

## **Pre-Bid Meeting for PMRS & Prosthetic Center 2/10/15 at 10:00am**

**Call in information: 1-800-767-1750 with a participant code: 92075**

### **Agenda:**

1. Thank everyone for attending
2. Overview of today's events
3. Introduction of Philp Robinson- Contract Specialist and Bill Frazier, COR, David Potter,- President of Triple C-the A&E Group and Carol Coover-Clark from Coover-Clark, the Architect of Record.
4. Discussing RFP VA 259-14-R-0645 on FBO.gov
5. The pre-bid meeting/site walk is not mandatory but Highly Recommended
6. **Not here to answer questions during site visit MUST BE WRITTEN DOWN- can answer some general contracting questions.**
7. In Source Selection Period, under no circumstances should offerors or their team members be emailing the design team or Bill Frazier- all communication is through **Contracting**.

## **HIGHLIGHT OF 1442**

8. NAICS Code- 236220, \$36.5 Million dollar threshold
9. Set Aside:
  - This acquisition is a 100% Small Business
  - Must be certified in on SBA Dynamic Business Search and in the System Award Management System (SAM) at the time of receipt of proposals and at the time of award.
  - The offeror shall be rejected with no further consideration if not in SAM.
  - The Small Business Administration shall verify that all offerors meet the requirements of a small business entity.
10. Bid Guarantee & Payment/Performance Bonds:
  - On the 1442, it states the contractor will have performance/payment and bonds after award letter.
  - Contractor shall begin performance within 10 days after award and complete within **540 days NTP**.
11. Pertinent Dates:
  - Questions due by 2/17/15 by 5pm MST, to [philip.robinson@va.gov](mailto:philip.robinson@va.gov)
    - Put RFP Name/# in the Subject Line
  - We'll get the answers back to you timely
  - Proposals due on 3/3/15 at 11am MST

12. Confirmation of construction range is between \$5,000,000-\$10,000,000 cover of SF 1442

13. Attachments included in RFP:

-GJVA\_PMRS\_Drawings\_Vol-2A\_Shts\_1-78.

-GJVA\_PMRS\_Drawings\_Vol-2A\_Shts\_79-159.

-GJVA\_PMRS\_Specs\_Vol-1A.

-GJVA\_PMRS\_Specs\_Vol-1B.

-PPQ\_PMRS\_AND\_PROSTHETIC BUILDING.

-construction directive 2011

#### **14. SUMMARY OF THE SCOPE OF WORK (Bill Frazier/COR)**

##### **BACKGROUND**

This Project will build onto an existing area at the northwest corner of the facility where two 2-story residential quarters once stood. See the attached Grand Junction VA Medical Center 100% Construction Documents; both plans and specifications. The Project will include a new Physical Medicine and Rehabilitation Service (PM&RS) and Prosthetics Center comprising of approximately 20,000 SF.

##### **SCOPE OF WORK**

The Contractor shall provide all labor, tools, parts, equipment, transportation, parking, materials, permits, and incidentals necessary to complete VA project 575-205, new construction of a Physical Medicine & Rehabilitation Services (PM&RS) and Prosthetics Center, in accordance with the construction documents. Work shall include, but shall not be limited to, demolition, general construction, electrical, civil, structural, geotechnical, mechanical, and landscaping as described in the construction documents, as summarized below:

1. Construct a new 20,000 square foot Physical Medicine and Rehabilitative Service (PM&RS) and Prosthetics Center as provided by the Construction Documents.
2. Area of development is approximately 3.14 Acres at the northwest corner of the Grand Junction VA Medical Center facility, therefore a Construction Storm-water Management Plan has been prepared and a Colorado Discharge Permit must be prepared and submitted for construction activity, by the contractor.
3. Construction activities shall not extend beyond the Construction limits as shown and defined on the Construction drawings, unless otherwise approved by the Grand Junction VA Engineering Section.

4. All duct and utility chases are to be installed per the construction documents in preparation of the future 2<sup>nd</sup> Floor Mental Health facility expansion.
5. The Contractor is responsible for quality control and shall establish and maintain an effective quality control system in compliance with the Contract Clauses and Specifications sections.
6. All work shall be coordinated through the Grand Junction VA Engineering Section of the Medical Center, specifically the Contracting Officer's Representative (COR) for the project.
7. The Contractor shall coordinate with the COR, designated VA Representatives, and Engineer of Record, Triple C-The A&E Group, on all as-built drawings and project close-out documentation, inspection and testing.
8. Davis-Bacon wage rates shall apply.
9. Storage of Equipment & Materials: The contractor shall maintain their allocated workspace (construction trailer) and storage of equipment and materials within the 3.14 acres of proposed area of construction activity (Construction limit boundary as shown on the plans: sheet 38-CG101).
10. Contractor shall arrange for offsite parking for all of the contractor's personnel.
11. Site Utilities: In the event a shutdown, restriction, or interruptions of any utility services are required, a written request must be submitted (at least 2 weeks in advance) and approved by the COR. All utility shutdowns must be reviewed and approved by the VA.
12. Security: All contractor personnel shall have an identification badge, complete with an updated picture. Such badge shall be worn by the individual and prominently displayed at all times while on VA property. No employee of the contractor shall enter the project site without a valid VA approved identification badge. All contractor personnel are subject to inspection of personal effects when entering or leaving the project site.
13. Interim Life Safety Measures (ILSM): The Contractor is not required to prepare a formal interim life safety measures plan for this project. At a minimum, contractor shall comply with the following requirements of an interim life safety measures and fire protection plan:
  - a. Maintain the construction area to minimize the potential for fire or safety hazards resulting from storage of construction material, construction waste and debris during construction operations.
14. All work shall conform to the Project Construction Documents; Drawings and Specifications. Clarification of specifications and design drawings can be referenced by current VA Master Specifications, Design Guides, and Standards as published at the following site: <http://www.cfm.va.gov/TIL/> . Where conflicts occur between the VA's Construction Document specifications and model codes/standards, the most stringent requirement shall govern.
15. The delivery date for this contract shall be five hundred and forty (540) days from Notice to Proceed.

#### **CONSTRUCTION DOCUMENTS TO REFERENCE THE SUMMARY OF THE SCOPE OF WORK**

1. Construction Plans (Sheets 1 through 159) dated 01.09.2015 (Project Number 575-205) Grand Junction VAMC PMRS and Prosthetics Center **as seen in attachment:**
  - a. GJVA\_PMRS\_Drawings\_Vol-2A\_Shts\_1-78; and
  - b. GJVA\_PMRS\_Drawings\_Vol-2A\_Shts\_79-159

2. Construction Specifications: New PMRS and Prosthetics Building, Volume 1A and Volume 1B, Submitted to Grand Junction Veterans Affairs Medical Center, January 9, 2015 **as seen in attachment:**
  - a. GJVA\_PMRS\_Specs\_Vol-1A
  - b. GJVA\_PMRS\_Specs\_Vol-1B
3. Geotechnical Report-VA Medical Center, PT/OT and Prosthetics Center, Grand Junction, Colorado, Prepared by Olsson Associates, January 18, 2013 **as seen in attachment:** Construction Specifications (GJVA\_PMRS\_Specs\_Vol-1A) New PM&RS Prosthetic Center.
4. Construction Stormwater Management Plan, VAMC PMRS & PROSTHETICS CENTER, Grand Junction, Colorado, Prepared by Olsson Associates, May 24, 2013 **as seen in attachment:** Construction Specifications (GJVA\_PMRS\_Specs\_Vol-1A) New PM&RS Prosthetic Center.
5. Fire Protection Design Analysis, Grand Junction VAMC PMRS & Prosthetic Building, Shaner Life Safety, September 30, 2013 **as seen in attachment:** Construction Specifications (GJVA\_PMRS\_Specs\_Vol-1A) New PM&RS Prosthetic Center.

## **15.DOCUMENTATION OF EVALUATION FACTORS**

**All non-price factors, when combined, are significantly more important than price. Evaluation Factors are listed in descending order of importance, with subfactors under each factor being of equal importance.**

**Factor 1 – Past Performance**

**Factor 2 – Technical Approach**

Subfactor 1: Technical Narrative

Subfactor 2: Schedule

Subfactor 3: Safety

**Factor 3 – Construction Experience**

**Factor 4 - Price**

## **16.SOLICITATION SUBMITTAL PROCESS**

**Volume I shall include the following:**

-Past Performance, Technical Approach, and Construction Experience

-A separate tab detailing all assumptions

-A separate tab to include a streamlined breakdown of material, labor categories, and hours ***without any prices***

**Volume II shall include the following:**

-The Price Proposal shall include the SF 1442, Solicitation Offer and Award (Construction, Alteration, or Repair)

-SF 1442 Continuation Pages

- Pricing Schedule and Supporting Documentation as described in Factor 4, Price.

The offeror's technical response shall clearly address each evaluation factor in this solicitation. Failure to submit in the format required and clearly address *Past Performance, Technical Approach, Construction Experience with a Separate Assumptions Tab and Separate Tab including a streamlined breakdown of material, labor categories, and hours without total price* in Volume I **shall result in rejection of the offer**. Failure to submit in the format required and clearly address *Sf 1442, SF 1442 Continuation Pages, and Pricing Schedule and Supporting Documentation* in Volume II **shall result in rejection of the offer**.

**Proposals shall be received by (Mountain Time) on March 3, 2015 at 11am. There will be no public opening of the proposals.**

**Submission Procedures:** For simplicity in this guidance, all submissions in response to a solicitation will be referred to as offers.

- a. Proposal Requirements:** Offeror shall include two copies (2) of Volume I, one (1) copy of Volume II, and a CD including Volume I and Volume II. Volume I and Volume II shall be securely bound and **Ring Binders are not permissible. Acceptable type of bindings include: plastic comb, double loop wire, coil, velobind, and thermal binding.**
- b. Page Number Requirements:** There is a 50 page limit for single package submission for Volume I and a 20 page limit for single package submission for Volume II.
- c. Formatting:** Page size 8.5 by 11 inches with 1 inch margins. Paragraphs single spaced. Minimum font size/style 11 point Times New Roman font for Text, 10 point font in the Arial family for Tables, and 10 point font in the Arial family for Graphics. Tables and graphics may be landscape; all other text must be portrait.

If the offeror uses a different format (font size, margin) the government reserves the right to adjust the proposal to fit the parameters of the format as stated in the RFP, and if this results in the proposal exceeding the page limitations in any one area, the government will not consider those excess pages.

- d. Transmittal and Cover Letter:** The offeror's transmittal for the proposal shall contain the name, phone number, and e-mail address of the person to be contacted concerning any matter related to the solicitation.

Include the following information in your cover letter:

1. DUNS number

2. Company Name mailing address, and website address;
  3. Date submitted and price proposal expiration date;
  4. All of the above-cited information for each entity on the proposed team, if a team is proposed;
- e. Location to Send Solicitation Responses:** Offeror shall include two copies (2) of Volume I, one (1) copy of Volume II, and a CD including Volume I and Volume II to:

Department of Veteran Affairs  
Attention: Philip Robinson  
Network Contracting Office 19  
4100 E. Mississippi Avenue, #900  
Glendale, CO 80246

17. Emailed Written Questions to Philip Robinson will be addressed in a separate amendment.
18. The AE on this project, Triple C the A&E Group (Prime) with David Potter & Coover Clark and Associates (Architect) with Carol Coover Clark will now present.
19. **On the pre-bid site walk attendees saw the following areas:**

The COR, Bill Frazier described the area of construction and notable features, such as North Avenue, the west access road into the facility and both Building 5 and Building 37. This concluded the Government's Site Visit/Bid Tour for the PMRS/Prosthetics building construction project.

End of tour