

Attachment 2: Request for Sole Source Memo Format

DEPARTMENT OF VETERANS AFFAIRS

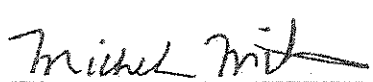
Justification and Approval

For

Other Than Full and Open Competition

1. Contracting Activity: Department of Veterans Affairs, VISN 23, Iowa City Medical Center NCO 23 Iowa City "Justification for Other than Full and Open Competition." Project Number 636-201.
2. Nature and/or Description of the Action Being Processed: This request is for Lenel Access Control and Code Green Systems. This is a partial requirement of Minor project 636-201, titled "Expand Building 1 for PACT, Ambulatory Care, Radiology, Egress Stairwell Addition." This project will be solicited as 100% set aside for Service Disabled Veteran Owned Small Business and is a Request for Proposal (Lowest price, technically competent) type of contract.
3. Description of Supplies/Services Required to Meet the Agency's Needs: Project calls 30 doors with access control (PIV card required for entry) and 19 Code Green panic buttons. Both are scheduled to be provided by Lenel. Estimated cost of the access control system is [REDACTED] and for the code green is [REDACTED].
4. Statutory Authority Permitting Other than Full and Open Competition:  
(X) (1) Only One Responsible Source and No Other Supplies or Services Will Satisfy Agency Requirements per FAR 6.302-1;  
( ) (2) Unusual and Compelling Urgency per FAR 6.302-2;  
( ) (3) Industrial Mobilization, Engineering, Developmental or Research Capability or Expert Services per FAR 6.302-3;  
( ) (4) International Agreement per FAR 6.302-4  
( ) (5) Authorized or Required by Statute FAR 6.302-5;  
( ) (6) National Security per FAR 6.302-6;  
( ) (7) Public Interest per FAR 6.302-7;
5. Demonstration that the Contractor's Unique Qualifications or Nature of the Acquisition Requires the Use of the Authority Cited Above (applicability of authority):  
All access control and panic alarms in the Iowa City campus are provided by Lenel. New components for this project must tie into the existing, fully operational system.
6. Determination by the Contracting Officer that the Anticipated Cost to the Government will be Fair and Reasonable: Final determination that the cost will be Fair and Reasonable will be made by the Contracting Officer.
7. Description of the Market Research Conducted and the Results, or a Statement of the Reasons Market Research Was Not Conducted:  
As described in Section VI above, market research, in accordance with FAR Part 10, was conducted by synopsis of the proposed acquisition, advising industry of the pending acquisition and soliciting inquiries from interested parties.

8. Any Other Facts Supporting the Use of Other than Full and Open Competition: New components must tie into an existing, operational system. At this time, there are no competing vendors whose products are fully compatible with our existing system.
9. Listing of Sources that Expressed, in Writing, an Interest in the Acquisition: See Section VI above.
10. A Statement of the Actions, if any, the Agency May Take to Remove or Overcome any Barriers to Competition before Making subsequent acquisitions for the supplies or services required: There are no other vendors available who have fully integrated products for the Lenel access control or code green systems. If, in the future, other vendors are capable of supplying such products, the Iowa City VA HCS will open competition to their products.
11. Requirements Certification: I certify that the requirement outlined in this justification is a Bona Fide Need of the Department of Veterans Affairs and that the supporting data under my cognizance, which are included in the justification, are accurate and complete to the best of my knowledge and belief.

 8/1/14  
Name: Michele Millers  
Title: Assistant Chief Engineer  
Facility: Iowa City VA HCS

11-15-13  
Date

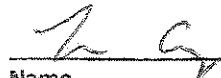
12. Approvals in accordance with FAR 6.304

- a. Contracting Officer's Certification (required): I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.

  
Name Reviewed/Approved By:  
Title Daniel J. Torrence  
Facility Contracting Officer

9-9-14  
Date

- b. NCM/PCM (Required \$3K and above): I certify the justification meets requirements for other than full and open competition.

  
Name  
Title Network Contract Manager  
Facility VISN/PCA X

8/1/14  
Date

Title  
Facility