

**JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW FAR 13.106-1**  
(OVER MICRO-PURCHASE THRESHOLD(\$3K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW FAR 13.104, COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW FAR 13.106-1(b), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW FAR 13.106-3(b)(3), COs are required to include additional statements **explaining the absence of competition** (see 13.106-1 for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW FAR 13.106-3(b)(3). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

**1. PURCHASE REQUEST OR REQUISITION NUMBER:**

509-15-281-0023

**1A. PROJECT/TASK  
NUMBER**

**1B. ESTIMATED AMOUNT:**

\$8,235.25

**2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:**

Reusable Medical Instruments required for surgical procedures.

**3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:**

The instruments requested are to replace instruments in a current SPS set. It is one of two sets in our current inventory and is used in the Operating Room by Plastic Surgery surgeons and Urology surgeons to clamp nerves and blood vessels during surgery. When both services require the set, patient surgeries have to be adjusted allowing SPS at least 3 hours to reprocess it before releasing for patient use. With one set out of service, pending replacement instruments, SPS is not able to meet the National Program Office of Sterile Processing's requirement of having duplicate instruments available in the event instruments become contaminated during surgery. Duplicate instrument sets serve as a back-up should incidents such as the one described occurs. Instruments requested must be an exact match to instruments already in use. There is an urgent need to purchase these items to minimize impact on patient care.


**4. REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE, WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:**

Accurate Surgical Scientific is the only/sole manufacturer of their instruments per an obtained authorization letter. Instruments that are being ordered are to complete a set that is missing parts. Until this set is complete it is unavailable/out of service until replacements are received.

**5. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:**

Other vendors such as Novo Surgical and Symmetry Surgical have similar items but do not provide an exact match to instruments currently in use. Rust was observed on instruments previously purchased from Novo Surgical by our facility that was identified during the decontamination and or sterilization process. These instruments had to be sent back to the vendor. Symmetry provides instruments that are similar in diameter but the physical description is not an exact match.

**6. Contracting Officer's Certification:** *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.*

  
**Laurinda Millage**  
**SUPV Contracting Officer**

Date: 7/14/2015