

STATEMENT OF WORK

1. **SCOPE:** Contractor shall furnish all installation labor, travel, shipping, equipment, parts, tools, and expertise necessary to install PLANMECA Dental X-ray Equipment at the Robley Rex VA Medical Center Dental Clinic. Also reference the attached product specifications document for equipment and services required.
2. **QUALIFICATIONS:** To be considered eligible for consideration, contractor must be listed as distributor/installer by PLANMECA USA.
3. **SERVICES TO BE PROVIDED:**
 - A. Site Evaluation meeting:
 - 1) Within fourteen (14) days of contract award, the contractor will make a site visit to determine site preparation work required by the Robley Rex VA Medical Center. This site visit is to be coordinated with the Contracting Officer Representative (COR).
 - 2) Contractor will provide in writing all additional requirements for site preparation and deliver to the COR within three (3) business days of completing the site visit. This list is to include all network addressing requirements for the x-ray devices and associated CPUs.
 - B. Equipment Delivery
 - 1) The contractor and COR will reach an agreement on scheduling installation and go-live. The contractor will be allowed up to thirty (30) days' to allocate resources if required.
 - 2) Delivery of any equipment must be coordinated with the COR as storage space is very limited at the facility. Acceptance of delivery may otherwise be refused and additional shipping charges will be at the expense of the contractor
 - C. Equipment De-Installation
 - 1) Contractor is responsible for keeping a clean workspace and disposing of all waste (i.e. boxes) during de-installation. This includes the vacuuming of any dust that is generated.
 - 2) Contractor is responsible for de-installation and offsite removal of the existing Gendex intraoral and panoramic x-ray units listed on the product specifications document. This equipment will be immediately removed from the facility with any shipping costs being the responsibility of the contractor. Reference the documentation requirements below regarding de-installation and removal of equipment.
 - D. Equipment Installation
 - 1) The contractor will be responsible for providing, installing, and configuring the server into the Robley Rex VA Medical Center's computer room. Rack space, power, and network

connectivity will be provided to the Robley Rex VA Medical Center. Please note that access to the computer room will require an escort at all times with an appropriate clearance level.

- 2) Contractor is responsible for maintaining a clean workspace and immediately disposing of all waste (i.e. cardboard boxes and other packaging materials).
- 3) The Robley Rex VA Medical Center will provide an unterminated ethernet cable that we be “coiled” above each intraoral x-ray mounting location at the intersection of the wall and ceiling. At the time of removal of the existing intraoral x-ray units, the contractor will be responsible for pulling the Ethernet cable down the rest of the wall and terminating the connection into the new intraoral x-ray units. Please note that the sensors will utilize a direct ethernet connection to the CPU via an additional network interface card.
- 4) The contractor will be responsible for installation and configuration of the intraoral x-ray units. If a structural or power concern is discovered at this time then it will be immediately reported to the COR before installation continues.
- 5) The Robley Rex VA Medical Center will be responsible for providing power strips, ethernet connections, and holes/grommets into casework for the connections to the CPUs, monitor, keyboard, speaker, and mouse.
- 6) All CPU mounts are to be provided and installed by the contractor in a location found to be acceptable by the COR. The product specifications document includes additional CPU mounts in the quantity to cover existing hospital owned CPUs in the dental clinic. The contractor will be responsible for relocating the existing hospital owned CPUs into the mounts.
- 7) Contractor will provide, install, and configure all CPUs purchased. This includes installation of imaging software and configuration of user profiles. This also includes working with Biomed and IT to configure and test network connectivity. The contractor will provide all ethernet cables from the CPU to the wall. All newly installed CPUs and relocated CPUs will have a clean / professional appearance with minimal cable “slack” left exposed.
- 8) The contractor will be responsible for installation of the wall mounting bracket for the power conditioner to serve the ProMax Panoramic X-Ray Unit. The location of the wall mounting bracket must be approved by the COR.
- 9) The contractor will be responsible for installing and commissioning the power conditioner to service the ProMax Panoramic X-Ray Unit. The final installation will have a clean / professional appearance with minimal cable “slack” left exposed.
- 10) Any wall support brackets for the ProMax Panoramic X-Ray Unit that are to be installed by the Robley Rex VA Medical Center will be shipped to the facility within (2) weeks of the site preparation visit.

- 11) The contractor will be responsible for installation and configuration of the ProMax Panoramic X-Ray Unit. If a structural or power concern is discovered at this time then it will be immediately reported to the COR before installation continues.

E. Training

- 1) Technical service training will be included for one (1) Biomedical Technician as listed on the product specifications document. This is to include tuition to attend Planmeca training on all systems purchased. This includes travel costs (airfare round trip, lodging, and meals) for the duration of the training.
- 2) The contractor is to provide on-site user training to the dental clinic for all new equipment and software. This includes one (1) day of initial training and one (1) additional day of follow-up training. The initial training shall be done immediately following the installation of new equipment. The follow-up training will be scheduled by the COR.

4. **SPECIAL INSTRUCTIONS:**

- A. Contractor Check-In: Upon arrival, the contractor will check-in with the authorized VCS attendant to receive an identification sticker, prior to performing service(s) at the Robley Rex VA Medical Center. The contractor shall wear visible identification at all times while on the premises of the Robley Rex VA Medical Center, displaying name and company ID.

B. Documentation:

1. All equipment and software provided will include two (2) printed copies and one (1) electronic copy of service manuals and operator's manuals. This information shall be provided to the COR within three (3) business days of completing installation of all equipment.
2. As stated above, the contractor shall provide, in writing, a confirmation of all equipment removed from the facility. This list is to include manufacturer, model, serial #, VA Medical Center asset tag number (EE#), and date of removal. This listing shall be provided to the COR within three (3) business days of removal of all equipment.
3. For all serialized equipment installed, the contractor will provide an electronic listing of manufacturer, model, serial #, room location, installation date, and warranty expiration date. Any additional warranty documentation should also be provided with this submittal. This information shall be provided to the COR within three (3) business days of completing installation of all equipment.
4. During user training of equipment, the contractor will create a listing of all staff present. This list shall be provided to the COR within one (1) business day of training completion.

DIAGRAM

