

**JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW FAR 13.106-1**  
(OVER MICRO-PURCHASE THRESHOLD(\$3K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW FAR 13.104, COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW FAR 13.106-1(b), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW FAR 13.106-3(b)(3), COs are required to include additional statements **explaining the absence of competition** (see 13.106-1 for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW FAR 13.106-3(b)(3). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

**1. PURCHASE REQUEST OR REQUISITION NUMBER:**  
540-15-5082-0025

**1A. PROJECT/TASK NUMBER**  
540-15-108

**1B. ESTIMATED AMOUNT:**  
\$22,992.01 Inc. Labor

**2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:**

This sole source justification is for a Wallgate anti-ligature sink for us in the mental health inpatient unit at the Clarksburg VAMC. This sink is a direct replacement for the existing sink with the exception of a couple form modifications for anti-ligature prevention.

**3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:**

This sink has an improved anti-ligature bowl that improves patient safety. A person will be unable to hook a sheet or other item over the bowl for hanging without the item slipping off.

**4. REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE, WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:**

Anti-ligature products have limited availability and can have various subjective safety features. This replacement has been reviewed by the MH IPT review group for approval and should not require wall demolition and major plumbing modifications.

**5. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:**

The A&E conducted a market search for various anti-ligature sinks. There are very minimal choices and this sink presents the least amount of work while improving patient safety.

**6. Contracting Officer's Certification:** *Purchase is approved in accordance with FAR 13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.*

Signature: Rebecca Besten  
Name: REBECCA BESTEN  
Title: CONTRACTING OFFICER  
Facility: VAMC CLARKSBURG

Date: 4-15-15

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<b>1. PURCHASE REQUEST OR REQUISITION NUMBER:</b> 540-15-5082-0025	<b>1A. PROJECT/TASK NUMBER</b> 540-15-108	<b>1B. ESTIMATED AMOUNT:</b> \$75,000.00
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**2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:**

Provide "Accurate" CH Crescent Handle 9100 Series Mortise Locks where scheduled. (No Substitution.) This product is unique and was chosen as the best solution to the requirement to provide anti-ligature door hardware at all locations accessible to patients and was selected because of its successful use at the Pittsburgh VAMC which served as a model for the Lock Down Conversion Project.

**3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:**

This hardware has no known ligature points and has been tested at the Pittsburgh VA.

**4. REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE, WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:**

While the existing hardware was previously authorized and preferred, the safety was compromised at another VA healthcare facility.

**5. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:**

There are more types of anti-ligature hardware, but this type has been field tested at a VA facility for patient safety.

**6. Contracting Officer's Certification:** *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.*

Signature: Rebecca Bestey  
 Name: REBECCA BESTEY  
 Title: CONTRACTING OFFICER  
 Facility: VAMC CLARKSBURG

Date: 4-15-15

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<b>1. PURCHASE REQUEST OR REQUISITION NUMBER:</b> 540-15-5082-0025	<b>1A. PROJECT/TASK NUMBER</b> 540-15-108	<b>1B. ESTIMATED AMOUNT:</b> \$16,675.00 inc. labor
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**2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:**

These are clear Lexan mental health covers that are installed over items such as exit lights, Thermostats, Nurse call lights, etc.. These are necessary for anti-ligature and patient safety.

**3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:**

These covers are manufactured for protection of specific items. They are manufactures by a mental health product manufacturer / supplier; Norva Plastics.

**4. REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE, WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:**

Products from this manufacture have been tested and approved by the VA. They are the only known company to manufacture covers for this requirement.

**5. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:**

The A&E has conducted a search within and outside of the united States to find products specific to inpatient mental health lockdown units. anti-ligature products are very specialized and limited in availability.

**6. Contracting Officer's Certification:** *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.*

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 Name: REBECCA BESTEN  
 Title: CONTRACTING OFFICER  
 Facility: VAMC CLARKSBURG

Date: 4-15-15

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<b>1. PURCHASE REQUEST OR REQUISITION NUMBER:</b> 540-15-5082-0025	<b>1A. PROJECT/TASK NUMBER</b> 540-15-108	<b>1B. ESTIMATED AMOUNT:</b> \$20,000.00
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**2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:**

Security Metal Pan ceiling system as manufactured by Trussbilt under the Secure Dek trade name. (No Substitution.) This product is intended to match the existing ceiling system and is required to assure compatibility and continuity of appearance where the ceiling must be patched or extended to accommodate plan changes in the Lock Down Conversion Project.

**3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:**

This is a customized ceiling fabricated specifically for security and patient safety.

**4. REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE, WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:**

The project cannot use an alternate ceiling without compromising patient safety and drastically increasing project cost. An entirely new ceiling is not cost effective.

**5. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:**

There has been no market research conducted based on item three above.

**6. Contracting Officer's Certification:** *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.*

Signature: Rebecca Besten  
 Name: REBECCA BESTEN  
 Title: CONTRACTING OFFICER  
 Facility: VAMC CLARKSBURG

Date: 4-15-15

Chapter VI: Other Than Full and Open Competition (OFOC) SOP  
Attachment 4: Single Source Justification for SAP under \$150K