

**JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW FAR 13.106-1**  
(OVER MICRO-PURCHASE THRESHOLD(\$3K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements **explaining the absence of competition** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

**1. PURCHASE REQUEST OR REQUISITION NUMBER:**

657-15-3-8635-0073

**1A. PROJECT/TASK  
NUMBER**

NONE

**1B. ESTIMATED AMOUNT:**

\$35,837.00

**2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:**

The request is for access to a web based subscription service to ECRI Institute Health Devices System for the St. Louis VA Medical Center, CEOSH. The Emergency Care Research Institute (ECRI Institute) database includes information about suppliers and service providers for health care technologies. This contract is renewed every year as the subscription is for one year. The service agreement would be for 1 year starting April 1st 2015 through March, 31st 2016 with renewal options for an additional 4 years. The estimated cost for the service agreement is \$6,750.00 for the base year and \$35,837.00, total base plus four.

**3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:**

ECRI Institute is the sole owner of the database. No one else can offer these resources. The company has been providing services since 1968 and is currently designated as a Collaboration Center of the World Health Organization (WHO). ECRI Institute is the sole developer of the proprietary research offered.

**4. REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE, WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:**

ECRI Institute is the sole owner of the database. No one else can offer these resources. The company has been providing services since 1968 and is currently designated as a Collaboration Center of the World Health Organization (WHO). ECRI Institute is the sole developer of the proprietary research offered. The ECRI Institute program is the most cost effective and efficient. A new program would require re-training or may not be as user friendly.

**5. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:**

1. The 2237 Purchase Request arrived requesting access to a web based subscription service to ECRI Institute Health Devices System for the St. Louis VA Medical Center, CEOSH. The STL VAMC (CEOSH) has request 24 hour access to pertinent information and tools to assist with investigating, managing and publishing relevant medical equipment hazards. ECRI Health Devices services described in this requirement provide tools to CEOSH that enable proper management of equipment hazards, ensuring safe and quality healthcare. The NAICS code for these items is 519190 (All Other Information Services). The service agreement would be for 1 year starting April 1st 2015 through March, 31st 2016 with renewal options for an additional 4 years. The estimated cost for the service agreement is \$6,750.00 for the base year and \$35,837.00, total base plus four.

2. A search of the National Acquisition Center (NAC) Contract Catalog produced no results. No mandatory use contracts IAW FAR 8.002 and VAAR 808.002 "Priorities for use of Government supply sources" were found that could perform/supply the requested task.

3. A search on [www.gsa.gov](#) for vendor's that could fulfill the requested service on Federal Supply Schedules (FSS). There were no vendors on GSA/FSS that could provide the task being requested.

4. A search of the VetBiz.gov Registry website produced 195 companies with the requisite NAICS code. However NO company found could meet the costumer's request. Based on these results I have concluded there are not sufficient sources to set aside this to SDVOSB or VOSB concerns.

5. A search of the SBA Dynamic Small Business Search tool: Using NAICS code 519190 with the keywords "subscription service" yielded NO results.

Chapter VI: Other Than Full and Open Competition (OFOC) SOP  
Attachment 4: Single Source Justification for SAP under \$150K

6. A search of the Federal Business Opportunities website produced no relevant results for small business or other category set-asides. A search of FPDS resulted in finding several government awards none were to small business concerns. FPDS search results identified one vendor (EMERGENCY CARE RESEARCH INSTITUTE) that could provide the service requested by the customer

7. A Google search located only one company (EMERGENCY CARE RESEARCH INSTITUTE) that could provide the services requested by the Saint Louis VA Medical Center, according to Sam.gov, that company is a large business.

8. Based upon the facts above, there are not at least two or more responsible small business concerns that can support the request by the STL VAMC (CEOSH). Also, there is only one company that can perform the task/service requested. Therefore, I have determined that this will be "Sole Source" procurement using the authority in FAR 6.302-1. Only One Responsible Source and No Other Supplies or Services Will Satisfy Agency Requirements per FAR 6.302-1;

**6. Contracting Officer's Certification:** *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.*

**Signature:** \_\_\_\_\_

**Date:** February 11, 2015

**Name:** FRANK NOVELLO

**Title:** CONTRACTING OFFICER

**Facility:** NCO 15