

Pre-Bid Meeting for Bollards 11/7/14 at 10:00am

Agenda:

- Introduction of Concesa Hubbard- Contract Specialist and Jim Richardson, COR
- Discussing IFB VA 259-15-B-0038 on FBO.gov

- The pre-bid meeting/site walk is not mandatory
- NAICS Code- 236220, Small Business Magnitude of \$36.5M
- **Not here to answer questions/QUESTIONS During site visit MUST BE WRITTEN DOWN**
- Pertinent Dates:
 - Questions due by 11/10/14 by 5pm MST, to concesa.hubbard@va.gov
 - We'll get the answers back to you timely
 - Proposals due on 11/18/14 at 10am MST and must be hand delivered to:

Department of Veterans Affairs
ATTN: Concesa Hubbard
Network Contracting Office, 19
4100Mississippi Ave, #900
Glendale, CO 80246

- Confirmation of construction range is under \$25,000 on the cover of SF 1442
- Service Disabled Veteran Owned Small Business (SDVOSB). At the Time of Receipt of Bid Contractor must be registered/ visible on CVE – Center for Veteran Enterprise; (VETBIZ)
- Attachments included in RFP:
 - Wage Determination C04-DVB, 8/22/14
 - SOW
 - Pricing Schedule on page 6

- **Jim Richardson, COR**

Scope of Work

The Contractor shall provide all personnel, supervision, professional expertise, vehicles, tools, materials, services, equipment and quality control to perform a quality installation of 14 yellow safety bollards at various locations on the VA campus. A utility scan of sites requiring drilling into the surface will need a utility scan performed at contractor's expense prior to drilling. Labor required for providing work and items are to be followed as indicated in the plans and specifications per VA construction standards. Construction period shall be a maximum of 30 days.

INSTRUCTIONS, CONDITIONS AND OTHER STATEMENTS TO BIDDERS/OFFERORS

BID SUBMISSION:

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BID SUBMISSION:

A. GENERAL:

- (a) Bids shall be based on the documents issued in the Solicitation.
- (b) Bids shall be received on or before the date and time specified in Block 13 of the SF 1442.
- (c) Offerors shall submit their bids to:

Department of Veterans Affairs
ATTN: Concesa Hubbard
Network Contracting Office, 19
4100 E. Mississippi Ave, #900
Glendale, CO 80246

- (d) Only hard copy Bids will be accepted. No electronic copies will be accepted.
- (e) Only one (1) hard copy of the bid shall be submitted.

B. BID PACKAGE CONTENTS:

(a) Standard Form (SF) 1442 Solicitation, Offer and Award:

The offeror shall complete & sign the "OFFER" section of the SF 1442. The offeror shall submit separate prices for all bid items (If Applicable) indicated in Block 17.

(b) Acknowledgement of All Amendments:

The offeror shall acknowledge all amendments by either

- 1.) Completing block 19 of the SF 1442, or
- 2.) Return the signed amendment form(s) with the submission.

(c) Pricing Schedule:

The offeror shall complete the pricing schedule located within the solicitation.

(d) Representations & Certifications:

*The offeror shall complete their representations and certifications or indicate that the offeror has completed the annual representations and certifications electronically via the System For Award Management (SAM) website at <http://www.sam.gov>.

(e) Per VHA Directive 2011-036 Safety and Health During Construction, Occupational Safety and Health Administration (OSHA) and Environmental Protection Agency (EPA) Violations: For an offeror to be eligible for an award, CO's must verify that the contractor shall have no more than three (3) serious, or one (1) repeat, or one (1) willful OSHA or EPA violation(s) in the past three (3) years and have an Experience Modification Rate (EMR) of equal to or less than 1.0. Specifics for VHA Directive 2011-036 requirements are contained in Chapter G. If an offeror's current EMR number is greater than 1.0 then the offeror is ineligible for a contract award. Failure to provide any documentation will result in the offeror being considered non-responsive.

C. BID OPENING:

(a) Bids will be publicly read aloud at the location specified in Block 7 of the SF 1442.

D. CONTRACT AWARD:

Award may only be made with the responsible bidder, whose bid, conforming to the solicitation, will be most advantageous to the government, considering only price. The Government is not willing to consider other than the lowest priced offer (FAR 52.214-19).

- Set Aside:
 - This acquisition is a 100% Service Disabled Veteran Owned Business (SDVOSB)
 - Must be registered in Vetbiz.gov and have a CVE certification.
 - **Verification and Visible at the time of receipt and time of award**
 - Review VAAR 852.219-10 in RFP.
 - Performance of 15% of the work

- Post Award Compliance:
 - Compliance with Davis Bacon Wages and Application wage determination shall be expected of the contractor. The contractor can submit their weekly certified payrolls with their monthly invoice.

- Emailed Written Questions to Concesa Hubbard will be addressed in a separate amendment.

- **Site Walk:**
 - **On the pre-bid site walk attendees saw the following areas:**
 - Chapel Area
 - In Front of Building 1
 - In Front of Building 38

End of tour