

**VA Medical Center
Ft. Harrison, MT**

**STATEMENT OF WORK
Prepared for VA Montana by:
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Facility Patented Rekey, Key Control update with imports, and Hardware Upgrade Project

VA Medical Center (VAMC) Ft. Harrison intends to improve the physical security of its Medical Center main campus, support buildings and Community Based Out-patient Clinics (CBOC) by conducting an upgrade to its existing mechanical locking and keying systems. The purpose of this upgrade is to provide increased security of its keying system by continuation of the Patented Keying system, upgrading the existing key control software, importing all keying data into the software, and replacing current keying system.

1. Project General Requirements:

- A. Locking hardware and key system hardware provided by contractor for this project **MUST** be of same manufacturer. This will ensure continuity for warranty support and maintenance inventory control, offering lowered total cost of ownership.
- B. Patented keying system **MUST** be the current Patented Best 7-pin, small format MJ1 keyway, inter-changeable (SFIC) core system currently in use at the VA Billings facility
- C. Expiration of patent for proposed Patented Keying system must **NOT** be earlier than 2027.
- D. Contractor must provide proposed solution via GSA Schedule 84 contract.

2. CONTRACTOR RESPONSIBILITIES.

2.1. The contractor shall implement a comprehensive patented keying system, upgraded key control software version and (3) code imports, along with upgrading locking hardware at designated locations for the VAMC campus, to include support buildings and CBOCs. Work will include replacement of the total keying system at the VAMC with a 7-pin system with the existing SFIC system. This will include providing combined cores, serialized cut keys per the VAMC specified keying schematic and additional blank keys. All keying materials will be provided directly to the VAMC locksmith.

2.2. Prices submitted will reflect a Firm Fixed Price and will be priced under two separate Bid Items. Item 1 bid pricing will be for the rekey project. Item 2 bid pricing will be for locking hardware replacements. Award of contract is subject to availability of funds at time of award.

2.3 Bid Item I – Patented Rekey

2.3.1. Provide direct representative from manufacturer to conduct a Masterkey system design session with VAMC staff after award and prior to project commencement. Final design to be certified by VAMC.

2.3.2. Provide/install 1450 qty combined patented cores. Existing cores will need to be removed

2.3.3. Provide total 3200 qty serialized cut keys to VAMC locksmith for issuance.

2.3.4. Provide additional 50 uncombined Cormax patented cores MJ1 keyway

2.3.5 Provide additional 288 Cormax patented key blanks MJ1 keyway

2.3.6. Provide an AD433-4 key cutter necessary to support the new patented system. Contractor must specifically identify the additional equipment required to support the new system.

2.3.7. Contractor shall provide serialization of each cut key and combined core which includes the following: keys shall be labeled by core mark codes and sequentially numbered with a serial number

within the keying system to identify each key within the system and the individual assigned the key. All cores are to be stamped with a core mark code on the side of the cylinder.

2.3.8. Provide a software upgrade (KS600NUP) for the existing Best Keystone KS600 key control software, three (3) data imports (KS600IMP-3) of new keying data. Contractor is responsible for ensuring that resultant updated keying data is accurate and fully functional, but does not modify existing personnel and door labeling data in the software.

2.4 Bid Item II – Locking Hardware Replacement

2.4.1. Replacement hardware: locations to be provided, all listed items will require existing hardware to be removed.

- 20 each 9K37D 15D S3 626 cylindrical lever locks (some spare)
- 15 each 14-CW-S Donjo trim
- 4 each 1E74 C181 RP3 626 mortise cylinders
- 4 each 45H0N 15J 612 mortise lever lock

3. DEFINITIONS

3.1. CBOC: Community Based Out-Patient Clinics

3.2 COTR: Contract Officers Technical Representative

3.3. SFIC: Small Format Interchangeable Core

3.4. VA: Veterans Administration

3.5. VAMC: Veterans Administration Medical Center

4. PHASES OF WORK

4.1. PHASE I: Key System design to be provided NLT 45 days after award unless otherwise directed and done by Stanley Security/Best factory trained personnel.

4.2. PHASE II: Installation phase by contractor for all cores and locks per VA-provided schedule by Building/Department.

4.3. PHASE III: Keystone 600N Database Update, delivery of all new patented key system key cutting and core combining equipment.

5. PERFORMANCE MONITORING

5.1. The Contractor shall check each installed core with the assigned key. The COTR will verify that all cores were tested with the key upon installation.

6. SECURITY REQUIREMENTS

6.1. Contractor may be in the immediate vicinity of VA personnel personal information, patient records, research documents, Pharmaceuticals, and consumer goods (Canteen) while installing cores.

6.2. Contractor shall ensure no doors are left unsecure during installations. Once a core is removed the contractor will ensure that a new lock/core is in place before leaving that particular door.

7. PERIOD OF PERFORMANCE.

7.1. It is the Governments estimate that this contract should take 180 days for installation once the site survey is complete.

8. EVALUATION FACTORS

The following evaluation factors, in descending order of importance, will be utilized to evaluate offers. Award will be made to the offer representing the BEST VALUE to the Government.

1. Technical Acceptance:

a. All hardware, software and installation provided must meet specifications/requirements listed in this solicitation.

- i. Contractor must meet all General Requirements listed in Paragraph 1.
- ii. Hardware must meet all specifications listed in paragraphs 10 & 11.
- iii. Contractor or the Best-authorized sub contractor/distribution provider must represent experience and certification on KS600N software in order to upgrade new keying hierarchy data in to existing software. This platform is considered critical in the Key Control/Physical Security program of the VAMC.

Note: The Determination of Technical Acceptance will be made by Facility professionals of the VAMC, who will review all offers.

- 2. Past Performance rated from a prior similar contract:
 - a. Experience with jobs of this scope and complexity
 - b. VA Medical Center experience with A4 Code Systems
 - c. Timeliness of performance

3. Lowest Price

- a. Lowest price will be calculated based on the total pricing offered for Bid Item 1 and Bid Item 2 in total. Past performance, Technical Acceptance and Lowest Price are considered equal in Best Value evaluation.

10. MECHANICAL LOCKSETS

10.1. SPECIFICATIONS

10.1.1. Cylindrical locksets must be extra heavy-duty with 2 3/4 inch backset, with a 9/16 inch throw latch bolt, Locksets must conform to ANSI A156.2, Series 4000, Grade 1, and be UL listed, 7 year warranty and be past 4 million testing cycles.

10.1.2 Mortise locksets must be extra heavy-duty and have a lifetime warranty. ANSI A156.13 Grade 1 operational, UL Listed.

10.1.3. Permanent core face must be the same finish as the lockset finish.

10.1.4. Finish shall be BHMA to match existing areas of each building on site

11. PATENTED KEYING SYSTEM

11.1. SPECIFICATIONS

11.1.1 Each barrel of patented core must be independently capped.

11.1.2. Patented cores and keys must be of the same manufacturer as locking hardware.

11.1.3. All cores shall be Stanley/Best Cormax 7-pin SFIC MJ1 keyway and shall be keyed into the existing factory registered patented Grand Master Key System.

11.1.4. Master Key hierarchy shall be provided by VAMC.

11.1.5. Permanent keys and cores shall be stamped with the applicable key mark for identification. These visual key control marks or codes will *not* include the actual key cuts.

11.1.6. Contractor must have a documented Patented Keying process for ordering current and future patented keying materials. This will include an email verification process to ensure that authorized personnel are listed as Registered Key Custodian before order is processed.