

**JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW FAR 13.106-1**  
(OVER MICRO-PURCHASE THRESHOLD(\$3K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements ***explaining the absence of competition*** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

**1. PURCHASE REQUEST OR REQUISITION NUMBER:**

515-15-3-155-0022

**1A. PROJECT/TASK  
NUMBER**

515-15-101

**1B. ESTIMATED AMOUNT:**

\$20,000

**2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:**

Requesting approval to sole source – Automated Logic Controls for the following: New controls for mechanical systems, programming within the Automated Logic system, and necessary graphics for user interface with the expanded controls. The new components must give the VA full access and ability to command and monitor all relevant points through the existing Building Management System.

**3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:**

The BMS system is complex and unique to VAMC BC. Many of the components are proprietary to the system. Only Automated Logic-trained and certified technicians can make modifications to the existing system, and only Automated Logic technicians can make programming changes to the system. Should the facility hire another controls contractor, that contractor would in turn have to hire Automated Logic to do a great portion of the work.

**4. REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE, WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:**

Many of the components are proprietary to the Automated Logic system. Only Automated Logic-trained and certified technicians can make modifications to the existing system, and only Automated Logic technicians can make programming changes to the system. Should the facility hire another controls contractor, that contractor would in turn have to hire Automated Logic to do a great portion of the work.

**5. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:**

FMS has made every effort to provide drawings and specifications that are open to all potential suppliers. Market research was conducted, but the effort did not yield any additional sources that can meet the Government's requirements for this discrete element of the solicitation. This work is to be part of a much larger construction action that will be competed among general construction contractors. Each contractor will have the opportunity to submit a value engineering proposal to the Contractor's and Government's mutual benefit if a lower cost, technically acceptable alternative is available.

**6. Contracting Officer's Certification:** *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.*

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Facility:** \_\_\_\_\_