

LIMITED SOURCES JUSTIFICATION

ORDER >\$150,000

FAR PART 8.405-6

2237 Transaction # or Vista Equipment Transaction #: 688-15-1-246-0001 (INSERT)

This acquisition is conducted under the authority of the Multiple Award Schedule Program. The material or service listed in par. 3 below is sole source, therefore, consideration of the number of contractors required by FAR Subpart 8.4 – Federal Supply Schedules, is precluded for the reasons indicated below.

Restricted to the following source: Provide original manufacturer's name for material or contractor's name for service. (If a sole source manufacturer distributes via dealers, ALSO provide dealer information.)

Manufacturer/Contractor: Xerox Corporation

Manufacturer/Contractor POC & phone number: Maureen Sullivan (703) 520-3193 Office

Mfgr/Contractor Address: (202) 520-3193 Cell

Dealer/Rep address/phone number: _____

☒ The requested material or service represents the minimum requirements of the Government.

(1) AGENCY AND CONTRACTING ACTIVITY:

Department of Veterans Affairs

50 Irving St. NW.

Washington, DC 20422

VISN:

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(2) NATURE AND/OR DESCRIPTION OF ACTION BEING APPROVED:

The Washington DC VA Medical Center is requesting an emergency follow-on contract to continue the service provided by Xerox Corporation to ensure the facility does not have uninterrupted service with the copy machines. The period of performance will be from October 1, 2014 to March 30, 2015. The medical center makes no commitment to continue the services provided under this Statement of Work beyond March 30, 2015. The medical facility will utilize this time to develop a requirements document for the solicitation of a new contract. This time will be utilized to conduct market research and reassess the needs of the medical center.

(3) (a) A DESCRIPTION OF THE SUPPLIES OR SERVICES REQUIRED TO MEET THE AGENCY'S NEED:

Currently the medical facility contains 80 Black and White Copiers, 3 Color Copiers, Medical Media, On Site Help desk, and fax servers.

(b) ESTIMATED DOLLAR VALUE: \$400,000.00

(c) REQUIRED DELIVERY DATE: October 1st 2014

(4) IDENTIFICATION OF THE JUSTIFICATION RATIONALE (SEE FAR 8.405-6), AND IF APPLICABLE, A DEMONSTRATION OF THE PROPOSED CONTRACTOR'S UNIQUE QUALIFICATIONS TO PROVIDE THE REQUIRED SUPPLY OR SERVICE. (CHECK ALL THAT APPLY AND COMPLETE)

☒ Specific characteristics of the material or service that limit the availability to a sole source (unique features, function of the item, etc.). Describe in detail why only this suggested source can furnish the requirements to the exclusion of other sources.

Currently the medical facility contains 80 Black and White Copiers, 3 Color Copiers, Medical Media, On Site Help desk, and fax servers. The copiers, digital scanners, and fax servers are directly connected to the facilities infrastructure. The facility is requesting to maintain the current structure until a new multiyear award contract can be established to ensure current operations are not disrupted. The connectivity of this system requires significant IT resources to connect all the facilities computers to the copiers. Additionally, the fax servers for prosthetics requires additional layers of review to authorize any other dealer to connect their device, which maintains patients records.

☐ A patent, copyright or proprietary data limits competition. The proprietary data is:
(If FAR 8.405-6(a)(2)iii before posting. Do not include specific proprietary data. Only mention the type of equipment, procedure, etc. to show that proprietary supplies or services are being procured.)

☐ These are "direct replacements" parts/components for existing equipment.

☐ The material/service must be compatible in all aspects (form, fit and function) with existing systems presently installed/performing. Describe the equipment/function you have now and how the new item/service must coordinate, connect, or interface with the existing system.

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☐ The new work is a logical follow-on to an original Federal Supply Schedule order provided that the original order was placed in accordance with the applicable Federal Supply Schedule ordering procedures. The original order must not have been previously issued under sole source or limited source procedures.

☒ An urgent and compelling need exists, and following the ordering procedures would result in unacceptable delays.
Copy machines are essential to running a medical and business operation and would severely impact the medical facility and its patients. For the medical facility copy machines are needed to print out reports and conduct hospital operations. For the patient, copy machines provide them with their medical records, testing results, prescription information, and diagnosis made by Veteran Affairs doctors. The necessity to maintain uninterrupted service at the medical center is primarily based on the severe impact it would have on patient care.

(5) DESCRIBE WHY YOU BELIEVE THE ORDER REPRESENTS THE BEST VALUE CONSISTENT WITH FAR 8.4 TO AID THE CONTRACTING OFFICER IN MAKING THIS BEST VALUE DETERMINATION:
The follow-on contract is based on a GSA quote provided by a reputable vendor. Previous pricing proposals provided by the contractor have been deemed fair and reasonable.

(6) DESCRIBE THE MARKET RESEARCH CONDUCTED AMONG SCHEDULE HOLDERS AND THE RESULTS OR A STATEMENT OF THE REASON MARKET RESEARCH WAS NOT CONDUCTED:

The facility is requesting time to conduct market research and gather the requirements to submit to contracting to begin the solicitation of a new contract award.

(7) ANY OTHER FACTS SUPPORTING THE JUSTIFICATION:

(8) A STATEMENT OF THE ACTIONS, IF ANY, THE AGENCY MAY TAKE TO REMOVE OR OVERCOME ANY BARRIERS THAT LED TO THE RESTRICTED CONSIDERATION BEFORE ANY SUBSEQUENT ACQUISITION FOR THE SUPPLIES OR SERVICES IS MADE:

The facility will work on conducting a feasibility assessment to assess the current needs of the departments, conduct market research, and create a requirement package for the solicitation of a future award through open competition.

(9) REQUIREMENTS CERTIFICATION: I certify that the requirement outlined in this justification is a Bona Fide Need of the Department of Veterans Affairs and that the supporting data under my cognizance, which are included in the justification, are accurate and complete to the best of my knowledge. I understand that processing of this limited sources justification restricts consideration of Federal Supply Schedule contractors to fewer than the number required by FAR Subpart 8.4. *(This signature is the requestor's supervisor, fund control point official, chief of service or someone with responsibility and accountability.)*

<u>Roman Rodriguez</u>	<u>09/30/14</u>	
SIGNATURE	DATE	
<u>Roman Rodriguez</u>	<u>Facility Contracts Coordinator</u>	<u>Logistics</u>
NAME	TITLE	SERVICE LINE/SECTION
<u>DC VA Medical Center</u>		
FACILITY		

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(10) APPROVALS IN ACCORDANCE WITH THE VHAPM, Volume 6, Chapter VI: OFOC SOP: *This part is filled out by Contracting Staff as part of the Justification*

a. CONTRACTING OFFICER'S CERTIFICATION (required): I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.

Robert Perry
CONTRACTING OFFICER'S SIGNATURE

December 12, 2014
DATE

Robert Perry, Contracting Officer
NAME AND TITLE

Washington, DC VAMC
FACILITY

b. Director of Contracting/DESIGNEE: I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.

SIGNATURE
Scott A. Sands

DATE

NAME
NCO/PCO X Director of Contracting

HIGHER LEVEL APPROVAL (Required For orders over \$650,000):

c. SAO: I certify the justification meets requirements for restricting consideration of Federal Supply Schedule contractors to fewer than the number required by FAR Subpart 8.4.

SIGNATURE

DATE

NAME
Director, SAO X

d. VHA HCA REVIEW AND APPROVAL (over \$650,000 to \$12.5 million): I have reviewed the foregoing justification and find it to be complete and accurate to the best of my knowledge and belief and approve for restricting consideration of the Federal Supply Schedule contractors to fewer than the number required by FAR Subpart 8.4

NAME

DATE

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VHA Head of Contracting Activity (HCA)

e. VA Deputy Senior Procurement Executive Approval (\$12.5 million not to exceed \$50 million): I have reviewed the foregoing justification and find it to be complete and accurate to the best of my knowledge and belief and approve for restricting consideration of the Federal Supply Schedule contractors to fewer than the number required by FAR Subpart 8.4

C. FORD HEARD

Deputy Senior Procurement Executive (DSPE)

DATE

f. VHA Senior Procurement Executive Approval (over \$50 million): I have reviewed the foregoing justification and find it to be complete and accurate to the best of my knowledge and belief and approve for other than full and open competition.

JAN R. FRYE

Deputy Assistant Secretary
Office of Acquisition and Logistics
Senior Procurement Executive (SPE)

DATE