

**JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW FAR 13.106-1**  
(OVER MICRO-PURCHASE THRESHOLD(\$3K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements ***explaining the absence of competition*** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

<b>1. PURCHASE REQUEST OR REQUISITION NUMBER:</b> 402-15-3-7061-0063	<b>1A. PROJECT/TASK NUMBER</b> N/A	<b>1B. ESTIMATED AMOUNT:</b> \$75,000.00
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**2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:**  
Togus VAMC has a continuing need for special mode (ambulance) transportation. Due to changing requirements and coordination with other activities the Scope of Work is being refined. This has caused a delay in processing and additional time is needed to complete the solicitation. This contract will be for 12 months (April 1, 2015 through March 31, 2016) with the vendor who held the last successful contract.

**3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:** Continuation of the Special Mode Transportation is needed at once to preclude impairment of healthcare delivery capabilities and mission performance. Without this continued service Veterans will not receive the care they require and are entitled to.

**4. REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE, WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:** There are actions in place to procure a new contract for this service however, due to unforeseen delays, the new contract will not be in place in time to allow a seamless (uninterrupted) service for our Veterans. This contract needs to be placed in order to close the gap in service.

**5. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:** Market research has shown that the following vendors have shown interest in this contract: Northeast Mobile Health Services and Delta Ambulance however due to time constraints a solicitation can not be accomplished before the current contract expires.

**6. Contracting Officer's Certification:** *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.*

**Signature:** \_\_\_\_\_  
**Name:** Richard Coutermarsh  
**Title:** Contracting Officer  
**Facility:** NCO1, Manchester VAMC

**Date:** March 8, 2015