

Attachment 2: Request for Sole Source Memo Format

DEPARTMENT OF VETERANS AFFAIRS

Justification and Approval

For

Other Than Full and Open Competition

1. **Contracting Activity:** Department of Veterans Affairs, VISN 11, Richard L. Roudebush VAMC, Indianapolis, In 46202 583-14-4-179-0838
2. **Nature and/or Description of the Action Being Processed:** GE MACLAB, model: DMS admin server DL370G0, s/n:sax1244605ba/use2161pe1 , EE# 76511 in need of repairs, estimated cost of repairs, to exceed credit card limit.
GE Medical Systems, 3000 N. Grandview, Waukesha, WI 53188.
3. **Description of Supplies/Services Required to Meet the Agency's Needs:** GE MACLAB, model: DMS admin server DL370G0, s/n:sax1244605ba/use2161pe1 , EE# 76511 in need of repairs, estimated cost of repairs, to exceed credit card limit. PO needed 07/30/2014.
Total: \$25,613.06. POP: 07/31/2014.
4. **Statutory Authority Permitting Other than Full and Open Competition:**
 - () (1) Only One Responsible Source and No Other Supplies or Services Will Satisfy Agency Requirements per FAR 6.302-1;
 - (x) (2) Unusual and Compelling Urgency per FAR 6.302-2;
 - () (3) Industrial Mobilization, Engineering, Developmental or Research Capability or Expert Services per FAR 6.302-3;
 - () (4) International Agreement per FAR 6.302-4
 - () (5) Authorized or Required by Statute FAR 6.302-5;
 - () (6) National Security per FAR 6.302-6;
 - () (7) Public Interest per FAR 6.302-7;
5. **Demonstration that the Contractor's Unique Qualifications or Nature of the Acquisition Requires the Use of the Authority Cited Above (applicability of authority):** Due to the complexity of the maclab dms server it is better to have GE (OEM) perform the repair. GE has all the parts, proprietary software, techniques, and quality control necessary to perform the required maintenance in an urgent manner. Due to the MacLab hemodynamics system being down, Cardiology is unable to review patient studies and provide the need patient care. Other vendors do not have the proper proprietary software and security to perform the necessary service in the emergent manner that is needed.
6. **Description of Efforts Made to ensure that offers are solicited from as many potential sources as deemed practicable:** No efforts were made to solicit to other sources due not have the software security devices to perform repair or the proprietary information needed to rebuild the server. This is an urgent repair that is needed due to Cardiology being unable to treat patients because of the system being down. The server needs to be rebuilt and requires the OEM to make the necessary repairs urgently.

7. Determination by the Contracting Officer that the Anticipated Cost to the Government will be Fair and Reasonable:

The anticipated cost of the repair is estimated to cost \$25,613.06.

Normally a service contract would be in place for orders of this nature, but this system has been very reliable and it wouldn't be cost effective to have a service contract. Prosolve is a server similar in nature and the current contract is for \$31,520.00, PO 583-C42082.

8. Description of the Market Research Conducted and the Results, or a Statement of the Reasons Market Research Was Not Conducted:

Due to the complexity and urgency of the repair of the GE DMS server, time did not permit to conduct market research. GE has all the parts, proprietary software, techniques, and quality control necessary to perform the required maintenance.

9. Any Other Facts Supporting the Use of Other than Full and Open Competition

The EP/CATH lab room was down and delaying patient care. GE is the only vendor that can provide parts and service in the required time frame to eliminate this downtime in patient care.

10. Listing of Sources that Expressed, in Writing, an Interest in the Acquisition:

None

11. A Statement of the Actions, if any, the Agency May Take to Remove or Overcome any Barriers to Competition before Making subsequent acquisitions for the supplies or services required:

We will continue to look for/research other vendors to provide repair services and parts.

12. Requirements Certification: I certify that the requirement outlined in this justification is a Bona Fide Need of the Department of Veterans Affairs and that the supporting data under my cognizance, which are included in the justification, are accurate and complete to the best of my knowledge and belief.

Jordan Keebaugh
Biomedical Engineer
Richard L. Roudebush VAMC

07/30/2014
Date

13. Approvals in accordance with FAR 6.304

- a. **Contracting Officer's Certification: (required)** I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.

Name
Title
Network 11 Contract Office

Date

- b. **NCM/PCM (Required \$3K and above):** I certify the justification meets requirements for other than full and open competition.

Name

Date

NCM/Supervisory Contract Specialist (as appropriate)

Network 11 Contract Office