

**SECTION 01 00 00**  
**GENERAL REQUIREMENTS**

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**SECTION 01 00 00**  
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**1.1 GENERAL INTENTION**

A. Contractor shall completely prepare site for construction operations, and furnish all labor, equipment, and materials and perform work at the Menlo Park Division of the VA Palo Alto Health Care System (VAPAHCS). The relocation of dedicated trees and tree care measures for existing trees will be implemented under this Contract to address campus landscape concerns.

The Prime contractor shall require all tree related work under this Contract be performed by a Tree Care Industry Association accredited company under the supervision of an International Arborist Society Certified Arborist.

i. The Certified Arborist shall be responsible for preparing the Tree Care Recommendations Matrix.

B. Location of Work: VAPAHCS Menlo Park Division, 795 Willow Road, Menlo Park, CA 94025

C. Visits to the VA Campus site by Bidders may be made only by appointment with the Contracting Officer's Representative.

D. Period of Performance: The scope of work under this contract shall be completed within ninety (90) days from the issuance of the Notice to Proceed (NTP).

D. Before placement and installation of work subject to tests and or inspection by a testing and inspection laboratory agency approved by the VA and retained by the Contractor, the contractor shall notify the testing agency in sufficient time to enable testing laboratory personnel to be present at the site in time for proper taking and testing of specimens and field inspection. Provide the Contracting Officer's Representative not less than three work days prior notice so that the Contracting Officer's Representative can be present for the inspections.

E. All employees of the Contractor and subcontractors shall comply with the VA security management program and obtain permission for site entry from

the VA police, be identified by project and employer, and be restricted from unauthorized access.

- F. The Contracting Officer's Representative will assign specific routes and times for pathways, corridors and elevators for transportation of personnel, materials and equipment. The Contractor will continually clean-up any dust, dirt or debris caused by their jobsite Ingress & egress.
- G. Dust and fume control will be exercised during all construction operations. Workers will be careful not to operate any vehicles, gas or diesel engines, or to perform any fume or dust generating process near a building air intake system. Noise will be held to a minimum at all times. Chain Saw, Jack-hammering, core drilling and other noisy or disturbing operations may have to be rescheduled or accomplished after hours to avoid interfering with patient care services.

## 1.2 STATEMENT OF BID ITEM(S)

### A. ITEM I:

Tree Relocation - There are seven (7) young Coast Redwoods located at the north-west corner of the VA property where the new recreation fields will be built. These trees, dedicated to the campus by veterans, are to be transplanted to another location on the campus where they can grow to maturity.

1. The redwood trees are in good health and of small stature, with trunk diameters ranging from 4 to 15 inches (Diameter at Breast Height (4.5 ft.) / DBH).
2. See Attachment #1 for the Tree Identification numbers of the redwoods.
3. See Attachment #2 for the approximate location of the existing redwoods and the relocation area.
4. See Attachment #3, Reference Drawing for the relocation area.

### B. ITEM II:

Tree Care - Thirty-five (35) existing trees have been identified to receive tree care to improve their health and longevity.

1. The majority of these trees are mature and semi-mature Coast Redwoods (14 trees) and Coast Live Oaks (10 trees).
2. The diameter (DBH) range of the 35 trees is estimated as follows -
  - i. Under 15": 6 trees,
  - ii. 15"-29" range /22" average: 15 trees,
  - iii. 30"-51" range /40" average: 14 trees, with 4 trees having diameters over 44".
3. See Attachment #1 for the Tree Identification numbers of the existing trees.
4. See Attachment #4 for the approximate location of the existing trees.

### **1.3 SPECIFICATIONS AND DRAWINGS**

- A. After award of contract, specifications and drawings will be available for download from a link provided by the Contracting Officer's Representative
- B. The Contractor shall maintain on the job site one (1) printed set of specifications, one (1) printed set of drawings, one (1) printed copy of all RFI's and any documents that modify the original specifications and drawings.

### **1.4 ACCIDENT PREVENTION**

- A. The Contractor shall provide and maintain work environments and procedures which will:
  1. Safeguard the public and Government personnel, property, materials, supplies, and equipment exposed to Contractor operations and activities;
  2. Avoid interruptions of Government operations and delays in project completion dates;
  3. Control costs in the performance of this contract; and
  4. Maintain a safe and healthy worksite to prevent adverse impacts to Contractor and subcontractor employees.
- B. The Contractor shall:

1. Before commencing the work, submit a written Safety Plan for implementing actions to prevent accidents. The plan shall include an analysis of significant hazards to life, limb and property inherent in contract work performance and measures for controlling these hazards and avoiding personnel exposure. Meet with the Contracting Officer's Representative to discuss and develop a mutual understanding relative to administration of the overall safety program and obtain approval for the Contractor's Safety Plan from the Contracting Officer's Representative before work start.
  2. Comply with the standards issued by the Secretary of Labor at 29 CFR Part 1926 and 29 CFR Part 1910 (OSHA); and Title 8, California Administrative Code - Construction Standards (CAL OSHA)
  3. Prior to commencing work, provide proof that an OSHA designated competent person (CP) per 29 CFR 1926.20(b)/ 1926.32(f)(2) will maintain a presence at the work site whenever the Contractor or subcontractors are present.
  4. 4. Provide appropriate safety barricades, signs, signal lights and personal protective equipment (hard hats, goggles, protective shoes, gloves, masks or breathing apparatus, etc.).
  5. Ensure all Contractor and subcontractor employees have the 10-hour or 30-hour OSHA Construction Safety course and other relevant competency training, as determined by Contracting Officer's Representative. Submit training records of all such employees for approval before the start of work.
  6. Ensure that any additional measures the Contracting Officer determines to be reasonably necessary for accident protection and safety of personnel are taken.
- C. Whenever the Contracting Officer becomes aware of any noncompliance with safety requirements or any condition which poses a serious or imminent danger to the health or safety of personnel, the Contracting Officer shall notify the Contractor orally, with written confirmation, and request immediate initiation of corrective action. After receiving the notice, the Contractor shall immediately take corrective action. If the Contractor fails or refuses to promptly take corrective action, the Contracting Officer may issue an order stopping all or part of the work

until satisfactory corrective action has been taken. The Contractor shall not be entitled to any equitable adjustment of the contract price or extension of the performance schedule on any stop work order issued under this clause.

- D. The Contractor shall insert the above clause with appropriate changes in the designation of the parties in subcontracts.

### 1.5 CONSTRUCTION SECURITY REQUIREMENTS

#### A. Security Plan:

1. The Security Plan defines both physical and administrative security procedures that will remain effective for the entire duration of the project.
2. The Contractor is responsible for assuring that all sub-Contractors working on the project and their employees also comply with these regulations.

#### B. Security Procedures:

1. Contractor and subcontractor employees shall not enter the project site without an appropriate badge. They will be subject to inspection of their personal effects when entering or leaving the project site.
2. The Contractor shall create an Employee Daily Log of all personnel working on the site. The Employee Daily Log shall contain the employee's (a) Full Name, (b) Employer/Company Name and (c) Occupation/Trade. The Employee Daily Log shall be submitted with the Contractor's Daily Work Report.
3. All work on the contract shall be performed between 7:00 AM and 5:00 PM Monday through Friday, excluding National Holidays, unless approved in writing by the Contracting Officer.
  - a) For working outside the these hours, the Contractor shall give two weeks' notice to the Contracting Officer's Representative so that oversight, security and escort arrangements can be provided for the employees. This notice is separate from any notices required for utility shutdown described later in this specification.

- b) No work shall take place at the housekeeping quarters and along the neighboring fence lines at the Menlo Park Division until after 8:00 AM.
4. No photography of VA premises is allowed without written permission of the VA Public Affairs Officer.
  5. The VA Police are Federal Police Officers with full authority to make arrests, investigate crimes and issue traffic citations. Citations issued require an appearance in the Federal District Court and/or payment of a fine. Speed limits and other driving and parking codes are strictly enforced. Any vehicle left unattended for more than a few minutes may be cited by the VA Police.
  6. Sexual harassment is strictly prohibited. This includes deliberate or unsolicited verbal comments or gestures of a sexual nature, unwelcome sexual advances, requests for sexual favors and/or other unwelcome verbal or physical conduct of a sexual nature.
  7. Possession or use of non-prescription drugs or alcohol, including beer and wine, on the Health Care System grounds is strictly prohibited. Possession of firearms, knives with blades over 4", ammunition, explosive devices and any item that may be considered an offensive weapon is strictly prohibited. This includes carrying such items in vehicles.
  8. The Health Care System does not have the equipment, facilities, or personnel trained to handle serious injuries. Call 911 for emergency medical assistance and notify the Contracting Officer's Representative and the VA Police.
  9. Vehicle authorization requests shall be required for any vehicle entering the site and such requests shall be submitted 24 hours before the date and time of access. Access shall be restricted to picking up and dropping off materials and supplies. Separate permits shall be issued for Contractor and subcontractor employees for parking in designated areas only.
  10. VA reserves the right to shut down the project site and order Contractor's employees and subcontractors off the premises in the event of a national emergency or local disaster. The Contractor may

return to the site only with the written approval of the Contracting Officer's Representative.

C. Guards: NOT USED

D. Key Control:

1. The Contractor shall provide duplicate keys and lock combinations to the Contracting Officer's Representative for the purpose of security inspections and emergency actions for every area of the project site including tool boxes and parked machines.
2. The Contractor shall turn over all permanent lock cylinders to the VA locksmith for permanent installation.

E. Document Control:

1. Before starting any work, the Contractor shall submit an electronic security memorandum describing the approach to following goals and maintaining confidentiality of "Sensitive Information".
2. The Contractor is responsible for safekeeping of all drawings, project manuals and other project information. This information shall be shared only with those with a specific need to accomplish the project.
3. Certain documents, sketches, videos or photographs and drawings may be marked "Law Enforcement Sensitive" or "Sensitive Unclassified". Secure such information in separate containers and limit access to only those who will need it for the project. Return the information to the Contracting Officer's Representative upon request.
4. These security documents shall not be removed or transmitted from the project site without the written approval of Contracting Officer's Representative.
5. All paper waste or electronic media shall be shredded, destroyed or erased in a manner acceptable to the VA.
6. Notify Contracting Officer's Representative and Site Security Officer immediately when there is a loss or compromise of "Sensitive Information".

7. All electronic information shall be stored in specified location following VA standards and procedures using an Engineering Document Management Software (EDMS).

- a) Security, access and maintenance of all project drawings, both scanned and electronic shall be performed and tracked through the EDMS system.
- b) "Sensitive Information" including drawings and other documents may be attached to e-mails provided all VA encryption procedures are followed.

**1.5 FIRE SAFETY**

A. Applicable Publications: Publications listed below form part of this Article.

1. American Society for Testing and Materials (ASTM):

E84-13a.....Surface Burning Characteristics of Building  
Materials

2. National Fire Protection Association (NFPA):

NFPA 10.....Standard for Portable Fire Extinguishers

NFPA 30.....Flammable and Combustible Liquids Code

NFPA 51.....Standard for Fire Prevention During Welding,  
Cutting and Other Hot Work

NFPA 70/NEC.....National Electrical Code

NFPA 241.....Standard for Safeguarding Construction,  
Alteration, and Demolition Operations

3. Occupational Safety and Health Administration (OSHA):

29 CFR 1910/1926.....Safety and Health Regulations for Construction

B. Fire Safety Plan: Establish and maintain a fire protection program in accordance with 29 CFR 1926. Prior to start of work, prepare a plan detailing project-specific fire safety measures, including periodic status reports, and submit to Contracting Officer's Representative for review for compliance with contract requirements. Prior to any worker

for the Contractor or subcontractors beginning work, they shall undergo a safety briefing provided by the Contractor's competent person per OSHA requirements. This briefing shall include information on the construction limits, VA safety guidelines, means of egress, break areas, work hours, locations of restrooms, use of VA equipment, etc. Documentation shall be provided to the Contracting Officer's Representative that individuals have undergone Contractor's safety briefings.

- C. Site and Building Access: Maintain free and unobstructed access to facility emergency services and fire, police and other emergency response forces in accordance with NFPA 241. In the event of a fire or during a fire drill, the Contractor must vacate the construction site if within the zone affected.
- D. Separate temporary facilities such as trailers, storage sheds and dumpsters from existing buildings and new construction by distances in accordance with NFPA 241. For small facilities with less than 20 feet exposed overall length, separate by 10 feet.
- E. Temporary Heating and Electrical: Install, use and maintain installations in accordance with 29 CFR 1926, NFPA 241 and NFPA 70.
- F. Means of Egress: Do not block exiting for occupied buildings including paths from exits to roads. Minimize disruptions and coordinate with Contracting Officer's Representative.
- G. Egress Routes for Construction Workers: Maintain free and unobstructed egress. Inspect daily and report findings and corrective actions weekly to Contracting Officer's Representative.
- H. Fire Extinguishers: Provide, maintain and show proof of extinguisher maintenance in construction areas and temporary storage areas in accordance with 29 CFR 1926, NFPA 241 and NFPA 10.
- I. Flammable and Combustible Liquids: Store, dispense and use liquids in accordance with 29 CFR 1926, NFPA 241 and NFPA 30.
- J. Standpipes: Maintain standpipes at each floor in accordance with 29 CFR 1926 and NFPA 241. Do not charge wet standpipes subject to freezing until weather protected.

- K. Sprinklers: Install, test and activate new automatic sprinklers prior to removing existing sprinklers.
- L. Existing Fire Protection: Do not impair automatic sprinklers, smoke and heat detection and fire alarm systems except for portions immediately under construction or temporarily for connections. Provide fire watch for impairments more than 4 hours in a 24-hour period. If a Fire Alarm system or sprinkler system is out of service for more than 4 hours, then the Contractor shall implement Interim Life Safety Measures in accordance with VA Palo Alto Health Care System Memorandum SAFE 13-23. Request interruptions in accordance with Article, OPERATIONS AND STORAGE AREAS, and coordinate with Contracting Officer's Representative. All existing or temporary fire protection systems (fire alarms, sprinklers) located in construction areas shall be tested as coordinated with the Contracting Officer's Representative.
- M. Smoke Detectors: Prevent accidental operation. Remove temporary covers at end of work operations each day. Coordinate with Contracting Officer's Representative.
- N. Hot Work: Perform and safeguard hot work operations in accordance with NFPA 241 and NFPA 51. Any welding, cutting metal or other burning or spark producing operations require a hot work permit. Welding and/or burning operations are allowed only during normal working hours. Coordinate with Contracting Officer's Representative to obtain permits from the Facility Safety Officer at least 24 hours in advance. Evidence of training of all personnel assigned to be a fire watch shall be provided before Hot Work Permits will be issued. A fire watch is required for all hot work unless specified differently on the permit. The fire watch shall have fire extinguishing equipment readily available and be trained in its use and be familiar with facilities for sounding an alarm in the event of a fire. They shall watch for fires in all exposed areas, try to extinguish then otherwise sound the alarm. A fire watch shall be maintained for at least 30 minutes after completion of hot work.
- O. Fire Hazard Prevention and Safety Inspections: Inspect entire construction areas weekly. Coordinate with and report findings and corrective actions weekly to Contracting Officer's Representative.

- P. Smoking: Smoking is prohibited in all buildings and adjacent construction areas. Smoking is prohibited except in designated smoking areas.
- Q. Dispose of waste and debris in accordance with NFPA 241. Remove from buildings daily. Waste and debris will not be disposed of on station or in VA trash containers or dumpsters. The Contractor shall provide their own bin or dumpster; however, the use and location of such must be approved in writing by the Contracting Officer's Representative. Construction waste and debris will not be accumulated in corridors or other building areas where it might cause a fire or safety hazard. Contractor shall provide a monthly summary of construction and demolition debris diversion and disposal, quantifying all materials generated at the work site and disposed of or diverted from disposal through recycling per SECTION 01 74 19 CONSTRUCTION WASTE MANAGEMENT.
- R. Smoke/fire Barrier Penetrations: Any penetrations to smoke or fire barrier walls, ceilings or floor slabs shall be properly sealed immediately with Hilti Fire Stop 601 or 635 for walls and ceilings and Hilti Fire Stop 657 for floor penetrations or approved equal.
- S. Install one-hour temporary construction partitions as shown on drawings or as required to separate the work site from the occupied portion of the building and maintain integrity of existing exit stair enclosures, exit passageways, fire-rated enclosures of hazardous areas, horizontal exits, smoke barriers, vertical shafts and openings enclosures. Extend the partitions through suspended ceilings to floor slab deck or roof. Seal joints and penetrations. At door openings, install Class C, ¾ hour fire/smoke rated doors with self-closing devices.
- S. If required, submit documentation to the Contracting Officer's Representative that personnel have been trained in the fire safety aspects of working in areas with impaired structural or compartmentalization features.

#### **1.6 OPERATIONS AND STORAGE AREAS**

- A. The Contractor shall confine all operations (including storage of materials) on Government premises to areas authorized or approved by the Contracting Officer's Representative. The Contractor shall hold and save the Government, its officers and agents, free and harmless from liability of any nature occasioned by the Contractor's performance.

- B. Temporary buildings (e.g., storage sheds, shops, offices) and utilities may be erected by the Contractor only with the approval of the Contracting Officer's Representative and shall be built with labor and materials furnished by the Contractor without expense to the Government. The temporary buildings and utilities shall remain the property of the Contractor and shall be removed by the Contractor at their expense upon completion of the work. With the written consent of the Contracting Officer's Representative, the buildings and utilities may be abandoned and need not be removed.
- C. The Contractor shall, as prescribed by the Contracting Officer's Representative, use only established roadways, or use temporary roadways constructed by the Contractor when and as authorized by the Contracting Officer's Representative. When materials are transported in prosecuting the work, vehicles shall not be loaded beyond the loading capacity recommended by the manufacturer of the vehicle or prescribed by any Federal, State, or local law, code or regulation. When it is necessary to cross curbs or sidewalks, the Contractor shall protect them from damage. The Contractor shall repair or pay for the repair of any damaged curbs, sidewalks, or roads.
- D. Working space and space available for storing materials shall be as determined by the Contracting Officer's Representative.
- E. Workmen are subject to rules of the VA Campus applicable to their conduct.
- F. Execute work so as to interfere as little as possible with normal functioning of the VA Campus as a whole, including operations of utility services, fire protection systems and any existing equipment, and with work being done by others.
1. Do not store materials and equipment in other than assigned areas.
  2. Schedule delivery of materials and equipment to immediate construction working areas within buildings in use by the VA in quantities sufficient for not more than two work days. Provide unobstructed access to VA Campus areas required to remain in operation.
- G. Utilities Services: Provide temporary facilities, labor, materials, equipment, connections, and utilities to assure uninterrupted services.

Where necessary to cut existing pipes, electrical wires, conduits, cables, etc., of utility services, or of fire protection systems or communications systems, they shall be cut and capped at suitable places where shown; or, in absence of such indication, where directed by Contracting Officer's Representative. All such actions shall be coordinated with any Utility Company involved:

- H. Construction Fence: Before construction operations begin, Contractor shall provide a chain link construction fence, six-foot minimum height, around the construction area, material storage areas and dumpsters/waste locations. Contractor shall provide and maintain visual screening fabric for all fencing. Contractor shall provide gates as required for access with necessary hardware including hasps and locks. All gates shall be locked when no workers are present. Contractor shall coordinate with the VA to assure VA access at any time. Contractor shall remove the fence when directed by Contracting Officer's Representative.
- I. Work areas will be vacated by Government and turned over to Contractor after date of Notice to Proceed and all pre-construction activities and submittals have been accepted by the Contracting Officer's Representative.
- J. When a building is turned over to Contractor, Contractor shall accept entire responsibility therefore.
  - 1. Contractor shall maintain a minimum temperature of 4 degrees C (40 degrees F) at all times, except as otherwise specified.
  - 2. Contractor shall maintain in operating condition existing fire protection and alarm equipment. In connection with fire alarm equipment, Contractor shall make arrangements for pre-inspection of site with Fire Department or Company (VA or municipal) whichever will be required to respond to an alarm from Contractor's employee or watchman.
- K. Utilities Services: Maintain existing utility services for the VA Campus at all times.
  - 1. No utility service such as water, gas, steam, sewers or electricity, or fire protection systems and communications systems may be interrupted without prior approval of Contracting Officer's Representative. Electrical work shall be accomplished with all

- affected circuits or equipment de-energized. When an electrical outage cannot be accomplished, work on any energized circuits or equipment shall not commence without the Contracting Officer's Representative prior knowledge and written approval.
2. Contractor shall submit a request to interrupt any such services to Contracting Officer's Representative, in writing, 21 calendar days in advance of proposed interruption. Request shall state reason, date, exact time of, and approximate duration of such interruption.
  3. Contractor will be advised (in writing) of approval of request, or of which other date and/or time such interruption will cause least inconvenience to operations of the VA. Interruption time approved by Contracting Officer's Representative may occur at other than Contractor's normal working hours.
  4. Major interruptions of any system must be requested, in writing, at least 30 calendar days prior to the desired time and shall be performed as directed by the Contracting Officer's Representative.
  5. In case of a contract construction emergency, service will be interrupted on approval of Contracting Officer's Representative. Such approval will be confirmed in writing as soon as practical.
  6. Whenever it is required that a connection fee be paid to a public utility provider for new permanent service to the construction project, for such items as water, sewer, electricity, gas or steam, payment of such fee shall be the responsibility of the Government and not the Contractor.
- L. Abandoned Lines: All service lines such as wires, cables, conduits, ducts, pipes and the like, and their hangers or supports, which are to be abandoned but are not required to be entirely removed, shall be sealed, capped or plugged. The lines shall not be capped in finished areas, but shall be removed and sealed, capped or plugged in ceilings, within furred spaces, in unfinished areas, or within walls or partitions; so that they are completely behind the finished surfaces.
- M. To minimize interference of construction activities with flow of VA Campus traffic, comply with the following:

1. The Contractor shall not block any road or street, walkway or building egress without requesting in writing for approval from the Contracting Officer's Representative. Written requests shall be made at least (14) days prior to proposed interruption. Keep roads, walks and entrances to grounds, to parking and to occupied areas of buildings clear of construction materials, debris and standing construction equipment and vehicles. Wherever excavation for new work crosses existing roads, at least one lane must be open to traffic at all times.
2. Method and scheduling of required cutting, altering and removal of existing roads, walks and entrances must be approved by the Contracting Officer's Representative.

N. Coordinate this contract with other construction operations as directed by Contracting Officer's Representative. This includes the scheduling of traffic and the use of roadways.

#### **1.7 ALTERATIONS**

A. Survey: Before any work is started, the Contractor shall make a thorough survey with the Contracting Officer's Representative, of buildings areas in which alterations occur and areas which are anticipated routes of access, and furnish a signed report, to the Contracting Officer's Representative. This report shall list by rooms and spaces:

1. Existing condition and types of resilient flooring, doors, windows, walls and other surfaces not required to be altered throughout affected areas of the building.
2. Existence and conditions of items such as plumbing fixtures and accessories, electrical fixtures, equipment, venetian blinds, shades, etc., required by drawings to be either reused or relocated, or both.
3. Shall note any discrepancies between drawings and existing conditions at site.
4. Shall designate areas for working space, materials storage and routes of access to areas within buildings where alterations occur and which have been agreed upon by Contracting Officer's Representative.

B. Any items required by drawings to be either reused or relocated or both, found during this survey to be nonexistent, or in opinion of Contracting

Officer's Representative to be in such condition that their use is impossible or impractical, shall be furnished and/or replaced by Contractor with new items in accordance with specifications which will be furnished by Government. Provided the contract work is changed by reason of this subparagraph B, the contract will be modified accordingly, under provisions of clause entitled "DIFFERING SITE CONDITIONS" (FAR 52.236-2) and "CHANGES" (FAR 52.243-4 and VAAR 852.236-88).

C. Re-Survey: Thirty days before expected partial or final inspection date, the Contractor and Contracting Officer's Representative together shall make a thorough re-survey of the areas of buildings involved. They shall furnish a report on conditions then existing, of resilient flooring, doors, windows, walls and other surfaces as compared with conditions of same as noted in first condition survey report:

1. Re-survey report shall also list any damage caused by Contractor to such flooring and other surfaces, despite protection measures; and, will form basis for determining extent of repair work required of Contractor to restore damage caused by Contractor's workmen in executing work of this contract.

D. Protection: Provide the following protective measures:

1. Wherever existing roof surfaces are disturbed they shall be protected against water infiltration. In case of leaks, they shall be repaired immediately upon discovery.
2. Temporary protection against damage for portions of existing structures and grounds where work is to be done, materials handled and equipment moved and/or relocated.
3. Protection of interior of existing structures at all times, from damage, dust and weather. Wherever work is performed, floor surfaces that are to remain in place shall be adequately protected prior to starting work, and this protection shall be maintained intact until all work in the area is completed.

#### **1.8 INFECTION PREVENTION MEASURES**

A. Implement the requirements of VA's Infection Control Risk Assessment (ICRA) team. ICRA Group may monitor dust in the vicinity of the

construction work and require the Contractor to take corrective action immediately if safe levels are exceeded.

- B. Establish and maintain a dust control program as part of the Contractor's infection preventive measures in accordance with the guidelines provided by ICRA Group. Prior to start of work, prepare a plan detailing project-specific dust protection measures, including periodic status reports, and submit to Contracting Officer's Representative and Facility ICRA team for review for compliance with contract requirements.
1. All personnel involved in the construction or renovation activity shall be educated and trained in infection prevention measures established by the medical center.
- C. VA Infection Control personnel shall monitor for airborne disease (e.g. aspergillosis) as appropriate during construction. A baseline of conditions may be established by the Contracting Officer's Representative prior to the start of work and periodically during the construction stage to determine impact of construction activities on indoor air quality. In addition in patient-care areas:
1. The Contractor, Contracting Officer's Representative and VA Infection Control personnel shall review pressure differential monitoring documentation to verify that pressure differentials in the construction zone and in patient-care areas are appropriate for their settings. The requirement for negative air pressure in the construction zone shall depend on the location and type of activity. Upon notification, the contractor shall implement corrective measures to restore proper pressure differentials as needed. The contractor shall install negative air machines as directed by the Contracting Officer's Representative and shall be required to add machines as directed.
  2. In case of a problem the VA, with assistance from the contractor, shall conduct an environmental assessment to find and eliminate the source.
- D. In general, following preventive measures shall be adopted during construction to keep down dust and prevent mold.

1. Dampen debris to keep down dust and provide temporary construction partitions in existing structures where directed by Contracting Officer's Representative. Blank off ducts and diffusers to prevent circulation of dust into patient-occupied areas during construction.
2. Do not perform dust producing tasks within patient-occupied areas without the approval of the Contracting Officer's Representative. For construction in any areas that will remain jointly occupied by the medical Center and Contractor's workers, the Contractor shall:
  - a) Provide dust proof temporary drywall construction barriers to completely separate construction from the operational areas of the hospital in order to contain dirt debris and dust. Construct the dust proof barrier with a one hour fire rating. Barriers shall be sealed and made presentable on hospital occupied side. Install a self-closing rated door in a metal frame, commensurate with the partition, to allow worker access. Maintain negative air at all times. A fire retardant polystyrene, 6-mil thick or greater plastic barrier meeting local fire codes may be used in certain circumstances where hard walls cannot be constructed and an agreement is reached with the Contracting Officer's Representative and VA Fire Protection Specialist.
  - b) HEPA filtration is required. Contractor shall verify that construction exhaust to exterior is not reintroduced to the medical center through intake vents, or building openings. Install HEPA (High Efficiency Particulate Accumulator) filter vacuum system rated at 95% capture of 0.3 microns including pollen, mold spores and dust particles. Insure continuous negative air pressures occurring within the work area. HEPA filters should have ASHRAE 85 or other prefilter to extend the useful life of the HEPA. Provide both primary and secondary filtrations units. Exhaust hoses shall be heavy duty, flexible steel reinforced and exhausted so that dust is not reintroduced to the medical center.
  - c) The contractor shall install a state of the art air pressure differential monitor. The monitor shall be placed at such a location that anyone entering or leaving the work site shall be able to determine if negative air pressure is being maintained.

- d) Adhesive Walk-off/Carpet Walk-off Mats, minimum 24" x 36", shall be used at all interior transitions from the construction area to occupied medical center area. A shop vacuum with HEPA filtration shall be placed at any exit from the work site. These shop vacuums shall be used to remove dust that has accumulated on workers clothing while working whenever they leave the work site. The mats shall be changed as directed by the Contracting Officer's Representative to maintain clean work areas directly outside construction area at all times.
- e) Vacuum and wet mop all transition areas from construction to the occupied medical center at the end of each workday. Shop vacuums and vacuum cleaners shall utilize HEPA filtration. Maintain surrounding area frequently. Remove debris as they are created. Transport these outside the construction area in containers with tightly fitting lids.
- f) The contractor shall not haul debris through patient-care areas without prior approval of the Contracting Officer's Representative. When, approved, debris shall be hauled in enclosed dust proof containers or wrapped in plastic and sealed with tape. No sharp objects should be allowed to cut through the plastic. Wipe down the wheel treads and the exterior of the containers with a damp rag to remove dust. All equipment, tools, material, etc. transported through occupied areas shall be made free from dust and moisture by vacuuming and wipe down. Wheels and tires shall not track debris on floors outside the work zone.
- g) Using a HEPA vacuum, clean inside the barrier and vacuum ceiling tile prior to replacement. Any ceiling access panels opened for investigation beyond sealed areas shall be sealed immediately when unattended.
- h) There shall be no standing water during construction. This includes water in equipment drip pans and open containers within the construction areas. All accidental spills must be cleaned up and dried within 4 hours. Remove and dispose of porous materials that remain damp for more than 24 hours.

- i) At completion, remove construction barriers and ceiling protection carefully, outside of normal work hours. Vacuum and clean all surfaces free of dust after the removal.

E. Final Cleanup:

1. Upon completion of project, or as work progresses, remove all construction debris from above ceiling, vertical shafts and utility chases that have been part of the construction.
2. Perform HEPA vacuum cleaning of all surfaces in the construction area. This includes walls, ceilings, cabinets, furniture (built-in or free standing), partitions, flooring, etc.
3. All new and existing air ducts shall be cleaned prior to final inspection.

**1.9 DISPOSAL AND RETENTION**

A. Materials and equipment accruing from work removed from demolition of buildings or structures, or parts thereof, shall be disposed of as follows:

1. Reserved items which are to remain property of the Government are noted on drawings or in specifications as items to be stored. Items that remain property of the Government shall be removed from present locations in such a manner as to prevent damage. Store such items where directed by Contracting Officer's Representative.
2. Items not reserved shall become property of the Contractor and be removed by Contractor.
3. Items of portable equipment and furnishings located in rooms and spaces in which work is to be done under this contract shall remain the property of the Government. When rooms and spaces are vacated by the VA during the alteration period, such items which are NOT required by drawings and specifications to be either relocated or reused will be removed by the Government in advance of work to avoid interfering with Contractor's operation.
4. The Contractor is required to alert the VA immediately in the event any known or suspected hazardous materials are disturbed or will need to be disturbed before proceeding with work. Hazardous materials,

such as PCB's, asbestos, lead paint, cleaning solutions and other harmful chemicals shall be disposed of in accordance with federal, state and local laws and regulations. In case of an accidental spill of hazardous materials, the Contractor shall take immediate action to contain the spill and notify the Contracting Officer's Representative. Washing cement, plaster, paint, oil or grease, solvents, etc. into any drains is strictly prohibited. **REPORT ANY ACCIDENTAL SPILLS THAT MAY RUN INTO STORM DRAINS IMMEDIATELY TO ENGINEERING SERVICE AT EXTENSION 62468.**

#### **1.10 PROTECTION OF EXISTING VEGETATION, STRUCTURES, EQUIPMENT, UTILITIES, AND IMPROVEMENTS**

- A. The Contractor shall preserve and protect all structures, equipment and vegetation (such as trees, shrubs, and grass) on or adjacent to the work site, which are not to be removed and which do not unreasonably interfere with the work required under this contract. The Contractor shall only remove trees when specifically authorized to do so and shall avoid damaging vegetation that will remain in place. If any limbs or branches of trees are broken during contract performance, or by the careless operation of equipment, or by workmen, the Contractor shall trim those limbs or branches with a clean cut and paint the cut with a tree-pruning compound as directed by the Contracting Officer's Representative.
- B. The Contractor shall protect from damage all existing improvements and utilities at or near the work site and on adjacent property of a third party, the locations of which are made known to or should be known by the Contractor. The Contractor shall repair any damage to those facilities, including those that are the property of a third party, resulting from failure to comply with the requirements of this contract or failure to exercise reasonable care in performing the work. If the Contractor fails or refuses to repair the damage promptly, the Contracting Officer's Representative may have the necessary work performed and charge the cost to the Contractor.

#### **1.11 RESTORATION**

- A. Remove, cut, alter, replace, patch and repair existing work as necessary to install new work. Except as otherwise shown or specified, do not cut, alter or remove any structural work, and do not disturb any ducts, plumbing, steam, gas, or electric work without approval of the

Contracting Officer's Representative. Existing work to be altered or extended and that which is found to be defective in any way, shall be reported to the Contracting Officer's Representative before it is disturbed. Materials and workmanship used in restoring work, shall conform in type and quality to that of original existing construction, except as otherwise shown or specified.

- B. Upon completion of contract, deliver work complete and undamaged. Existing work (walls, ceilings, partitions, floors, mechanical and electrical work, lawns, paving, roads, walks, etc.) disturbed or removed as a result of performing required new work, shall be patched, repaired, reinstalled, or replaced with new work, and refinished and left in as good condition as existed before commencing work.
- C. At Contractor's own expense, Contractor shall immediately restore to service and repair any damage caused by Contractor's workmen to existing piping and conduits, wires, cables, etc., of utility services or of fire protection systems and communications systems (including telephone, computer network, etc.) which are indicated on drawings or reasonably discovered during execution of the work and which are not scheduled for discontinuance or abandonment.
- D. Expense of repairs to such utilities and systems not shown on drawings for which locations are unknown and not reasonably discovered will be considered for adjustment to contract time and price in accordance with clause entitled "CHANGES" (FAR 52.243-4 and VAAR 852.236-88) and "DIFFERING SITE CONDITIONS" (FAR 52.236-2).

#### **1.12 PHYSICAL DATA**

- A. Data and information (test borings, hydrographic data, test pits, weather conditions, etc.) furnished or referred to is for the Contractor's information. The Government shall not be responsible for any interpretation of or conclusion drawn from the data or information by the Contractor. (FAR 52.236-4)

#### **1.13 LAYOUT OF WORK**

- A. The Contractor shall lay out the work and shall be responsible for all measurements in connection with the layout. The Contractor shall furnish, at Contractor's own expense, all templates, equipment, tools, materials, and labor required to lay out any part of the work. The Contractor shall be responsible for executing the work to the lines that

may be established or indicated by the Contracting Officer's Representative. The Contractor shall also be responsible for maintaining and preserving all marks established by the Contracting Officer's Representative until authorized to remove them. If such marks are destroyed by the Contractor or through Contractor's negligence before their removal is authorized, the Contracting Officer's Representative may replace them and deduct the expense of the replacement from any amounts due or to become due to the Contractor. (FAR 52.236-17)

#### **1.14 AS-BUILT DRAWINGS**

- A. The Contractor shall maintain one full size set of as-built drawings which will be kept current during construction of the project, to include all contract changes, modifications and clarifications.
- B. All variations shall be shown in the same general detail as used in the contract drawings. To insure compliance, as-built drawings shall be made available for the Contracting Officer's Representative's review, as often as requested.
- C. Contractor shall deliver two approved completed sets of as-built drawings to the Contracting Officer's Representative within 15 calendar days after each completed phase and after the acceptance of the project by the Contracting Officer's Representative.

#### **1.15 USE OF ROADWAYS**

- A. For hauling, use only established public roads and roads on the VA Campus and, when authorized by the Contracting Officer's Representative, such temporary roads which are necessary in the performance of contract work. Temporary roads shall be constructed by the Contractor at Contractor's expense. When necessary to cross curbing, sidewalks, or similar construction, they must be protected by well-constructed transitions.

#### **1.16 TEMPORARY USE OF MECHANICAL AND ELECTRICAL EQUIPMENT**

- A. Use of new installed mechanical and electrical equipment to provide heat, ventilation, plumbing, light and power will be permitted subject to compliance with the following provisions:

- 1. Permission to use each unit or system must be given by Contracting Officer's Representative. If the equipment is not installed and maintained in accordance with the following provisions, the

- Contracting Officer's Representative will withdraw permission for use of the equipment.
2. Electrical installations used by the equipment shall be completed in accordance with the drawings and specifications to prevent damage to the equipment and the electrical systems, i.e. transformers, relays, circuit breakers, fuses, conductors, motor controllers and their overload elements shall be properly sized, coordinated and adjusted. Voltage supplied to each item of equipment shall be verified to be correct and it shall be determined that motors are not overloaded. The electrical equipment shall be thoroughly cleaned before use and again immediately before final inspection including vacuum cleaning and wiping clean interior and exterior surfaces.
  3. Units shall be properly lubricated, balanced, and aligned. Vibrations must be eliminated.
  4. Automatic temperature control systems for preheat coils shall function properly and all safety controls shall function to prevent coil freeze-up damage.
  5. The air filtering system utilized shall be that which is designed for the system when complete, and all filter elements shall be replaced at completion of construction and prior to testing and balancing of system.
  6. All components of heat production and distribution system, metering equipment, condensate returns, and other auxiliary facilities used in temporary service shall be cleaned prior to use; maintained to prevent corrosion internally and externally during use; and cleaned, maintained and inspected prior to acceptance by the Government. Boilers, pumps, feedwater heaters and auxiliary equipment must be operated as a complete system and be fully maintained by operating personnel. Boiler water must be given complete and continuous chemical treatment.
- B. Prior to final inspection, the equipment or parts used which show wear and tear beyond normal, shall be replaced with identical replacements, at no additional cost to the Government.
- C. This paragraph shall not reduce the requirements of the mechanical and electrical specifications sections.

**1.17 EXCLUSIVE TEMPORARY USE OF EXISTING ELEVATORS**

- A. Not applicable.

**1.18 TEMPORARY TOILETS**

- A. Provide where directed, (for use of all Contractor and subcontractor employees) ample temporary sanitary toilet accommodations with suitable sewer and water connections; or, when approved by Contracting Officer's Representative, provide suitable dry closets where directed. Keep such places clean and free from odor or flying insects, and all connections and appliances connected therewith are to be removed prior to completion of contract, and premises left perfectly clean.

**1.19 AVAILABILITY AND USE OF UTILITY SERVICES**

- A. The Government shall make all reasonably required amounts of utilities available to the Contractor from existing outlets and supplies, as specified in the contract. If applicable, the amount to be paid by the Contractor for chargeable electrical services shall be the prevailing rates charged to the Government. The Contractor shall carefully conserve any utilities furnished without charge.
- B. The Contractor, at Contractor's expense and in a workmanlike manner satisfactory to the Contracting Officer's Representative, shall install and maintain all necessary temporary connections and distribution lines, and all meters required to measure the amount of electricity used for the purpose of determining charges. Before final acceptance of the work by the Government, the Contractor shall remove all the temporary connections, distribution lines, meters, and associated equipment.
- C. Contractor shall install meters at Contractor's expense and furnish the Contracting Officer's Representative a monthly record of the Contractor's usage of electricity as required.
- D. Heat: Furnish temporary heat necessary to prevent injury to work and materials through dampness and cold. Use of open salamanders or any temporary heating devices which may be fire hazards or may smoke and damage finished work, will not be permitted. Maintain minimum temperatures as specified for various materials:
- E. Electricity (for Construction and Testing): Furnish all temporary electric services.

1. Obtain electricity by connecting to the VA Campus electrical distribution system. The Contractor shall meter and pay for electricity required for electric cranes and hoisting devices, electrical welding devices and any electrical heating devices providing temporary heat. Electricity for all other uses is available at no cost to the Contractor.

F. Water (for Construction and Testing): Furnish temporary water service.

1. Obtain water by connecting to the VA Campus water distribution system. Provide reduced pressure backflow preventer at each connection. Water is available at no cost to the Contractor.
2. Maintain connections, pipe, fittings and fixtures and conserve water use so none is wasted. Failure to stop leakage or other wastes will be cause for revocation (at Contracting Officer's Representative's discretion) of use of water from VA Campus system at no cost.

G. Fuel: Natural and LP gas and burner fuel oil required for boiler cleaning, normal initial boiler-burner setup and adjusting, and for performing the specified boiler tests will be furnished by the Government. Fuel required for prolonged boiler burner setup, adjustments, or modifications due to improper design or operation of boiler, burner, or control devices shall be furnished or reimbursed by the Contractor at Contractor's expense.

#### **1.20 NEW TELEPHONE EQUIPMENT**

A. Not applicable.

#### **1.21 TESTS**

- A. Pre-test mechanical and electrical equipment and systems and make corrections required for proper operation of such systems before requesting final tests. Final test will not be conducted unless pre-tested.
- B. Conduct final tests required in various sections of specifications in presence of the Contracting Officer's Representative. Contractor shall furnish all labor, materials, equipment, instruments, and forms, to conduct and record such tests.
- C. Mechanical and electrical systems shall be balanced, controlled and coordinated. A system is defined as the entire complex which must be

coordinated to work together during normal operation to produce results for which the system is designed. For example, air conditioning supply air is only one part of entire system which provides comfort conditions for a building. Other related components are return air, exhaust air, steam, chilled water, refrigerant, hot water, controls and electricity, etc. Another example of a complex which involves several components of different disciplines is a boiler installation. Efficient and acceptable boiler operation depends upon the coordination and proper operation of fuel, combustion air, controls, steam, feedwater, condensate and other related components.

- D. All related components shall be functioning when any system component is tested. Tests shall be completed within a reasonably short period of time during which operating and environmental conditions remain reasonably constant.
- E. Individual test result of any component, where required, will only be accepted when submitted with the test results of related components and of the entire system.

## 1.22 INSTRUCTIONS

- A. Contractor shall furnish Maintenance and Operating Manuals and verbal instructions when required by the various sections of the specifications and as hereinafter specified.
- B. Manuals: Maintenance and Operating Manuals (two copies each plus pdf file) for each separate piece of equipment shall be delivered to the Contracting Officer's Representative coincidental with the delivery of the equipment to the job site. Manuals shall be complete, detailed guides for the maintenance and operation of equipment. They shall include complete information necessary for starting, adjusting, maintaining in continuous operation for long periods of time and dismantling and reassembling of the complete units and sub-assembly components. Manuals shall include an index covering all component parts clearly cross-referenced to diagrams and illustrations. Illustrations shall include exploded views showing and identifying each separate item. Emphasis shall be placed on the use of special tools and instruments. The function of each piece of equipment, component, accessory and control shall be clearly and thoroughly explained. All necessary precautions for the operation of the equipment and the reason for each

precaution shall be clearly set forth. Manuals must reference the exact model, style and size of the piece of equipment and system being furnished. Manuals referencing equipment similar to but of a different model, style, and size than that furnished will not be accepted.

- C. Instructions: Contractor shall provide qualified, factory-trained manufacturer representatives to give detailed instructions to assigned VA personnel in the operation and complete maintenance for each piece of equipment. All such training will be at the job site. These requirements are more specifically detailed in the various technical sections. Instructions for different items of equipment that are component parts of a complete system shall be given in an integrated, progressive manner. All instructors for every piece of component equipment in a system shall be available until instructions for all items included in the system have been completed. This is to assure proper instruction in the operation of inter-related systems. All instruction periods shall be at such times as scheduled by the Contracting Officer's Representative and shall be considered concluded only when the Contracting Officer's Representative is satisfied in regard to complete and thorough coverage. The VA reserves the right to request the removal of, and substitution for, any instructor who, in the opinion of the Contracting Officer's Representative, does not demonstrate sufficient qualifications in accordance with requirements for the above.

### **1.23 GOVERNMENT-FURNISHED PROPERTY**

- A. The Government shall deliver to the Contractor, the Government-furnished property shown on the drawings.
- B. Equipment furnished by Government to be installed by Contractor will be furnished to Contractor at the building.
- C. Storage space for equipment will be provided by the Government and the Contractor shall be prepared to unload and store such equipment therein upon its receipt at the building.
- D. Notify Contracting Officer's Representative in writing, 60 days in advance, of date on which Contractor will be prepared to receive equipment furnished by Government. Arrangements will then be made by the Government for delivery of equipment.

1. Immediately upon delivery of equipment, Contractor shall arrange for a joint inspection thereof with the Contracting Officer's Representative. At such time the Contractor shall acknowledge receipt of equipment described, make notations, and immediately furnish the Contracting Officer's Representative with a written statement as to its condition or shortages.
  2. Contractor thereafter is responsible for such equipment until such time as acceptance of contract work is made by the Contracting Officer's Representative.
- E. Equipment furnished by the Government will be delivered in a partially assembled (knock down) condition in accordance with existing standard commercial practices, complete with all fittings, fastenings, and appliances necessary for connections to respective services installed under contract. All fittings and appliances (i.e., couplings, ells, tees, nipples, piping, conduits, cables, and the like) necessary to make the connection between the Government furnished equipment item and the utility stub-up shall be furnished and installed by the Contractor at no additional cost to the Government.
- F. Completely assemble and install the Government furnished equipment in place ready for proper operation in accordance with specifications and drawings.
- G. Furnish supervision of installation of equipment at construction site by qualified factory trained technicians regularly employed by the equipment manufacturer.

#### **1.24 RELOCATED EQUIPMENT ITEMS**

- A. Contractor shall disconnect, dismantle as necessary, remove and reinstall in new location, all existing equipment and items indicated by symbol "R" or otherwise shown to be relocated by the Contractor.
- B. Perform relocation of such equipment or items at such times and in such a manner as directed by the Contracting Officer's Representative.
- C. Provide all mechanical and electrical service connections, fittings, fastenings and any other materials necessary for assembly and installation of relocated equipment; and leave such equipment in proper operating condition.

**1.25 CONSTRUCTION SIGN**

- A. Provide a Construction Sign where directed by the Contracting Officer's Representative.
- B. Maintain sign and remove it when directed by the Contracting Officer's Representative.
- C. Detailed drawing of a construction sign showing required legend and other characteristics of sign will be available from the Contracting Officer's Representative.

**1.26 SAFETY SIGN**

- A. Provide a Safety Sign where directed by Contracting Officer's Representative.
- B. Maintain sign and remove it when directed by Contracting Officer's Representative.
- C. Detailed drawing of a safety sign showing required legend and other characteristics of sign will be available from the Contracting Officer's Representative.
- D. Post the number of accident free days on a daily basis.

**1.27 PHOTOGRAPHIC DOCUMENTATION**

- A. Contractor to provide digital photographic exhibit of existing site and work performed. Digital color photos shall be taken from a digital camera with a minimum of 7.0 megapixels. Photos shall be transmitted to the CONTRACTING OFFICER'S REPRESENTATIVE by DVD in jpeg or tiff, and PDF formats.
- B. Photos shall document all phases of construction and shall be updated weekly until the project has been completed. Photos shall be submitted each month along with the project invoice for monthly payment.

**1.28 FINAL ELEVATION DIGITAL IMAGES - NOT USED**

**1.29 HISTORIC PRESERVATION**

- A. Where the Contractor or any of the Contractor's employees, prior to, or during the construction work, are advised of or discover any possible archeological, historical and/or cultural resources, the Contractor shall immediately notify the Contracting Officer's Representative verbally, and then with a written follow up.

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**SECTION 01 00 00**  
**GENERAL REQUIREMENTS**

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**SECTION 01 00 00**  
**GENERAL REQUIREMENTS**

**1.1 GENERAL INTENTION**

A. Contractor shall completely prepare site for construction operations, and furnish all labor, equipment, and materials and perform work at the Menlo Park Division of the VA Palo Alto Health Care System (VAPAHCS). The relocation of dedicated trees and tree care measures for existing trees will be implemented under this Contract to address campus landscape concerns.

The Prime contractor shall require all tree related work under this Contract be performed by a Tree Care Industry Association accredited company under the supervision of an International Arborist Society Certified Arborist.

i. The Certified Arborist shall be responsible for preparing the Tree Care Recommendations Matrix.

B. Location of Work: VAPAHCS Menlo Park Division, 795 Willow Road, Menlo Park, CA 94025

C. Visits to the VA Campus site by Bidders may be made only by appointment with the Contracting Officer's Representative.

D. Period of Performance: The scope of work under this contract shall be completed within ninety (90) days from the issuance of the Notice to Proceed (NTP).

D. Before placement and installation of work subject to tests and or inspection by a testing and inspection laboratory agency approved by the VA and retained by the Contractor, the contractor shall notify the testing agency in sufficient time to enable testing laboratory personnel to be present at the site in time for proper taking and testing of specimens and field inspection. Provide the Contracting Officer's Representative not less than three work days prior notice so that the Contracting Officer's Representative can be present for the inspections.

E. All employees of the Contractor and subcontractors shall comply with the VA security management program and obtain permission for site entry from

the VA police, be identified by project and employer, and be restricted from unauthorized access.

- F. The Contracting Officer's Representative will assign specific routes and times for pathways, corridors and elevators for transportation of personnel, materials and equipment. The Contractor will continually clean-up any dust, dirt or debris caused by their jobsite Ingress & egress.
- G. Dust and fume control will be exercised during all construction operations. Workers will be careful not to operate any vehicles, gas or diesel engines, or to perform any fume or dust generating process near a building air intake system. Noise will be held to a minimum at all times. Chain Saw, Jack-hammering, core drilling and other noisy or disturbing operations may have to be rescheduled or accomplished after hours to avoid interfering with patient care services.

## 1.2 STATEMENT OF BID ITEM(S)

### A. ITEM I:

Tree Relocation - There are seven (7) young Coast Redwoods located at the north-west corner of the VA property where the new recreation fields will be built. These trees, dedicated to the campus by veterans, are to be transplanted to another location on the campus where they can grow to maturity.

1. The redwood trees are in good health and of small stature, with trunk diameters ranging from 4 to 15 inches (Diameter at Breast Height (4.5 ft.) / DBH).
2. See Attachment #1 for the Tree Identification numbers of the redwoods.
3. See Attachment #2 for the approximate location of the existing redwoods and the relocation area.
4. See Attachment #3, Reference Drawing for the relocation area.

## 1.3 SPECIFICATIONS AND DRAWINGS

- A. After award of contract, specifications and drawings will be available for download from a link provided by the Contracting Officer's Representative

- B. The Contractor shall maintain on the job site one (1) printed set of specifications, one (1) printed set of drawings, one (1) printed copy of all RFI's and any documents that modify the original specifications and drawings.

**1.4 ACCIDENT PREVENTION**

- A. The Contractor shall provide and maintain work environments and procedures which will:
  - 1. Safeguard the public and Government personnel, property, materials, supplies, and equipment exposed to Contractor operations and activities;
  - 2. Avoid interruptions of Government operations and delays in project completion dates;
  - 3. Control costs in the performance of this contract; and
  - 4. Maintain a safe and healthy worksite to prevent adverse impacts to Contractor and subcontractor employees.
- B. The Contractor shall:
  - 1. Before commencing the work, submit a written Safety Plan for implementing actions to prevent accidents. The plan shall include an analysis of significant hazards to life, limb and property inherent in contract work performance and measures for controlling these hazards and avoiding personnel exposure. Meet with the Contracting Officer's Representative to discuss and develop a mutual understanding relative to administration of the overall safety program and obtain approval for the Contractor's Safety Plan from the Contracting Officer's Representative before work start.
  - 2. Comply with the standards issued by the Secretary of Labor at 29 CFR Part 1926 and 29 CFR Part 1910 (OSHA); and Title 8, California Administrative Code - Construction Standards (CAL OSHA)
  - 3. Prior to commencing work, provide proof that an OSHA designated competent person (CP) per 29 CFR 1926.20(b)/ 1926.32(f)(2) will maintain a presence at the work site whenever the Contractor or subcontractors are present.

4. 4. Provide appropriate safety barricades, signs, signal lights and personal protective equipment (hard hats, goggles, protective shoes, gloves, masks or breathing apparatus, etc.).
  5. Ensure all Contractor and subcontractor employees have the 10-hour or 30-hour OSHA Construction Safety course and other relevant competency training, as determined by Contracting Officer's Representative. Submit training records of all such employees for approval before the start of work.
    - a. Prime Contractor's Superintendent shall possess 30-hour OSHA Construction Safety course and other relevant competency training, as determined by Contracting Officer's Representative.
  6. Ensure that any additional measures the Contracting Officer determines to be reasonably necessary for accident protection and safety of personnel are taken.
- C. Whenever the Contracting Officer becomes aware of any noncompliance with safety requirements or any condition which poses a serious or imminent danger to the health or safety of personnel, the Contracting Officer shall notify the Contractor orally, with written confirmation, and request immediate initiation of corrective action. After receiving the notice, the Contractor shall immediately take corrective action. If the Contractor fails or refuses to promptly take corrective action, the Contracting Officer may issue an order stopping all or part of the work until satisfactory corrective action has been taken. The Contractor shall not be entitled to any equitable adjustment of the contract price or extension of the performance schedule on any stop work order issued under this clause.
- D. The Contractor shall insert the above clause with appropriate changes in the designation of the parties in subcontracts.

#### **1.5 CONSTRUCTION SECURITY REQUIREMENTS**

##### **A. Security Plan:**

1. The Security Plan defines both physical and administrative security procedures that will remain effective for the entire duration of the project.

2. The Contractor is responsible for assuring that all sub-Contractors working on the project and their employees also comply with these regulations.

B. Security Procedures:

1. Contractor and subcontractor employees shall not enter the project site without an appropriate badge. They will be subject to inspection of their personal effects when entering or leaving the project site.
2. The Contractor shall create an Employee Daily Log of all personnel working on the site. The Employee Daily Log shall contain the employee's (a) Full Name, (b) Employer/Company Name and (c) Occupation/Trade. The Employee Daily Log shall be submitted with the Contractor's Daily Work Report.
3. All work on the contract shall be performed between 7:00 AM and 5:00 PM Monday through Friday, excluding National Holidays, unless approved in writing by the Contracting Officer.
  - a) For working outside the these hours, the Contractor shall give two weeks' notice to the Contracting Officer's Representative so that oversight, security and escort arrangements can be provided for the employees. This notice is separate from any notices required for utility shutdown described later in this specification.
  - b) No work shall take place at the housekeeping quarters and along the neighboring fence lines at the Menlo Park Division until after 8:00 AM.
4. No photography of VA premises is allowed without written permission of the VA Public Affairs Officer.
5. The VA Police are Federal Police Officers with full authority to make arrests, investigate crimes and issue traffic citations. Citations issued require an appearance in the Federal District Court and/or payment of a fine. Speed limits and other driving and parking codes are strictly enforced. Any vehicle left unattended for more than a few minutes may be cited by the VA Police.

6. Sexual harassment is strictly prohibited. This includes deliberate or unsolicited verbal comments or gestures of a sexual nature, unwelcome sexual advances, requests for sexual favors and/or other unwelcome verbal or physical conduct of a sexual nature.
7. Possession or use of non-prescription drugs or alcohol, including beer and wine, on the Health Care System grounds is strictly prohibited. Possession of firearms, knives with blades over 4", ammunition, explosive devices and any item that may be considered an offensive weapon is strictly prohibited. This includes carrying such items in vehicles.
8. The Health Care System does not have the equipment, facilities, or personnel trained to handle serious injuries. Call 911 for emergency medical assistance and notify the Contracting Officer's Representative and the VA Police.
9. Vehicle authorization requests shall be required for any vehicle entering the site and such requests shall be submitted 24 hours before the date and time of access. Access shall be restricted to picking up and dropping off materials and supplies. Separate permits shall be issued for Contractor and subcontractor employees for parking in designated areas only.
10. VA reserves the right to shut down the project site and order Contractor's employees and subcontractors off the premises in the event of a national emergency or local disaster. The Contractor may return to the site only with the written approval of the Contracting Officer's Representative.

C. Guards: NOT USED

D. Key Control:

1. The Contractor shall provide duplicate keys and lock combinations to the Contracting Officer's Representative for the purpose of security inspections and emergency actions for every area of the project site including tool boxes and parked machines.
2. The Contractor shall turn over all permanent lock cylinders to the VA locksmith for permanent installation.

E. Document Control:

1. Before starting any work, the Contractor shall submit an electronic security memorandum describing the approach to following goals and maintaining confidentiality of "Sensitive Information".
2. The Contractor is responsible for safekeeping of all drawings, project manuals and other project information. This information shall be shared only with those with a specific need to accomplish the project.
3. Certain documents, sketches, videos or photographs and drawings may be marked "Law Enforcement Sensitive" or "Sensitive Unclassified". Secure such information in separate containers and limit access to only those who will need it for the project. Return the information to the Contracting Officer's Representative upon request.
4. These security documents shall not be removed or transmitted from the project site without the written approval of Contracting Officer's Representative.
5. All paper waste or electronic media shall be shredded, destroyed or erased in a manner acceptable to the VA.
6. Notify Contracting Officer's Representative and Site Security Officer immediately when there is a loss or compromise of "Sensitive Information".
7. All electronic information shall be stored in specified location following VA standards and procedures using an Engineering Document Management Software (EDMS).
  - a) Security, access and maintenance of all project drawings, both scanned and electronic shall be performed and tracked through the EDMS system.
  - b) "Sensitive Information" including drawings and other documents may be attached to e-mails provided all VA encryption procedures are followed.

**1.5 FIRE SAFETY**

- A. Applicable Publications: Publications listed below form part of this Article.

1. American Society for Testing and Materials (ASTM):

E84-13a.....Surface Burning Characteristics of Building  
Materials

2. National Fire Protection Association (NFPA):

NFPA 10.....Standard for Portable Fire Extinguishers

NFPA 30.....Flammable and Combustible Liquids Code

NFPA 51.....Standard for Fire Prevention During Welding,  
Cutting and Other Hot Work

NFPA 70/NEC.....National Electrical Code

NFPA 241.....Standard for Safeguarding Construction,  
Alteration, and Demolition Operations

3. Occupational Safety and Health Administration (OSHA):

29 CFR 1910/1926.....Safety and Health Regulations for Construction

B. Fire Safety Plan: Establish and maintain a fire protection program in accordance with 29 CFR 1926. Prior to start of work, prepare a plan detailing project-specific fire safety measures, including periodic status reports, and submit to Contracting Officer's Representative for review for compliance with contract requirements. Prior to any worker for the Contractor or subcontractors beginning work, they shall undergo a safety briefing provided by the Contractor's competent person per OSHA requirements. This briefing shall include information on the construction limits, VA safety guidelines, means of egress, break areas, work hours, locations of restrooms, use of VA equipment, etc. Documentation shall be provided to the Contracting Officer's Representative that individuals have undergone Contractor's safety briefings.

C. Site and Building Access: Maintain free and unobstructed access to facility emergency services and fire, police and other emergency response forces in accordance with NFPA 241. In the event of a fire or during a fire drill, the Contractor must vacate the construction site if within the zone affected.

- D. Separate temporary facilities such as trailers, storage sheds and dumpsters from existing buildings and new construction by distances in accordance with NFPA 241. For small facilities with less than 20 feet exposed overall length, separate by 10 feet.
- E. Temporary Heating and Electrical: Install, use and maintain installations in accordance with 29 CFR 1926, NFPA 241 and NFPA 70.
- F. Means of Egress: Do not block exiting for occupied buildings including paths from exits to roads. Minimize disruptions and coordinate with Contracting Officer's Representative.
- G. Egress Routes for Construction Workers: Maintain free and unobstructed egress. Inspect daily and report findings and corrective actions weekly to Contracting Officer's Representative.
- H. Fire Extinguishers: Provide, maintain and show proof of extinguisher maintenance in construction areas and temporary storage areas in accordance with 29 CFR 1926, NFPA 241 and NFPA 10.
- I. Flammable and Combustible Liquids: Store, dispense and use liquids in accordance with 29 CFR 1926, NFPA 241 and NFPA 30.
- J. Standpipes: Maintain standpipes at each floor in accordance with 29 CFR 1926 and NFPA 241. Do not charge wet standpipes subject to freezing until weather protected.
- K. Sprinklers: Install, test and activate new automatic sprinklers prior to removing existing sprinklers.
- L. Existing Fire Protection: Do not impair automatic sprinklers, smoke and heat detection and fire alarm systems except for portions immediately under construction or temporarily for connections. Provide fire watch for impairments more than 4 hours in a 24-hour period. If a Fire Alarm system or sprinkler system is out of service for more than 4 hours, then the Contractor shall implement Interim Life Safety Measures in accordance with VA Palo Alto Health Care System Memorandum SAFE 13-23. Request interruptions in accordance with Article, OPERATIONS AND STORAGE AREAS, and coordinate with Contracting Officer's Representative. All existing or temporary fire protection systems (fire alarms, sprinklers) located in construction areas shall be tested as coordinated with the Contracting Officer's Representative.

- M. Smoke Detectors: Prevent accidental operation. Remove temporary covers at end of work operations each day. Coordinate with Contracting Officer's Representative.
- N. Hot Work: Perform and safeguard hot work operations in accordance with NFPA 241 and NFPA 51. Any welding, cutting metal or other burning or spark producing operations require a hot work permit. Welding and/or burning operations are allowed only during normal working hours. Coordinate with Contracting Officer's Representative to obtain permits from the Facility Safety Officer at least 24 hours in advance. Evidence of training of all personnel assigned to be a fire watch shall be provided before Hot Work Permits will be issued. A fire watch is required for all hot work unless specified differently on the permit. The fire watch shall have fire extinguishing equipment readily available and be trained in its use and be familiar with facilities for sounding an alarm in the event of a fire. They shall watch for fires in all exposed areas, try to extinguish then otherwise sound the alarm. A fire watch shall be maintained for at least 30 minutes after completion of hot work.
- O. Fire Hazard Prevention and Safety Inspections: Inspect entire construction areas weekly. Coordinate with and report findings and corrective actions weekly to Contracting Officer's Representative.
- P. Smoking: Smoking is prohibited in all buildings and adjacent construction areas. Smoking is prohibited except in designated smoking areas.
- Q. Dispose of waste and debris in accordance with NFPA 241. Remove from buildings daily. Waste and debris will not be disposed of on station or in VA trash containers or dumpsters. The Contractor shall provide their own bin or dumpster; however, the use and location of such must be approved in writing by the Contracting Officer's Representative. Construction waste and debris will not be accumulated in corridors or other building areas where it might cause a fire or safety hazard. Contractor shall provide a monthly summary of construction and demolition debris diversion and disposal, quantifying all materials generated at the work site and disposed of or diverted from disposal through recycling per SECTION 01 74 19 CONSTRUCTION WASTE MANAGEMENT.

- R. Smoke/fire Barrier Penetrations: Any penetrations to smoke or fire barrier walls, ceilings or floor slabs shall be properly sealed immediately with Hilti Fire Stop 601 or 635 for walls and ceilings and Hilti Fire Stop 657 for floor penetrations or approved equal.
- S. Install one-hour temporary construction partitions as shown on drawings or as required to separate the work site from the occupied portion of the building and maintain integrity of existing exit stair enclosures, exit passageways, fire-rated enclosures of hazardous areas, horizontal exits, smoke barriers, vertical shafts and openings enclosures. Extend the partitions through suspended ceilings to floor slab deck or roof. Seal joints and penetrations. At door openings, install Class C, ¾ hour fire/smoke rated doors with self-closing devices.
- S. If required, submit documentation to the Contracting Officer's Representative that personnel have been trained in the fire safety aspects of working in areas with impaired structural or compartmentalization features.

#### **1.6 OPERATIONS AND STORAGE AREAS**

- A. The Contractor shall confine all operations (including storage of materials) on Government premises to areas authorized or approved by the Contracting Officer's Representative. The Contractor shall hold and save the Government, its officers and agents, free and harmless from liability of any nature occasioned by the Contractor's performance.
- B. Temporary buildings (e.g., storage sheds, shops, offices) and utilities may be erected by the Contractor only with the approval of the Contracting Officer's Representative and shall be built with labor and materials furnished by the Contractor without expense to the Government. The temporary buildings and utilities shall remain the property of the Contractor and shall be removed by the Contractor at their expense upon completion of the work. With the written consent of the Contracting Officer's Representative, the buildings and utilities may be abandoned and need not be removed.
- C. The Contractor shall, as prescribed by the Contracting Officer's Representative, use only established roadways, or use temporary roadways constructed by the Contractor when and as authorized by the Contracting Officer's Representative. When materials are transported in prosecuting the work, vehicles shall not be loaded beyond the loading capacity

recommended by the manufacturer of the vehicle or prescribed by any Federal, State, or local law, code or regulation. When it is necessary to cross curbs or sidewalks, the Contractor shall protect them from damage. The Contractor shall repair or pay for the repair of any damaged curbs, sidewalks, or roads.

- D. Working space and space available for storing materials shall be as determined by the Contracting Officer's Representative.
- E. Workmen are subject to rules of the VA Campus applicable to their conduct.
- F. Execute work so as to interfere as little as possible with normal functioning of the VA Campus as a whole, including operations of utility services, fire protection systems and any existing equipment, and with work being done by others.
  - 1. Do not store materials and equipment in other than assigned areas.
  - 2. Schedule delivery of materials and equipment to immediate construction working areas within buildings in use by the VA in quantities sufficient for not more than two work days. Provide unobstructed access to VA Campus areas required to remain in operation.
- G. Utilities Services: Provide temporary facilities, labor, materials, equipment, connections, and utilities to assure uninterrupted services. Where necessary to cut existing pipes, electrical wires, conduits, cables, etc., of utility services, or of fire protection systems or communications systems, they shall be cut and capped at suitable places where shown; or, in absence of such indication, where directed by Contracting Officer's Representative. All such actions shall be coordinated with any Utility Company involved:
- H. Construction Fence: Before construction operations begin, Contractor shall provide a chain link construction fence, six-foot minimum height, around the construction area, material storage areas and dumpsters/waste locations. Contractor shall provide and maintain visual screening fabric for all fencing. Contractor shall provide gates as required for access with necessary hardware including hasps and locks. All gates shall be locked when no workers are present. Contractor shall coordinate with the

VA to assure VA access at any time. Contractor shall remove the fence when directed by Contracting Officer's Representative.

- I. Work areas will be vacated by Government and turned over to Contractor after date of Notice to Proceed and all pre-construction activities and submittals have been accepted by the Contracting Officer's Representative.
- J. When a building is turned over to Contractor, Contractor shall accept entire responsibility therefore.
  - 1. Contractor shall maintain a minimum temperature of 4 degrees C (40 degrees F) at all times, except as otherwise specified.
  - 2. Contractor shall maintain in operating condition existing fire protection and alarm equipment. In connection with fire alarm equipment, Contractor shall make arrangements for pre-inspection of site with Fire Department or Company (VA or municipal) whichever will be required to respond to an alarm from Contractor's employee or watchman.
- K. Utilities Services: Maintain existing utility services for the VA Campus at all times.
  - 1. No utility service such as water, gas, steam, sewers or electricity, or fire protection systems and communications systems may be interrupted without prior approval of Contracting Officer's Representative. Electrical work shall be accomplished with all affected circuits or equipment de-energized. When an electrical outage cannot be accomplished, work on any energized circuits or equipment shall not commence without the Contracting Officer's Representative prior knowledge and written approval.
  - 2. Contractor shall submit a request to interrupt any such services to Contracting Officer's Representative, in writing, 21 calendar days in advance of proposed interruption. Request shall state reason, date, exact time of, and approximate duration of such interruption.
  - 3. Contractor will be advised (in writing) of approval of request, or of which other date and/or time such interruption will cause least inconvenience to operations of the VA. Interruption time approved by

- Contracting Officer's Representative may occur at other than Contractor's normal working hours.
4. Major interruptions of any system must be requested, in writing, at least 30 calendar days prior to the desired time and shall be performed as directed by the Contracting Officer's Representative.
  5. In case of a contract construction emergency, service will be interrupted on approval of Contracting Officer's Representative. Such approval will be confirmed in writing as soon as practical.
  6. Whenever it is required that a connection fee be paid to a public utility provider for new permanent service to the construction project, for such items as water, sewer, electricity, gas or steam, payment of such fee shall be the responsibility of the Government and not the Contractor.
- L. Abandoned Lines: All service lines such as wires, cables, conduits, ducts, pipes and the like, and their hangers or supports, which are to be abandoned but are not required to be entirely removed, shall be sealed, capped or plugged. The lines shall not be capped in finished areas, but shall be removed and sealed, capped or plugged in ceilings, within furred spaces, in unfinished areas, or within walls or partitions; so that they are completely behind the finished surfaces.
- M. To minimize interference of construction activities with flow of VA Campus traffic, comply with the following:
1. The Contractor shall not block any road or street, walkway or building egress without requesting in writing for approval from the Contracting Officer's Representative. Written requests shall be made at least (14) days prior to proposed interruption. Keep roads, walks and entrances to grounds, to parking and to occupied areas of buildings clear of construction materials, debris and standing construction equipment and vehicles. Wherever excavation for new work crosses existing roads, at least one lane must be open to traffic at all times.
  2. Method and scheduling of required cutting, altering and removal of existing roads, walks and entrances must be approved by the Contracting Officer's Representative.

- N. Coordinate this contract with other construction operations as directed by Contracting Officer's Representative. This includes the scheduling of traffic and the use of roadways.

### 1.7 ALTERATIONS

- A. Survey: Before any work is started, the Contractor shall make a thorough survey with the Contracting Officer's Representative, of buildings areas in which alterations occur and areas which are anticipated routes of access, and furnish a signed report, to the Contracting Officer's Representative. This report shall list by rooms and spaces:
1. Existing condition and types of resilient flooring, doors, windows, walls and other surfaces not required to be altered throughout affected areas of the building.
  2. Existence and conditions of items such as plumbing fixtures and accessories, electrical fixtures, equipment, venetian blinds, shades, etc., required by drawings to be either reused or relocated, or both.
  3. Shall note any discrepancies between drawings and existing conditions at site.
  4. Shall designate areas for working space, materials storage and routes of access to areas within buildings where alterations occur and which have been agreed upon by Contracting Officer's Representative.
- B. Any items required by drawings to be either reused or relocated or both, found during this survey to be nonexistent, or in opinion of Contracting Officer's Representative to be in such condition that their use is impossible or impractical, shall be furnished and/or replaced by Contractor with new items in accordance with specifications which will be furnished by Government. Provided the contract work is changed by reason of this subparagraph B, the contract will be modified accordingly, under provisions of clause entitled "DIFFERING SITE CONDITIONS" (FAR 52.236-2) and "CHANGES" (FAR 52.243-4 and VAAR 852.236-88).
- C. Re-Survey: Thirty days before expected partial or final inspection date, the Contractor and Contracting Officer's Representative together shall make a thorough re-survey of the areas of buildings involved. They shall furnish a report on conditions then existing, of resilient flooring,

doors, windows, walls and other surfaces as compared with conditions of same as noted in first condition survey report:

1. Re-survey report shall also list any damage caused by Contractor to such flooring and other surfaces, despite protection measures; and, will form basis for determining extent of repair work required of Contractor to restore damage caused by Contractor's workmen in executing work of this contract.

D. Protection: Provide the following protective measures:

1. Wherever existing roof surfaces are disturbed they shall be protected against water infiltration. In case of leaks, they shall be repaired immediately upon discovery.
2. Temporary protection against damage for portions of existing structures and grounds where work is to be done, materials handled and equipment moved and/or relocated.
3. Protection of interior of existing structures at all times, from damage, dust and weather. Wherever work is performed, floor surfaces that are to remain in place shall be adequately protected prior to starting work, and this protection shall be maintained intact until all work in the area is completed.

#### **1.8 INFECTION PREVENTION MEASURES**

- A. Implement the requirements of VA's Infection Control Risk Assessment (ICRA) team. ICRA Group may monitor dust in the vicinity of the construction work and require the Contractor to take corrective action immediately if safe levels are exceeded.
- B. Establish and maintain a dust control program as part of the Contractor's infection preventive measures in accordance with the guidelines provided by ICRA Group. Prior to start of work, prepare a plan detailing project-specific dust protection measures, including periodic status reports, and submit to Contracting Officer's Representative and Facility ICRA team for review for compliance with contract requirements.
  1. All personnel involved in the construction or renovation activity shall be educated and trained in infection prevention measures established by the medical center.

C. VA Infection Control personnel shall monitor for airborne disease (e.g. aspergillosis) as appropriate during construction. A baseline of conditions may be established by the Contracting Officer's Representative prior to the start of work and periodically during the construction stage to determine impact of construction activities on indoor air quality. In addition in patient-care areas:

1. The Contractor, Contracting Officer's Representative and VA Infection Control personnel shall review pressure differential monitoring documentation to verify that pressure differentials in the construction zone and in patient-care areas are appropriate for their settings. The requirement for negative air pressure in the construction zone shall depend on the location and type of activity. Upon notification, the contractor shall implement corrective measures to restore proper pressure differentials as needed. The contractor shall install negative air machines as directed by the Contracting Officer's Representative and shall be required to add machines as directed.
2. In case of a problem the VA, with assistance from the contractor, shall conduct an environmental assessment to find and eliminate the source.

D. In general, following preventive measures shall be adopted during construction to keep down dust and prevent mold.

1. Dampen debris to keep down dust and provide temporary construction partitions in existing structures where directed by Contracting Officer's Representative. Blank off ducts and diffusers to prevent circulation of dust into patient-occupied areas during construction.
2. Do not perform dust producing tasks within patient-occupied areas without the approval of the Contracting Officer's Representative. For construction in any areas that will remain jointly occupied by the medical Center and Contractor's workers, the Contractor shall:
  - a) Provide dust proof temporary drywall construction barriers to completely separate construction from the operational areas of the hospital in order to contain dirt debris and dust. Construct the dust proof barrier with a one hour fire rating. Barriers shall be sealed and made presentable on hospital

occupied side. Install a self-closing rated door in a metal frame, commensurate with the partition, to allow worker access. Maintain negative air at all times. A fire retardant polystyrene, 6-mil thick or greater plastic barrier meeting local fire codes may be used in certain circumstances where hard walls cannot be constructed and an agreement is reached with the Contracting Officer's Representative and VA Fire Protection Specialist.

- b) HEPA filtration is required. Contractor shall verify that construction exhaust to exterior is not reintroduced to the medical center through intake vents, or building openings. Install HEPA (High Efficiency Particulate Accumulator) filter vacuum system rated at 95% capture of 0.3 microns including pollen, mold spores and dust particles. Insure continuous negative air pressures occurring within the work area. HEPA filters should have ASHRAE 85 or other prefilter to extend the useful life of the HEPA. Provide both primary and secondary filtrations units. Exhaust hoses shall be heavy duty, flexible steel reinforced and exhausted so that dust is not reintroduced to the medical center.
- c) The contractor shall install a state of the art air pressure differential monitor. The monitor shall be placed at such a location that anyone entering or leaving the work site shall be able to determine if negative air pressure is being maintained.
- d) Adhesive Walk-off/Carpet Walk-off Mats, minimum 24" x 36", shall be used at all interior transitions from the construction area to occupied medical center area. A shop vacuum with HEPA filtration shall be placed at any exit from the work site. These shop vacuums shall be used to remove dust that has accumulated on workers clothing while working whenever they leave the work site. The mats shall be changed as directed by the Contracting Officer's Representative to maintain clean work areas directly outside construction area at all times.
- e) Vacuum and wet mop all transition areas from construction to the occupied medical center at the end of each workday. Shop vacuums and vacuum cleaners shall utilize HEPA filtration. Maintain surrounding area frequently. Remove debris as they are

created. Transport these outside the construction area in containers with tightly fitting lids.

- f) The contractor shall not haul debris through patient-care areas without prior approval of the Contracting Officer's Representative. When, approved, debris shall be hauled in enclosed dust proof containers or wrapped in plastic and sealed with tape. No sharp objects should be allowed to cut through the plastic. Wipe down the wheel treads and the exterior of the containers with a damp rag to remove dust. All equipment, tools, material, etc. transported through occupied areas shall be made free from dust and moisture by vacuuming and wipe down. Wheels and tires shall not track debris on floors outside the work zone.
- g) Using a HEPA vacuum, clean inside the barrier and vacuum ceiling tile prior to replacement. Any ceiling access panels opened for investigation beyond sealed areas shall be sealed immediately when unattended.
- h) There shall be no standing water during construction. This includes water in equipment drip pans and open containers within the construction areas. All accidental spills must be cleaned up and dried within 4 hours. Remove and dispose of porous materials that remain damp for more than 24 hours.
- i) At completion, remove construction barriers and ceiling protection carefully, outside of normal work hours. Vacuum and clean all surfaces free of dust after the removal.

E. Final Cleanup:

1. Upon completion of project, or as work progresses, remove all construction debris from above ceiling, vertical shafts and utility chases that have been part of the construction.
2. Perform HEPA vacuum cleaning of all surfaces in the construction area. This includes walls, ceilings, cabinets, furniture (built-in or free standing), partitions, flooring, etc.
3. All new and existing air ducts shall be cleaned prior to final inspection.

### 1.9 DISPOSAL AND RETENTION

A. Materials and equipment accruing from work removed from demolition of buildings or structures, or parts thereof, shall be disposed of as follows:

1. Reserved items which are to remain property of the Government are noted on drawings or in specifications as items to be stored. Items that remain property of the Government shall be removed from present locations in such a manner as to prevent damage. Store such items where directed by Contracting Officer's Representative.
2. Items not reserved shall become property of the Contractor and be removed by Contractor.
3. Items of portable equipment and furnishings located in rooms and spaces in which work is to be done under this contract shall remain the property of the Government. When rooms and spaces are vacated by the VA during the alteration period, such items which are NOT required by drawings and specifications to be either relocated or reused will be removed by the Government in advance of work to avoid interfering with Contractor's operation.
4. The Contractor is required to alert the VA immediately in the event any known or suspected hazardous materials are disturbed or will need to be disturbed before proceeding with work. Hazardous materials, such as PCB's, asbestos, lead paint, cleaning solutions and other harmful chemicals shall be disposed of in accordance with federal, state and local laws and regulations. In case of an accidental spill of hazardous materials, the Contractor shall take immediate action to contain the spill and notify the Contracting Officer's Representative. Washing cement, plaster, paint, oil or grease, solvents, etc. into any drains is strictly prohibited. **REPORT ANY ACCIDENTAL SPILLS THAT MAY RUN INTO STORM DRAINS IMMEDIATELY TO ENGINEERING SERVICE AT EXTENSION 62468.**

### 1.10 PROTECTION OF EXISTING VEGETATION, STRUCTURES, EQUIPMENT, UTILITIES, AND IMPROVEMENTS

A. The Contractor shall preserve and protect all structures, equipment and vegetation (such as trees, shrubs, and grass) on or adjacent to the work site, which are not to be removed and which do not unreasonably interfere with the work required under this contract. The Contractor

shall only remove trees when specifically authorized to do so and shall avoid damaging vegetation that will remain in place. If any limbs or branches of trees are broken during contract performance, or by the careless operation of equipment, or by workmen, the Contractor shall trim those limbs or branches with a clean cut and paint the cut with a tree-pruning compound as directed by the Contracting Officer's Representative.

- B. The Contractor shall protect from damage all existing improvements and utilities at or near the work site and on adjacent property of a third party, the locations of which are made known to or should be known by the Contractor. The Contractor shall repair any damage to those facilities, including those that are the property of a third party, resulting from failure to comply with the requirements of this contract or failure to exercise reasonable care in performing the work. If the Contractor fails or refuses to repair the damage promptly, the Contracting Officer's Representative may have the necessary work performed and charge the cost to the Contractor.

#### **1.11 RESTORATION**

- A. Remove, cut, alter, replace, patch and repair existing work as necessary to install new work. Except as otherwise shown or specified, do not cut, alter or remove any structural work, and do not disturb any ducts, plumbing, steam, gas, or electric work without approval of the Contracting Officer's Representative. Existing work to be altered or extended and that which is found to be defective in any way, shall be reported to the Contracting Officer's Representative before it is disturbed. Materials and workmanship used in restoring work, shall conform in type and quality to that of original existing construction, except as otherwise shown or specified.
- B. Upon completion of contract, deliver work complete and undamaged. Existing work (walls, ceilings, partitions, floors, mechanical and electrical work, lawns, paving, roads, walks, etc.) disturbed or removed as a result of performing required new work, shall be patched, repaired, reinstalled, or replaced with new work, and refinished and left in as good condition as existed before commencing work.
- C. At Contractor's own expense, Contractor shall immediately restore to service and repair any damage caused by Contractor's workmen to existing

pipng and conduits, wires, cables, etc., of utility services or of fire protection systems and communications systems (including telephone, computer network, etc.) which are indicated on drawings or reasonably discovered during execution of the work and which are not scheduled for discontinuance or abandonment.

- D. Expense of repairs to such utilities and systems not shown on drawings for which locations are unknown and not reasonably discovered will be considered for adjustment to contract time and price in accordance with clause entitled "CHANGES" (FAR 52.243-4 and VAAR 852.236-88) and "DIFFERING SITE CONDITIONS" (FAR 52.236-2).

#### **1.12 PHYSICAL DATA**

- A. Data and information (test borings, hydrographic data, test pits, weather conditions, etc.) furnished or referred to is for the Contractor's information. The Government shall not be responsible for any interpretation of or conclusion drawn from the data or information by the Contractor. (FAR 52.236-4)

#### **1.13 LAYOUT OF WORK**

- A. The Contractor shall lay out the work and shall be responsible for all measurements in connection with the layout. The Contractor shall furnish, at Contractor's own expense, all templates, equipment, tools, materials, and labor required to lay out any part of the work. The Contractor shall be responsible for executing the work to the lines that may be established or indicated by the Contracting Officer's Representative. The Contractor shall also be responsible for maintaining and preserving all marks established by the Contracting Officer's Representative until authorized to remove them. If such marks are destroyed by the Contractor or through Contractor's negligence before their removal is authorized, the Contracting Officer's Representative may replace them and deduct the expense of the replacement from any amounts due or to become due to the Contractor. (FAR 52.236-17)

#### **1.14 AS-BUILT DRAWINGS**

- A. The Contractor shall maintain one full size set of as-built drawings which will be kept current during construction of the project, to include all contract changes, modifications and clarifications.

- B. All variations shall be shown in the same general detail as used in the contract drawings. To insure compliance, as-built drawings shall be made available for the Contracting Officer's Representative's review, as often as requested.
- C. Contractor shall deliver two approved completed sets of as-built drawings to the Contracting Officer's Representative within 15 calendar days after each completed phase and after the acceptance of the project by the Contracting Officer's Representative.

#### **1.15 USE OF ROADWAYS**

- A. For hauling, use only established public roads and roads on the VA Campus and, when authorized by the Contracting Officer's Representative, such temporary roads which are necessary in the performance of contract work. Temporary roads shall be constructed by the Contractor at Contractor's expense. When necessary to cross curbing, sidewalks, or similar construction, they must be protected by well-constructed transitions.

#### **1.16 TEMPORARY USE OF MECHANICAL AND ELECTRICAL EQUIPMENT**

- A. Use of new installed mechanical and electrical equipment to provide heat, ventilation, plumbing, light and power will be permitted subject to compliance with the following provisions:
  - 1. Permission to use each unit or system must be given by Contracting Officer's Representative. If the equipment is not installed and maintained in accordance with the following provisions, the Contracting Officer's Representative will withdraw permission for use of the equipment.
  - 2. Electrical installations used by the equipment shall be completed in accordance with the drawings and specifications to prevent damage to the equipment and the electrical systems, i.e. transformers, relays, circuit breakers, fuses, conductors, motor controllers and their overload elements shall be properly sized, coordinated and adjusted. Voltage supplied to each item of equipment shall be verified to be correct and it shall be determined that motors are not overloaded. The electrical equipment shall be thoroughly cleaned before use and again immediately before final inspection including vacuum cleaning and wiping clean interior and exterior surfaces.

3. Units shall be properly lubricated, balanced, and aligned. Vibrations must be eliminated.
  4. Automatic temperature control systems for preheat coils shall function properly and all safety controls shall function to prevent coil freeze-up damage.
  5. The air filtering system utilized shall be that which is designed for the system when complete, and all filter elements shall be replaced at completion of construction and prior to testing and balancing of system.
  6. All components of heat production and distribution system, metering equipment, condensate returns, and other auxiliary facilities used in temporary service shall be cleaned prior to use; maintained to prevent corrosion internally and externally during use; and cleaned, maintained and inspected prior to acceptance by the Government. Boilers, pumps, feedwater heaters and auxiliary equipment must be operated as a complete system and be fully maintained by operating personnel. Boiler water must be given complete and continuous chemical treatment.
- B. Prior to final inspection, the equipment or parts used which show wear and tear beyond normal, shall be replaced with identical replacements, at no additional cost to the Government.
- C. This paragraph shall not reduce the requirements of the mechanical and electrical specifications sections.

**1.17 EXCLUSIVE TEMPORARY USE OF EXISTING ELEVATORS**

- A. Not applicable.

**1.18 TEMPORARY TOILETS**

- A. Provide where directed, (for use of all Contractor and subcontractor employees) ample temporary sanitary toilet accommodations with suitable sewer and water connections; or, when approved by Contracting Officer's Representative, provide suitable dry closets where directed. Keep such places clean and free from odor or flying insects, and all connections and appliances connected therewith are to be removed prior to completion of contract, and premises left perfectly clean.

**1.19 AVAILABILITY AND USE OF UTILITY SERVICES**

- A. The Government shall make all reasonably required amounts of utilities available to the Contractor from existing outlets and supplies, as specified in the contract. If applicable, the amount to be paid by the Contractor for chargeable electrical services shall be the prevailing rates charged to the Government. The Contractor shall carefully conserve any utilities furnished without charge.
- B. The Contractor, at Contractor's expense and in a workmanlike manner satisfactory to the Contracting Officer's Representative, shall install and maintain all necessary temporary connections and distribution lines, and all meters required to measure the amount of electricity used for the purpose of determining charges. Before final acceptance of the work by the Government, the Contractor shall remove all the temporary connections, distribution lines, meters, and associated equipment.
- C. Contractor shall install meters at Contractor's expense and furnish the Contracting Officer's Representative a monthly record of the Contractor's usage of electricity as required.
- D. Heat: Furnish temporary heat necessary to prevent injury to work and materials through dampness and cold. Use of open salamanders or any temporary heating devices which may be fire hazards or may smoke and damage finished work, will not be permitted. Maintain minimum temperatures as specified for various materials:
- E. Electricity (for Construction and Testing): Furnish all temporary electric services.
  - 1. Obtain electricity by connecting to the VA Campus electrical distribution system. The Contractor shall meter and pay for electricity required for electric cranes and hoisting devices, electrical welding devices and any electrical heating devices providing temporary heat. Electricity for all other uses is available at no cost to the Contractor.
- F. Water (for Construction and Testing): Furnish temporary water service.
  - 1. Obtain water by connecting to the VA Campus water distribution system. Provide reduced pressure backflow preventer at each connection. Water is available at no cost to the Contractor.

2. Maintain connections, pipe, fittings and fixtures and conserve water use so none is wasted. Failure to stop leakage or other wastes will be cause for revocation (at Contracting Officer's Representative's discretion) of use of water from VA Campus system at no cost.

G. Fuel: Natural and LP gas and burner fuel oil required for boiler cleaning, normal initial boiler-burner setup and adjusting, and for performing the specified boiler tests will be furnished by the Government. Fuel required for prolonged boiler burner setup, adjustments, or modifications due to improper design or operation of boiler, burner, or control devices shall be furnished or reimbursed by the Contractor at Contractor's expense.

#### **1.20 NEW TELEPHONE EQUIPMENT**

A. Not applicable.

#### **1.21 TESTS**

A. Pre-test mechanical and electrical equipment and systems and make corrections required for proper operation of such systems before requesting final tests. Final test will not be conducted unless pre-tested.

B. Conduct final tests required in various sections of specifications in presence of the Contracting Officer's Representative. Contractor shall furnish all labor, materials, equipment, instruments, and forms, to conduct and record such tests.

C. Mechanical and electrical systems shall be balanced, controlled and coordinated. A system is defined as the entire complex which must be coordinated to work together during normal operation to produce results for which the system is designed. For example, air conditioning supply air is only one part of entire system which provides comfort conditions for a building. Other related components are return air, exhaust air, steam, chilled water, refrigerant, hot water, controls and electricity, etc. Another example of a complex which involves several components of different disciplines is a boiler installation. Efficient and acceptable boiler operation depends upon the coordination and proper operation of fuel, combustion air, controls, steam, feedwater, condensate and other related components.

- D. All related components shall be functioning when any system component is tested. Tests shall be completed within a reasonably short period of time during which operating and environmental conditions remain reasonably constant.
- E. Individual test result of any component, where required, will only be accepted when submitted with the test results of related components and of the entire system.

#### **1.22 INSTRUCTIONS**

- A. Contractor shall furnish Maintenance and Operating Manuals and verbal instructions when required by the various sections of the specifications and as hereinafter specified.
- B. Manuals: Maintenance and Operating Manuals (two copies each plus pdf file) for each separate piece of equipment shall be delivered to the Contracting Officer's Representative coincidental with the delivery of the equipment to the job site. Manuals shall be complete, detailed guides for the maintenance and operation of equipment. They shall include complete information necessary for starting, adjusting, maintaining in continuous operation for long periods of time and dismantling and reassembling of the complete units and sub-assembly components. Manuals shall include an index covering all component parts clearly cross-referenced to diagrams and illustrations. Illustrations shall include exploded views showing and identifying each separate item. Emphasis shall be placed on the use of special tools and instruments. The function of each piece of equipment, component, accessory and control shall be clearly and thoroughly explained. All necessary precautions for the operation of the equipment and the reason for each precaution shall be clearly set forth. Manuals must reference the exact model, style and size of the piece of equipment and system being furnished. Manuals referencing equipment similar to but of a different model, style, and size than that furnished will not be accepted.
- C. Instructions: Contractor shall provide qualified, factory-trained manufacturer representatives to give detailed instructions to assigned VA personnel in the operation and complete maintenance for each piece of equipment. All such training will be at the job site. These requirements are more specifically detailed in the various technical sections. Instructions for different items of equipment that are component parts

of a complete system shall be given in an integrated, progressive manner. All instructors for every piece of component equipment in a system shall be available until instructions for all items included in the system have been completed. This is to assure proper instruction in the operation of inter-related systems. All instruction periods shall be at such times as scheduled by the Contracting Officer's Representative and shall be considered concluded only when the Contracting Officer's Representative is satisfied in regard to complete and thorough coverage. The VA reserves the right to request the removal of, and substitution for, any instructor who, in the opinion of the Contracting Officer's Representative, does not demonstrate sufficient qualifications in accordance with requirements for the above.

#### **1.23 GOVERNMENT-FURNISHED PROPERTY**

- A. The Government shall deliver to the Contractor, the Government-furnished property shown on the drawings.
- B. Equipment furnished by Government to be installed by Contractor will be furnished to Contractor at the building.
- C. Storage space for equipment will be provided by the Government and the Contractor shall be prepared to unload and store such equipment therein upon its receipt at the building.
- D. Notify Contracting Officer's Representative in writing, 60 days in advance, of date on which Contractor will be prepared to receive equipment furnished by Government. Arrangements will then be made by the Government for delivery of equipment.
  - 1. Immediately upon delivery of equipment, Contractor shall arrange for a joint inspection thereof with the Contracting Officer's Representative. At such time the Contractor shall acknowledge receipt of equipment described, make notations, and immediately furnish the Contracting Officer's Representative with a written statement as to its condition or shortages.
  - 2. Contractor thereafter is responsible for such equipment until such time as acceptance of contract work is made by the Contracting Officer's Representative.
- E. Equipment furnished by the Government will be delivered in a partially assembled (knock down) condition in accordance with existing standard

commercial practices, complete with all fittings, fastenings, and appliances necessary for connections to respective services installed under contract. All fittings and appliances (i.e., couplings, ells, tees, nipples, piping, conduits, cables, and the like) necessary to make the connection between the Government furnished equipment item and the utility stub-up shall be furnished and installed by the Contractor at no additional cost to the Government.

- F. Completely assemble and install the Government furnished equipment in place ready for proper operation in accordance with specifications and drawings.
- G. Furnish supervision of installation of equipment at construction site by qualified factory trained technicians regularly employed by the equipment manufacturer.

#### **1.24 RELOCATED EQUIPMENT ITEMS**

- A. Contractor shall disconnect, dismantle as necessary, remove and reinstall in new location, all existing equipment and items indicated by symbol "R" or otherwise shown to be relocated by the Contractor.
- B. Perform relocation of such equipment or items at such times and in such a manner as directed by the Contracting Officer's Representative.
- C. Provide all mechanical and electrical service connections, fittings, fastenings and any other materials necessary for assembly and installation of relocated equipment; and leave such equipment in proper operating condition.

#### **1.25 CONSTRUCTION SIGN**

- A. Provide a Construction Sign where directed by the Contracting Officer's Representative.
- B. Maintain sign and remove it when directed by the Contracting Officer's Representative.
- C. Detailed drawing of a construction sign showing required legend and other characteristics of sign will be available from the Contracting Officer's Representative.

**1.26 SAFETY SIGN**

- A. Provide a Safety Sign where directed by Contracting Officer's Representative.
- B. Maintain sign and remove it when directed by Contracting Officer's Representative.
- C. Detailed drawing of a safety sign showing required legend and other characteristics of sign will be available from the Contracting Officer's Representative.
- D. Post the number of accident free days on a daily basis.

**1.27 PHOTOGRAPHIC DOCUMENTATION**

- A. Contractor to provide digital photographic exhibit of existing site and work performed. Digital color photos shall be taken from a digital camera with a minimum of 7.0 megapixels. Photos shall be transmitted to the CONTRACTING OFFICER'S REPRESENTATIVE by DVD in jpeg or tiff, and PDF formats.
- B. Photos shall document all phases of construction and shall be updated weekly until the project has been completed. Photos shall be submitted each month along with the project invoice for monthly payment.

**1.28 FINAL ELEVATION DIGITAL IMAGES - NOT USED**

**1.29 HISTORIC PRESERVATION**

- A. Where the Contractor or any of the Contractor's employees, prior to, or during the construction work, are advised of or discover any possible archeological, historical and/or cultural resources, the Contractor shall immediately notify the Contracting Officer's Representative verbally, and then with a written follow up.

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**SECTION 01 33 23**  
**SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES**

- 1-1. Refer to Articles titled SPECIFICATIONS AND DRAWINGS FOR CONSTRUCTION (FAR 52.236-21) and, SPECIAL NOTES (VAAR 852.236-91), in GENERAL CONDITIONS.
- 1-2. For the purposes of this contract, samples, test reports, certificates, and manufacturers' literature and data shall also be subject to the previously referenced requirements. The following text refers to all items collectively as SUBMITTALS.
- 1-3. Submit for approval, all of the items specifically mentioned under the separate sections of the specification, with information sufficient to evidence full compliance with contract requirements. Materials, fabricated articles and the like to be installed in permanent work shall equal those of approved submittals. After an item has been approved, no change in brand or make will be permitted unless:
  - A. Satisfactory written evidence is presented to, and approved by Contracting Officer, that manufacturer cannot make scheduled delivery of approved item or;
  - B. Item delivered has been rejected and substitution of a suitable item is an urgent necessity or;
  - C. Other conditions become apparent which indicates approval of such substitute item to be in best interest of the Government.
- 1-4. Forward submittals in sufficient time to permit proper consideration and approval action by Government. Time submission to assure adequate lead time for procurement of contract - required items. Delays attributable to untimely and rejected submittals will not serve as a basis for extending contract time for completion.
- 1-5. Submittals will be reviewed for compliance with contract requirements by COR on behalf of the Contracting Officer.
- 1-6. Upon receipt of submittals, COR will assign a file number thereto. Contractor, in any subsequent correspondence, shall refer to this file and identification number to expedite replies relative to previously approved or disapproved submittals.

1-7. The Government reserves the right to require additional submittals, whether or not particularly mentioned in this contract. If additional submittals beyond those required by the contract are furnished pursuant to request therefor by Contracting Officer, adjustment in contract price and time will be made in accordance with Articles titled CHANGES (FAR 52.243-4) and CHANGES - SUPPLEMENT (VAAR 852.236-88) of the GENERAL CONDITIONS.

1-8. Schedules called for in specifications and shown on shop drawings shall be submitted for use and information of Department of Veterans Affairs. However, the Contractor shall assume responsibility for coordinating and verifying schedules. The Contracting Officer assumes no responsibility for checking schedules or layout drawings for exact sizes, exact numbers and detailed positioning of items.

1-9. Submittals must be submitted by Contractor only and shipped prepaid. Contracting Officer assumes no responsibility for checking quantities or exact numbers included in such submittals.

A. Submit samples in single units unless otherwise specified. Submit shop drawings, schedules, manufacturers' literature and data, and certificates in quadruplicate, except where a greater number is specified.

B. Submittals will receive consideration only when covered by a transmittal letter signed by Contractor. The transmittal letter shall contain the list of items, Project Name, name of Contractor, contract number, applicable specification paragraph numbers, applicable drawing numbers (and other information required for exact identification of location for each item), manufacturer and brand, ASTM or Federal Specification Number (if any) and such additional information as may be required by specifications for particular item being furnished. In addition, Product Data shall be marked to indicate specific items submitted for approval.

1. The transmittal letter must be enclosed with submittals and submittals received without transmittal letter will be considered "unclaimed goods" and held for a limited time only.

2. Each sample, certificate, manufacturers' literature and data shall be labeled to indicate the name and location of the Project, name of

Contractor, manufacturer, brand, contract number and ASTM or Federal Specification Number as applicable and location(s) on project.

3. Required certificates shall be signed by an authorized representative of manufacturer or supplier of material, and by Contractor.
- D. If submittal samples have been disapproved, resubmit new samples as soon as possible after notification of disapproval. Such new samples shall be marked "Resubmitted Sample" in addition to containing other previously specified information required on label and in transmittal letter.
- E. Submit Samples for review of kind, color, pattern, and texture for a check of these characteristics with other elements and for a comparison of these characteristics between submittal and actual component as delivered and installed.

Transmit Samples that contain multiple, related components such as accessories together in one submittal package.

Identification: Attach label on unexposed side of Samples that includes the following:

1. Generic description of Sample.
2. Product name and name of manufacturer.
3. Sample source.
4. Number and title of applicable Specification Section.
5. Specification paragraph number and generic name of each item.

Approved samples will be kept on file by the Resident Engineer at the site until completion of contract, at which time such samples will be delivered to Contractor as Contractor's property. Sample sets may be used to determine final acceptance of construction associated with each set. Where noted in technical sections of specifications, approved samples in good condition may be used in their proper locations in contract work. At completion of contract, samples that are not approved will be returned to Contractor only upon request and at Contractor's expense. Such request should be made prior to completion of the contract. Disapproved samples that are not requested for return by Contractor will be discarded after completion of contract.

- F. Submittal drawings (shop, erection or setting drawings) and schedules, required for work of various trades, shall be checked before submission by technically qualified employees of Contractor for accuracy, completeness and compliance with contract requirements. These drawings and schedules shall be stamped and signed by Contractor certifying to such check.
1. For each drawing required, submit one legible photographic paper or vellum reproducible.
  2. Reproducible shall be full size.
  3. Each drawing shall have marked thereon, proper descriptive title, including building location, project number, manufacturer's number, reference to contract drawing number, detail Section Number, and Specification Section Number.
  4. A space 120 mm by 125 mm (4-3/4 by 5 inches) shall be reserved on each drawing to accommodate approval or disapproval stamp.
  5. Submit drawings, ROLLED WITHIN A MAILING TUBE, fully protected for shipment.
  6. One reproducible print of approved or disapproved shop drawings will be forwarded to Contractor.
  7. When work is directly related and involves more than one trade, shop drawings shall be submitted to Architect-Engineer under one cover.
- 1-10. Samples, shop drawings, test reports, certificates and manufacturers' literature and data, shall be submitted for approval to COR.
- 1-11. Not used
- 1-12. Not used
- 1.15 Product Schedule: As required in individual Specification Sections, prepare a written summary indicating types of products required for the Work and their intended location. Include the following information in tabular form:

1. Type of product. Include unique identifier for each product indicated in the Contract Documents or assigned by Contractor if none is indicated.
2. Manufacturer and product name, and model number if applicable.
3. Number and name of room or space.
4. Location within room or space.
5. Submit product schedule in the following format: PDF electronic file.

1.14 Processing Time:

1. Allow time for submittal review, including time for resubmittals, as follows. Time for review shall commence on COR's receipt of submittal. No extension of the Contract Time will be authorized because of failure to transmit submittals enough in advance of the Work to permit processing, including resubmittals.
2. Initial Review: Allow 10 business days for initial review of each submittal. Allow additional time if coordination with subsequent submittals is required. COR will advise Contractor when a submittal being processed must be delayed for coordination.
3. Intermediate Review: If intermediate submittal is necessary, process it in same manner as initial submittal.
4. Resubmittal Review: Allow 10 business days for review of each resubmittal.
5. Sequential Review: Where sequential review of submittals by consultants, Owner, or other parties is indicated, allow 15 business days for initial review of each submittal.

1.15 Electronic Submittals - Not allowed for samples:

1. Identify and incorporate information in each electronic submittal file as follows:
2. Assemble complete submittal package into a single indexed file incorporating submittal requirements of a single Specification Section and transmittal form with links enabling navigation to each item.
3. Name file with submittal number or other unique identifier, including revision identifier.

4. Provide means for insertion to permanently record Contractor's review and approval markings and action taken by Architect-Engineer.
5. Transmittal Form for Electronic Submittals: Use software-generated form from electronic project management software or another electronic form acceptable to Owner, containing the following information:
  - a. Project name.
  - b. Date.
  - c. Name and address of Architect.
  - d. Name of Construction Manager.
  - e. Name of Contractor.
  - f. Name of firm or entity that prepared submittal.
  - g. Names of subcontractor, manufacturer, and supplier.
  - h. Category and type of submittal.
  - i. Submittal purpose and description.
  - j. Specification Section number and title.
  - k. Specification paragraph number or drawing designation and generic name for each of multiple items.
  - l. Drawing number and detail references, as appropriate.
  - m. Location(s) where product is to be installed, as appropriate.
  - n. Related physical samples submitted directly.
  - o. Indication of full or partial submittal.
  - p. Transmittal number[, **numbered consecutively**].
  - q. Submittal and transmittal distribution record.
  - r. Other necessary identification.
  - s. Remarks.
6. Metadata: Include the following information as keywords in the electronic submittal file metadata:
  - a. Project name.
  - b. Number and title of appropriate Specification Section.
  - c. Manufacturer name.
  - d. Product name.

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**SECTION 01 42 19**  
**REFERENCE STANDARDS**

**PART 1 - GENERAL**

**1.1 DESCRIPTION**

This section specifies the availability and source of references and standards specified in the project manual under paragraphs APPLICABLE PUBLICATIONS and/or shown on the drawings.

**1.2 AVAILABILITY OF SPECIFICATIONS LISTED IN THE GSA INDEX OF FEDERAL SPECIFICATIONS, STANDARDS AND COMMERCIAL ITEM DESCRIPTIONS FPMR PART 101-29 (FAR 52.211-1) (AUG 1998)**

- A. The GSA Index of Federal Specifications, Standards and Commercial Item Descriptions, FPMR Part 101-29 and copies of specifications, standards, and commercial item descriptions cited in the solicitation may be obtained for a fee by submitting a request to - GSA Federal Supply Service, Specifications Section, Suite 8100, 470 East L'Enfant Plaza, SW, Washington, DC 20407, Telephone (202) 619-8925, Facsimile (202) 619-8978.
- B. If the General Services Administration, Department of Agriculture, or Department of Veterans Affairs issued this solicitation, a single copy of specifications, standards, and commercial item descriptions cited in this solicitation may be obtained free of charge by submitting a request to the addressee in paragraph (a) of this provision. Additional copies will be issued for a fee.

**1.3 AVAILABILITY FOR EXAMINATION OF SPECIFICATIONS NOT LISTED IN THE GSA INDEX OF FEDERAL SPECIFICATIONS, STANDARDS AND COMMERCIAL ITEM DESCRIPTIONS (FAR 52.211-4) (JUN 1988)**

The specifications and standards cited in this solicitation can be examined at the following location:

DEPARTMENT OF VETERANS AFFAIRS  
Office of Construction & Facilities Management  
Facilities Quality Service (00CFM1A)  
425 Eye Street N.W, (sixth floor)  
Washington, DC 20001  
Telephone Numbers: (202) 632-5249 or (202) 632-5178  
Between 9:00 AM - 3:00 PM

**1.4 AVAILABILITY OF SPECIFICATIONS NOT LISTED IN THE GSA INDEX OF FEDERAL SPECIFICATIONS, STANDARDS AND COMMERCIAL ITEM DESCRIPTIONS (FAR 52.211-3) (JUN 1988)**

The specifications cited in this solicitation may be obtained from the associations or organizations listed below.

AA Aluminum Association Inc.  
<http://www.aluminum.org>

AAMA American Architectural Manufacturer's Association  
<http://www.aamanet.org>

AAN American Nursery and Landscape Association  
<http://www.anla.org>

AASHTO American Association of State Highway and Transportation Officials  
<http://www.aashto.org>

ACI American Concrete Institute  
<http://www.aci-int.net>

ACPA American Concrete Pipe Association  
<http://www.concrete-pipe.org>

AGC Associated General Contractors of America  
<http://www.agc.org>

AISC American Institute of Steel Construction  
<http://www.aisc.org>

AISI American Iron and Steel Institute  
<http://www.steel.org>

ANLA American Nursery & Landscape Association  
<http://www.anla.org>

ANSI American National Standards Institute, Inc.  
<http://www.ansi.org>

ASCE American Society of Civil Engineers  
<http://www.asce.org>

ASME American Society of Mechanical Engineers  
<http://www.asme.org>

ASSE American Society of Sanitary Engineering  
<http://www.asse-plumbing.org>

ASTM American Society for Testing and Materials  
<http://www.astm.org>

AWS American Welding Society  
<http://www.aws.org>

AWWA American Water Works Association  
<http://www.awwa.org>

BHMA Builders Hardware Manufacturers Association  
<http://www.buildershardware.com>

CISPI Cast Iron Soil Pipe Institute  
<http://www.cispi.org>

CLFMI Chain Link Fence Manufacturers Institute  
<http://www.chainlinkinfo.org>

CPMB Concrete Plant Manufacturers Bureau  
<http://www.cpm.org>

CRSI Concrete Reinforcing Steel Institute  
<http://www.crsi.org>

DHI Door and Hardware Institute  
<http://www.dhi.org>

EEI Edison Electric Institute  
<http://www.eei.org>

EPA Environmental Protection Agency  
<http://www.epa.gov>

ETL ETL Testing Laboratories, Inc.  
<http://www.etl.com>

FM Factory Mutual Insurance  
<http://www.fmglobal.com>

ICBO International Conference of Building Officials  
<http://www.icbo.org>

ICEA Insulated Cable Engineers Association Inc.  
<http://www.icea.net>

IEEE Institute of Electrical and Electronics Engineers  
<http://www.ieee.org>

MSS Manufacturers Standardization Society of the Valve and Fittings Industry Inc.  
<http://www.mss-hq.com>

NAAMM National Association of Architectural Metal Manufacturers  
<http://www.naamm.org>

NBS National Bureau of Standards  
See - NIST

NEC National Electric Code  
See - NFPA National Fire Protection Association

NEMA National Electrical Manufacturers Association  
<http://www.nema.org>

NFPA National Fire Protection Association  
<http://www.nfpa.org>

NIH National Institute of Health  
<http://www.nih.gov>

NIST National Institute of Standards and Technology  
<http://www.nist.gov>

NSF National Sanitation Foundation  
<http://www.nsf.org>

OSHA Occupational Safety and Health Administration  
Department of Labor  
<http://www.osha.gov>

PCA Portland Cement Association  
<http://www.portcement.org>

PCI Precast Prestressed Concrete Institute  
<http://www.pci.org>

PPI The Plastic Pipe Institute  
<http://www.plasticpipe.org>

SMACNA Sheet Metal and Air-Conditioning Contractors  
National Association, Inc.  
<http://www.smacna.org>

SSPC The Society for Protective Coatings  
<http://www.sspc.org>

IBC The International Building Code  
See ICBO

UL Underwriters' Laboratories Incorporated  
<http://www.ul.com>

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**SECTION 01 45 29**  
**TESTING LABORATORY SERVICES**

**PART 1 - GENERAL**

**1.1 DESCRIPTION:**

This section specifies materials testing activities and inspection services required during project construction to be provided by a Testing Laboratory retained and paid for by Contractor.

**1.2 APPLICABLE PUBLICATIONS:**

- A. The publications listed below form a part of this specification to the extent referenced. The publications are referred to in the text by the basic designation only.
- B. American Association of State Highway and Transportation Officials (AASHTO):
  - T27-06.....Sieve Analysis of Fine and Coarse Aggregates
  - T96-02 (R2006).....Resistance to Degradation of Small-Size Coarse Aggregate by Abrasion and Impact in the Los Angeles Machine
  - T99-01 (R2004).....The Moisture-Density Relations of Soils Using a 2.5 Kg (5.5 lb.) Rammer and a 305 mm (12 in.) Drop
  - T104-99 (R2003).....Soundness of Aggregate by Use of Sodium Sulfate or Magnesium Sulfate
  - T180-01 (R2004).....Moisture-Density Relations of Soils using a 4.54 kg (10 lb.) Rammer and a 457 mm (18 in.) Drop
  - T191-02(R2006).....Density of Soil In-Place by the Sand-Cone Method
- C. American Concrete Institute (ACI):
  - 506.4R-94 (R2004).....Guide for the Evaluation of Shotcrete
- D. ASTM International:
  - A325-06.....Structural Bolts, Steel, Heat Treated, 120/105 ksi Minimum Tensile Strength
  - A370-07.....Definitions for Mechanical Testing of Steel Products
  - A416/A416M-06.....Steel Strand, Uncoated Seven-Wire for Prestressed Concrete
  - A490-06.....Heat Treated Steel Structural Bolts, 150 ksi Minimum Tensile Strength

C31/C31M-06.....Making and Curing Concrete Test Specimens in the  
Field

C33-03.....Concrete Aggregates

C39/C39M-05.....Compressive Strength of Cylindrical Concrete  
Specimens

C109/C109M-05.....Compressive Strength of Hydraulic Cement Mortars

C138-07.....Unit Weight, Yield, and Air Content (Gravimetric)  
of Concrete

C140-07.....Sampling and Testing Concrete Masonry Units and  
Related Units

C143/C143M-05.....Slump of Hydraulic Cement Concrete

C172-07.....Sampling Freshly Mixed Concrete

C173-07.....Air Content of freshly Mixed Concrete by the  
Volumetric Method

C330-05.....Lightweight Aggregates for Structural Concrete

C567-05.....Density Structural Lightweight Concrete

C780-07.....Pre-construction and Construction Evaluation of  
Mortars for Plain and Reinforced Unit Masonry

C1019-08.....Sampling and Testing Grout

C1064/C1064M-05.....Freshly Mixed Portland Cement Concrete

C1077-06.....Laboratories Testing Concrete and Concrete  
Aggregates for Use in Construction and Criteria  
for Laboratory Evaluation

C1314-07.....Compressive Strength of Masonry Prisms

D698-07.....Laboratory Compaction Characteristics of Soil  
Using Standard Effort

D1143-07.....Piles Under Static Axial Compressive Load

D1188-07.....Bulk Specific Gravity and Density of Compacted  
Bituminous Mixtures Using Paraffin-Coated  
Specimens

D1556-07.....Density and Unit Weight of Soil in Place by the  
Sand-Cone Method

D1557-07.....Laboratory Compaction Characteristics of Soil  
Using Modified Effort

D2166-06.....Unconfined Compressive Strength of Cohesive Soil

- D2167-94(R2001).....Density and Unit Weight of Soil in Place by the Rubber Balloon Method
- D2216-05.....Laboratory Determination of Water (Moisture) Content of Soil and Rock by Mass
- D2922-05.....Density of soil and Soil-Aggregate in Place by Nuclear Methods (Shallow Depth)
- D2974-07.....Moisture, Ash, and Organic Matter of Peat and Other Organic Soils
- D3666-(2002).....Minimum Requirements for Agencies Testing and Inspection Bituminous Paving Materials
- D3740-07.....Minimum Requirements for Agencies Engaged in the Testing and Inspecting Road and Paving Material
- E94-04.....Radiographic Testing
- E164-03.....Ultrasonic Contact Examination of Weldments
- E329-07.....Agencies Engaged in Construction Inspection and/or Testing
- E543-06.....Agencies Performing Non-Destructive Testing
- E605-93(R2006).....Thickness and Density of Sprayed Fire-Resistive Material (SFRM) Applied to Structural Members
- E709-(2001).....Guide for Magnetic Particle Examination
- E1155-96(R2008).....Determining FF Floor Flatness and FL Floor Levelness Numbers

E. American Welding Society (AWS):

- D1.1-07.....Structural Welding Code-Steel

**1.3 REQUIREMENTS:**

- A. Accreditation Requirements: Construction materials testing laboratories must be accredited by a laboratory accreditation authority and will be required to submit a copy of the Certificate of Accreditation and Scope of Accreditation. The laboratory's scope of accreditation must include the appropriate ASTM standards (i.e.; E 329, C 1077, D 3666, D3740, A 880, E 543) listed in the technical sections of the specifications. Laboratories engaged in Hazardous Materials Testing shall meet the requirements of OSHA and EPA. The policy applies to the specific laboratory performing the actual testing, not just the "Corporate Office."
- B. Inspection and Testing: Testing laboratory shall inspect materials and workmanship and perform tests described herein and additional tests

requested by COR. When it appears materials furnished, or work performed by Contractor fail to meet construction contract requirements, Testing Laboratory shall direct attention of COR to such failure.

- C. Written Reports: Testing laboratory shall submit test reports to COR, Contractor, unless other arrangements are agreed to in writing by the COR. Submit reports of tests that fail to meet construction contract requirements on colored paper.
- D. Verbal Reports: Give verbal notification to COR immediately of any irregularity.

**PART 2 - PRODUCTS (NOT USED)**

**PART 3 - EXECUTION**

- 3.1 NOT USED
- 3.2 NOT USED
- 3.3 NOT USED

**3.4 LANDSCAPING:**

- A. Topsoil and subgrade soil testing shall evaluate the physical and chemical properties of soil including all major nutrients; pH, salinity, boron, sodium, micronutrients, copper, zinc, manganese and iron; and infiltration rate, soil texture and organic content, along with a summary describing the degree of compliance with the specified requirements. The report shall also include recommendations for modification of the soil for agricultural suitability.
- B. Submit laboratory test reports to COR.

**3.5-3.17 NOT USED**

**3.18 TYPE OF TEST:**

- A. Landscaping:
  - 1. Topsoil test
  - 2. Subgrade soil test

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**SECTION 01 57 19**  
**TEMPORARY ENVIRONMENTAL CONTROLS**

**EP-1. DESCRIPTION**

- A. This section specifies the control of environmental pollution and damage that the Contractor must consider for air, water, and land resources. It includes management of visual aesthetics, noise, solid waste, radiant energy, and radioactive materials, as well as other pollutants and resources encountered or generated by the Contractor. The Contractor is obligated to consider specified control measures with the costs included within the various contract items of work.
- B. Environmental pollution and damage is defined as the presence of chemical, physical, or biological elements or agents which:
1. Adversely effect human health or welfare,
  2. Unfavorably alter ecological balances of importance to human life,
  3. Effect other species of importance to humankind, or;
  4. Degrade the utility of the environment for aesthetic, cultural, and historical purposes.
- C. Definitions of Pollutants:
1. Chemical Waste: Petroleum products, bituminous materials, salts, acids, alkalis, herbicides, pesticides, organic chemicals, and inorganic wastes.
  2. Debris: Combustible and noncombustible wastes, such as leaves, tree trimmings, ashes, and waste materials resulting from construction or maintenance and repair work.
  3. Sediment: Soil and other debris that has been eroded and transported by runoff water.
  4. Solid Waste: Rubbish, debris, garbage, and other discarded solid materials resulting from industrial, commercial, and agricultural operations and from community activities.
  5. Surface Discharge: The term "Surface Discharge" implies that the water is discharged with possible sheeting action and subsequent soil erosion may occur. Waters that are surface discharged may terminate in drainage ditches, storm sewers, creeks, and/or "water of the United States" and would require a permit to discharge water from the governing agency.
  6. Rubbish: Combustible and noncombustible wastes such as paper, boxes, glass and crockery, metal and lumber scrap, tin cans, and bones.

7. Sanitary Wastes:

- a. Sewage: Domestic sanitary sewage and human and animal waste.
- b. Garbage: Refuse and scraps resulting from preparation, cooking, dispensing, and consumption of food.

**EP-2. QUALITY CONTROL**

- A. Establish and maintain quality control for the environmental protection of all items set forth herein.
- B. Record on daily reports any problems in complying with laws, regulations, and ordinances. Note any corrective action taken.

**EP-3. REFERENCES**

- A. The publications listed below form a part of this specification to the extent referenced. The publications are referred to in the text by basic designation only.
- B. U.S. National Archives and Records Administration (NARA):  
33 CFR 328.....Definitions

**EP-4. SUBMITTALS**

- A. In accordance with Section, 01 33 23, SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES, furnish the following:
  - 1. Environmental Protection Plan: After the contract is awarded and prior to the commencement of the work, the Contractor shall meet with the Resident Engineer to discuss the proposed Environmental Protection Plan and to develop mutual understanding relative to details of environmental protection. Not more than 20 days after the meeting, the Contractor shall prepare and submit to the COR for approval, a written and/or graphic Environmental Protection Plan including, but not limited to, the following:
    - a. Name(s) of person(s) within the Contractor's organization who is (are) responsible for ensuring adherence to the Environmental Protection Plan.
    - b. Name(s) and qualifications of person(s) responsible for manifesting hazardous waste to be removed from the site.
    - c. Name(s) and qualifications of person(s) responsible for training the Contractor's environmental protection personnel.
    - d. Description of the Contractor's environmental protection personnel training program.
    - e. A list of Federal, State, and local laws, regulations, and permits concerning environmental protection, pollution control, noise

control and abatement that are applicable to the Contractor's proposed operations and the requirements imposed by those laws, regulations, and permits.

- f. Methods for protection of features to be preserved within authorized work areas including trees, shrubs, vines, grasses, ground cover, landscape features, air and water quality, fish and wildlife, soil, historical, and archeological and cultural resources.
  - g. Procedures to provide the environmental protection that comply with the applicable laws and regulations. Describe the procedures to correct pollution of the environment due to accident, natural causes, or failure to follow the procedures as described in the Environmental Protection Plan.
  - h. Permits, licenses, and the location of the solid waste disposal area.
  - i. Drawings showing locations of any proposed temporary excavations or embankments for haul roads, material storage areas, structures, sanitary facilities, and stockpiles of excess or spoil materials. Include as part of an Erosion Control Plan approved by the District Office of the U.S. Soil Conservation Service and the Department of Veterans Affairs.
  - j. Environmental Monitoring Plans for the job site including land, water, air, and noise.
  - k. Work Area Plan showing the proposed activity in each portion of the area and identifying the areas of limited use or nonuse. Plan should include measures for marking the limits of use areas. This plan may be incorporated within the Erosion Control Plan.
- B. Approval of the Contractor's Environmental Protection Plan will not relieve the Contractor of responsibility for adequate and continued control of pollutants and other environmental protection measures.

**EP-5. PROTECTION OF ENVIRONMENTAL RESOURCES**

- A. Protect environmental resources within the project boundaries and those affected outside the limits of permanent work during the entire period of this contract. Confine activities to areas defined by the specifications and drawings.
- B. Protection of Land Resources: Prior to construction, identify all land resources to be preserved within the work area. Do not remove, cut, deface, injure, or destroy land resources including trees, shrubs, vines, grasses, top soil, and land forms without permission from the Resident

Engineer. Do not fasten or attach ropes, cables, or guys to trees for anchorage unless specifically authorized, or where special emergency use is permitted.

1. Work Area Limits: Prior to any construction, mark the areas that require work to be performed under this contract. Mark or fence isolated areas within the general work area that are to be saved and protected. Protect monuments, works of art, and markers before construction operations begin. Convey to all personnel the purpose of marking and protecting all necessary objects.
2. Protection of Landscape: Protect trees, shrubs, vines, grasses, land forms, and other landscape features shown on the drawings to be preserved by marking, fencing, or using any other approved techniques.
  - a. Box and protect from damage existing trees and shrubs to remain on the construction site.
  - b. Immediately repair all damage to existing trees and shrubs by trimming, cleaning, and painting with antiseptic tree paint.
  - c. Do not store building materials or perform construction activities closer to existing trees or shrubs than the farthest extension of their limbs.
3. Reduction of Exposure of Unprotected Erodible Soils: Plan and conduct earthwork to minimize the duration of exposure of unprotected soils. Clear areas in reasonably sized increments only as needed to use. Form earthwork to final grade as shown. Immediately protect side slopes and back slopes upon completion of rough grading.
4. Temporary Protection of Disturbed Areas: Construct diversion ditches, benches, and berms to retard and divert runoff from the construction site to protected drainage areas approved under paragraph 208 of the Clean Water Act.
  - a. Sediment Basins: Trap sediment from construction areas in temporary or permanent sediment basins that accommodate the runoff of a local (design year) storm. After each storm, pump the basins dry and remove the accumulated sediment. Control overflow/drainage with paved weirs or by vertical overflow pipes, draining from the surface.
  - b. Reuse or conserve the collected topsoil sediment as directed by the Resident Engineer.

- c. Institute effluent quality monitoring programs as required by Federal, State, and local environmental agencies.
  5. Erosion and Sedimentation Control Devices: The erosion and sediment controls selected and maintained by the Contractor shall be such that water quality standards are not violated as a result of the Contractor's activities. Construct or install all temporary and permanent erosion and sedimentation control features required by the latest edition of the Best Management Practices Handbook of the California Stormwater Quality Association (CASQA). Maintain temporary erosion and sediment control measures such as berms, dikes, drains, sedimentation basins, grassing, and mulching, until permanent drainage and erosion control facilities are completed and operative.
  6. Manage borrow areas on Government property to minimize erosion and to prevent sediment from entering nearby water courses or lakes.
  7. Manage and control spoil areas on Government property to limit spoil to areas on the Environmental Protection Plan and prevent erosion of soil or sediment from entering nearby water courses or lakes.
  8. Protect adjacent areas from despoilment by temporary excavations and embankments.
  9. Handle and dispose of solid wastes in such a manner that will prevent contamination of the environment. Place solid wastes (excluding clearing debris) in containers that are emptied on a regular schedule. Transport all solid waste off Government property and dispose of waste in compliance with Federal, State, and local requirements.
  10. Store chemical waste away from the work areas in corrosion resistant containers and dispose of waste in accordance with Federal, State, and local regulations.
  11. Handle discarded materials other than those included in the solid waste category as directed by the Resident Engineer.
- C. Protection of Water Resources: Keep construction activities under surveillance, management, and control to avoid pollution of surface and ground waters and sewer systems. Implement management techniques to control water pollution by the listed construction activities that are included in this contract.
1. Washing and Curing Water: Do not allow wastewater directly derived from construction activities to enter water areas. Collect and place wastewater in retention ponds allowing the suspended material to settle, the pollutants to separate, or the water to evaporate.

2. Control movement of materials and equipment at stream crossings during construction to prevent violation of water pollution control standards of the Federal, State, or local government.
  3. Monitor water areas affected by construction.
- D. Protection of Fish and Wildlife Resources: Keep construction activities under surveillance, management, and control to minimize interference with, disturbance of, or damage to fish and wildlife. Prior to beginning construction operations, list species that require specific attention along with measures for their protection.
- E. Protection of Air Resources: Keep construction activities under surveillance, management, and control to minimize pollution of air resources. Burning is not permitted on the job site. Keep activities, equipment, processes, and work operated or performed, in strict accordance with the State of California and Federal emission and performance laws and standards. Maintain ambient air quality standards set by the Environmental Protection Agency, for those construction operations and activities specified.
1. Particulates: Control dust particles, aerosols, and gaseous by-products from all construction activities, processing, and preparation of materials (such as from asphaltic batch plants) at all times, including weekends, holidays, and hours when work is not in progress.
  2. Particulates Control: Maintain all excavations, stockpiles, haul roads, permanent and temporary access roads, plant sites, spoil areas, borrow areas, and all other work areas within or outside the project boundaries free from particulates which would cause a hazard or a nuisance. Sprinklering, chemical treatment of an approved type, light bituminous treatment, baghouse, scrubbers, electrostatic precipitators, or other methods are permitted to control particulates in the work area.
  3. Hydrocarbons and Carbon Monoxide: Control monoxide emissions from equipment to Federal and State allowable limits.
  4. Odors: Control odors of construction activities and prevent obnoxious odors from occurring.
- F. Reduction of Noise: Minimize noise using every action possible. Perform noise-producing work in less sensitive hours of the day or week as directed by the Resident Engineer. Maintain noise-produced work at or below the decibel levels and within the time periods specified.

1. Perform construction activities involving repetitive, high-level impact noise only between 8:00 a.m. and 6:00p.m unless otherwise permitted by local ordinance or the Resident Engineer. Repetitive impact noise on the property shall not exceed the following dB limitations:

Time Duration of Impact Noise	Sound Level in dB
More than 12 minutes in any hour	70
Less than 30 seconds of any hour	85
Less than three minutes of any hour	80
Less than 12 minutes of any hour	75

2. Provide sound-deadening devices on equipment and take noise abatement measures that are necessary to comply with the requirements of this contract, consisting of, but not limited to, the following:
  - a. Maintain maximum permissible construction equipment noise levels at 15 m (50 feet) (dBA):

EARTHMOVING		MATERIALS HANDLING	
FRONT LOADERS	75	CONCRETE MIXERS	75
BACKHOES	75	CONCRETE PUMPS	75
DOZERS	75	CRANES	75
TRACTORS	75	DERRICKS IMPACT	75
SCAPERS	80	PILE DRIVERS	95
GRADERS	75	JACK HAMMERS	75
TRUCKS	75	ROCK DRILLS	80
PAVERS, STATIONARY	80	PNEUMATIC TOOLS	80
PUMPS	75	BLASTING	//--//
GENERATORS	75	SAWS	75
COMPRESSORS	75	VIBRATORS	75

- b. Use shields or other physical barriers to restrict noise transmission.
  - c. Provide soundproof housings or enclosures for noise-producing machinery.
  - d. Use efficient silencers on equipment air intakes.
  - e. Use efficient intake and exhaust mufflers on internal combustion engines that are maintained so equipment performs below noise levels specified.

- f. Line hoppers and storage bins with sound deadening material.
  - g. Conduct truck loading, unloading, and hauling operations so that noise is kept to a minimum.
3. Measure sound level for noise exposure due to the construction at least once every five successive working days while work is being performed above 55 dB(A) noise level. Measure noise exposure at the property line or 15 m (50 feet) from the noise source, whichever is greater. Measure the sound levels on the A weighing network of a General Purpose sound level meter at slow response. To minimize the effect of reflective sound waves at buildings, take measurements at 900 to 1800 mm (three to six feet) in front of any building face. Submit the recorded information to the Resident Engineer noting any problems and the alternatives for mitigating actions.
- G. Restoration of Damaged Property: If any direct or indirect damage is done to public or private property resulting from any act, omission, neglect, or misconduct, the Contractor shall restore the damaged property to a condition equal to that existing before the damage at no additional cost to the Government. Repair, rebuild, or restore property as directed or make good such damage in an acceptable manner.
- H. Final Clean-up: On completion of project and after removal of all debris, rubbish, and temporary construction, Contractor shall leave the construction area in a clean condition satisfactory to the Resident Engineer. Cleaning shall include off the station disposal of all items and materials not required to be salvaged, as well as all debris and rubbish resulting from demolition and new work operations.

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**SECTION 01 74 19  
CONSTRUCTION WASTE MANAGEMENT**

PART 1 - GENERAL

1.1 SUMMARY

- A. This section specifies the requirements for the management of non-hazardous building construction and demolition waste.
- B. Achieve end-of-Project rates for salvage/recycling of 75 percent by weight of total non-hazardous solid waste generated by the Work. Practice efficient waste management in the use of materials in the course of the Work. Use all reasonable means to divert construction and demolition waste from landfills and incinerators. Facilitate recycling and salvage of materials.
- C. Waste disposal in landfills shall be minimized to the greatest extent possible. Of the inevitable waste that is generated, as much of the waste material as economically feasible shall be salvaged, recycled or reused.
- D. Contractor shall use all reasonable means to divert construction and demolition waste from landfills and incinerators, and facilitate their salvage and recycle not limited to the following:
  - 1. Waste Management Plan development and implementation.
  - 2. Techniques to minimize waste generation.
  - 3. Sorting and separating of waste materials.
  - 4. Salvage of existing materials and items for reuse or resale.
  - 5. Recycling of materials that cannot be reused or sold.
- E. At a minimum the following waste categories shall be diverted from landfills:
  - 1. Soil.
  - 2. Inerts (eg, concrete, masonry and asphalt).
  - 3. Clean dimensional wood and palette wood.
  - 4. Green waste (biodegradable landscaping materials).
  - 5. Engineered wood products (plywood, particle board and I-joists, etc).
  - 6. Metal products (eg, steel, wire, beverage containers, etc).
  - 7. Cardboard, paper and packaging.
  - 8. Bitumen roofing materials.
  - 9. Plastics (eg, ABS, PVC).
  - 10. Carpet and/or pad.

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11. Gypsum board.
12. Insulation.
13. Paint.

**1.2 RELATED WORK**

- A. Section 02 41 00, DEMOLITION.
- B. Section 01 00 00, GENERAL REQUIREMENTS.

**1.3 QUALITY ASSURANCE**

- A. Contractor shall practice efficient waste management when sizing, cutting and installing building products. Processes shall be employed to ensure the generation of as little waste as possible. Construction /Demolition waste includes products of the following:
  1. Excess or unusable construction materials.
  2. Packaging used for construction products.
  3. Poor planning and/or layout.
  4. Construction error.
  5. Over ordering.
  6. Weather damage.
  7. Contamination.
  8. Mishandling.
  9. Breakage.
- B. Establish and maintain the management of non-hazardous building construction and demolition waste set forth herein. Conduct a site assessment to estimate the types of materials that will be generated by demolition and construction.
- C. Contractor shall develop and implement procedures to reuse and recycle new materials to a minimum of 50 percent.
- D. Contractor shall be responsible for implementation of any special programs involving rebates or similar incentives related to recycling. Any revenues or savings obtained from salvage or recycling shall accrue to the contractor.
- E. Contractor shall provide all demolition, removal and legal disposal of materials. Contractor shall ensure that facilities used for recycling,

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reuse and disposal shall be permitted for the intended use to the extent required by local, state, federal regulations. The Whole Building Design Guide website <http://www.wbdg.org> provides a Construction Waste Management Database that contains information on companies that haul, collect, and process recyclable debris from construction projects.

- F. Contractor shall assign a specific area to facilitate separation of materials for reuse, salvage, recycling, and return. Such areas are to be kept neat and clean and clearly marked in order to avoid contamination or mixing of materials.
- G. Contractor shall provide on-site instructions and supervision of separation, handling, salvaging, recycling, reuse and return methods to be used by all parties during waste generating stages.
- H. Record on daily reports any problems in complying with laws, regulations and ordinances with corrective action taken.

#### **1.4 TERMINOLOGY**

- A. Class III Landfill: A landfill that accepts non-hazardous resources such as household, commercial and industrial waste resulting from construction, remodeling, repair and demolition operations.
- B. Clean: Untreated and unpainted; uncontaminated with adhesives, oils, solvents, mastics and like products.
- C. Construction and Demolition Waste: Includes all non-hazardous resources resulting from construction, remodeling, alterations, repair and demolition operations.
- D. Dismantle: The process of parting out a building in such a way as to preserve the usefulness of its materials and components.
- E. Disposal: Acceptance of solid wastes at a legally operating facility for the purpose of land filling (includes Class III landfills and inert fills).
- F. Inert Backfill Site: A location, other than inert fill or other disposal facility, to which inert materials are taken for the purpose of filling an excavation, shoring or other soil engineering operation.
- G. Inert Fill: A facility that can legally accept inert waste, such as asphalt and concrete exclusively for the purpose of disposal.

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- H. Inert Solids/Inert Waste: Non-liquid solid resources including, but not limited to, soil and concrete that does not contain hazardous waste or soluble pollutants at concentrations in excess of water-quality objectives established by a regional water board, and does not contain significant quantities of decomposable solid resources.
- I. Mixed Debris: Loads that include commingled recyclable and non-recyclable materials generated at the construction site.
- J. Mixed Debris Recycling Facility: A solid resource processing facility that accepts loads of mixed construction and demolition debris for the purpose of recovering re-usable and recyclable materials and disposing non-recyclable materials.
- K. Permitted Waste Hauler: A company that holds a valid permit to collect and transport solid wastes from individuals or businesses for the purpose of recycling or disposal.
- L. Recycling: The process of sorting, cleansing, treating, and reconstituting materials for the purpose of using the altered form in the manufacture of a new product. Recycling does not include burning, incinerating or thermally destroying solid waste.
  - 1. On-site Recycling - Materials that are sorted and processed on site for use in an altered state in the work, i.e. concrete crushed for use as a sub-base in paving.
  - 2. Off-site Recycling - Materials hauled to a location and used in an altered form in the manufacture of new products.
- M. Recycling Facility: An operation that can legally accept materials for the purpose of processing the materials into an altered form for the manufacture of new products. Depending on the types of materials accepted and operating procedures, a recycling facility may or may not be required to have a solid waste facilities permit or be regulated by the local enforcement agency.
- N. Reuse: Materials that are recovered for use in the same form, on-site or off-site.
- O. Return: To give back reusable items or unused products to vendors for credit.

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- P. Salvage: To remove waste materials from the site for resale or re-use by a third party.
- Q. Source-Separated Materials: Materials that are sorted by type at the site for the purpose of reuse and recycling.
- R. Solid Waste: Materials that have been designated as non-recyclable and are discarded for the purposes of disposal.
- S. Transfer Station: A facility that can legally accept solid waste for the purpose of temporarily storing the materials for re-loading onto other trucks and transporting them to a landfill for disposal, or recovering some materials for re-use or recycling.

#### 1.5 SUBMITTALS

- A. In accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA, and SAMPLES, furnish the following:
- B. Prepare and submit to the COR a written demolition debris management plan. The plan shall include, but not be limited to, the following information:
  - 1. Procedures to be used for debris management.
  - 2. Techniques to be used to minimize waste generation.
  - 3. Analysis of the estimated job site waste to be generated:
    - a. List of each material and quantity to be salvaged, reused, recycled.
    - b. List of each material and quantity proposed to be taken to a landfill.
  - 4. Detailed description of the Means/Methods to be used for material handling.
    - a. On site: Material separation, storage, protection where applicable.
    - b. Off site: Transportation means and destination. Include list of materials.
      - 1) Description of materials to be site-separated and self-hauled to designated facilities.
      - 2) Description of mixed materials to be collected by designated waste haulers and removed from the site.

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- c. The names and locations of mixed debris reuse and recycling facilities or sites.
  - d. The names and locations of trash disposal landfill facilities or sites.
  - e. Documentation that the facilities or sites are approved to receive the materials.
- B. Designated Manager responsible for instructing personnel, supervising, documenting and administer over meetings relevant to the Waste Management Plan.
- C. Monthly summary of construction and demolition debris diversion and disposal, quantifying all materials generated at the work site and disposed of or diverted from disposal through recycling including weight tickets, manifests, and invoices.

#### 1.6 APPLICABLE PUBLICATIONS

Publications listed below form a part of this specification to the extent referenced. Publications are referenced by the basic designation only. In the event that criteria requirements conflict, the most stringent requirements shall be met.

- A. U.S. Green Building Council (USGBC):

LEED Green Building Rating System for New Construction

#### 1.7 RECORDS

Maintain records to document the quantity of waste generated; the quantity of waste diverted through sale, reuse, or recycling; and the quantity of waste disposed by landfill or incineration. Records shall be kept in accordance with the LEED Reference Guide and LEED Template.

### PART 2 - PRODUCTS

#### 2.1 MATERIALS

- A. List of each material and quantity to be salvaged, recycled, reused.
- B. List of each material and quantity proposed to be taken to a landfill.
- C. Material tracking data: Receiving parties, dates removed, transportation costs, weight tickets, tipping fees, manifests, invoices, net total costs or savings.

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**PART 3 - EXECUTION**

**3.1 COLLECTION**

- A. Provide all necessary containers, bins and storage areas to facilitate effective waste management.
- B. Clearly identify containers, bins and storage areas so that recyclable materials are separated from trash and can be transported to respective recycling facility for processing.
- C. Hazardous wastes shall be separated, stored, disposed of according to local, state, federal regulations.

**3.2 DISPOSAL**

- A. Contractor shall be responsible for transporting and disposing of materials that cannot be delivered to a source-separated or mixed materials recycling facility to a transfer station or disposal facility that can accept the materials in accordance with state and federal regulations.
- B. Construction or demolition materials with no practical reuse or that cannot be salvaged or recycled shall be disposed of at a landfill or incinerator.

**3.3 REPORT**

- A. With each application for progress payment, submit a summary of construction and demolition debris diversion and disposal including beginning and ending dates of period covered.
- B. Quantify all materials diverted from landfill disposal through salvage or recycling during the period with the receiving parties, dates removed, transportation costs, weight tickets, manifests, invoices. Include the net total costs or savings for each salvaged or recycled material.
- C. Quantify all materials disposed of during the period with the receiving parties, dates removed, transportation costs, weight tickets, tipping fees, manifests, invoices. Include the net total costs for each disposal.

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**SECTION 02 41 00**  
**DEMOLITION**

**PART 1 - GENERAL**

**1.1 DESCRIPTION:**

This section specifies demolition and removal of buildings, portions of buildings, utilities, other structures and debris from trash dumps shown.

**1.2 RELATED WORK:**

- A. not used
- B. Safety Requirements: GENERAL CONDITIONS, Article, ACCIDENT PREVENTION.
- C. Disconnecting utility services prior to demolition: Section 01 00 00, GENERAL REQUIREMENTS.
- D. Reserved items that are to remain the property of the Government: Section 01 00 00, GENERAL REQUIREMENTS.
- G. Environmental Protection: Section 01 57 19, TEMPORARY ENVIRONMENTAL CONTROLS.
- H. Infectious Control: Section 01 00 00, GENERAL REQUIREMENTS, Article 1.7, INFECTION PREVENTION MEASURES.

**1.3 PROTECTION:**

- A. Perform demolition in such manner as to eliminate hazards to persons and property; to minimize interference with use of adjacent areas, utilities and structures or interruption of use of such utilities; and to provide free passage to and from such adjacent areas of structures. Comply with requirements of GENERAL CONDITIONS, Article, ACCIDENT PREVENTION.
- B. Provide safeguards, including warning signs, barricades, temporary fences, warning lights, and other similar items that are required for protection of all personnel during demolition and removal operations. Comply with requirements of Section 01 00 00, GENERAL REQUIREMENTS, Article 1.9 PROTECTION OF EXISTING VEGETATION, STRUCTURES, EQUIPMENT, UTILITIES AND IMPROVEMENTS.
- C. Maintain fences, barricades, lights, and other similar items around exposed excavations until such excavations have been completely filled.
- D. Provide enclosed dust chutes with control gates from each floor to carry debris to truck beds and govern flow of material into truck. Provide overhead bridges of tight board or prefabricated metal construction at dust chutes to protect persons and property from falling debris.
- E. Prevent spread of flying particles and dust. Sprinkle rubbish and debris with water to keep dust to a minimum. Do not use water if it results in hazardous or objectionable condition such as, but not limited to; ice, flooding, or pollution. Vacuum and dust the work area daily.

- F. In addition to previously listed fire and safety rules to be observed in performance of work, include following:
1. No wall or part of wall shall be permitted to fall outwardly from structures.
  2. Wherever a cutting torch or other equipment that might cause a fire is used, provide and maintain fire extinguishers nearby ready for immediate use. Instruct all possible users in use of fire extinguishers.
  3. Keep hydrants clear and accessible at all times. Prohibit debris from accumulating within a radius of 4500 mm (15 feet) of fire hydrants.
- G. Before beginning any demolition work, the Contractor shall survey the site and examine the drawings and specifications to determine the extent of the work. The contractor shall take necessary precautions to avoid damages to existing items to remain in place, to be reused, or to remain the property of the Medical Center; any damaged items shall be repaired or replaced as approved by the Resident Engineer. The Contractor shall coordinate the work of this section with all other work and shall construct and maintain shoring, bracing, and supports as required. The Contractor shall ensure that structural elements are not overloaded and shall be responsible for increasing structural supports or adding new supports as may be required as a result of any cutting, removal, or demolition work performed under this contract. Do not overload structural elements. Provide new supports and reinforcement for existing construction weakened by demolition or removal works. Repairs, reinforcement, or structural replacement must have Resident Engineer's approval.
- H. The work shall comply with the requirements of Section 01 57 19, TEMPORARY ENVIRONMENTAL CONTROLS.
- I. The work shall comply with the requirements of Section 01 00 00, GENERAL REQUIREMENTS, Article 1.7 INFECTION PREVENTION MEASURES.

**1.4 UTILITY SERVICES:**

- A. Demolish and remove outside utility service lines shown to be removed.
- B. Remove abandoned outside utility lines that would interfere with installation of new utility lines and new construction.

**PART 2 - PRODUCTS (NOT USED)**

**PART 3 - EXECUTION**

**3.1 DEMOLITION:**

- A. Completely demolish and remove buildings and structures, including all appurtenances related or connected thereto, as noted below:
  1. As required for installation of project requirements.

2. To full depth within an area defined by hypothetical lines located 1500 mm (5 feet) outside building lines of new structures.
- B. Debris, including brick, concrete, stone, metals and similar materials shall become property of Contractor and shall be disposed of by him daily, off the Medical Center to avoid accumulation at the demolition site. Materials that cannot be removed daily shall be stored in areas specified by the Resident Engineer. Break up concrete slabs below grade that do not require removal from present location into pieces not exceeding 600 mm (24 inches) square to permit drainage. Contractor shall dispose debris in compliance with applicable federal, state or local permits, rules and/or regulations.
- C. In removing buildings and structures of more than two stories, demolish work story by story starting at highest level and progressing down to third floor level. Demolition of first and second stories may proceed simultaneously.
- D. Remove and legally dispose of all materials, other than earth to remain as part of project work, from any trash dumps shown. Materials removed shall become property of contractor and shall be disposed of in compliance with applicable federal, state or local permits, rules and/or regulations. All materials in the indicated trash dump areas, including above surrounding grade and extending to a depth of 1500mm (5feet) below surrounding grade, shall be included as part of the lump sum compensation for the work of this section. Materials that are located beneath the surface of the surrounding ground more than 1500 mm (5 feet), or materials that are discovered to be hazardous, shall be handled as unforeseen. The removal of hazardous material shall be referred to Hazardous Materials specifications.
- E. Remove existing utilities as indicated or uncovered by work and terminate in a manner conforming to the nationally recognized code covering the specific utility and approved by the Resident Engineer. When Utility lines are encountered that are not indicated on the drawings, the Resident Engineer shall be notified prior to further work in that area.

**3.2 ABANDONMENT OF UTILITIES:**

- A. Fill pipes and utility structures to be abandoned with lean concrete.
- B. Cap and plug pipe and other conduits abandoned, with tight fitting plug or wall of concrete, minimum 6-inches thick.

**3.3 CLEAN-UP:**

On completion of work of this section and after removal of all debris, leave site in clean condition satisfactory to COR. Clean-up shall

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include off the Medical Center disposal of all items and materials not required to remain property of the Government as well as all debris and rubbish resulting from demolition operations.

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**Section 32 01 93**

**Tree Care and Maintenance**

**PART 1 - General**

**1.1 Description**

- A. The work in this Section consists of the post-construction tree care and maintenance.

**1.2 Related Work**

- A. Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA AND SAMPLES
- B. Section 01 57 19, TEMPORARY ENVIRONMENTAL CONTROL
- C. SECTION 01 74 19, CONSTRUCTION WASTE MANAGEMENT

**1.3 REFERENCE, CODES AND STANDARDS**

- A. Contractor shall comply with all Federal, state and local standards and regulations, as well as Organization of Safety Health Agency (OSHA) and Environmental Protection Agency (EPA) regulations, throughout the duration of the project.
- B. The Contractor shall procure all permits, licenses, pay all charges and fees, and give all notices necessary and incidental to the due and lawful prosecution of the provisions of services.
- C. Only recognized and approved methods, techniques and standards for tree care shall be used. All tree work shall be in accordance with contract specifications and the latest edition of the following:
  - i. Natural pruning guidelines from U.C. Extension publications
  - ii. Arboriculture by Harris, Matheny & Clark
  - iii. National Arborist Association Standards and other industry standard publications, including:
    - a. ANSI A300 - Standard Practices for Tree Care Operations, including referenced Combined Federal Regulations (Utility Pruning and Emergency Service Restoration)
    - b. ANSI Z133.1 - Safety Requirements for Arboricultural Operations
- D. International Society of Arboriculture, Best Management Practices (BMP)

**1.4 Quality Assurance**

- A. The Contractor performing the work shall have a minimum of ten years of experience in tree care and management, and experience in projects of similar scale.
- B. The Contractor performing the work shall be a Tree Care Industry Association (TCIA) accredited company.
- C. The Contractor shall employ a Certified Arborist who will be responsible for the evaluation of the trees, and supervising the implementation of the tree care services specified under this Section.

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- i. Arborist shall be certified by the International Society of Arboriculture (ISA)

D. Pre-Installation Conference: Conduct conference at Project Site with Contracting Officer's Representative.

### 1.5 Submittals

A. Submit in accordance with Section 01 33 23, Shop Drawing, Product Data, and Samples.

B. Submit Qualification Data for approval before work is started:

- i. TCIA accreditation certificate
- ii. Arborist's ISA certification
- iii. Company overview substantiating the required experience for this Contract.
- iv. List of three (3) projects that are at least three (3) years old, with scope similar to this Contract. Provide project names, addresses, scope, budget and year completed, and include names, addresses, phone numbers of owners' contact persons.

C. Submit the Tree Care Recommendations Matrix for approval. Tree care work shall not commence prior to the approval of the matrix

D. Submit samples and manufacturer's literature for each of the following for approval before work is started.

- i. Organic Mulch: one-quart sample
- ii. Growth Regulator

E. If pesticides and chemicals are to be used, submit the labels, and Material Safety Data Sheets (MSDS) of pesticide and chemicals, and a copy of their license authorizing the Contractor to apply pesticide and chemicals to maintain a healthy planting. The pesticides and chemicals must be approved prior to their use on the VA property.

F. Submit schedule for the scope of work. Submit a revised schedule if there are updates to the project.

G. Submit As-Built Drawing upon Final Acceptance of the project. As-Built Drawing shall consist of the Tree Care Recommendations Matrix, with an additional column that note the tree work performed for each tree. Submit One (1) hard copy and one (1) electronic copy in PDF format.

## PART 2 - PRODUCTS

### 2.1 Tree Care Recommendations Matrix

A. The Contractor shall assess the condition of the existing trees identified for tree care, and prepare a matrix summarizing the tree care recommendations for each tree.

- i. For the Tree Care Recommendations matrix, each tree shall be identified by its Tree Identification number, scientific name and common name.
- ii. Provide brief descriptions to clarify and quantify the recommendations for each tree.

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- iii. The document shall include the name of the ISA Certified Arborist and certification number.
- B. As part of the assessment process, the Contractor shall confirm the Basic Tree Care scope required for each tree. Work shall include:
- i. Pruning
  - ii. Injection of growth regulator (to redirect tree's energy to roots, defense and storage systems for recovery from the construction impacts)
  - iii. Deep watering
  - iv. Mulching
  - v. Soil compaction mitigation
  - vi. Root pruning mitigation (diagnosis and clean-cutting)
  - vii. Repair of tree wounds and bark damage
- C. As part of the assessment process, the Contractor shall also identify additional tree care measures, such as structural support (cabling), pest and disease control, etc., needed for each tree.
- i. Tree care measures not identified in Section 2.1.B as Basic Tree Care are "Not In Contract" (NIC), and will be implemented under a separate contract.

## 2.2 Organic Mulch

- A. Fir tree or pine tree bark mulch, natural color, 3/4-inch to 1-inch size.

## 2.3 Growth Regulator

- A. As recommended by the Certified Arborist.

## PART 3 - EXECUTION

### 3.1 Preparation

- A. The Contractor shall conduct a site walk with the Contracting Officer's Representative to verify all trees to receive tree care and understand the project/site conditions, before work is started.
- B. If a condition is observed while the work is being performed requiring attention beyond the original scope of work, the condition shall be reported to the Contracting Officer's Representative.

### 3.2 Tree Care and Maintenance

- A. Upon approval of the Tree Care Recommendations Matrix by the Contracting Officer's Representative, the Contractor shall implement the tree care recommendations for the existing trees.
  - i. All tree care and maintenance shall be performed in accordance with ANSI A300 - Standard Practices for Tree Care Operations, and ISA Best Management Practices.
- B. The Contractor shall prune and thin the trees, as needed.
  - i. Pruning shall be in accordance to ANSI A300 - Standard Practices for Tree Care Operations, Part 1: Pruning. Do not cut tree leaders.
  - ii. Pruning of trees shall be done for the following conditions:

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- a. To remove dead, dying and broken branches
  - b. To maintain clearance from other plants or facilities
  - c. To correct shape, particularly to correct for wind disfiguration
  - d. To provide visibility of pedestrians and motorists
  - e. To maintain walkways free from obstructions
  - f. To eliminate or reduce potentially hazardous situations
- iii. Minimum safety clearance for trees shall be:
    - a. Fourteen (14) feet over streets
    - b. Twelve (12) feet over driveways and parking lots
    - c. Eight (8) feet over pedestrian walkway and circulation areas
    - d. Four (4) feet above buildings
    - e. One (1) foot from buildings
- C. Growth regulator shall be applied per the manufacturer's instructions.
  - D. The Contractor shall establish a schedule for deep watering during the duration of the contract and include information in the Tree Care Recommendations Matrix.
  - E. The Contractor shall mulch each tree area, at minimum within the watering basin and berm, with organic mulch to a 3-inch depth. Hold mulch 4 inches away from trunk or as directed by the Contracting Officer's Representative.
  - F. Soil compaction mitigation may include, but not limited to, soil de-compaction with an air excavation tool, incorporation of amendment with organic matter and prescription fertilizer, watering and mulching.
  - G. Tree roots damaged by trenching or other construction operations shall hand trimmed with sharp pruning instrument, making clean cut through.
  - H. The Contractor shall provide proper care for tree wounds and bark damage to encourage callus growth and wound closure.

### **3.3 Restoration and Clean Up**

- A. Where existing planting and/or irrigation system have been damaged during the tree care operations, restore the planting area and/or irrigation system to their original condition.
- B. Clear all areas of debris and spoil piles.
- C. Remove all debris, rubbish and excess materials from the VA property when the work of this Section has been completed and at such other times as may be directed by the Contracting Officer's Representative.

### **3.4 Final Acceptance**

- A. The Contractor shall be responsible for notifying the Contracting Officer's Representative 48 hours in advance for the review at the end of the project.

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- i. Prior to the review, clear the site of all debris and present in a neat, orderly manner.
  - ii. If the scope of work has not been completed to meet specifications, a punch list shall be established for corrective work.
- B. Upon the completion of the project improvements and corrective work, the Contractor shall schedule a final review with the Contracting Officer's Representative for Final Acceptance of the project.
  - i. If the project improvements and corrective work is incomplete, continue tree care such as deep watering and mulching, at no additional cost to the VA, until all work has been completed.
- C. Submit As-Built Drawing to the Contracting Officer's Representative within 7 days after Final Acceptance.

**END OF SECTION**

**Section 32 96 43**

**Tree Transplanting**

**PART 1 - General**

**1.1 Description**

- A. The work in this Section consists of transplanting existing trees to new locations.

**1.2 Related Work**

- B. Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA AND SAMPLES
- C. Section 01 57 19, TEMPORARY ENVIRONMENTAL CONTROL
- D. SECTION 01 45 29, TESTING LABORATORY SERVICES
- E. SECTION 01 74 19, CONSTRUCTION WASTE MANAGEMENT

**1.3 REFERENCE, CODES AND STANDARDS**

- A. Contractor shall comply with all Federal, state and local standards and regulations, as well as Organization of Safety Health Agency (OSHA) and Environmental Protection Agency (EPA) regulations, throughout the duration of the project.
- B. The Contractor shall procure all permits, licenses, pay all charges and fees, and give all notices necessary and incidental to the due and lawful prosecution of the provisions of services.
- C. Only recognized and approved methods, techniques and standards for tree care shall be used. All tree work shall be in accordance with contract specifications and the latest edition of the following:
  - i. Natural pruning guidelines from U.C. Extension publications
  - ii. Arboriculture by Harris, Matheny & Clark
  - iii. National Arborist Association Standards and other industry standard publications, including:
    - a. ANSI A300 - Standard Practices for Tree Care Operations, including referenced Combined Federal Regulations (Utility Pruning and Emergency Service Restoration)
    - b. ANSI Z133.1 - Safety Requirements for Arboricultural Operations
- D. International Society of Arboriculture, Best Management Practices (BMP)

**1.4 Quality Assurance**

- A. The Contractor performing the work shall have a minimum of ten years of experience in tree care and management, and the transplanting of large trees. The Contractor shall have a minimum of five tree transplanting projects which include 60" box trees and greater, and costs of over \$100,000.00.
- B. The Contractor performing the work shall be a Tree Care Industry Association (TCIA) accredited company.

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- C. The Contractor shall employ a Certified Arborist who will be responsible for the evaluation of the trees, and supervising the implementation of the tree relocation and tree care services specified under this Section.
  - i. Arborist shall be certified by the International Society of Arboriculture (ISA)
- D. Pre-Installation Conference: Conduct conference at Project Site with Contracting Officer's Representative.

#### 1.5 Submittals

- A. Submit in accordance with Section 01 33 23, Shop Drawing, Product Data, and Samples.
- B. Submit Qualification Data for approval before work is started:
  - i. TCIA accreditation certificate
  - ii. Arborist's ISA certification
  - iii. Company overview substantiating the required experience for this Contract.
  - iv. List of three (3) projects that are at least three (3) years old, with scope similar to this Contract and / or demonstrate the required experience. Provide project names, addresses, scope, budget and year completed, and include names, addresses, phone numbers of owners' contact persons.
- C. Submit samples and manufacturer's literature for each of the following for approval before work is started.
  - i. Organic Mulch: one-quart sample
  - ii. Soil amendments
  - iii. Fertilizers
- D. Submit a one-quart sample and analytical data of the organic soil amendment, from an approved laboratory, for approval before work is started. Laboratory shall be an independent or university laboratory, recognized by the State Department of Agriculture, with the experience and capability to conduct the testing indicated and that specializes in the type of tests to be performed.
- E. Submit analytical data of the native soil, from an approved laboratory, for approval before work is started. Laboratory shall be an independent or university laboratory, recognized by the State Department of Agriculture, with the experience and capability to conduct the testing indicated and that specializes in the type of tests to be performed.
  - i. Obtain minimum of two representative one quart samples of topsoil taken from accepted site locations at depth of 4" to 6" below finish grade and submit to an accredited Soils Laboratory for evaluation of physical and chemical properties of soil including all major nutrients; pH, salinity, boron, sodium, micronutrients, copper, zinc, manganese and iron; and infiltration rate, soil texture and organic content, along with a summary describing the degree of compliance with the specified requirements. The report shall also include

recommendations for modification of the soil for agricultural suitability.

- ii. Besides the above required soil samples, take one representative sample of any subgrade soil and submit to an accredited Soils Laboratory for evaluation of physical and chemical properties of soil.
  - iii. Upon approval of the Laboratory's report by the Contracting Officer's Representative, the recommendations in the report shall become a part of the Specifications and the quantities of soil amendment, fertilizer and other additives shall be adjusted to conform with the report at no additional cost to the VA. Request Testing Laboratory to send one copy of test results directly to Contracting Officer's Representative. Note that there is a minimum quantity of organic amendment specified elsewhere in this specification section.
- F. If pesticides and chemicals are to be used, submit the labels, and Material Safety Data Sheets (MSDS) of pesticide and chemicals, and a copy of their license authorizing the Contractor to apply pesticide and chemicals to maintain a healthy planting. The pesticides and chemicals must be approved prior to their use on the VA property.
- G. Submit schedule for the scope and proposed methodology for the work. Submit a revised schedule if there are updates to the project.
- H. Submit As-Built Drawing upon Final Acceptance of the project. As-Built Drawing shall document the location of the transplanted trees. The Contractor shall use Attachment 3: Tree Relocation - Reference Drawing as the base map of the As-Built Drawing. Submit One (1) hard copy and one (1) electronic copy in PDF format.
- I. Maintenance Instructions upon Final Acceptance of the project. Maintenance Instructions shall consist of recommended procedures to be established by the VA for maintenance of transplanted trees during a calendar year. Instructions shall also include measures addressing the current drought conditions of California.

**1.6 Tree Maintenance Period**

- A. Tree maintenance shall commence immediately after each tree is planted and end upon Final Acceptance of the project.
- B. Tree maintenance shall be performed in accordance with Section 3.3 Tree Maintenance.

**PART 2 - PRODUCTS**

**2.1 Organic Amendment for In Situ Soils**

- A. Ground redwood or ground fir bark with the following properties:
  - i.

<u>Percent Passing</u>	<u>Sieve Designation</u>
100	9.51 mm      3/8"
50-90	6.35 mm      1/4"
20-40	4.76 mm      No. 4
0-20	2.38 mm      No. 8 mesh

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Redwood Sawdust

Dry bulk density, lbs per cubic yd: 260-280

Nitrogen stabilized - dry weight basis, min. 0.4%

Salinity (Ece): 4.0 maximum

Organic content: 90% minimum

Reaction (pH): 4.0 minimum

Ground Fir or Pine Bark

Dry bulk density, lbs per cubic yd: 350

Nitrogen stabilized - dry weight basis, min. 0.5%

Salinity (Ece): 4.0 maximum

Organic content: 90% minimum

Reaction (pH): 4.0 minimum

**2.2 Soil Amendments**

- A. Soil sulfur: Agricultural grad sulfur containing a minimum of 99% sulfur (expressed as elemental)
- B. Iron sulfate: 20% iron (expressed as metallic iron), derived from ferric and ferrous sulfate, 10% sulfur (expressed as elemental).
- C. Calcium carbonate: 95% lime as derived from oyster shells.
- D. Gypsum: Agricultural grade product containing 98% minimum calcium sulfate.

**2.3 Fertilizers**

- A. Commercial fertilizer, pelleted or granular form, conform to the requirements of chapter 7, Article 2, of the Agricultural Code of the State of California for fertilizing materials as follows:
  - i. Type A: 6% Nitrogen, 20% Phosphorus Acid, 20% Potash (6-20-20)
  - ii. Type B: 21 gram planting tablets, 20% Nitrogen, 10% Phosphorus Acid, 5% Potash (20-10-5) available from Agriform or 10 gram BestPacks packets, 20% Nitrogen, 10% Phosphorus Acid, 5% Potash (20-10-5) available from Best Fertilizers Co.
  - iii. Type C: Complete Fertilizer 21% Nitrogen, 7% Phosphorus Acid, 14% Potash (21-7-14)
  - iv. If commercial fertilizer having this analysis is not obtainable, other similar commercial fertilizer may be used providing it meets the approval of the Contracting Officer's Representative.
- B. Sulfate of potash: 0-0-50
- C. Single super-phosphate: Commercial product containing 18-20 percent available phosphoric pentoxide
- D. Triple super-phosphate: 0-45-0
- E. Urea formaldehyde: 38-0-0

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**2.4 Organic Mulch**

- A. Fir tree or pine tree bark mulch, natural color, 3/4-inch to 1-inch size.

**PART 3 - EXECUTION****3.1 Preparation**

- A. The Contractor shall verify with the Contracting Officer's Representative all trees to be transplanted and the new locations for the trees, before work is started.
  - i. The Contracting Officer's Representative will stake the new locations for the trees.
- B. The Contractor shall contact Utilities Alert Service (USA) and confirm there is no utility conflict prior to excavating on site.
- C. Perform root and crown pruning, as appropriate, to the trees to be relocated in preparation for transplanting.
- D. If a condition is observed while the work is being performed requiring attention beyond the original scope of work, the condition shall be reported to the Contracting Officer's Representative.

**3.2 Transplanting of Trees**

- A. The Contractor shall transplant the trees in accordance with ANSI A300 - Standard Practices for Tree Care Operations, Part 6: Planting and Transplanting, to their designated locations.
- B. After the removal of the existing trees, backfill the holes with native soil. Backfill shall be installed in layers and tamp to a density of at least 85% compaction. Original surface grade and drainage shall be restored.
- C. Trees removed from their existing location shall be planted in their new location within 24 hours after the removal from their existing location.
  - i. The health and vigor of the trees shall be maintained during storage before planting.
  - ii. Do not excavate tree pits more than 24 hours prior to transplanting.
- D. Tree planting shall be in accordance with ANSI A300 - Standard Practices for Tree Care Operations, Part 6: Planting and Transplanting. The Contractor shall remove and amend clean native soil backfill to provide an optimum medium to promote root growth, and include slow-released fertilizer tablets, per manufacturer's instructions. Install support system, as needed.
  - i. The following organic, soil amendments and fertilizer rates, and quantities are to be used for bid basis only. Specific planting specifications will be made after soil samples are tested by an accredited Soils Laboratory.
  - ii. The top 12 inches of backfill to consist of amended top soil with the following application rate (per 1,000 square feet):
    - a. 3 cubic yard organic amendment
    - b. 14 lbs. soil sulfur

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- c. 8 lbs. Ammonium sulfate
- iii. Application rates for backfill below 12 inches:
  - a. 1½ lbs. iron sulfate per cubic yard
  - b. ¼ lb. triple superphosphate (0-45-0)
- E. The Contractor shall mulch each tree area, at minimum within the watering basin and berm, with organic mulch to a 3-inch depth. Hold mulch 4 inches away from trunk or as directed by the Contracting Officer's Representative.
- F. The Contractor shall prune and thin the trees, as needed, after they are planted in their new locations.
  - i. Pruning shall be in accordance to ANSI A300 - Standard Practices for Tree Care Operations, Part 1: Pruning.
    - a. Do not cut tree leaders.
  - ii. Pruning of trees shall be done for the following conditions:
    - a. To remove dead, dying and broken branches
    - b. To maintain clearance from other plants or facilities
    - c. To correct shape, particularly to correct for wind disfiguration
    - d. To provide visibility of pedestrians and motorists
    - e. To maintain walkways free from obstructions
    - f. To eliminate or reduce potentially hazardous situations
  - iii. Minimum safety clearance for trees shall be:
    - a. Fourteen (14) feet over streets
    - b. Twelve (12) feet over driveways and parking lots
    - c. Eight (8) feet over pedestrian walkway and circulation areas
    - d. Four (4) feet above buildings
    - e. One (1) foot from buildings

### 3.3 Tree Maintenance

- A. Begin maintenance immediately after each tree is planted.
- B. Maintenance period shall end upon Final Acceptance of the project.
- C. Tree maintenance shall include, but not limited to:
  - i. Soil moisture management
  - ii. Mulching
  - iii. Integrated pest management
  - iv. Pruning
  - v. Monitoring
  - vi. Nutrient management
  - vii. Maintenance of tree support systems

### 3.4 Restoration and Clean Up

- A. Where existing planting and/or irrigation system have been damaged during the transplanting operations, restore the planting area and/or irrigation system to their original condition.
- B. Clear all areas of debris and spoil piles.

- C. Remove all debris, rubbish and excess materials from the VA property when the work of this Section has been completed and at such other times as may be directed by the Contracting Officer's Representative.

**3.5 Final Acceptance**

- A. The Contractor shall be responsible for notifying the Contracting Officer's Representative 48 hours in advance for the review at the end of the project.
  - i. Prior to the review, clear the site of all debris and present in a neat, orderly manner.
  - ii. If the scope of work has not been completed to meet specifications, a punch list shall be established for corrective work.
- B. Upon the completion of the project improvements and corrective work, the Contractor shall schedule a final review with the Contracting Officer's Representative for Final Acceptance of the project.
  - i. If the project improvements and corrective work is incomplete, continue tree maintenance, at no additional cost to the VA, until all work has been completed.
- C. Submit As-Built Drawing and Maintenance Instructions to the Contracting Officer's Representative within 7 days after Final Acceptance.

**END OF SECTION**