

## JUSTIFICATION FOR A SOLE SOURCE AWARD

1. Contracting Activity: Department of Veterans Affairs (VA)  
Office of Acquisition and Logistics  
Technology Acquisition Center  
1701 Directors Blvd  
Austin, TX 78744
2. Description of Action: The proposed sole source action is for a 12-month, firm-fixed-price (FFP) effort, for TeamMate Audit Management (AM) and Controls Management (CM) Software.
3. Description of Supplies or Services: The proposed action is to provide the Financial Services Center (FSC) with 30 additional TeamMate AM user licenses, annual maintenance for the new licenses, and renewal of annual maintenance for the currently-owned 15 AM licenses. In addition, VA is procuring 15 full-user and 150 casual-user CM licenses, along with training, installation, and configuration, from Wolters Kluwer Financial Services, Inc., 100 5th Street, Suite 700, Minneapolis, MN, 55402-1210.

Maintenance shall consist of support for all the software licenses for TeamMate, as defined above, including upgrade assurance and technical support services. Maintenance and support is required 24 hours a day, 7 days a week.

TeamMate AM consists of five key components that are all part of an integrated tool set.

- TeamRisk - an advanced risk assessment system that enables departments to develop a risk-based audit plan.
- TeamMate EWP (Electronic Working Papers) – a complete audit documentation system.
- TeamSchedule - a comprehensive tool for scheduling the staff and audits.
- TeamMate TEC – a web-based tool for capturing and reporting on time and expenses related to audit projects and tasks.
- TeamCentral – a powerful database with web-based access for tracking audit projects, issues and recommendations.

TeamMate CM is compliance software that is used to address the mandatory Sarbanes-Oxley (SOX) Act of 2002, which was enacted by the United States Congress to protect shareholders and the general public from business fraud, as well as enhance the truthfulness of corporate disclosures. TeamMate CM also allows the FSC to comply with Office of Management and Budget Circular A-123, and other financial reporting compliance standards. It assists in the running of compliance management activities where identification, evaluation, testing, and certification reporting are required. TeamMate CM software integrates with TeamMate AM. TeamMate software provides expert-quality audits, standardizes the work paper process, increases auditor knowledge, improves audit reporting, and provides management with important audit information.

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In summary, FSC would not be able to remain in compliance with legislation without the use of TeamMate AM and CM software.

4. Statutory Authority: The statutory authority permitting other than full and open competition is Section 4202 of the Clinger-Cohen Act of 1996 as implemented by the Federal Acquisition Regulation (FAR) Subpart 13.501, entitled "Special Documentation Requirements."

5. Rationale Supporting Use of Authority Cited Above: This is a brand name justification in support of FAR 11.105, Items Peculiar to One Manufacturer. In order to support the VA FSC's customers, the Veterans Health Administration (VHA) and the Veteran Access to Care Act of 2014 (H.R. 4810; 113th Congress), and to comply with Congressional legislation in the form of the SOX Act of 2002, the VA FSC must immediately increase the number of TeamMate licenses. Wolters Kluwer Financial Services, Inc., is the sole owner and provider of the TeamMate brand of auditing software, and there are no authorized resellers. At this time, Wolters Kluwer owns the proprietary software code, and has no plans to sell it or to allow any other contractor to access it as a reseller.

6. Efforts to Obtain Competition: Market research was conducted, details of which are in the market research section of this document. This effort did not yield any additional sources that can meet the Government's requirements. There is no competition anticipated for this acquisition. Additionally, the proposed action will be synopsisized on the Federal Business Opportunities page in accordance with FAR 5.201. Any proposals that are received shall be evaluated. There is only one responsible source for this item. Procurement data does not include any unnecessary requirements that may inhibit competition. The ordering activity will make publicly available the justification along with the solicitation in accordance with FAR 13.501(a)(1)(iv).

7. Actions to Increase Competition: The Government will continue to conduct market research to ascertain if there are changes in the market place that would enable future actions to be competed.

8. Market Research: The Government's technical experts' conducted market research in October 2014, to determine if products other than TeamMate can satisfy VA's requirements, however, it was discovered that no other commercial products are available to meet the Government's requirements. FSC found that TeamMate Audit Management Software Suite has all of the necessary components, including risk assessment, scheduling, time and expense tracking, planning, execution, review, report generation, trend analysis, committee reporting, and storage.

In addition, VA performed the following market research:

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- Searched the General Services Administration (GSA) Advantage and Federal Business Opportunities System web-based databases, and no other vendors were found.
- Contacted the company, Wolters Kluwer, and verified there are no other re-sellers of their software.
- Conducted a manufacturer lookup on the National Aeronautics and Space Administration (NASA) Solutions for Enterprise-Wide Procurement (SEWP) IV Governmentwide Acquisition Contract (GWAC) for "Wolters Kluwer." Wolters Kluwer was listed on NASA SEWP IV, however, the only product from them was "Stedman's Plus 2010 Medical Pharmaceutical Spellchecker" software, carried by six contractors.
- Performed a search on the Vendor Information Pages database at <http://www.VetBiz.gov>. Using the search criteria, "TeamMate," one SDVOSB was found, IronArch Technology, LLC. However, based on reviewing its website, it's a service provider that has "teammates" in its capabilities statement, but IronArch does not provide the TeamMate software.
- Conducted a product lookup on the GSA Advantage website. Wolters Kluwer was not found to have any software listed at all.

9. Other Facts: None.

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10. Technical and Requirements Certification: I certify that the supporting data under my cognizance, which are included in this justification, are accurate and complete to the best of my knowledge and belief.

Joseph E. Baldwin

Date: 03/11/2015

Chief, Operational Oversight Division

Signature: Joseph E. Baldwin 121562 Date: 2015.03.11 13:01:17 -05'00'

11. Fair and Reasonable Cost Determination: I hereby determine that the anticipated price to the Government for this contract action will be fair and reasonable based on Comparison to the Independent Government Cost Estimate (IGCE), historical pricing, and published price lists.

Sharon D. Bickford

Date: 3-11-2015

Procuring Contracting Officer

Signature: Sharon D. Bickford

12. Procuring Contracting Officer Certification: I certify that this justification is accurate and complete to the best of my knowledge and belief. As this contract action does not exceed \$650,000, the certification below required by FAR 13.501(a)(2)(i) serves as approval.

Sharon D. Bickford

Date: 3-11-2015

Procuring Contracting Officer

Signature: Sharon D. Bickford