

DEPARTMENT OF VETERANS AFFAIRS
Justification and Approval
For
Other Than Full and Open Competition

1. **Contracting Activity:** Department of Veterans Affairs, VISN 16, Southeast Louisiana Veterans Healthcare System (SLVHCS), New Orleans, Louisiana. Justification for Other than Full and Open Competition. Purchase transaction Number 629-15-3-515-0038

2. **Nature and/or Description of the Action Being Processed:**

SLVHCS needs an automated document tracking system to replace the current manual tracking system to fully meet the needs of the VISN in regards to tracking and storing of correspondence responses. ExtraView Enterprise Document Tracking System will be used by SLVHCS to track documents within the Healthcare System including all of the outlining Community Based Outpatient Clinics (CBOC's) to ensure they are submitted on time. The Software assigns a tracking number and sent out automatic notifications to the users via email. This will increase productivity and efficiency of the staff. This software allows the users to input specific criteria and instructions in the add/create ticket for users to respond. The software system is expected to increase the SLVHCS on-time submission rate to Veterans Integrated Service Network (VISN) 16. The action will be awarded as a new firm fixed-price purchase order.

3. **Describe the action being reviewed and approved and state whether the action will be awarded as a new contract or by modification to an existing contract (identify contract number) and identify the type contract planned (e.g., firm-fixed-price, time and materials, labor hour, etc.)**

In this procurement, we are requesting to purchase ExtraView Enterprise software, ExtraView Corporation, 269 Mt. Hermon Rd., Suite 100, Scotts Valley, CA. 95066; which is a proprietary software platform that will be installed by SLVHCS, OI&T IT staff for use by employees. The procurement consists of ExtraView named user licenses and annual maintenance and support fees-named users. The services will be utilized to ensure the software is properly configured installed on the VA network system. The software will be used to track action items, correspondence, storage of documentation and a variety of other items requiring suspense dates. The system will be linked from the SLVHCS Management Office to the various Services (Administrative/Clinical) and CBOC's throughout the Healthcare System. It will streamline business processes and eliminate paper by digitally managing, storing, and distributing all content, as well as, allowing access from any computer within SLVHCS. ExtraView Enterprise has proven to be a vital part of the successes in other VA locations for submitting and managing documents. Their ability to track documents to ensure on-time submission has increased productivity throughout the VA system. ExtraView software is in use at various other VISNs as well, including: VISN7, VISN5, VISN6, VISN18, and VCS. Specifically, VISN7 and VISN5 have agreed that the purchase of this software has improved the VISN's ability to track documents between multiple levels. A key component of the software is real time reporting. This will produce overdue reports for both overdue and upcoming deliverables, and upcoming reports at the press of a button.

4. Description of Supplies/Services Required to Meet the Agency's Needs:

ExtraView software is a document tracking, JAVA based software program complying with J2EE and FIPS 140-2 standards that is implemented as a servlet residing on a server. The software is a multi-tracking application that integrates into the VA OI&T network enterprise. The software supports a multi-tenanted environment for multiple issues-tracking solutions, either sharing or with independent workflow processes. Maintenance, support, a professional services are included to insure software is properly configured, updated, and functioning.

The government anticipates a firm fixed price award with a performance period of 30 days from contract award.

5. Statutory Authority Permitting Other than Full and Open Competition:

- (x) (1) Only One Responsible Source and No Other Supplies or Services Will Satisfy Agency Requirements per FAR 6.302-1;
- () (2) Unusual and Compelling Urgency per FAR 6.302-2;
- () (3) Industrial Mobilization, Engineering, Developmental or Research Capability Or Expert Services per FAR 6.302-3;
- () (4) International Agreement per FAR 6.302-4
- () (5) Authorized or Required by Statute FAR 6.302-5;
- () (6) National Security per FAR 6.302-6;
- () (7) Public Interest per FAR 6.302-7;

6. Demonstration that the Contractor's Unique Qualifications or Nature of the Acquisition Requires the Use of the Authority Cited Above (applicability of authority):

ExtraView Corporation will integrate the off the ExtraView Enterprise system for SLVHCS based on our specific requirements. ExtraView Corporation will integrate system for our site on a proprietary JAVA software platform known as "ExtraView". ExtraView Corporation has sole ownership and control of the source code for "ExtraView". No other entity holds rights to develop or modify the source code. Furthermore, ExtraView Corporation has the most extensive knowledge and experience with "ExtraView" software, and they cultivate the technical staff, tools, documentation, systems, and other resources required to most adequately maintain, customize, and extend "ExtraView".

The ExtraView platform is unique in that it is fully featured, and is used to implement enterprise-wide, global applications and meet the needs of regulated industries. ExtraView is architected to be hugely scalable, using distributed 3-tier architecture. There is full support for multiple load-balanced web servers and multiple application servers connected to a database. The hardware may reside on one or on multiple physical servers. Current customer installations support tens of thousands of users whilst processing millions of issues. The number of issues that can be entered and tracked is unlimited with ExtraView Enterprise.

Based on ExtraView software being used at various other VA's including VISN7, VISN5, VISN6, VISN18, and VCS, the training, OI&T support and operational support will be greatly enhanced through mutual interactions.

7. Determination by the Contracting Officer that the Anticipated Cost to the Government will be Fair and Reasonable:

The contractors’ quote prices average 38% less than current prices. The software and licenses have increased since the quote was provided to the government however the contractor will honor the quoted price. The contractor is quoting the same pricing offered other VISN’s. Therefore, based on aforementioned, the government has determined the quote be reasonable.

Item Description	Qty	Discount
ExtraView named user licenses	15	38%
Annual maintenance & Support fees – named users	15	34%
Professional Services – Days	8	0%

8. Description of the Market Research Conducted and the Results, or a Statement of the Reasons Market Research Was Not Conducted:

Efforts have been made to obtain competition, however, due to the agencies unique requirements for a software system that can track, suspense, generate reports of open and closed suspense items, and allow document to be edited, shared, audited, and electronically stored, it was determined that only ExtraView Corporation’s software performed these needs of SLVHCS. No other contractor is authorized resale of the software. An internet search was conducted and information received from two other companies. ExtraView’s platform has many more extensive features that provide increased productivity for users. In comparing Extraview to the two other companies, the following highlighted features were more prominent and greater satisfied the needs of SLVHCS:

Querying and Reporting

- Wide variety of features including unlimited creating, saving, and displaying report types. Possesses the ability to create and save public and personal reports

Workflow and Process Management

- Unlimited number of attachments can be added to any issue
- Issues may be split into sub-issues, each with its own workflow

Customer Use

- Inbuilt help system that can be replaced with customized help

Configuration

- No programming needed to add new fields
- Configurable home page for each user with customizable dashboards

- Automatically escalates issues which are approaching due dates

Audit Trails

- Every change to every field of every issue is part of a full, visible audit trail

ExtraView's product is being used by VISN 5 and VISN 7 staff and has met their needs. As a result of this information, it is deemed most effective to select ExtraView Corporation for the current purchase.

9. Any Other Facts Supporting the Use of Other than Full and Open Competition:

This software version (9.0.x) has been reviewed by the SLVHCS OI&T Department for VA compliance and is approved under the OI&T One-VA Technical Reference Model (TRM).

10. Listing of Sources that Expressed, in Writing, an Interest in the Acquisition:

"See Section 9 above."

11. A Statement of the Actions, if any, the Agency May Take to Remove or Overcome any Barriers to Competition before Making subsequent acquisitions for the supplies or services required:

There are no plans for a competitive procurement due the fact that no other source currently exists for the ExtraView Enterprise software. This software meets the needs of SLVHCS and has been vetted for compliance. This is a one-time purchase for SLVHCS.

- 12. Requirements Certification:** I certify that the requirement outlined in this justification is a Bona Fide Need of the Department of Veterans Affairs and that the supporting data under my cognizance, which are included in the justification, are accurate and complete to the best of my knowledge and belief.

LICINDA P. COLLINS 179114

Digitally signed by LICINDA P. COLLINS 179114
DN: cn=Licinda Collins, o=Southeast Louisiana Veterans Health Care System, email=licinda.collins@slvhcs.va.gov, c=US

Licinda Collins
Executive Assistant to the Director
Southeast Louisiana Veterans Health Care System

Date

13. Approvals in accordance with FAR 6.304

- a. **Contracting Officer's Certification (required):** I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.

J. Alex Smith
Title Contracting Officer
Division ____1, D Team

Date