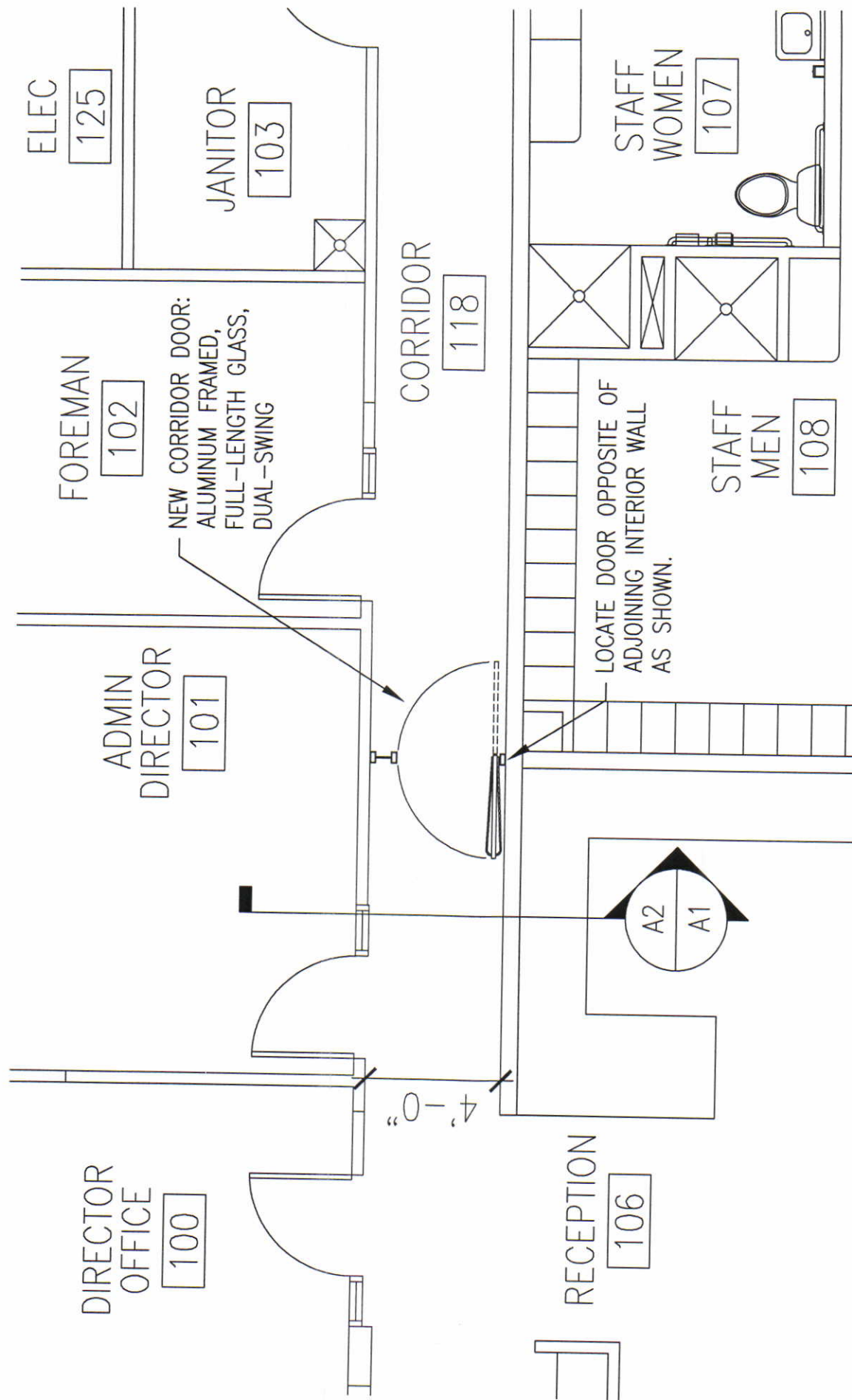
- a. The National Cemetery Administration honors veterans with a final resting place and lasting memorials that commemorate their service to our Nation. National Cemeteries are national shrines. The standards of work, appearance, and procedures performed by the contractor at this cemetery shall reflect this nation's concern for those interred there. Due to the sensitive mission of the cemetery, contractor personnel must exercise and exhibit absolute decorum, composure, and stability at all times.
- b. Contractor personnel shall be required to adhere to the following standards of dress and conduct, as briefly mentioned here, while performing work in the National Cemetery. These standards and regulations are enforceable under Title 38, U.S.C., Part I, Chapter 9, Section 5901.
- c. Clothing shall be presentable and suitable to the work while maintaining proper appearance and decorum indicative for a National Shrine. Uniform shirts and hats are preferred. Clothing shall be clean and cleanliness and personal hygiene are imperative. T-shirts and/or tank tops as outer garments are prohibited. Protective/safety clothing and shoes shall meet or exceed OSHA and state requirements.
- d. Behavior and language must be appropriate, reverent, and respectful at all times.
- e. Eating and drinking (except water) is prohibited in the work areas and within sight of a committal shelter during a service.
- f. Use of intoxicating beverages, any tobacco products, and illegal drugs on the Cemetery premises is strictly prohibited.
- g. Contractor personnel shall not lean, sit, or stand on or against headstones or monuments. No tools, equipment or other items will be placed or leaned on headstones or monuments.
- h. The Contractor shall be responsible for maintaining satisfactory standards of personnel conduct and work performance and shall administer disciplinary action as required. The Contractor is expected to remove any employees from the Cemetery for cause, to include, but not limited to, safety violations, other misconduct in performance of duty under these specifications and/or conduct contrary to the best interests of the Government. If the Contractor fails to act in this regard, or the reason for a removal is immediately required to protect the interests of the Government, the COTR may direct the removal of an employee from the premises. Contractor objections to any such action will be referred to the Contracting Officer (CO) for final resolution; however, the Contractor will first immediately comply with COTR direction pending any CO final resolution at a later time or date. The Contractor will not be due any type of

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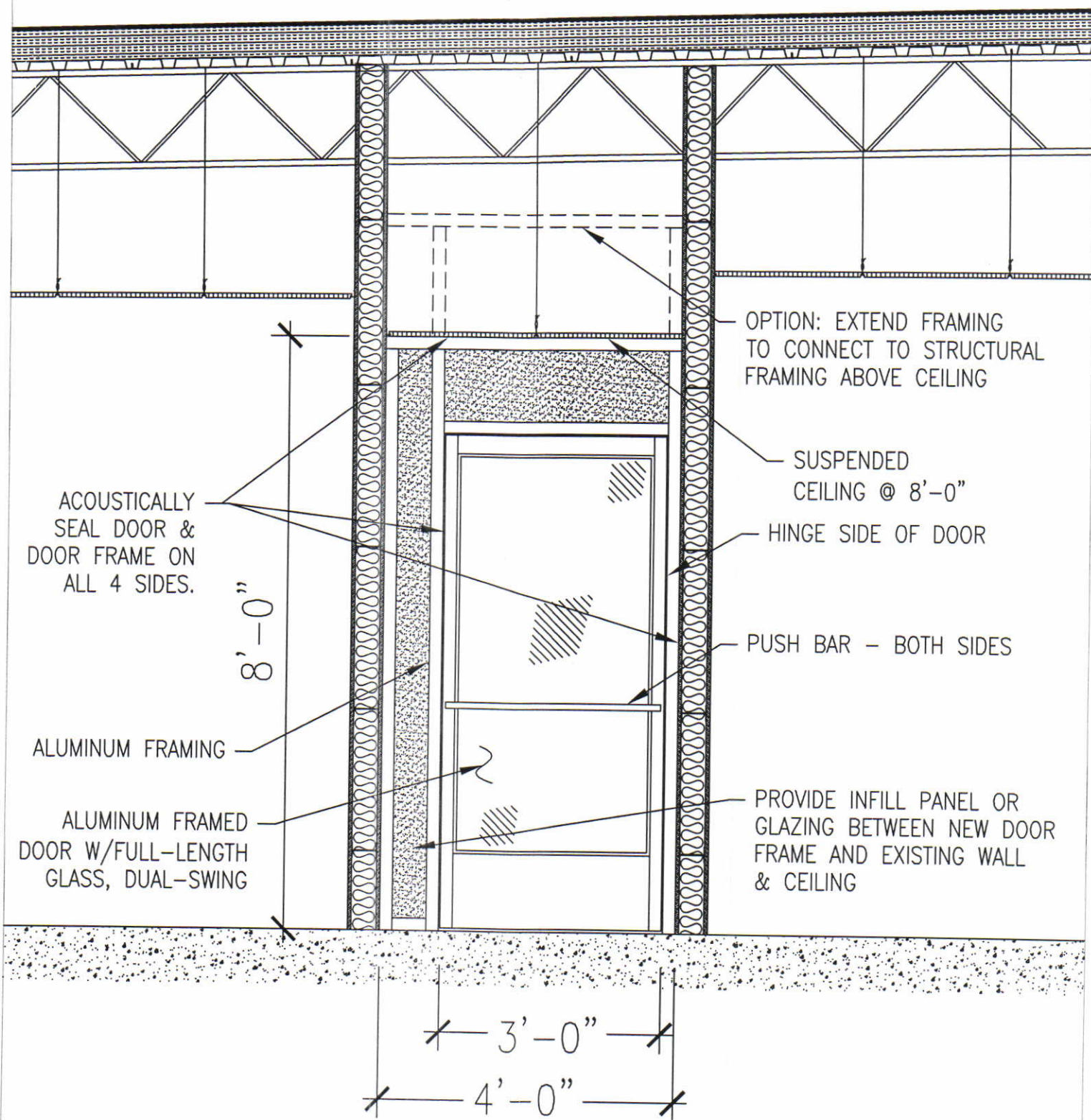
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compensation for their costs incurred as a result of an employee being removed for cause; unless the removal is directed by the COTR, and is later found invalid and/or unreasonable by the Contracting Officer.

- D. Time of Completion: The project shall be completed within 30 calendar days after contract award.
- E. Code Compliance: All work shall be performed in accordance with National, State, and Local Codes including the International Building Code (IBC), the International Mechanical Code (IMC), the International Plumbing Code (IPC), and the National Electrical Code (NEC).
- F. Contractor Quality Control:
 - 1) The Job Site Superintendent will: a) review and approve submittals, b) inspect the quality of work performed, and c) certify the completed work for payment and other purposes.
- G. Submittals After Award:
 - 1. Submit shop drawings for the door and door frame to the COTR for review/approval. Drawings shall show details of the door assembly, the door frame materials, the method of attaching the door frame to the existing building components, all modifications to the existing suspended ceiling system, and all acoustical treatment/sealing methods applied.
 - 2. Submit manufacture's literature for all other products and materials submitted in the bid proposal to the COTR for review/approval.
- H. Plans/details: See Plan View A1, Elevation View A2, and Elevation View A3 as shown below.
- I. POC: The Contracting Officer's Technical Representative (COR) for this project is: Joseph Lovato, Foreman, Santa Fe National Cemetery.
- J. Project completion: The project site shall be protected and fully restored to a condition equal to that existing prior to the commencement of work.



PLAN VIEW A1 - NEW CORRIDOR DOOR



ELEVATION VIEW A2 - CORRIDOR DOOR
OFFSET - DOOR HINGE ON EAST WALL