

**JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW FAR 13.106-1**  
(OVER MICRO-PURCHASE THRESHOLD(\$3K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements ***explaining the absence of competition*** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

**1. PURCHASE REQUEST OR REQUISITION NUMBER:**

583-15-2-051-0009

**1A. PROJECT/TASK  
NUMBER None**

**1B. ESTIMATED AMOUNT:**

\$29,250.00

**2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:**

*Award a firm fixed-price award for Membership dues to participate in the Indiana Center for Nursing (ICN).*

**3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:**

*ICN is a statewide non-profit organization that functions as a focal point for developing best practices in nursing as well as implementing reform in inter-professional education and practice, patient safety, nursing education and nursing practice. Membership ensures that the Indianapolis VAMC remains on the forefront of development of Nursing Practice and a leader in the development of the next generation of Nurses in Indiana.*

**4. REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE, WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:**

*ICN is the only statewide organization involved with assuring the future of the state's nursing workforce. This is congruent with the VA mission of excellence and providing education to our future healthcare providers. Indy VAMC will be able to collaborate with academic affiliates in the development of nursing staff and collaborate within the healthcare arena in assisting/developing healthcare for underserved populations, most notably rural Indiana.*

**5. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:**

*An Internet search for all Organizations involved with Nursing education and the development of Nursing Practice within Indiana was conducted. It found that all smaller organizations affiliated with this subject matter are active participants with ICN and there is no other, competing umbrella organization.*

**6. Contracting Officer's Certification:** *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.*

**Signature:** \_\_\_\_\_

**Date:** January 26, 2015

**Name:** John R. Beard

**Title:** Contracting Officer

**Facility:** VISN 11 Contracting

