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Information Regarding Bidding Materials, Bid Guarantee And Bonds

CHECKLIST FOR BID SUBMISSION

The following is a checklist of items included in the proposal/bid package that are required to be completed and returned (or filled in on-line) to the address in Block 8 of the Standard Form 1442, Solicitation, Offer, and Award (page 1). This checklist is for informational purposes only and is not required to be filled out by the bidder. Failure to submit a complete bid may be cause to reject your bid.

1. Bid Envelope:

a. Addressed as shown in Block 8 of SF-1442.

b. In lower left corner, indicate the following: Solicitation Number, Project Name and Number

c. If proposal is hand delivered, bring it to the security checkpoint in the lobby at the address listed in Block 7 and have them 202.632.5918 and a Contract Specialist will be notified.

2. Standard Form 1442: Solicitation, Offer and Award:

a. Block 14: Name and Address of Bidder. Include DUNs and TIN numbers.

b. Block 15: Telephone Number of Bidder.

c. Block 16: Remittance Address if different from Block 14.

d. Block 19: All Amendments Acknowledged, with dates of Amendments.

e. Block 20: Bid is signed and dated.

3. Bid Schedule:

a. Unit bid price and bid amount provided for each pay item in numbers.

b. Corrections initialed.

c. Price Evaluation eligibility is indicated on the Bid Summary page.

4. Standard Form 24, Bid Bond (If Required):

a. Date executed.

b. Legal name and address of bidder.

c. Type of organization.

d. State of incorporation (if applicable).

e. Name and business address of Treasury approved surety.

f. Penal sum of bond (not less than 20% of bid total).

g. Bid identification.

h. Signature of Bidder.

i. Seal, if corporation.

j. Signature of Surety.

k. Seal, if corporation.

IF A BID BOND IS REQUIRED, BIDS RECEIVED WITHOUT A VALID BID BOND WILL BE REJECTED.

5. Power of Attorney.

a. Dated on or before execution date of bond

b. Power has original signature of surety, or is embossed with surety's seal in the certification section.

BIDS RECEIVED WITHOUT A VALID POWER OF ATTORNEY WILL BE REJECTED.

NOTE: THE CONTRACTOR IS FULLY RESPONSIBLE TO VERIFY THAT ALL DATA IN DATABASES IS CORRECT EACH TIME A BID PACKAGE IS SUBMITTED. FAILURE TO PROPERLY INPUT AND/OR UPDATE YOUR DATA PRIOR TO CONTRACT AWARD MAY CAUSE THE BID TO BE REJECTED.

- (a) A bid guarantee is required in an amount not less than 20 percent of the bid price but shall not exceed \$3,000,000. Failure to furnish the required bid guarantee in the proper form and amount, by the time set for opening of bids, will require rejection of the bid in all cases except those in FAR28.101-4 and may be cause for rejection even then.
- (b) If the contract will exceed \$100,000(see FAR28.102-1 for lesser amount), the bidder to whom award is made will be required to furnish two bonds a Payment Bond, SF 25A. and a Performance Bond, SF25, each in the penal sum as noted in the General Conditions of the specification. Copies of SFs 25 and 25A may be obtained upon application to the issuing office.
- (c) Only SDVOSB Firms currently verified in the VetBiz Vendor Information Pages (VIP) at www.vip.vetbiz.gov or SDVOSB Firms visibly listed as pending verification in VIP are eligible for award. SDVOSB Firms that submit bids on SDVOSB set-aside that are not verified or visibly listed as pending verification in Vet Biz will be deemed nonresponsive.

Refer to Class Deviation from VA Acquisition Regular (VAAR) 804.1102 and clarification under Paragraph 2.1 of SECTION INSTRUCTIONS, CONDITIONS AND OTHER STATEMENT TO BIDDERS/OFFERORS).

- (d) All solicitation documents will be available through www.fbo.gov for potential bidders to download. There will be **NO** documents made available through the contracting office.
- (e) When submitting bid documents, only submit the bid documents, and any other “representations and certifications or other submission requirements as set forth in the solicitation.”

DESCRIPTION OF WORK:

BASE BID ITEM #1

Contractor shall completely prepare site for building operations, including demolition and removal of existing structures, and furnish labor, materials, equipment and services and perform and complete all work for Fort Logan National Cemetery Material or Equipment Storage Building and Renovate Maintenance Yard as required by drawings and specifications.

Award will be made to the responsible bidder who offers the lowest amount for the base bid item. If the base bid exceeds the funding determined to be available by the Government reserves the right to award base on availability of funds.

Construction Cost Range: \$500,000.00-\$1,000,000.00