

LIMITED SOURCE JUSTIFICATION

1. Contracting Activity: Department of Veterans Affairs (VA)
Strategic Acquisition Center
10300 Spotsylvania Avenue, Suite 400
Fredericksburg, VA 22408
2. Description of Action: The proposed action is a limited source justification to modify an existing Federal Supply Schedule (FSS) order; VA119-14-F-0053, awarded to Logistics Management Institute (LMI). The purpose of this action is to increase the Labor Hour ceiling for Contract Line Item Number 1002 for Ad Hoc Strategic Planning Services.
3. Description of the Supplies or Services: The Office of Acquisition, Logistics and Construction (OALC) has a continued need to acquire Ad Hoc Strategic Planning Services provided in task order VA119-14-F-0053. The services include, but are not limited to, assistance in developing new strategic metrics and performance measures to determine progress in achieving VA acquisition goals/objectives. There is also a provision for experienced facilitators to lead discussions on management issues that must be addressed outside of the regularly scheduled Review and Analysis (R&A) or Acquisition Executive Council (AEC) sessions. The total increase to the labor hour ceiling is \$425,000.00.
4. Authority: This acquisition is conducted under the authority of the Multiple-Award Schedule Program. The statutory authority permitting this action is the Multiple Award Schedule Program (Title III of the Federal Property and Administrative Services Act of 1949 (41 U.S.C. 251), Title 40 U. S. C. 501, Services for Executive Agencies) and Federal Acquisition Regulation (FAR) 8.405-6(a)(1)(i)(C) In the interest of economy and efficiency, the new work is a logical follow-on to a competed FSS task order.
5. Rationale Supporting Use of Authority Cited: When this task order was awarded it was stated in the Performance Work Statement (PWS) that approximately 4,000 hours of Ad Hoc Strategic Planning Services per year would be required. That amount of hours was based on the need for Ad Hoc Strategic Planning Services in previous years and incorporated in the independent Government cost estimate. At the time of the initial cost estimate calculations, OALC was not aware of the changing VA-wide structure that the new VA Secretary, has introduced. The Government was also unaware of the changing strategic goals and initiatives that the new OALC Principle Executive Director (PED) / Acting Chief Acquisition Officer (CAO) may bring to OALC. The change in leadership has led to unexpected changes in strategic direction. Based on these changes, additional ad hoc support is required from LMI, specific extent and duration of

tasks are unknown at this time, but OALC leadership expects a need for approximately 2500 hours. Therefore, a ceiling increase of \$425,000 to labor hour CLIN 1002 is required to provide Ad Hoc Strategic Planning Services needed to address these changes. Ad Hoc Strategic Planning tasks normally arise from discussions and support provided during regularly R&A and AEC session. LMI is currently providing strategic planning support for both sessions as well as Ad Hoc Strategic Planning Services that arise on task order VA119-14-F-0053. It would not be possible to issue a separate task order or contract to another contractor because the knowledge gained during regular R&A and AEC session is required for the Ad Hoc Strategic Planning Services that arise. For the purposes of providing these Ad Hoc Strategic Planning Services, and in the interest of economy and efficiency, the new work is a logical follow-on to task order VA119-14-F-0053.

6. Determination of Best Value: This ceiling increase will represent the best value to the Government and result in the lowest overall cost alternative to meet the Government's needs. It has been determined that the proposed contract action represents the best value to the Government. When the Strategic Implementation Services task order was awarded, a price analysis of each price quote was accomplished by the Contracting Officer to evaluate the reasonableness and completeness of the quoted prices based upon having adequate price competition. A 2% discount from the incumbent's GSA MOBIS published rates was provided and all prices were determined to be fair and reasonable.

7. Market Research: Extensive market research was conducted prior to award of the Strategic Implementation task order in 2014. Market research included Internet searches and dialog with contractors on GSA MOBIS schedule, SIN 874.1, Integrated Consulting Services. The objective was to identify companies with Government Performance and Results Act (GPRA) implementation consulting experience as demonstrated through the appropriate labor categories on their GSA Schedules. A Request for Quote (RFQ) was posted on GSA E-buy for Strategic Planning Services resulting in two quotes. The incumbent contractor will provide any additional Ad Hoc Strategic Planning Services required utilizing the same labor categories and labor rates found reasonable when the task order was awarded. A review of GSA MOBIS contractor price lists for similar labor categories was accomplished in June 2015 and identified comparable rates for labor categories with the level of experience and education LMI employees possess.

8. Other Facts: None.

9. Statement of Actions: The Government will continue to conduct market research to ascertain if there are changes in the market place which would enable future actions to be competed without any exclusion. In accordance with FAR 8.405-6(a)(2) and FAR

5.301 the ordering activity will publish a notice and post the justification on the Federal Business Opportunities page within 14 days of award.

10. Technical and Requirements Certification: I certify that the supporting data under my cognizance, which are included in this justification, are accurate and complete to the best of my knowledge and belief.

Alexandra Wile

Signature: _____

Project Manager

Date: _____

11. Contracting Officer Certification: I certify that this justification is accurate and complete to the best of my knowledge and belief.

Blake McIlvane

Signature: _____

Contracting Officer

Date: 06/29/2015