

STATEMENT OF WORK

General and Regulated Waste Management and Disposal Service Contract

(October 1, 2014 through September 30, 2015)

GENERAL AND RECYCLE WASTE

Line Item 0001

GENERAL AND RECYCLE WASTE:

1. DESCRIPTION OF SERVICES

The contractor shall provide all personnel, equipment, tools, materials, vehicles, supervision, and other items and services necessary to perform non-infectious refuse collection and recycling services at the Bay Pines VA Health Care Systems, 10,000 Bay Pines Blvd. St. Petersburg, FL 33708 and Lee County Healthcare Center, 2489 Diplomat Parkway East, Cape Coral, FL. 33909. The contractor shall provide all necessary management, labor, tools, equipment, transportation and materials to provide a safe accessible route for VA employees to dispose of waste. Waste could consist of combustible and non-combustible materials such as paper, wrappings, cartons, metals, glass, plastics, floor sweeping, grass cuttings, tree trimmings, street sweepings, waste paper, lumber, general office trash and non-infectious ward area trash and waste. The contractor will accept the trash at his risk and the Government will not be liable for any injury or disease resulting from handling it. The contractor shall perform to the standards in the contract and comply with all local, state, and federal regulations. Work will consist of removal of non-infectious waste and non-edible garbage on a timely basis each week using contractor provided equipment. The contractor shall provide the Contracting Officer with copies of all licenses, permits and insurance verification that apply to this service.

2. COLLECTION REQUIREMENTS

A. Routes/Schedules Submittals. The Contractor shall provide a schedule as part of the technical proposal with proposed container size for each medical center wide collection location for approval. The Contractor shall establish routes and schedules for collections; these routes shall be turned in ten (10) workdays prior to start of contract performance. A collection schedule shall be established so collection operations shall be made between the hours of 6:00 A.M. and 12 P.M. Monday through Friday. Collection operations outside these hours shall require prior approval of the contracting officer. Routes and schedules are unnecessary for industrial refuse/recycling bulk containers.

Additionally, the Contractor shall notify the Contracting Officer Representative (COR) of any conditions that may interrupt the schedule of performance such as backed up disposal

sites, delays due to security measures, exercises, vehicle breakdowns, blocked containers, adverse weather conditions, etc. Collections as a result of these delays shall be performed by the next workday. The Contractor shall coordinate these interruptions with the COR. The contractor shall provide a contingency plan for trash pickup in the event of a disaster.

The contractor shall establish vehicle routes and collection schedules. Schedules shall be submitted to the contracting officer ten (10) calendar days prior to start of contract performance. The COR must approve the route and collection schedule submittals prior to the contractor starting work. The contractor shall collect all refuse, garbage, organic waste and recyclable material. No changes are allowed to the schedule or haul route without the contracting officer's approval.

B. Unscheduled Collections. In addition to the scheduled refuse and recycling collections, the Contractor may be required to make unscheduled collections and disposals due to increased generation of trash and/or weather, etc. For unscheduled events, the Contractor shall respond and perform on the same day of notification. The contractor shall respond within 24 hours of notification.

C. Special Events. Special events may occur each year that require an extra effort on part of the Contractor. The Contractor shall be notified by the COR at least 48 hours prior to the event and plan an appropriate course of action. Service may require relocation of bulk containers from various locations to special event areas, supplying additional bulk containers, collecting and dispensing of refuse, and returning bulk containers to original locations. The Contractor will not be compensated for the relocation of five containers or less at one time. Contractor bids for reimbursement for special event collection and disposal shall be submitted within 15 days of the special event collection for payment to occur.

The contractor shall deliver the container(s), empty the container(s) either at the end of the event or if the container is at least 75% full and remove the container(s) at the end of the event. The contractor shall respond within 24 hours of notification.

D. Station-Wide Collections/submittals. NON-HAZARDOUS WASTE will be in containers with locking lids and drain plugs where prudent. Containers to be labeled, GENERAL WASTE. Containers shall never exceed 75% of capacity. The Contractor shall provide a schedule as part of the technical proposal with proposed container size for each medical center wide collection location for approval. The contractor, at no charge, shall provide all maintenance and repair to the containers at C.W. Bill Young VA Medical Center and Lee County Healthcare Center. Containers may be emptied or moved as required by the government.

E. Inclement Weather Schedule. The contractor shall collect refuse and recyclable material during periods of inclement weather. In cases of severe weather, the COR may authorize exceptions. When exceptions are granted, the contractor shall make up all missed collections within 24 to 48 hours after the severe weather has terminated, unless the contracting officer authorizes additional time.

F. Refuse Collection During High Winds. During times when wind speeds exceed 75 mph, the contractor shall delay refuse collection until the high winds subside or decrease to

below 30 mph. The contractor shall make every effort to collect refuse the same day or before 9:00 am the next duty day. Refuse collection shall continue during high winds unless otherwise authorized by the COR.

- G. Holiday Pick-up.** The contractor is not required to provide services on Federal Holidays. The contractor shall provide any missed service the next working day following a Federal Holiday in addition to their regularly scheduled collections.
- H. Route Parameters.** The contractor shall establish collection routes entering and exiting the Facilities. The collection schedule shall be established so collection operations shall be made between the hours of 6:00am to 12:00pm, Monday through Friday.
- I. Points of Collection.** The contractor shall collect refuse and recycling materials from all containers (either contractor owned or government supplied). Collection stations and frequency of pickup for refuse and recyclable material pickup are shown in Appendix 2.
- J. Weighing of Vehicles.** All vehicles used in the collection of refuse shall be weighed on state certified vehicle scales before departing the base or on state certified scales at the landfill. Incoming and outgoing vehicle weights shall be recorded on weigh tickets provided by the operator at the weigh station. Original tickets shall be submitted to the contracting officer within three working days from the end of the month. Invoices shall reflect the disposed tonnage figures, date of disposal, type of vehicle. **WEIGHT TICKETS ARE TO BE PROVIDED WITH MONTHLY INVOICES.** Contractor will provide monthly weight totals to the COR on a cumulative basis.

As it is impossible to determine the exact quantity that will require removal during the contract period, the estimated quantity shown herein is for information only and may be increased or decreased in accordance with the actual accumulations, it being understood that the contractor will not be relieved of his obligations to remove any such accumulations. Contractor will be required to remove full container within three (3) hours from the time of call-in. The current estimated poundage of non-hazardous waste is 500,000 pounds per annum. VAHCS Bay Pines actively seeks minimization of all wastes at their facilities.

K. Removal Of Used Container And Contents:

Self-Contained Compactor/Container Unit contents to be removed and disposed of off the grounds at the complete expense of the Contractor. Contractor is required to accomplish removal of used Self-Contained Compactor/Container Unit such as not to interfere with established trash dumping schedules of hospital personnel. Time of exchange must meet the approval of COR. Contractor will be advised 48 hours in advance of changes to hospital trash dumping schedules, at which time the Contractor will be obligated to alter his pick up schedules to meet the needs of the hospital and annexes.

Prior to exchanging used Self-Contained Compactor/Container Units, the Contractor shall insure that replacement Self-Contained Compactor/Container Unit covers no trash or foreign materials. The Contractor shall remove stated foreign materials in order that contamination or odorous circumstances will not develop.

L. Cubic Yard Capacity: 3000/month or 36,000/year

M. Government-Approved Containers. Collection of refuse and recyclable materials in all areas shall be from contractor-provided, government-approved containers and recycling bins.

N. Maintaining Containers and Collection Areas. The contractor shall return all containers to their original location after servicing, in an upright position with the lids securely in place (closed). The contractor will also be responsible for immediately cleaning up any spills, debris, etc., which may occur during servicing of containers. All refuse on the ground within ten feet of a container, whether spilled by the contractor or placed there by base personnel, shall be picked up by the contractor during collection. The contractor shall collect debris placed at collection stations; for example, PAPERS, CANS, BOTTLES, YARD WASTE. The contractor will be responsible for keeping collection areas free of refuse, debris and recyclable material.

3. RECYCLABLE MATERIALS PROCESSING

A. Recyclable waste such as cardboard and other identified recyclables will be segregated in a separate dumpster. (Fluorescent lamps and batteries are collected through another waste stream).

B. Sales Receipts. The contractor shall reimburse all revenues generated by sale of recyclable materials. The contractor shall provide original sales receipts for recyclable materials to the government no later than the third working day of the month following the sale month. The sales receipts shall contain the weight, type of the item recycled, price of sale, location and marketer.

4. DISPOSAL

Disposal of Non-marketable Materials. The term “non-marketable materials” for purposes in this contract shall only mean; recyclable materials rejected by a purchaser for any contaminated reason. Recyclable materials deemed non-cost effective by the contractor shall not be considered as non-marketable material. Disposal of non-marketable materials from the contractor’s processing of recyclable materials shall be the responsibility of the contractor and any tipping fees and/or hauling expenses associated with disposal of these contaminated wastes shall be the responsibility of the contractor and at no additional cost to the Government.

5. EQUIPMENT/VEHICLES

A. Vehicles. All vehicles used in performance of this contract shall not be more than 5 years old at the start of the contract. The contractor shall submit documentation at the pre-performance conference showing vehicle compliance.

- B. Equipment.** All contractor provided recycling equipment, except bulk containers, shall not be more than 5 years old at the start of the contract. The contractor shall submit documentation at the pre-performance conference showing recycling equipment compliance.
- C. Recycling Bins.** All contractor provided recycling bins shall be new at the start of the contract. The bins will be blue in color bearing the recycle emblem and be the same size as the current bins.

6. EQUIPMENT/VEHICLE MAINTENANCE

- A. Non-Storage.** The Contractor shall not store any filled trash containers on site once they are removed from the loading dock or designated area.

- B. Recycling Containers. REPLACEMENT OF USED TRASH CONTAINERS:**

Clean Self-Contained Compactor/Container Units shall replace used trash Self-Contained Compactor/Container Units immediately after removal thereof in the various medical center locations. Self-Contained Compactor/Container Units shall be firmly set and in line, providing equal space on each side of the container with respect to the sidewalls of any structures near the unit.

No Self-Contained Compactor/Container Unit may be used which impede ingress or egress of patients, vehicles, or employees. Where prudent containers shall have covers and/or tops. which will close to protect the area from blowing trash and/or foreign materials as well as protect contents of said containers from inclement weather.

Any accumulation of trash under the compactor is to be removed by the Contractor prior to replacement with empty containers.

7. DEFINITIONS

- A. Non-infectious waste:** Non-infectious waste shall consist of combustible and non-combustible materials such as paper, wrappings, cartons, metals, glass, plastics, floor sweepings, grass cuttings, tree trimmings, street sweepings, waste paper, lumber, general office trash and other non-infectious ward area trash/waste.
- B. Non-edible garbage:** Coffee grounds, tea leaves, banana peels, citrus fruit rinds, onion hulls and similar materials.
- C. Materials, substances and or items not specifically covered above** shall be accepted and disposed of by the Contractor at his expense and shall be removed from the site of the medical center without delay.

8.SANITARY CONDITIONS. The contractor will be required to dispose of non-infectious waste and non-edible garbage in such a manner as not to cause conditions detrimental to public health or to constitute a public nuisance. The Contractor shall assume full responsibility for compliance with all Federal, state, City and County Laws, rules and regulations governing removal of waste materials. Collections must be made in Contractors containers which must

be fully enclosed, rat-proof, leak proof, fire retarding, kept clean, sanitized and after dumping must be deodorized. Any trash or garbage scattered by the Contractor on the hospital grounds must be recovered and removed. The pick-up area must be left in a clean and sanitary condition.

The contractor may perform all cleaning, maintenance, and repair of recycling processing equipment at the recycling center at their expense. Equipment down for repairs shall not alleviate the contractor from performing recycling operations.

9. SUGGESTED RECYCLABLE MATERIAL PROCESSING EQUIPMENT. While it is the contractor's responsibility to determine their recycling equipment needs, the government would suggest at a minimum of the following equipment. The government does not endorse the use of any of these items. The governments' goal is to recycle/mulch all items listed in Appendix 1 at the best price available.

10. SERVICES SUMMARY. The contractor service requirements are summarized into performance objectives that relate directly to mission essential items. The performance threshold briefly describes the minimum acceptable levels of service required for each requirement. These minimums do not relieve the contractor from performing 100% of all work requirements. These thresholds are critical to mission success. Work must be accomplished according to the terms, conditions and specifications stated in the contract and any Work Orders issued for payment.

Performance Objective	Performance Threshold
SDS-1 Collect and Dispose of Solid Waste in accordance with the established schedule.	No more than 2 unacceptable inspections per month.
SDS-2 Collect, Process, and Market, Recyclable Materials.	No more than 2 unacceptable inspections per month.
SDS-3 Maintain all vehicles/equipment in good workable condition. All vehicles/equipment should be washed and free of odors.	No more than 2 unacceptable inspections per month.
SDS-4 Perform all work order issued collections required by the QA.	100% of all work order issued collections performed

11. SPECIAL CONTRACT REQUIREMENTS:

A. Inspection of Offerors Facilities: The Government reserves the right to thoroughly inspect and investigate the establishment, facilities, business reputation and other qualifications of any offeror and reject any bid, irrespective of price if it shall be administratively determined lacking in any of the essential necessary to assure acceptable standards of performance.

B. Subcontracting: Subcontracting on any ensuing award of this solicitation will not be allowed without the express permission of the Contracting Officer.

- C. The contract manager and alternate or alternates must be able to read, write, speak, and understand English. The name of this person, and alternate or alternates who shall have full authority to act for the contractor on all contract matters relating to the daily operation of this contract, shall be designated in writing to the COR. The contract manager and alternate(s) shall be available within 30 minutes during normal duty hours Monday thru Friday, to meet with government personnel).
- D. Contractor personnel shall present a neat appearance and be easily identified as contractor employees. This shall be accomplished through distinctive clothing and/or nametags bearing the company's or employee's nametags at all times. Contractor personnel must be able to speak and understand English.
- E. The contractor shall ensure employees have current and valid drivers licenses for the appropriate vehicle. The contractor's vehicles shall be maintained with current and proper state inspection and registration.
- F. **Security Requirements.** The contractor shall obtain the following pass and identification items:
- G. **Listing of Employees:** The contractor shall maintain a current listing of employees. The list shall include the employee's name, social security number and type of work being performed at the VA.
- H. The Contractor shall ensure the pass and identification items required for contract performance are obtained for employees and non-government-owned vehicles. The Contractor will ensure that employees are provided with identification badges with the name of the Contractor or that they wear uniforms with their name and the name of the Contractor on them.
- I. **Retrieving Identification Media:** The contractor shall retrieve all identification media, including badges from all employees at the end of the contract and from employees who depart for any reason before the contract expires (e.g. terminated for cause, retirement, etc.).
- J. Employees with criminal records shall be immediately identified on an individual basis to the Contracting Officer.
- K. **Reporting Requirements.** Contractor personnel shall report to an appropriate authority any information or circumstances of which they are aware may pose a threat to the security of VA personnel, contractor personnel, resources, Contractor employees shall be briefed by their immediate supervisor upon initial on-base assignment.
- L. **Physical Security.** The contractor shall be responsible for safeguarding all government furnished property.
- M. **Traffic Laws.** The contractor and their employees shall comply with Medical Center traffic regulations. Motorcycle operators shall comply with VA personal protective equipment regulations.

- N. Weapons, Firearms, and Ammunition.** Contractor employees are prohibited from possessing weapons, firearms, or ammunition, on themselves or within their contractor-owned vehicles or privately-owned vehicle while on VA premises.
- O. License Requirements.** The contractor shall ensure their employees are qualified to operate their respective equipment. In accordance with Florida Solid Waste Management Regulations, commercial haulers of solid waste must be registered with the Florida Environment Department. The contractor shall provide documentation of their registration prior to the start of the contract.
- P. Operator Training.** The contractor shall ensure at least the manager and one additional employee attend training courses recommended by the State of Florida for recycling operators and obtain Florida Recycling Operator Certifications.
- Q. Safety Plan.** The Contractor shall submit a company safety plan that ensures that employees trained to meet all Federal, State, and local regulation, i.e. OSHA regulations related to refuse & recycling safety training and hazard recognition.
- R. Quality Control.** The Contractor shall develop and maintain a quality control program that ensures refuse collection and recycling services are performed in accordance with these specifications. The Contractor shall develop and implement procedures to track, identify, prevent, remedy and ensure non-recurrence of defective services. The contractor shall provide a method to accept and resolve customer complaints and notify the customer of the resolution. The contractor shall immediately notify the QA upon receipt of a customer complaint so joint validation may be accomplished. The contractor is responsible for quality control and specification compliance. The QCP shall be submitted no later than (NLT) the pre-performance conference.
- S. Quality Assurance.** The Government QA will evaluate the contractor's performance using a combination of 100% inspections and periodic on-site inspections.
- T. Re-performance of Service.** When service performed does not conform to contract requirements, or when service was not performed in a specific area, the contractor shall perform or re-perform the service in conformity with contract specifications at no additional cost to the government. Performance or re-performance of these services shall commence immediately upon notification by the contracting officer's representative and the contractor shall have a sufficient workforce dedicated to insure corrections are accomplished that day or by noon the next work day without degradation to normal services.
- U. Key Control.** The contractor shall establish and implement methods of making sure all keys issued to the contractor by the government are not lost, misplaced, or duplicated and are not used by unauthorized persons. The contractor shall not duplicate any keys issued by the government. The contractor shall immediately report to the Quality Assurance Personnel (COR) or contracting officer any occurrences of lost or duplicated keys.

In the event keys, other than the master keys, are lost or duplicated, the contractor may be required, upon written direction of the contracting officer, to re-key or replace the affected lock or locks without cost to the government. The government may, however at its option, replace the affected lock or locks or perform re-keying and deduct the cost of such from the monthly payment due the contractor. In the event a master key is lost or duplicated, all locks and keys for that system shall be replaced by the government and the total cost deducted from the monthly payment due the contractor.

- V. Recycling Center Operations.** The contractor shall adhere to schedule parameters in accordance with paragraph 1.1.8.
- W. Route Parameters.** Refuse collection and recycling pickup services may be suspended by the Contracting Officer in limited areas for short periods of time to accommodate regularly scheduled or unscheduled events;
- X. Conservation of Utilities.** The contractor shall make sure employees practice energy conservation to include all government furnished utilities.
- Y.** The contractor shall provide an adequate numbers of equipment and vehicles to fulfill the scope of this contract. In addition, the contractor shall maintain or have backup capability to provide continued service in the event primary equipment or vehicles are down for extended maintenance or repairs. Equipment failure shall not alleviate the contractor from performing any requirement contained in this contract.
- Z. Telephone Service/Electronic mail:** The contractor shall be required to have an email address at the office for correspondence with government personnel. The contractor shall arrange for and pay for all commercial telephone/fax and internet provider service. The contractor shall provide virus protection software. The contract manager and alternate shall have cell phones and supply the cell phone numbers to the government.

APPENDIX 1

RECYCLABLE MATERIAL COLLECTION REQUIREMENTS

1. The following recyclable materials may be collected, processed and marketed.

- #1 plastic
- #2 natural and colored plastic
- Aluminum cans
- Tin cans
- Office paper (White and pastel bond paper, post-it notes, computer paper, packing paper and envelopes)
- Glue back books (Soft cover books with non-glossy paper (flight publications, regulations, etc.)
- Newspaper
- Cardboard (corrugated)
- Grass clippings
- Leaves
- Tree limbs
- Phone books

2. Materials Preparation. It shall be the contractor's responsibility to ensure recyclable materials are packaged as necessary to be received at the markets selected. The contractor shall provide all equipment and packaging necessary, to include baling wires/straps, gaylords etc. The government shall not provide any recycling equipment.

3. Contractor Provided Recyclable Material Reports.

3.1. The contractor shall submit a monthly report to the COR by the 3rd working day of the month. The report shall contain the following information and be in an electronic format such as Microsoft Word, Works or Excel.

A listing of each recycled material marketed, location of market and corresponding weight (Lbs.) sold or donated. (Includes yard waste transported to the _____Landfill)

A listing of daily landfill tonnage figures disposed for each month.

Original receipts from sale of material marketed.

A monthly compilation of daily test and measurement data from mulching/composting operations.

A weekly schedule showing facility collection stations with recyclable materials for pickup.

APPENDIX 2

1. Furnish all labor, materials and equipment required to provide dumpster service and removal of non-hazardous waste at Bay Pines VA Healthcare System, 10,000 Bay Pines Blvd, Bay Pines, FL 33744 and Lee County Healthcare Center, 2489 Diplomat Parkway East, Cape Coral, FL 33909. (dumpster/bin locations to be determined). All bins are to be metal and contractor furnished.

A. Two (2) 30 cubic yard compactors to be removed every Monday and Thursday on a scheduled basis. Pick-ups are to be made within two hours of notification and a one hour and 30 minute turnaround time for delivery and replacement of bin. Also, contractor will be required to provide weight tickets from the resource and recovery plant to ensure that load is being disposed of in the proper manner and location. Compactor Location: Bldg 100, rear dock, and one at Lee County Healthcare Center, (dumpster/bin locations to be determined).

B. . Two (2) 30 cubic yard compactors to be solely used for the removal of cardboard for recycling purposes at no charge to the government. The compactor will be removed every Monday and Thursday on a scheduled basis. Pick-ups are to be made within 2 hours of notification of pickup and a 1 hour and 30 minutes turnaround time for the delivery and placement of bin. Contractor will also furnish weight tickets for cardboard after return and placement of compactor. Compactor Location: Bldg 100 (Boiler Plant), rear dock, and one at Lee County Healthcare Center, (dumpster/bin locations to be determined).

C. One (1) 10 cubic yard box to be serviced three (3) times a week, Monday, Wednesday and Friday NO LATER THAN 11:00 AM. Box Location: Bldg 100, rear of Nutrition and Food Service. Contractor will be required to provide weight tickets.

D. One (1) 20 cubic yard, open top bin to be removed once a week on an on-call basis. Pick-ups are to be made within 2 hours of notification of pick-up and 1 hour and 30 minutes turnaround time for delivery and placement of bin. Bin Location: Bldg 100, rear dock. Contractor will be required to provide weight tickets.

E. One (1) 30 cubic yard open top bin to be removed once a week on an on-call basis. Pick-ups are to be made within 2 hours of notification of pick-up and 1 hour and 30 minutes turnaround time for delivery and placement of bin. Bin Location: Bldg 100, parking area. Contractor will be required to provide weight tickets.

F. One (1) 30 cubic yard bin to be removed once a week on an on-call basis. Pick-ups are to be made within 2 hours of notification of pick-up and 1 hour and 30 minutes turnaround time for delivery and placement of bin. Bin Location: Bldg 19, Laundry. Contractor will be required to provide weight tickets.

G. One (1) 10 cubic yard front end loader to be removed once a week on Thursday NO LATER THAN 11:00 AM. Bin Location: Bldg 19, Laundry.

H. Two (2) 10 cubic yard front end loaders to be serviced once a day Monday through Friday, NO LATER THAN 11:00 AM. Bin Location: Bldg 1, Canteen. Contractor will be required to provide weight tickets.

I. Two (2) 8 cubic yard front end loaders to be serviced once a day Monday through Friday, NO LATER THAN 11:00 AM. Bin Location: Bldg 46, VA Regional Office. Contractor will provide weight tickets.

J. One (1) 10 cubic yard front end loader to be serviced three (3) times a week, Monday, Wednesday and Friday, NO LATER THAN 11:00 AM. Bin Location: Bldg 101, Nursing Home. Contractor will be required to provide weight tickets.

K. One (1) 10 cubic yard front end loader to be serviced three (3) times a week, Monday, Wednesday and Friday, NO LATER THAN 11:00 AM. Bin Location: Bldg 102, Domiciliary. Contractor will be required to provide weight tickets.

L. One (1) 8 cubic yard front end loader to be serviced daily, Monday through Friday, NO LATER THAN 11:00 AM. Box Location: Bldg 11, Police Station. Contractor will provide weight tickets.

M. One (1) 30 cubic yard bin to be removed once a week on an on-call basis. Pick-ups are to be made within 2 hours of notification of pick-up and 1 hour and 30 minutes turn around time for delivery and placement of bin. Bin Location: Bldg 36, Warehouse. Contractor will be required to provide weight tickets.

N. One (1) 10 cubic yard front end loader to be serviced three (3) times a week, Monday, Wednesday and Friday, NO LATER THAN 11:00 AM. Bin Location: Bldg 2, rear of ramp. Contractor will be required to provide weight tickets.

O. One (1) 30 cubic yard open top bin to be removed once a week on an on-call basis. Pick-ups are to be made within 2 hours of notification of pick-up and 1 hour and 30 minutes turnaround time for delivery and placement of bin. Bin Location: Bldg 1, for construction materials (temporary). Contractor will be required to provide weight tickets.

P. One (1) 8 cubic yard front end loader to be removed once a week on Thursdays, NO LATER THAN 11:00 AM. Bin Location: Credit Union parking lot, SE end. Contractor will be required to provide weight tickets.

Q. One (1) 30 cubic yard open top, brush box, to be removed twice a week on Wednesday and Friday on a scheduled basis. After pick-up there will be a 1 hour 30 minutes turnaround time for deliver and placement of bin. Bin Location: Credit Union parking lot, SE end. Contractor will be required to provide weight tickets.

R. One (1) 4 cubic yard front end loader to be removed once a week on Thursdays, NO LATER THAN 11:00 AM. Bin Location: Credit Union, East side. Contractor will be required to provide weight tickets.

S. Two (2) A Frames 30 cubic yard closed bin (comingle) to be removed once a week on an on-call basis. Pick-ups are to be made within 2 hours of notification of pick-up and 1 hour and 30 minutes turnaround time for delivery and placement of bin. Bin Location: One (1) behind Energy Center building 100, and one at Lee County Healthcare Center, (dumpster/bin locations to be determined).

T. Two (2) 10 cubic yard front end loaders (for Metals) to be a week on an on-call basis. Pick-ups are to be made within 2 hours of notification of pick-up and 1 hour and 30 minutes turnaround time for delivery and placement of bin. Bin Location: One located Bldg 1, Canteen the other to the East side of building 100 for the Kitchen. Contractor will be required to provide weight tickets.

Note: Weight Tickets MUST BE PROVIDED to Bay Pines VA Healthcare System, on a monthly basis, in the following manner:

A. Hand delivered to Jim Nowak, Specialty Services

B. Faxed to Tony Tura, EMS at 727-319-1365

REGULATED MEDICAL WASTE

Line Item 0002

Contractor is required to provide all necessary labor, tools, equipment and materials to PICK UP, TRANSPORT, AND DISPOSE OF regulated medical waste; Dual and Hazardous (COTR is Robert L Jones-Safety), Bio-Hazardous and Universal (Anthony Tura is the COTR) and Pharmaceutical waste (Darrel Lowe is the COTR) to include Sharps for the Department of Veterans Affairs, Bay Pines VA Healthcare System on site at:

Bay Pines VAHCS
10,000 Bay Pines Blvd
Bay Pines Florida 33744

Fort Myers OPC
3033 Winkler Extension
Fort Myers, Florida 33916

Port Charlotte CBOC
4161 Tamiami Trail, Suite 401
Port Charlotte Florida 33952

Naples CBOC
2685 Horseshoe Drive South, Suite 101

Naples, Florida 34104

Palm Harbor CBOC
35209 US Hwy 19 N
Palm Harbor, FL 34684

St. Petersburg CBOC
840 Dr Martin Luther King St N
St. Petersburg, Florida 33705

Sarasota CBOC
5682 Bee Ridge Road, Suite 100
Sarasota, Florida 34233

Ellenton VA CBOC (This Facility to close by April 13, 2010)
4333 U.S. Highway 301 North
Ellenton, Florida 34222

Bradenton CBOC (This Facility will open by April 12, 2010)
5530 SR 64
Bradenton, FL

Sebring CBOC
3760 U.S. Highway 27 South
Sebring, Florida 33870

1. Initial Containment of Infectious (Regulated) Waste and Chemotherapy Waste:

All regulated Infectious and Chemotherapy waste, except sharps, shall be appropriately bagged by the BPVAHCS staff in VA provided red or yellow disposable plastic bags which are impervious to moisture. Infectious waste of "Sharps" category, which originates from the diagnosis, care and treatment of patients that have been or may have been exposed to a contagious or infectious disease, or immunization or in the production or testing of biologicals, shall be disposed of by the BPVAHCS in hard plastic containers designed for that purpose (Red for Biohazard and Yellow for Chemo). The contained infectious waste shall be stored by the government in transport containers, as described below, at the designated locked secure storage sites located outside, rear entrances of Buildings 100, 22, 1 and 71; Building 102 loading dock; BPVAHCS and Biohazard Rooms of outpatient clinics (OPC) at Fort Myers, Port Charlotte, Naples, Palm Harbor, St. Petersburg, Sarasota, Ellenton and Sebring. The use of a distinctive, clearly marked container with a biohazard symbol or Chemo emblem is essential. Packaging must maintain its integrity during storage and transport to ensure containment of infectious waste. Waste may not be compacted or mixed with other waste materials prior to destruction and disposal. RCRA Listed hazardous waste is stored in original or approved accumulation containers in following locations: Bay Pines VAMC, B-100 Pathology and Laboratory Medicine Services, B-11A Central Hazardous Waste Accumulation Facility, and B-23 Research and

Development Services. Pharmacy (RCRA Listed) hazardous waste is contained in approved black plastic sealed containers in B-100; Room C133.

2. Transport Containers:

The Contractor shall provide clean, disinfected, rigid plastic containers with wheels to the Government at each pickup of stored regulated waste. The Contractor will provide an adequate number of barrels/containers, with an approximate capacity of 30 and 96 gallons (RED for Bio and YELLOW for Chemo) with chemotherapy and sharps labels, for each day to respective central storage areas of the BPVAHCS and out patient clinics. The containers will be labeled with bio-hazardous logo or chemo symbol and have lockable/secured snug fitting lids. These containers are to be stackable. The Contractor shall provide the quality of containers as needed and will exchange a clean disinfected container for each filled container picked up daily, Monday through Saturday at BPVAHCS, and picked up Thursday at all outpatient clinics. Whenever full containers are picked up at any site, a sufficient number of disinfected empty containers will be left in exchange. In addition, a roll-on-roll-off container of 38 cubic yards will be provided to be stored in a locked area behind Building 100 at BPVAHCS. This container shall be emptied daily, Monday through Saturday, and on call as needed. Currently, the approximate volume of regulated (infectious) waste generation at BPVAHCS is 950,000 pounds annually, 20,000 pounds annually at Fort Myers OPC, and 20,000 pounds annually at Port Charlotte, Naples, Palm Harbor, St. Petersburg, Sarasota, Ellenton, and Sebring OPC's. All containers shall be prominently labeled with the word "BIOHAZARD" and the international biohazard symbol. RCRA Listed and Pharmacy (RCRA Listed) hazardous waste will be packed, coded, labeled and manifested per USEPA, USDOT, and State of Florida regulations, statutes, and codes.

3. Pick Up and Transport:

- A. The Contractor is fully responsible for the pickup and transport of all infectious waste to include chemotherapy waste, RCRA Listed wastes, and Pharmaceutical (RCRA Listed) hazardous waste.
- (1) Pick up of regulated (infectious) waste will be daily, Monday through Friday at BPVAHCS, and picked up Thursday at all outpatient clinic. The 38 cubic yard container behind building 100 at BPVAHCS shall be emptied daily and on call as needed.
 - (2) Time of pickup of infectious waste at BPVAHCS shall occur between the hours of 6:00 AM and 8:00 AM, five days per week, Monday through Saturday. Time of pick up at the Fort Myers, Port Charlotte, Naples, Palm Harbor, St. Petersburg, Sarasota, Ellenton, and Sebring Clinics shall occur as arranged with the Contracting Officer's Technical Representative (COTR) at each site.
 - (3) All labor to remove filled containers from the storage, load the truck and replace with empty, clean disinfected containers is designate areas for each site is the sole responsibility of the Contractor.

- (4) At the conclusion of each pick up visit, the Contractor shall provide to the Point of Contact at each site, completed and dated documentation of how many filled storage containers were located for transport. This documentation will comply with all rules and regulations as set forth in EPA Resources Conservation and Recovery Act, Department of Transportation, and Florida Department of Environmental Protection regulations, statutes, and codes. A completed USEPA/DOT Manifest shall be provided for each pick up from each site, and shall be followed by a Certificate of Disposal (CD) stating total poundage destroyed, due at the end of the month. The certificate of destruction shall match weight destroyed to the volumes of medical waste for destruction documented upon pick up and transport of the waste. By the fifth (5th) workday of each month, the Contractor will provide to the Point of Contact at the site, weight tickets for all medical waste removed and destroyed for the previous month and a written certificate validating the destruction. These will be faxed to the BPVAHCS at (727) 319-1365, Attn: Chief, Environmental Management Service who will provide a copy to the Safety Officer (002 SEM).
 - (5) The BPVAHCS reserves the right to randomly inspect or weigh completed collections on scales located in Building 100, Warehouse. This can include the accomplishment to BPVAHCS employees with the contractor during pickup, in route to, and at the destruction site.
 - (6) The BPVAHCS reserves the right to increase and/or adjust the frequency of infectious waste pickup to meet the needs of the Healthcare System and its outpatient clinics.
 - (7) RCRA Listed hazardous waste will be picked-up semi-annual (180 day cycle) at B-11A and B-23 locations. RCRA Listed hazardous waste from B-100 Pathology and Laboratory Services will be picked-up weekly. Pharmaceutical (RCRA Listed) hazardous waste will be picked-up as indicated on the Price Schedule.
- B. The vehicle shall be identified following and complying with all federal, local and **State** of Florida laws, regulations, statutes, and codes. Vehicle operators will have all current training and licensure for authorized transport of hazardous materials/waste.
- C. The Contractor shall have in place an approved Operation and Safety Plan with documentation of employee training and a copy in every transport vehicle. Prior to contract award, the plan shall be submitted to the Contracting Officer, Department of Veterans Affairs, Bay Pines VA Healthcare System who will forward the plan to Environmental Management Service and Safety Officer for approval. The plan and documented training shall include, but not be limited to
- (1) The proper and safe operation of the regulated (infectious) waste collection vehicle.
 - (2) The standards and safety precautions for collecting.
 - (3) The approval means of transport.
 - (4) A description of the characteristics and hazards of infectious waste.

- (5) The procedures to follow in the event a person is contaminated by infectious waste.
- (6) The procedures to follow in the event of a spillage or release of infectious waste including but not limited to clean up and disinfection of contaminated surfaces.
- (7) The procedures to follow in the event that a load of infectious waste becomes hot, burning and/or reactive if the lower flammable (L.F.L.) limit is exceeded.
- (8) The procedures to follow in the event of unauthorized waste material are deposited in the collection containers for infectious waste.
- (9) The procedures to follow to complete the manifest and to maintain other records requires under any ordinance or under federal regulation and
- (10) The procedure to follow to properly disinfect the infectious waste collection vehicle.
- (11) Procedures to mitigate releases of hazardous materials/waste and notifications to authorities as required under federal, state, and local laws, statutes, and codes.

D. Contractor/Employee Security and Identification:

Contractor employees shall wear either name tags identifying the company and employee or company provided uniforms containing the same information and must be able to communicate in English.

4. Destruction and Disposal:

The Contractor is fully responsible for destruction and disposal of all regulated medical (bio-hazardous) and chemotherapy waste generated by the BPVAHCS, Fort Myers, Port Charlotte, Naples, Palm Harbor, St. Petersburg, Sarasota, Sebring and Ellenton outpatient clinic. All regulated medical waste (bio-hazardous), Chemotherapy, waste residues, absorbents and PPE, etc waste is to be destroyed in accordance with all local, state, federal and EPA laws and regulations. The Contractor is individually and solely responsible for complying with all government regulation regarding regulated medical waste. The Contractor is fully responsible for transport, storage, and disposal (TSD) of all regulated RCRA Listed hazardous waste and pharmaceutical (RCRA Listed) hazardous waste generated by the BPVAHCS. These wastes are to be destroyed at only approved sites and in accordance with all USEPA, state, and local regulations, statutes, and codes.

Disposal of destroyed regulated medical waste (bio-hazardous), chemotherapy waste shall be only at an approved disposal site as required by the local and state government authority having jurisdiction.

5. Weighing System:

Contractor will provide a certificate weighing system to enable proper billing for waste poundage disposed; i.e. if the disposal container weighs 14 pounds and Contractor is to dispose/haul 10 containers would be weighed and container total weight (140 pounds) is subtracted from the gross weight to determine total waste poundage to be paid.

6. Permits:

Contractor must obtain all necessary permits and/or licenses regarding the pick up and disposal of contaminated medical waste and storage as regulated by state and federal EPA guidelines for bio-hazardous medical waste. Contractor must obtain all necessary permits and/or licenses regarding the packaging, pick up, transport, storage, and disposal of RCRA Listed hazardous waste and pharmaceutical (RCRA Listed) hazardous waste as regulated by USEPA, USDOT, State of Florida, other states, and local governments. The contractor/transporter agrees to hold the Government faultless for any negligence of contractor/transporter or his/her employees who may wholly or individually be liable for improper disposal during the performance of this contract.

7. Documentation:

Contractor shall provide legible, accurate, and compliant certificates of treatment and destruction of all regular medical waste, sharps and chemo to the Chief of EMS for ALL locations via fax (727-319-1365) or email (David.Roose2@va.gov). Contractor shall provide USEPA/DOT approved Manifests and ultimately Certificates of Destructions (CD) for each and all shipments of RCRA Listed hazardous waste and pharmaceutical (RCRA Listed) hazardous waste. Legible, accurate, and compliant copies will be submitted to Chief, EMS and a copy each to the designated COTRs listed in the initial paragraph of this Statement of Work.

Contractor is responsible for providing all documentation for waste stream analysis, proof of insurance, copies of applicable permits, licenses as required by local, state and federal EPA and DOT guidelines or hazardous waste regulations.

8. Contingency Plan:

Contractor shall provide a detailed contingency plan to take effect during any disaster which interrupts service as outlined above.