

**JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW FAR 13.106-1**  
(OVER MICRO-PURCHASE THRESHOLD(\$3K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements ***explaining the absence of competition*** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

**1. PURCHASE REQUEST OR REQUISITION NUMBER:**

VA251-15-AP-2575  
583-15-2-179-0463

**1A. PROJECT/TASK  
NUMBER**

Not Applicable

**1B. ESTIMATED AMOUNT:**

\$5,700.00

**2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:**

The services to be performed under this acquisition are the repair of Olympus America, Inc. manufactured medical camera scope.  
Model #: OTV-S7PROH-HD-12E  
SN: 7916603  
EE#: 63737

**3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:**

This request is being made due to an unusual and compelling urgency as the VA's need for the repair services under this request are necessary as to avoid serious injury to the Government should there be a delay as a result of normal competition methods for the acquisition of services. The equipment listed in Section 2 of this document is in need of immediate repair due to broken parts. The equipment in question is one (1) of five (5) similar pieces of equipment used by the Indianapolis VA Medical Center. With the current equipment out of service, the Surgery Service is required to utilize the remaining four (4) pieces of equipment on a more demanding schedule, raising the potential for damage, the equipment not being cleaned properly, and ultimately, lack of equipment to be used by the Surgery Service. With this equipment out of service, there is an elevated risk of negative impacts to patient care that could result in the inability to complete surgeries.

**4. REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE, WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:**

The reason the suggested source, Integrated Medical Systems International, Inc. (IMS), 1823 27<sup>th</sup> Avenue S, Birmingham, AL 35209, is the only source that can complete this action is that the scope was sent to IMS for a seemingly quick repair to be paid under Indianapolis Biomedical Engineering purchase card as authorized for micro-purchases. This determination was made on the expertise of local Biomedical Engineers. Once the equipment was received by IMS, the Contractor determined the repair was more detailed than initially determined, and surpassed the purchase card authority of the Biomedical Engineering Service. As the scope is already with IMS, disassembled as a result of the initial inspection, the Government could be negatively impacted if the Government requested the Contractor reassemble the equipment, ship it back to the Indianapolis VA Medical Center, and compete the action for repair completion. It is in the best interest of the Government, in order to limit the potential negative impact on direct patient care, to sole source this award to IMS for completion based on urgent and compelling reasons

**5. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:**

Market research was not conducted. There are multiple vendors that can complete this work, including Surgical Repairs International (SRI) and Mobile Instruments. Biomedical Engineering makes an effort to equitably distribute purchase card requests for repairs amongst all VA approved third party scope repair vendors. In this particular case, the scope was sent to IMS for repair to be paid with purchase card. Once the repair estimate came back to be more than the authorized purchase card amount, this emergency request was submitted so that the scope could be repaired and placed back into service. It would not be in the best interest of the Government, and could negatively impact direct patient care, if the scope was not repaired immediately by IMS. To reassemble the scope, send it back to the Government, and compete the action using normal competition procedures is opening the Government to serious potential injury. Based on the Contracting Officer's knowledge of the market place and the Biomedical Engineers expertise in scope repair, the Contracting Officer has determined IMS prices for services is on par with other vendors in the field and therefore, fair and reasonable.

**6. Contracting Officer's Certification:** *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.*

**Signature:**

**Name:** Jared Tritle

**Title:** Contracting Officer

**Facility:** Indianapolis VA Medical Center