

Attachment 2: Request for Sole Source Memo Format

DEPARTMENT OF VETERANS AFFAIRS

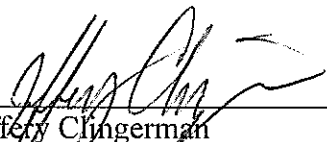
Justification and Approval

For

Other Than Full and Open Competition

1. **Contracting Activity:** Department of Veterans Affairs, VISN 11, John D Dingell Medical Center, Justification for Other Than Full and Open Competition to Olympus America, to repair a scope. Purchase Request 553-15-1-138-0136.
2. **Nature and/or Description of the Action Being Processed:** This is a request for a new firm-fixed price purchase order for Olympus America (3500 Corporate Parkway Center Valley, PA 18034-8229 Phone: 800-848-9024) for repair services to a scope.
3. **Description of Supplies/Services Required to Meet the Agency's Needs:** This request is to re-manufacture telescope model WA50052A back to Olympus specifications due to damage to fibers and body not covered by warranty. The period of performance is award date until completion of repair (not to exceed 15 days). Estimated cost is \$11,939.00.
4. **Statutory Authority Permitting Other than Full and Open Competition:**
 - (X) (1) Only One Responsible Source and No Other Supplies or Services Will Satisfy Agency Requirements per FAR 6.302-1;
 - () (2) Unusual and Compelling Urgency per FAR 6.302-2;
 - () (3) Industrial Mobilization, Engineering, Developmental or Research Capability or Expert Services per FAR 6.302-3;
 - () (4) International Agreement per FAR 6.302-4
 - () (5) Authorized or Required by Statute FAR 6.302-5;
 - () (6) National Security per FAR 6.302-6;
 - () (7) Public Interest per FAR 6.302-7;
5. **Demonstration that the Contractor's Unique Qualifications or Nature of the Acquisition Requires the Use of the Authority Cited Above (applicability of authority):** Only One Responsible Source and No Other Supplies or Services Will Satisfy Agency Requirements per FAR 6.302-1: The scope requiring repairs is a leased Olympus scope and can only be repaired/serviced by Olympus America. In order to return this scope to patient care services this repair is necessary. Olympus does not authorize any other vendor to repair scopes that are on lease to government or commercial entities.
6. **Description of Efforts Made to ensure that offers are solicited from as many potential sources as deemed practicable:** Olympus America is the only vendor able to perform these repairs therefore no other market research was conducted.

7. **Determination by the Contracting Officer that the Anticipated Cost to the Government will be Fair and Reasonable:** The quoted price of \$11,939.00 is deemed fair and reasonable based on acquisition history including; PO 553-C50117 for the repairs on the same scope for \$12,565.00. This order has also been deemed fair and reasonable based the independently calculated IGCE.
8. **Description of the Market Research Conducted and the Results, or a Statement of the Reasons Market Research Was Not Conducted:** Olympus America is the only vendor able to perform these repairs therefore no other market research was conducted.
9. **Any Other Facts Supporting the Use of Other than Full and Open Competition:** None.
10. **Listing of Sources that Expressed, in Writing, an Interest in the Acquisition:** Olympus America (3500 Corporate Parkway Center Valley, PA 18034-8229 Phone: 800-848-9024)
11. **A Statement of the Actions, if any, the Agency May Take to Remove or Overcome any Barriers to Competition before Making subsequent acquisitions for the supplies or services required:**
Continue to survey the market for all future requirements in an effort to locate other sources for this service.
12. **Requirements Certification:** I certify that the requirement outlined in this justification is a Bona Fide Need of the Department of Veterans Affairs and that the supporting data under my cognizance, which are included in the justification, are accurate and complete to the best of my knowledge and belief.



Jeffrey Clingerman
Medical Equipment Repairer
John D Dingell Medical Center

12/2/14

Date

13. **Approvals in accordance with FAR 6.304**

- a. **Contracting Officer's Certification: (required)** I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.

Brooke Hansen
Contract Specialist
Network 11 Contracting Office

Date

- b. **NCM/PCM (Required \$3K and above):** I certify the justification meets requirements for other than full and open competition.

James J. Hallock
Supervisory Contract Specialist
Network 11 Contracting Office

Date