



# PRE PROPOSAL CONFERENCE

Main Campus AV  
Southeastern Louisiana Veterans Health Care System

Presented by: Rose Bailey  
8/11/15

# INTRODUCTIONS

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# QUESTIONS AND AMENDMENTS

- All questions due to CO/CS by 2:00 pm 8/17/15 using provided format.
- All questions must be provided in writing during this conference for recording purposes. Index cards are available for written questions.
- The terms and conditions of the Solicitation will not be changed through the course of the conference.
- Only a written and formal amendment to the Solicitation will constitute any changes.
- Please review the FBO website for any possible amendments.

# GENERAL DESCRIPTION OF THE REQUIREMENTS

Provide all necessary tools, interfaces, equipment/hardware, furniture, software, licenses, programming, delivery, storage, installation, warranty, and training required to provide a fully functional AV system for the main campus at VA Health Care System located in New Orleans, (SLVHCS) located at 2400 Canal St, New Orleans, LA 70119.

# GENERAL TOPICS

- ❖ MILESTONE SCHEDULE
- ❖ CONTRACT TYPE
- ❖ PROPOSAL REQUIREMENTS
- ❖ EVALUATION
- ❖ PPIRS
- ❖ INVOICING
- ❖ SITE VIST WALK THROUGH
- ❖ SUBMITTED QUESTIONS
- ❖ PROPOSED CHANGES

# MILESTONE SCHEDULE

PROPOSALS DUE:

**24 AUGUST 2015, 10:00 am Central local time** (New Orleans, Louisiana)

- All submission times are Central Local Time (New Orleans, Louisiana).

ESTIMATED AWARD DATE:

15 September 2015

NO DISCUSSIONS ARE ANTICIPATED

# CONTRACT TYPE

## Performance Based Contract

- Contractor is not directed how to perform
- Contractor is directed on performance required per final PWS

Single Award. Supply, delivery and installation

## CLIN Structure:

- Firm Fixed Price for Supplies and Installation



# PROPOSAL REQUIREMENTS

- General Offer completed and signed as well as amendments
- Section B completed
- Hard copies: 1 Original and one copy
- Electronic copies: 1 copy
- Pricing Proposal Supports Technical Proposals
- Pricing Proposal must be separate from Technical Proposal



# EVALUATION

- Best Value Trade-Offs. Government may award to other than the lowest priced quoter or other than the highest technically rated offeror.
- Four Non-Price Evaluation Criteria: 1) Technical/Management Approach; 2) Schedule; 3) Past Performance of the Prime; 4) Participation of Small Business In The Performance of This Contract
- Price
  - Not evaluated or rated
  - Provide pricing for Supply, Delivery and Installation

# PPIRS

Past performance will be evaluated using the Past Performance Information Retrieval System (PPIRS) for performance records on government contracts. PPIRS will supersede any Past Performance Questionnaires.

Please review the [PPIRS Site](#) for any relevant past performance history available for your DUNS number. PPIRS provides federal government past performance reports completed through CPARS.

If relevant past performance history is available for your DUNS number, provide a list of comparable contract numbers listed in PPIRS.

For non-government contracts, please utilize the Past Performance Questionnaire process.

A lack of past performance information will result in a neutral rating during evaluations.

# INVOICING

- Contractor may submit invoices once delivery and installation is completed and accepted by COR.
- See VAAR Clause 852.232-72, Electronic Submission of Payment Requests for invoicing procedures.
- Each CLIN will provide the unit measure for payment, i.e monthly, each or job. Please note if states per job, invoicing is only allowed after job is completed. As such, awareness to time for completion of job is crucial.
- Invoicing must match unit of measure, quantity and description of CLINs
- All Invoices must contain the Obligation # provided on award document.

# SITE VISIT WALK THROUGH

- When you are onsite, you are not allowed to take pictures.
- Walk through In-Patient Building including required concourse and loading dock delivery area
- Measurements may be taken

# SUBMITTED QUESTIONS

- Current Questions and Answers will be provided with Site Visit Amendment

# PROPOSED CHANGES

- Amendment 1 posted - revising PWS on video teleconfering and adding VA FM Mental Health Design Guidelines



# Questions