

**JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW FAR 13.106-1**  
(OVER MICRO-PURCHASE THRESHOLD(\$3K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements ***explaining the absence of competition*** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

**1. PURCHASE REQUEST OR REQUISITION NUMBER:**

766-15-3-400-0580

**1A. PROJECT/TASK  
NUMBER**

None

**1B. ESTIMATED AMOUNT:**

\$119,815.20 (Name Brand)

\$149,767.59 (Total Procurement)

**2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:**

Hypromellose 0.3% OPH SOLN – NDC 00078-0518-16 – Alcon Labs  
Nitroglycerin 2.5MG SA CAP – NDC 00904-0643060 – Major Pharmaceuticals  
Nefazodone 200MG TAB – NDC 00093-1025-06 – Teva Pharmaceuticals  
Peg 400 0.4%/Prop Glycol 0.3% OPH SOLN – Alcon Labs

**3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:**

The products listed above are being requested to fill where the provider specifically requested this brand for the veteran. Prescriptions are entered as "Dispense as Written" meaning the pharmacy is not allowed to substitute any other brand for the prescription but can only fill the prescription with the brand that was ordered by the doctor.

**4. REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE, WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:**

At this time the physician has stated the above brand name items are the only ones that meet the needs of the patients. We are still competing these items among distributors. This includes any small business which chooses to submit a quote.

**5. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:**

Market research was done on both the NAC and GSA Advantage websites and no items were found that would be technically acceptable to the physician.

**6. Contracting Officer's Certification:** *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.*

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Name:** Vernon J Hoobler

**Title:** Contracting Officer

**Facility:** Leavenworth CMOP

Chapter VI: Other Than Full and Open Competition (OFOC) SOP  
Attachment 4: Single Source Justification for SAP under \$150K