

Attachment 2: Request for Sole Source Memo Format

DEPARTMENT OF VETERANS AFFAIRS

Justification and Approval

For

Other Than Full and Open Competition

1. **Contracting Activity:** Department of Veterans Affairs, VISN 11, VA Ann Arbor Medical Center, Justification for Other Than Full and Open Competition, 506-14-4-118-2126.
2. **Nature and/or Description of the Action Being Processed:** Sole source justification for a firm-fixed price purchase order for purchase of two (2) TIMS DICOM 2000 units that will provide for medical diagnostic and procedure images to download into CPRS for Ambulatory Care Urology Clinic.
3. **Description of Supplies/Services Required to Meet the Agency's Needs:** Purchase of two (2) TIMS 2000, 17" Monitors with Installation & Training, and two (2) Olympus Trigger Cables for use in Urology Clinic from Veteran Imaging LLC at 1 Executive Drive, Suite 102, Chelmsford, MA 01824 for \$24,995.00, for delivery on 10/01/14.
4. **Statutory Authority Permitting Other than Full and Open Competition:**
 - () (1) Only One Responsible Source and No Other Supplies or Services Will Satisfy Agency Requirements per FAR 6.302-1;
 - (X) (2) Unusual and Compelling Urgency per FAR 6.302-2;
 - () (3) Industrial Mobilization, Engineering, Developmental or Research Capability or Expert Services per FAR 6.302-3;
 - () (4) International Agreement per FAR 6.302-4
 - () (5) Authorized or Required by Statute FAR 6.302-5;
 - () (6) National Security per FAR 6.302-6;
 - () (7) Public Interest per FAR 6.302-7;
5. **Demonstration that the Contractor's Unique Qualifications or Nature of the Acquisition Requires the Use of the Authority Cited Above (applicability of authority):** This purchase is required in order to utilize new equipment that was purchased to replace leased equipment for which lease expired on 09/30/14. The new equipment is not compatible with TIMS DICOM 500 currently in use and requires TIMS DICOM 2000 units in order to download images into patient record for patient safety. Without it the new equipment will not be able to be utilized and the results will be that patient access will be affected, patient care will be delayed and patients will have to be rescheduled.
6. **Description of Efforts Made to ensure that offers are solicited from as many potential sources as deemed practicable:** Due to the emergent nature of this request, time did not permit for a solicitation.
7. **Determination by the Contracting Officer that the Anticipated Cost to the Government will be Fair and Reasonable:** This price was found to be comparable and reasonable based on previous purchase on 10/04/13, purchase order 506-C30301, for one TIMS 2000 DICOM System – 17in. LCD Monitor @ \$11,896.50. We are purchasing two units at \$12,746/each on this order.

8. **Description of the Market Research Conducted and the Results, or a Statement of the Reasons Market Research Was Not Conducted:** Due to the emergent nature of this request, time did not permit for market research.

9. **Any Other Facts Supporting the Use of Other than Full and Open Competition:** None.

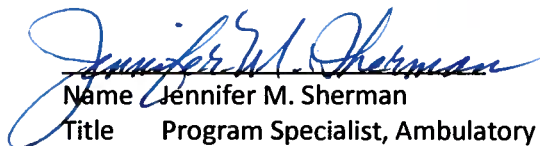
10. **Listing of Sources that Expressed, in Writing, an Interest in the Acquisition:**

Foresight Imaging, LLC, 70 Industrial Ave., Lowell, MA 01851.

11. **A Statement of the Actions, if any, the Agency May Take to Remove or Overcome any Barriers to Competition before Making subsequent acquisitions for the supplies or services required:**

There is no known barrier to competition. If this requirement is needed in the future, market research will be conducted to see if other vendors can provide the requirement.

12. **Requirements Certification:** I certify that the requirement outlined in this justification is a Bona Fide Need of the Department of Veterans Affairs and that the supporting data under my cognizance, which are included in the justification, are accurate and complete to the best of my knowledge and belief.



Name Jennifer M. Sherman
Title Program Specialist, Ambulatory Care
Facility VA Ann Arbor Healthcare System

09/25/14

Date

13. **Approvals in accordance with FAR 6.304** *This part if filled out by Contracting Staff as part of the Justification*

a. **Contracting Officer's Certification (required):** I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.

Name
Title
Facility

Date

b. **NCM/PCM (Required \$3K and above):** I certify the justification meets requirements for other than full and open competition.

Name
Network Contract Manager
VISN/PCA X

Date

Title
Facility

- c. **SAO (If over 650K):** I certify the justification meets requirements for other than full and open competition.

Name
Director
Service Area Office, East

Date

- d. **VHA HCA Review and Approval:** I have reviewed the foregoing justification and find it to be complete and accurate to the best of my knowledge and belief and recommend approval (if over \$12.5 million) or approve (\$650K to 12.5 million) for other than full and open competition.

Name
Chief Procurement and Logistics Officer
VHA Head of Contracting Activity (HCA)

Date

- e. **VA Deputy Senior Procurement Executive Approval (over \$12.5 million but not exceeding \$50 million):** I have reviewed the foregoing justification and find it to be complete and accurate to the best of my knowledge and belief and approve for other than full and open competition.

C. FORD HEARD
Deputy Senior Procurement Executive (DSPE)
Office of Acquisition and Logistics
Department of Veterans Affairs

Date

- f. **VHA Senior Procurement Executive Approval (over \$50 million):** I have reviewed the foregoing justification and find it to be complete and accurate to the best of my knowledge and belief and approve for other than full and open competition.

Jan R. Frye
Deputy Assistant Secretary for Acquisition and Logistics
Senior Procurement Executive (SPE)
Department of Veterans Affairs

Date