

## VA CMOP Performance Work Statement

### Power Industrial Truck Training

#### Background:

The Leavenworth Department of Veterans Affairs Consolidated Mail Outpatient Pharmacy (VA CMOP), located at 5000 S. 13<sup>th</sup> Street, Leavenworth, KS 66048 is requiring on-site training for Powered Industrial Truck and Scissor Lift training for the Leavenworth CMOP staff.

#### Scope:

##### Powered Industrial Truck Training:

1. Powered Industrial Truck Training shall include both manual and electrical powered pallet jacks as well as an electric forklift.
2. Training shall consist of a combination of formal instruction (e.g., lecture, discussion, interactive computer learning, video tape, written material), practical training (demonstrations performed by the trainer and practical exercises performed by the trainee), and evaluation of the operator's performance in the workplace.
3. All operator training and evaluation shall be conducted by persons who have the knowledge, training, and experience to train powered industrial truck operators and evaluate their competence. Power industrial truck operator shall receive training in topics as per OSHA 29 CFR 1910.178(l).
4. The Contractor shall certify that each operator has been trained and evaluated as required by this paragraph (l). The certification shall include the name of the operator, the date of the training, the date of the evaluation, and the identity of the person(s) performing the training or evaluation.
5. Contractor shall train up to 25 staff on both the electric & manual pallet jacks. Two training sessions shall be scheduled, not on the same day.
6. Contractor shall train up to 12 staff on the forklift. This training will include forklift and electric pallet jack training. Two training sessions shall be scheduled, not on the same day due to two shifts.

##### Aerial Lifts

1. Training should include: Explanations of electrical, fall, and falling object hazards; Procedures for dealing with hazards; Recognizing and avoiding unsafe conditions in the work setting; Instructions for correct operation of the lift (including maximum intended load and load capacity); Demonstrations of the skills and knowledge needed to operate an aerial lift before operating it on the job; When and how to perform inspections; Manufacturer's requirements; Drop-offs, holes, or unstable surfaces such as loose dirt; Inadequate ceiling heights; Slopes, ditches, or bumps; Debris and floor obstructions; Overhead electric power lines and communication cables; Other overhead obstructions; Other hazardous locations and atmospheres; High wind and other severe weather conditions, such as ice; and the presence of others in close proximity to the work.
2. Training shall consist of a combination of formal instruction (e.g., lecture, discussion, interactive computer learning, video tape, written material), practical training (demonstrations performed by the trainer and practical exercises performed by the trainee), and evaluation of the operator's performance in the workplace.

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3. The Contractor shall certify that each operator has been trained and evaluated as required by this paragraph (I). The certification shall include the name of the operator, the date of the training, the date of the evaluation, and the identity of the person(s) performing the training or evaluation.
4. Contractor shall train up to 10 staff on the scissor lift and stock picker. Two training sessions shall be scheduled, not on the same day.

### Objectives:

1. License powered industrial truck operators, pallet jacks and forklift, as per OSHA 29 CFR 1910.178 and train manual pallet jack operators to operate equipment safely in order to comply with the OSHA General Duty Clause
2. License Aerial Lift Operators to safely operate scissor lift and stock picker

### Deliverables:

- Training certificates and licenses (licenses shall be plastic and credit card sized in order for our staff to have on hand)

### Delivery:

- Training shall be completed no later than 1/15/2014

*Dec for Riane Nally 11-6-14*

### Government-Furnished Property:

1. Walk behind low lift (pallet jacks): Yale WP40), WPB40, and Raymond F45
2. Sit down rider (forklift): Yale ERP030 with 189TSU and Class II Integral Side Shifter
3. Elevating Work Platform (scissor lift): Skyjack SJ3219 and BillJax EXP19

### Security:

Contractors are required show a picture ID and to sign in at the Leavenworth CMOP front desk to receive a visitor's badge.

### Place of Performance:

Leavenworth-CMOP

### Period of Performance:

1. Training shall be completed with one month
2. Training shall be completed during normal duty hours between the hours of 7:00 am and 3:30pm.
3. All Federal Holidays shall be observed