

MARKET SURVEY				DATE
<b>I. REQUIREMENTS</b>			<b>II. BUILDING SURVEYED</b>	
1. DELINEATED AREA	2. BOMA USABLE SQUARE FEET REQUIRED	6. BUILDING NAME AND LOCATION		
		7. OWNER OR AGENT NAME AND ADDRESS		
3. CLIENT AGENCY		8. TELEPHONE NO. OF OWNER/AGENT:		
		9. SPACE AVAILABLE		
4. SPECIAL REQUIREMENTS <i>(If any)</i>		A. FLOOR(S)	B. AMOUNT (Rentable Sq. Ft.)	
5. SELECTION FACTORS OTHER THAN PRICE <i>(If applicable)</i>		10. NEIGHBORHOOD DESCRIPTION		
<b>III. ASKING PRICE AND TERMS</b>				
11. RENT	A. PER ANNUM \$	B. PER RENTABLE SQ. FT. \$	C. MEASUREMENT USED FOR QUOTE	Place <b>PHOTOGRAPH</b> Here
12. SERVICES INCLUDED IN RENT	<input type="checkbox"/> FULL <input type="checkbox"/> PARTIAL <i>(State below what is excluded.)</i>			
13. TENANT IMPROVEMENTS INCLUDED IN RENT				
14. COMMENTS				
<b>IV. DECISION TO CONSIDER FOR NEGOTIATION</b>				
15. <input type="checkbox"/> WILL CONSIDER THIS BUILDING FOR NEGOTIATION. IT MEETS OR CAN MEET THE REQUIREMENTS OF THE CLIENT AGENCY.				
16. <input type="checkbox"/> WILL NOT CONSIDER THIS BUILDING FOR NEGOTIATION. IT DOES NOT MEET OR CANNOT MEET THE REQUIREMENTS OF THE CLIENT AGENCY FOR THE FOLLOWING REASONS:				
17. THE CLIENT AGENCY REPRESENTATIVE PRESENT ON THE MARKET SURVEY <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <span><input type="checkbox"/> AGREES WITH THE ABOVE DECISION.</span> <span><input type="checkbox"/> DOES NOT AGREE WITH THE DECISION BECAUSE:</span> </div>				
18A. SIGNATURE OF AGENCY REPRESENTATIVE		18B. TITLE OF AGENCY REPRESENTATIVE		18C. DATE
19A. SIGNATURE OF GSA REPRESENTATIVE		19B. TITLE OF GSA REPRESENTATIVE		19C. DATE

## V. BUILDING DESCRIPTION

ITEM	CONDITION	YES	NO
20. GENERAL	<input type="checkbox"/> A. NEW <input type="checkbox"/> B. OLDER, WELL MAINTAINED <input type="checkbox"/> C. OLDER, POORLY MAINTAINED		
21. TRANSPORTATION ACCESS	A. PARKING AVAILABLE ON SITE		
	B. PUBLIC PARKING IN VICINITY		
	C. SERVED BY PUBLIC TRANSPORTATION		
22. INTERIOR WALLS	A. TYPE <input type="checkbox"/> DRYWALL <input type="checkbox"/> OTHER (Specify) <input type="checkbox"/> PLASTER		
	B. ACCEPTABLE COVERING IN OFFERED AREA		
23. LIGHTING	A. ADEQUATE IN PUBLIC AREAS		
	B. ADEQUATE IN WORK AREAS		
24. CEILINGS	A. UNIFORM HEIGHT (8' to 11')		
	B. SUSPENDED		
	C. FINISH <input type="checkbox"/> ACOUSTICAL <input type="checkbox"/> OTHER (Specify) <input type="checkbox"/> PLASTER <input type="checkbox"/> TILE		
25. WINDOWS	A. IN SPACE <input type="checkbox"/> FIXED <input type="checkbox"/> CAN OPEN                B. COVERING <input type="checkbox"/> BLINDS <input type="checkbox"/> OTHER (Specify) <input type="checkbox"/> DRAPES		
26. FLOOR COVERING	A. TYPE <input type="checkbox"/> CARPET <input type="checkbox"/> OTHER (Specify) <input type="checkbox"/> VINYL		
	B. EXISTING ACCEPTABLE FOR OCCUPANCY		
27. RESTROOMS	A. SEPARATE FACILITIES FOR WOMEN AND MEN ON FLOOR(S) OFFERED		
	B. EXISTING ACCEPTABLE		
28. DRINKING FOUNTAINS	EXISTING ACCEPTABLE		
29. ELEVATORS	A. TYPE <input type="checkbox"/> PASSENGER <input type="checkbox"/> FREIGHT		
	B. CURRENT CERTIFICATE OF INSPECTION		
30. HEATING	A. TYPE <input type="checkbox"/> CENTRAL <input type="checkbox"/> INDIVIDUAL UNITS		
	B. FUEL <input type="checkbox"/> OIL <input type="checkbox"/> GAS <input type="checkbox"/> ELECTRIC <input type="checkbox"/> OTHER (Specify)		
31. AIR CONDITIONING	TYPE <input type="checkbox"/> CENTRAL <input type="checkbox"/> INDIVIDUAL WINDOW UNITS		
32. ACCESSIBLE TO HANDICAPPED	A. ROUTE TO AND WITHIN THE BUILDING		
	B. ENTRANCE AND ELEVATORS		
	C. DRINKING FOUNTAINS AND RESTROOMS		
33. COMMENTS			