

**JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW FAR 13.106-1
(OVER MICRO-PURCHASE THRESHOLD(\$3K) BUT NOT EXCEEDING THE SAT (\$150K))**

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements **explaining the absence of competition** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

1. PURCHASE REQUEST OR REQUISITION NUMBER:

612-15-2-169-0073

1A. PROJECT/TASK NUMBER

1B. ESTIMATED AMOUNT:

\$32,000

2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:

NCHCS desires a Telehealth training program that is an ATA accredited training program designed to train medical professionals on how to incorporate telehealth strategies and tools into a variety of clinical services which includes inpatient and outpatient telemedicine, outcomes management and an overview of technology applications.

The Telehealth training program must include demonstration and hands-on instruction for a wide variety of state-of-the art telehealth equipment. Due to the non-transportability of equipment the training will require attending medical personnel to travel to the telehealth training facility. Instructors of the program must be experts in the delivery of health care services using telehealth modalities and be able to provide a structured telehealth educational session covering topics such as telemedicine effectiveness including examples of how technology incorporated with clinical services can garner more interest and buy-in from the facility's providers to utilize telehealth as a modality to expand provider and patient access to health care. The training facilities should include an auditorium-type setting with seating for 20-30 participants in which mock demonstrations of telehealth equipment in a simulated health care environment (outpatient exam room, surgical suite, and emergency room) can be done so that attendees can see and participate in demonstrations of telehealth modalities in multiple healthcare settings.

3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:

In accordance with FAR 13.106-1(b)(1)(i), only one source is reasonably available due to the need for the 1) the training program geographically located within commuting distance of the main VA facility campuses for VANCHS. 2) is American Telemedicine Association (ATA) certified, and 3) has a training facility that can facilitate the level of training required for American Telemedicine Association (ATA) certification.

The program at UC Davis is uniquely qualified to deliver the services because it is: 1) the only training program located geographically within less than a three-hour drive to all NCHCS sites which allows for staff attendance without the need for overnight travel; 2) is the only local facility with the a feasible training facility, required equipment as well as instructors with the required knowledge base in telehealth modalities; and, 3) is accredited by the American Telemedicine Association (ATA).

The professionals at the VANCHCS must attend this training. There is no budget for travel costs; therefore, the training facility must be within driving distance from the VANCHCS. Any costs for travel would exceed the cost of the training itself. UC Davis Healthcare System is the only ATA accredited training program that is within driving distance from the VANCHCS.

4. REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE, WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:

The VA Northern California Health Care System maintains an academic affiliation with the University of California at Davis. UC Davis is located within the catchment area of NCHCS, attendees could drive to the training, attend, and return the same day to their duty station eliminating the need and cost of overnight travel as well as reducing the need for providers to be away from clinic for multiple days which would impact (reduce) care to Veterans. The program at UC Davis is uniquely qualified to deliver the services because it is: 1) the only training program located geographically within less than a three-hour drive to all NCHCS sites. allowing for attendance of staff without need for overnight travel (in fact the majority of our staff who are located at Martinez and Sacramento could drive there in less than an hour); 2) Offers state-of-the art training facilities and equipment as well as expert instructors in telehealth modalities; and, 3) is accredited by the American Telemedicine Association (ATA).

5. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:

Market Research was conducted via GSA sources sought notice, and FPDS when it determined due to the academic affiliation agreement between the VANCHS and UC Davis as well as the unique requirements that a Sole Source contract should be issued.

6. Contracting Officer's Certification: *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.*

Signature: _____

Date: _____

Name: _____

Title: _____

Facility: _____