



## Certified Dealer Network

# Delivery and Installation Services

### Solutions

Timely deliveries, expert installations

Herman Miller's Certified Dealer Network members understand how critical proper delivery and installation are to your schedules, people, and processes. We manage delivery and installation every step of the way.

### Delivery

We ensure that all product is delivered according to schedules and coordinated with the site manager and tradespeople. We provide supervision, equipment, and all the necessary permits to proceed quickly and safely. And we verify the product against the delivery ticket with a commitment to clean, repair, or replace damaged product.

### Installation

Our installation services don't just start when product is delivered. We plan the installation, prepare the site, and disassemble and remove any existing furniture. If desired, we'll move existing furniture and reinstall it in a new location.

Our installers are Herman Miller Certified—meaning they complete a series of training programs and demonstrate a thorough knowledge of installation practices. We follow prescribed procedures and adhere to plans and drawings. When the product arrives, our installers unpack, stage, and assemble it in compliance with the manufacturer's standards—and restore the area to broom-clean condition.

Once installed, we check the product carefully to make sure it's level, aligned, and working properly. Then we clean and polish it as instructed by the manufacturer.

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**Continued service**

While the installation may be complete, our installation service isn't. We train your people to use the product, follow up to assure you're satisfied, and make any necessary changes. From start to finish, you can count on our delivery and installation services.

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**For more information**

Herman Miller's Certified Dealer Network members work together—contributing knowledge, creativity, and design experience—to make places for our customers to achieve and sustain their business goals. Please visit our website at [www.hmcn.com](http://www.hmcn.com).

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**Creativity. Experience. Solutions.**

Herman Miller's Certified Dealer Network.