

JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW FAR 13.106-1
(OVER MICRO-PURCHASE THRESHOLD(\$3K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements **explaining the absence of competition** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

1. PURCHASE REQUEST OR REQUISITION NUMBER:

654-15-2-055-0171

**1A. PROJECT/TASK
NUMBER**

1B. ESTIMATED AMOUNT:

2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:

The VA Sierra Nevada Health Care System (VASNHCS) has a need for ten handicap accessible examination chairs and instrument stands for the eye clinic.

3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:

The chairs must be able to accommodate wheelchair patients without the need of an attachment "glide" system due to room size restrictions. The suggested vendor is Woodlyn. They provide examination chairs that can accommodate wheelchair patients without requiring any additional attachments or accessories. Due to room size restrictions within the eye clinic, this feature is essential to the VASNHCS.

4. REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE, WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:

Other examination chairs within the marketplace require an attachment "glide" system to provide handicap accessibility which increases the footprint of the examination chair. Due to room size restrictions within the eye clinic, the attached "glide" system will not accommodate wheelchair patients. The examination chairs by Woodlyn will be able to accommodate wheelchair patients within the eye clinic room size restrictions.

5. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:

An RFQ (Sources Sought) (RFQ960920) was issued via GSA eBuy on 02/23/2015 and closed on 03/03/2015.

The notice included the suggested vendor's products, potential trade-in equipment and salient characteristics that describe the government's minimum needs. Any firm that believed it could provide an equivalent product that met the salient characteristics were encouraged to submit written notification to the Contracting Specialist with requested information for consideration before the close of the Sources Sought Notice. Four responses were received.

The requiring activity conducted a review of the information and proposed products provided in the responses from multiple vendors and determined that none of them could meet their requirement based on the attached "glide" system and footprint of the examination chairs.

A Sources Sought Notice (VA261-15-N-0341) was issued via FBO on 02/23/2015 and closed on 03/03/2015.

The notice included the suggested vendor's products, potential trade-in equipment and salient characteristics that describe the government's minimum needs. Any firm that believed it could provide an equivalent product that met the salient characteristics were encouraged to submit written notification to the Contracting Specialist with requested information for consideration before the close of the Sources Sought Notice. Two responses were received which included the suggested vendor.

The requiring activity reviewed the other response and determined that their products did not meet the salient characteristics for this requirement.

With no required or established sources, nor any SDVOSB, VOSB, or small businesses found for competition, it is determined that this requirement for examination chairs and instrument stands can only be met by negotiating a sole source contract with Woodlyn, Inc.

