

**JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW FAR 13.106-1**  
(OVER MICRO-PURCHASE THRESHOLD(\$3K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements ***explaining the absence of competition*** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

**1. PURCHASE REQUEST OR REQUISITION NUMBER:**

757-15-3-746-0357

**1A. PROJECT/TASK  
NUMBER**

757-15-101

**1B. ESTIMATED AMOUNT:**

**2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:** Best Lock Cores Model # 1C-72. The lock cores will be used to maintain consistency for the VA Ambulatory Care Center's (VAACC) key schedule. They will allow for quick access to the new vestibule for VA Police and Engineering in the event of an emergency situation.

**3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:**

The following are salient characteristics for the lock core:  
Best Core Model # 1C-72 (x3) -

The existing south entrance will be modified as part of the Modify Entrance & Correct Sprinkler Coverage project. Four sliding doors at the south entrance of the Chalmers P. Wylie Veterans Affairs Ambulatory Care Center will be replaced by a revolving door and a single sliding glass door. It is recommended that the Best Core Model # 1C-72 lock cores be used on these doors to ensure ease of access for VA Engineering and Police in the event of an emergency. By using another key core, in an emergency situation, valuable time could be lost or damage could occur due to a slower response time as the correct key is located

**4. REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE, WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:**

The existing keying schedule used by the Chalmers P. Wylie Veterans Affairs Ambulatory Care Center is based on the Best key and core system. Best Core Model # 1C-72 is proprietary hardware that is only manufactured by Best.

**5. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:**

A Sources Sought Notice was posted to Federal Business Opportunities (FBO) seeking availability of sources that can provide the Best Core Model # 1C-72 lock core. One potential provider responded to the Sources Sought Notice by the response date. Accredited Lock Supply indicated that they have to lock in stock.

**6. Contracting Officer's Certification:** *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.*

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Name:** Joseph Boggs

**Title:** Chief Construction /AE Team 1

**Facility:** NCO 10