

Retail Addition (Design-Build)
Pre-Bid Conference & Site Meeting Minutes
8 Jan 2015

Introduction:

Contracting Officer: Everett Shaver
Project Manager/COR: Dick McAlevy
A/E: None
Solicitation # - VA244-15-R-0200
Project # - 595-14-103

Established rules of communication and the roles of the CO & COR:

All questions and answers shall be directed at the Contracting Officer and be recorded
Contracting Officer will address questions concerning the contract
COR and A/E will address questions concerning scope of the project
All Q&As will be posted in an amendment.
Photos of the project site are allowed.

Solicitation was reviewed including highlights:

- NAICS Code: 238110 Poured Concrete Foundation and Structure Contractors
- Size Standard: \$15.0 M
- Magnitude of Construction: \$500,000.00 to \$1,000,000.00.
- Type of Set Aside: 100% Service-Disabled Veteran Small Business (SDVOSB)
- CVE Certification required at time of bid opening
- SAM registration required (including R&C)
- OSHA – EMR (Experience Modification Rate)
- Buy American Act – Construction materials
- Actual Damages
- GPS: NONE
- GFP: NONE
- Davis Bacon: YES, Number: PA140008 11/21/2014 PA8
- Brand Name Clauses: YES - Eastern Time, Inc. (Alarm System)
Siemens Physical Access Control System
(Communication and Audio/ Video Systems)

Brief overview of project scope was provided by COR.

SIGN-IN SHEET ATTACHED.

Questions due by 01/26/2015, and an amendment to address final questions will be issued by 01/29/2015.

Proposals are Due by 12:00PM on Tuesday February 03, 2015

STATEMENT OF WORK – Retail Addition (Design-Build)
PROJECT# 595-14-103
January 8, 2015

1. General:

- a. The scope of work shall generally consist of, but not necessarily be limited to, developing working drawings and specifications, labor and materials to construct a one thousand (1,000) square foot (SF) addition to the Retail Store, located at Building 17, at the Lebanon VA Medical Center
- b. Design - The Contractor shall develop working documents to add an addition to the Retail Store, Building 17.
- c. Build – Work will include the construction of a complete building addition. This shall include installation of new walls, ceiling systems, lighting, supplying additional electrical power, data and fire protection. Other significant items include the following:
 - i. New heating, ventilation and air conditioning (HVAC) distribution components
 - ii. New mechanical, electrical and plumbing (MEP) equipment and their applicable connections to existing building utilities;
 - iii. The provision of emergency power;
 - iv. Installation and certification testing of sprinkler systems and alarms, specifically Eastern Time;
 - v. Installation and replacement of ceiling systems;
 - vi. The provision of new communication and audio/ video systems, specifically Siemens, including all cables and appurtenances; and
 - vii. Installation of architectural finishes and some custom interior design case work elements.
- d. All work shall comply with all federal, state, and local codes and regulations.
- e. Contractor shall complete all work within 365 days from receipt of Notice to Proceed.

SAC EAST**SERVICE AREA OFFICE • EAST**

Thursday, 08 January 2015, 11:00AM, LEBANON VAMC

PRE-PROPOSAL SITE VISIT - VA244-15-R-0200 Retail Addition (Design-Build) #595-14-103

Please record your name and contact information

	FIRST NAME	LAST NAME	COMPANY NAME	PHONE #	EMAIL ADDRESS
1	Everett	Shaver	NCO4 Contracting	570 824-3521 x4864	everett.shaver@va.gov
2	Stephen	Clabough	NCO4 Contracting	570-824-3521 x4266	stephen.clabough@va.gov
3	John	Tobin	RBVetCO	412-446-1722	john.tobin@rbvetco.com
4	Marissa	Petrovic	level HEADS, Inc.	440-241-9979	marissa@levelheads.us
5	Harry	Cain	Arthur Funk & Sons	717-273-4122	hcain@funkconstruction.com
6	Matt	Knight	Senatz Builders	610-834-2952	matt@senatzbuilders.com
7	JEFF	YOUNG	RLS CONSTRUCTION GROUP	717-502-6680	JYOUNG@RLSGR.com
8	Robert J.	Schlosky	NORTHEAST INFRASTRUCTURE	570-253-0846	rschlosky@neinfra.com
9	Amy	Colwell	Northeast Infrastructure	570-253-0846	acolwell@neinfra.com
10	JOSHUA	BOWER	QUALITY ASSURANCE PLUS	717 458 0238	jbower@qualityassuranceplus.com
11	BILL	BELKNAP	GEORGE LLC	610-702-4242	bill.belknap@george.com
12	D. MICHAEL	FRYE	MURRAY ASSOC'S.	717-234-2581	mfrye@murrayassoc.com
13	ANDY	FRONTZ	HILLOP ARCH GROUP	570-742-9352	AFFRONTZ@HILLEPAG.COM
14	Jon	Fritz	YONE ARCHITECTURE + DESIGN	717-735-3841	JFRITZ@YONEARCHDESIGN.COM
15	Kevin	Zurawa	MERIT INC	570-778-8105	KMZURAWA@meritoperations.com
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