

**JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW FAR 13.106-1  
(OVER MICRO-PURCHASE THRESHOLD(\$2K) BUT NOT EXCEEDING THE SAT (\$150K))**

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements ***explaining the absence of competition*** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

**1. PURCHASE REQUEST NUMBER:** 610-15-2-6801-0001

**1A. PROJECT NO:**  
610A4-12400

**1B. ESTIMATED AMOUNT OF  
SOLE SOURCE ITEM:**  
\$40,500

**2. BRIEF DESCRIPTION OF CONSTRUCTION COMPONENTS/MATERIALS/ITEMS REQUIRED AND THE INTENDED USE:**

Best Door Locks used throughout medical center (locksets, electronic locks, lock system).

**3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE RATIONALE NO OTHER SUPPLIES OR SERVICES CAN BE USED:**

All locksets are proprietary in nature. Best Locks are used throughout the medical center from initial construction and has remained Best Lock since. No other system can be integrated due to incompatibility.

**4. RATIONALE THAT SUGGESTED SOURCE IS THE ONLY SOURCE, WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:**

Best Door Locks locksets are used throughout the medical center and is one cohesive and interoperable system. Best Door is a proprietary system whereby no other system is compatible. The VA Police require one master key to the entire system which is not possible having several different lock systems.

**5. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:**

Market research not conducted due to resident knowledge that no other lockset is compatible and even if one was it is cost prohibitive to change the entire medical center over to another lock system.

**6. Contracting Officer's Certification:** *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.*

**Signature:**

**Title:** Scott D. Brennan, Contracting Officer