

Attachment 2: Request for Sole Source Memo Format

DEPARTMENT OF VETERANS AFFAIRS

Justification and Approval

For

Other Than Full and Open Competition

1. **Contracting Activity:** Department of Veterans Affairs, VISN 11, Richard L. Roudebush VAMC, Indianapolis, In 46202.transaction # 583-14-179-0933. Justification for Other Than Full and Open Competition.
2. **Nature and/or Description of the Action Being Processed:** Philips, model: multi diagnost , s/n:226506 , EE# 65478 in need of repairs. firm
fixed price from Philips. The multi-diagnost md/fd eleva is rad floro system that supports diagnoses and interventions on the same system.
3. **Description of Supplies/Services Required to Meet the Agency's Needs:** x-ray service required for repairs, model: multidiagnost, s/n: 7226506, EE# 65478 PO needed 09/02/2014. Philips medical, 66 perimeter center east, Atlanta GA, 30346. 1-800-722-9377. Total: 29,201.00
4. **Statutory Authority Permitting Other than Full and Open Competition:**
☐ (1) Only One Responsible Source and No Other Supplies or Services Will Satisfy Agency Requirements per FAR 6.302-1;
☒ (2) Unusual and Compelling Urgency per FAR 6.302-2;
☐ (3) Industrial Mobilization, Engineering, Developmental or Research Capability or Expert Services per FAR 6.302-3;
☐ (4) International Agreement per FAR 6.302-4
☐ (5) Authorized or Required by Statute FAR 6.302-5;
☐ (6) National Security per FAR 6.302-6;
☐ (7) Public Interest per FAR 6.302-7;
5. **Demonstration that the Contractor's Unique Qualifications or Nature of the Acquisition Requires the Use of the Authority Cited Above (applicability of authority):**
Philips
has all the parts, proprietary software, techniques, and quality control necessary to perform the required maintenance.
Any delay to the repair would negatively affect patient care because appointments would have to be canceled.
6. **Description of Efforts Made to ensure that offers are solicited from as many potential sources as deemed practicable:** Due to the urgent nature of this request, time did not permit for a solicitation.

7. Determination by the Contracting Officer that the Anticipated Cost to the Government will be Fair and Reasonable:

Price of \$29,201.00 is determined fair and reasonable in comparison to a past order that is similar in nature. Purchase Order No. 583-C32527 for a total of \$37,357.45.

8. Description of the Market Research Conducted and the Results, or a Statement of the Reasons Market Research Was Not Conducted:

Due to the urgent nature of this request, time did not permit for market research as the machine needed repaired immediately to not affect patient care.

9. Any Other Facts Supporting the Use of Other than Full and Open Competition

The MD/FD room is currently down and delaying patient care. Philips is the only vendor that can provide parts and service in the required time frame to eliminate this downtime in patient care.

10. Listing of Sources that Expressed, in Writing, an Interest in the Acquisition:

Philips medical, 66 perimeter center east, Atlanta ga, 30346. 1-800-722-9377

11. A Statement of the Actions, if any, the Agency May Take to Remove or Overcome any Barriers to Competition before Making subsequent acquisitions for the supplies or services required:

We will continue to look for/research other vendors to provide repair services and parts.

12. Requirements Certification: I certify that the requirement outlined in this justification is a Bona Fide Need of the Department of Veterans Affairs and that the supporting data under my cognizance, which are included in the justification, are accurate and complete to the best of my knowledge and belief.

Jordan Keebaugh
Biomedical Engineer
Richard L. Roudebush VAMC

09/02/2014

13. Approvals in accordance with FAR 6.304

- a. **Contracting Officer's Certification: (required)** I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.

Name
Title
Network 11 Contract Office

Date

- b. **NCM/PCM (Required \$3K and above)**: I certify the justification meets requirements for other than full and open competition.

Name

Date

NCM/Supervisory Contract Specialist (as appropriate)

Network 11 Contract Office