

# DEPARTMENT OF VETERANS AFFAIRS

## Justification and Approval

### For

### Other Than Full and Open Competition

1. **Contracting Activity:** Department of Veterans Affairs, VISN 04, 00562 Medical Center  
The Logistics Department at the Erie VAMC is requesting a Justification for Other Than Full and Open Competition. The purchase request number is 562-15-1-4036-0002.
2. **Nature and/or Description of the Action Being Processed:**  
This requirement is for postage funding that will be loaded onto the Pitney Bowes mail machine in the Mailroom at the Erie VAMC. This funding will allow veteran's correspondence to be shipped via USPS.
3. **Description of Supplies/Services Required to Meet the Agency's Needs:**  
Funding in the amount of \$148,000.00 will be loaded onto the Mail Machine in the Erie VAMC Mailroom so that veteran's correspondence can be shipped via USPS. The period of performance will be 1 October 2014 – 30 September 2015.
4. **Statutory Authority Permitting Other than Full and Open Competition:** *41 USC §253(c)(1), as implemented by FAR 6.302-1. The specific paragraph must be cited. Most likely, only the -1 or -2 authorities will be cited. Please be aware that failure to adequately plan for future requirements does not constitute appropriate use of the unusual and compelling urgency statutory authority.*
  - ( x ) (1) Only One Responsible Source and No Other Supplies or Services Will Satisfy Agency Requirements per FAR 6.302-1;
  - ( ) (2) Unusual and Compelling Urgency per FAR 6.302-2;
  - ( ) (3) Industrial Mobilization, Engineering, Developmental or Research Capability or Expert Services per FAR 6.302-3;
  - ( ) (4) International Agreement per FAR 6.302-4
  - ( ) (5) Authorized or Required by Statute FAR 6.302-5;
  - ( ) (6) National Security per FAR 6.302-6;
  - ( ) (7) Public Interest per FAR 6.302-7;
5. **Demonstration that the Contractor's Unique Qualifications or Nature of the Acquisition Requires the Use of the Authority Cited Above (applicability of authority):**  
The Erie VAMC's mail-processing machines are currently sole sourced to Pitney Bowes under CFAR 6.302-1, Only One Responsible source. This requirement will put funding on that machine so that mail can be shipped via USPS.
6. **Description of Efforts Made to ensure that offers are solicited from as many potential sources as deemed practicable:**  
This sole source justification will be posted to FedBizOpps for 5 days in order to determine if there are other interested vendors that can meet the needs of this requirement. The notice will be posted from September 11, 2014 – September 15, 2014.
7. **Determination by the Contracting Officer that the Anticipated Cost to the Government will be Fair and Reasonable:**

Pitney Bowes uses USPS rates that have already been negotiated with the Government. These rates are posted online for the general population to review.

8. **Description of the Market Research Conducted and the Results, or a Statement of the Reasons Market Research Was Not Conducted:**

The USPS negotiated rates were found online. In addition, this sole source justification was posted to FBO for five (5) days in order to determine if other companies are interested and able to meet this requirement.

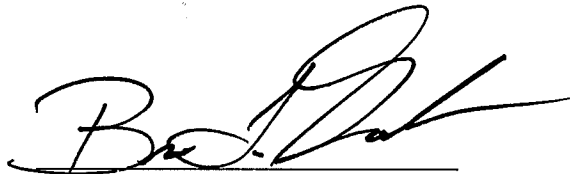
9. **Any Other Facts Supporting the Use of Other than Full and Open Competition:**  
N/A.

10. **Listing of Sources that Expressed, in Writing, an Interest in the Acquisition:**  
See Section VI above.

11. **A Statement of the Actions, if any, the Agency May Take to Remove or Overcome any Barriers to Competition before Making subsequent acquisitions for the supplies or services required:**  
None.

12. **Requirements Certification:** I certify that the requirement outlined in this justification is a Bona Fide Need of the Department of Veterans Affairs and that the supporting data under my cognizance, which are included in the justification, are accurate and complete to the best of my knowledge and belief.

*(This signature is the requestor's supervisor, fund control point official, chief of service, someone with responsibility and accountability)*



Brian Goodman  
Logistics  
Facility: 562

9/11/2014  
Date

13. **Approvals in accordance with FAR 6.304** *This part if filled out by Contracting Staff as part of the Justification*

- a. **Contracting Officer's Certification (required):** I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.

\_\_\_\_\_  
Jennifer Callahan  
Contracting Officer  
Facility: 562

\_\_\_\_\_  
Date

- b. **NCM/PCM (Required \$3K and above):** I certify the justification meets requirements for other than full and open competition.

\_\_\_\_\_  
Jaimy Rand, Chief of Contracting Erie

\_\_\_\_\_  
Date

*Signing for Network Contract Manager*  
VISN/PCA 4

Title  
Facility

- c. **SAO (If over 650K):** I certify the justification meets requirements for other than full and open competition.

\_\_\_\_\_  
Name  
Director  
Service Area Office, East

\_\_\_\_\_  
Date

- d. **VHA HCA Review and Approval:** I have reviewed the foregoing justification and find it to be complete and accurate to the best of my knowledge and belief and recommend approval (if over \$12.5 million) or approve (\$650K to 12.5 million) for other than full and open competition.

\_\_\_\_\_  
Name  
Chief Procurement and Logistics Officer  
VHA Head of Contracting Activity (HCA)

\_\_\_\_\_  
Date

- e. **VA Deputy Senior Procurement Executive Approval (over \$12.5 million but not exceeding \$50 million):** I have reviewed the foregoing justification and find it to be complete and accurate to the best of my knowledge and belief and approve for other than full and open competition.

\_\_\_\_\_  
Name  
Deputy Senior Procurement Executive (DSPE)  
Office of Acquisition and Logistics  
Department of Veterans Affairs

\_\_\_\_\_  
Date

- f. **VHA Senior Procurement Executive Approval (over \$50 million):** I have reviewed the foregoing justification and find it to be complete and accurate to the best of my knowledge and belief and approve for other than full and open competition.

\_\_\_\_\_  
Name  
Deputy Assistant Secretary for Acquisition and Logistics  
Senior Procurement Executive (SPE)  
Department of Veterans Affairs

\_\_\_\_\_  
Date

